

RTMP QUESTIONNAIRE

Event Name: Oakridge Triple Summit Challenge
Contact Person(s): Devin Vanscoy Phone: 541-337-3122
Address: 465 S. 2nd St. Springfield, OR. 97478
Email: devin.vanscoy@gmail.com
Date of Event: 7/11-14/2024 Event Location: Green Waters Park

Please answer the following questions regarding your event/project by circling Y or N.

1. Does your event/project create overnight stays? (hotel/motel/STR) Y=10 N=0
 2. Does your event/project increase room stays during the Fall or early Spring? F=5 S=5
 3. Does your event/project create visits or increase the amount of time spent in the area by improving the attractiveness of the community? Y=10 N=0
 4. Does your event/project focus its marketing to bring in visitors from other states? Y=5 N=0
 5. Does your event/project focus on attracting Oregonians to Oakridge during "peak season/" (June -August) Y=5 N=0
 6. Does your event/project work with other organizations to market the Oakridge area within local, state and private agencies? Y=10 N=0
 7. Is this a group travel tour or package? Y=5 N=0
 8. Are you working with Travel Lane County? Y=10 N=0
 9. Do you offer incentives to promote return visits? Y=10 N=0
- TOTAL: 60

*On a separate piece of paper please provide an explanation for each question you marked "yes." Please number your responses corresponding to the number as above. You do not need to meet all to be funded. Scores of 30 pts or more will qualify for funding.

Applicant or Group agrees to indemnify, defend and hold harmless the City and its officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands attributed in whole or in part to the acts or omissions of Applicant or Group, and Applicant's and or Group's officers, agents and employees, in performance of the Event or project.

Check here if your event requests Special Funding (see details above)

Signature: _____

Date: _____

3-1-24

**REQUEST
FOR
FUNDING**

Budget Category	Expenses	Funding Requested
Personnel	\$500	
Equipment	\$1,000	
Travel/Conferences/ Training		
Supplies		
Advertising / Photography	\$2,000	\$2,000
Rent/Utilities	\$4,000	\$1,000
Administrative Costs	\$500	
Other Food	\$2,000	
Other		
Total	\$10,000	\$3,000

Prepared by: Title: RD

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Signature of Program Contact:

Note:
This form must be submitted in the original grant application.

Your Advertising Plan

If you are awarded funding from the RTMP all advertising must include the following statement:

"This event is funded in part by the Lane County Rural Tourism Marketing Program."

Describe your plan for advertising this event / activity / project. This may include, but not limited to: Flyers, Posters, Brochures, websites, logos. Does your Event/Project have a web page, social media link? please provide the link(s):

Attach additional pages if needed.

The Event I am advertising for has a website: OakridgeTripleSummitChallenge.com. We also have a social media account on Facebook and Instagram. We post regularly on both. The social media account is called *elevated trail racing* on both Instagram and Facebook.

If not yet completed, we will need a copy of all printed ads included in your After Event Summary.

**Please note, one way to help fund your event is to request local businesses to sponsor your event with a donation, in return your event include their logo on all of your advertising.

1. The Oakridge Triple Summit Challenge (OTSC) provides overnight stays because it is a three day stage race event, meaning the event starts Friday morning and does not finish until Sunday. This means all runners will stay the night at least Friday and Saturday in Oakridge. Depending how far the runner lives they may stay the night on Thursday night and Sunday night as well.

3. The event will only take place in the morning and at the very latest will go to the early afternoon. This means the runners have hours to spend in the area to explore and consume.

4. The OTSC goal is to bring in runners from all over the country. Each year we get runners from the East, midwest and even Alaska, and Hawaii.

5. The event takes place in July, and

5. The event takes place in July, and even though we love it when out of staters come to the event most people are from Oregon who attend the event.

6. We have always worked with Travel Lane County, and have also worked with local businesses in Oakridge, like Rays Grocery Store, Willamette Mountain Mercantile Bike shop, and the Campfire, home of CowGirl Cook'n.

8. Yes, we are working with Travel Lane County.

9. We try to make the Oakridge area look as attractive as we can. We use beautiful trails during the event, and to provide the runners with the best possible experience we rent out Greenwaters park for the weekend. I have heard from different runners, not from the area stating how beautiful the area is and that they would love to come back and visit to explore. †

Special Event Exception:

The Oakridge Triple Summit Challenge is a three day stage race event that I put on during the summer. This race has become a trail running festival weekend for all of the runners who sign up. I feed the runners each day, and provide drinks to the runners. I also provide professional photography for all three days, and rent out the entire Greenwaters park for four days. I am renting out the park from Thursday-Sunday, so that the runners will be able to stay the night at the park from Thursday through Sunday. I also rent out the Oakridge High School locker rooms for the runners to shower.

You can imagine how much a race like this costs, let alone the work it takes to put on such a race, with all of the volunteers etc. The park rental alone will be \$ 3,500, and the photography will be another \$2,000. Food will be another \$2,000 or more. This race is estimated to cost \$10,000 for 2024. I believe that

TO COST \$10,000 FOR 2024. I believe that this year will be the turning point for the race where it will start selling out, and we will start getting much more numbers to the race. New this year is that we will be at Greenwaters the entire weekend, and I am adding fun evening events that the entire family can do, including a free kids run one of the nights. I am providing a bunch of board games and will have a game room, and will have a movie night one of the nights! These are all new things included for this year. Getting a little more money through the Grant this year will be a huge relief and take care of a lot of the weight from putting this event on. With a larger grant it will be easier to pay for all of the expenses that will allow an event that the runners will not forget. If I am able to pay for everything that I am hoping for this year I believe everyone will have such a great experience they will tell their friends, and so many more people will register for 2025, which will allow me to finance the race without asking for a grant. I think it would be a benefit to the City to accept a

to improve the event so it can continue to grow in the future and I can continue to put the event on in the future.

