



Oakridge City Administrator <cityadministrator@ci.oakridge.or.us>

corrected version with edit to include Dawn Kinyon as appointed Council and Chair

1 message

Trudy Hammond <trudy5765@gmail.com>

Wed, Mar 10, 2021 at 1:45 PM

To: councilorkinyon@gmail.com, Amy Kelley <orcnytrygirl@gmail.com>, willow.works.reed@gmail.com, City Administrator <cityadministrator@ci.oakridge.or.us>

Members present

- Bryan Cutchen City Administrator/Staff Representative
- Dawn Kinyon Appointed Council and Chair
- Amy Kelley Vice Chair
- Trudy Hammond Secretary
- Jeri Reed Citizen

Minutes approved for February 9, 2021 City Administrative Committee meeting

Discussion of Proposed Charter Review Process submitted to committee members via email. Correction was made to the proposal on the first bullet to read "Chapters instead of sections. A unanimous census determined the rotation of 5 chapters to start Charter assignment gathering a variety of opinions, approval, and/or edits. A unanimous consensus determined three Charter subcommittee members would be sufficient for the Charter assignment and a beginning process prior to the proposed December date. Town Hall meetings to be arranged for 2022, with City Administrator confirming the time frame for February and March 2022. Goal date to submit to the city council is August of 2022 regarding approval for the ballot.

New business

- Trudy Hammond is to draft a marketing advertisement for committee/council approval in subcommittee recruitment
- Create a main "Charter" Domain to store moved documents of completed Chapters for the Charter revision in an Admin. File, keeping original available in separate file for additions, correction, etc.

NEXT MEETING: April 13, 2021