What I am asking for is \$2,000 in reimbursement money, and \$1,000 off on the Greenwaters rental of \$ 3,500 . If you accept this amount, I will also be able to receive a donation from a running enthusiast in Eugene, who said they might be able to match the RTMP grant. These grants will allow me to provide delicious food and the best photographer out there that takes amazing pictures, that will be complementary to all of the runners. This is a great way to advertise because the runners will post amazing pictures on social media.

Thank you so much, and if you have any questions please do not hesitate to get ahold of me at devin.vanscoy@gmail.com, or #541-337-3122.

Thank you,





City of Oakridge

Property Rental Application

Event: Oakridge Triple Summit Challenge Small event <99 Large event >100
 Name: Devin Vanscoy Date(s) requested: July 11-14, 2024
 Hours: All Open at: 2pm on 7/12 to 3pm on 7/14
 Contact address: 334 Foxtail Dr., Eugene, OR 97405 Contact phone: _____

541-337-3122

Facility:	Rent:
<input type="checkbox"/> Greenwaters Picnic Shelter	\$40
<input type="checkbox"/> Greenwaters Community Building	\$80
<input checked="" type="checkbox"/> Greenwaters Amphitheater	\$500 - 1 day (July 14)
<input checked="" type="checkbox"/> Greenwaters Whole Park	\$1,000 - 3 day, (July 11-13)
<input type="checkbox"/> WAC Classroom	\$25
<input type="checkbox"/> WAC Gym	\$100
<input type="checkbox"/> WAC Senior Lounge	\$25
<input type="checkbox"/> OFD Community Room	\$25
<input type="checkbox"/> Old Public Works Bldg	\$200
<input type="checkbox"/> Osprey Park	\$100
<input type="checkbox"/> Salmon Creek Park	\$100
<input type="checkbox"/> Diamond View Park	\$100
<input type="checkbox"/> OIP Park	\$300
<input type="checkbox"/> OIP Overflow Parking	\$200

Total Fees: \$2,500.⁰⁰
 *Requesting Partial Waiver

Requires Council Approval

Street closure location: NONE
 Alcohol permit: ___ Yes ___ No
 Noise permit: N/A
 Nature of noise:
 Estimated distance noise will be plainly audible:
 Is a variance required: Yes No
 Variance subject to event rules (see reverse)
 Attach a list of all residences/businesses within 500 feet

Applicant signature: [Signature]
 Approval signature: _____

Date: 2-23-23
 Date: _____

OFFICE USE ONLY	
Date paid:	_____
Amount paid:	_____

ALL EVENTS

1. You will be civilly liable for any damage or injuries that occur during, or are attributed to you or your event.
2. You will be responsible for the cleanup of the facility and for any required repairs attributed to your event.
3. The event, including clean up, must concluded by 10:00 pm or at the time approved by City Council on the application to be compliant with City ordinance.
4. The noise levels at your event cannot consistently exceed 80 decibels at the distance of 500 feet from the amplified source of the noise as measured by the Oakridge Police Department.
5. If good order is not maintained at your event, the event may be shut down by the Oakridge Police Department for violation of your facilities permit and City ordinance.
6. Events must comply with all city ordinances; failure to comply with any ordinance may result in immediate termination of your event by the Oakridge Police Department.
7. All fees must be paid prior to event.
8. The Council reserves the right not to grant or approve facility permits to your group in the future.

Groups Over 100

In addition to the above rules, the following apply to all groups over 100 people. You must attach appropriate documentation (items 8-12) at the time of application in order for it to be approved.

8. Provide a list of all businesses and residents that are located within 500 feet of the event. This must include addresses and phone numbers. Each business or resident listed must be contacted with information about the event not more than 21 days, nor less than 14 days prior to the event. The information must include contact number for further information or complaints.
9. You must provide Department of Public Safety Standards & Training (DPSST) trained security personnel during your event. One DPSST trained end easily identified person for events of 1-100 participants with a minimum two personnel on duty at all times. One additional DPSST security person is required for each additional 100 people.
10. You must submit a Medical/Safety plan for your event. Med/Safety stations must be identified during the event for events of over 200 people. Contact the Police Chief and Fire Chief for approval of plans prior to submitting. Plans must include contact information in case of emergency. You will be held financially responsible for any and all expense incurred by the City of Oakridge for medical or safety services above what you provide.
11. If admission is charged, you must reserve the entire facility for the duration of the event.
12. An insurance policy for 1 million dollars will be secured for the event with the City named as an additional insured.

I agree to abide by the above conditions and any other stipulations the City may deem necessary.

Signature:  Date: 2-23-23

Failure to abide by the above conditions may result in sanctions including, but not limited to refusal to rent facilities, fees being due at time of reservation and inability to secure an alcohol permit.

Sanctions may be appealed to the City Council.