



March 31, 2020

Budget Committee Meeting

Remote Participation via Zoom

Willamette Activity Center Room 8

47674 School Street

6:00 p.m.

# MINUTES

---

## CALL MEETING TO ORDER – 6 pm

### Roll Call –

**Committee Present:** Mayor Kathy Holston, Councilors: Trisha Maxfield, Christina Hollett, Bobbie Whitney, Paul Forcum, Dawn Kinyon and John McClelland. Citizen members: Chairman Kevin Gobelman, Melissa Bjarnson, Priscilla Davidson, Rick Wiemholt, Janice Hooker. Absent: James Walker.

**Staff Present:** City Administrator Bryan Cutchen, Finance Director Bill Jones, Community Services Director Rick Zylstra, Police Chief Kevin Martin, Sgt. Mikal McPherson, Captain Aric Higdon and Lt. Scott Hollett

### Appointment of Vice Chair –

**Motion:** Mayor Holston moved to appoint Melissa Bjarnson to serve as the Oakridge Budget Committee Vice Chair. Councilor Hollett seconded the motion.

B. Whitney (aye), C. Hollett (aye), Mayor Holston (aye), P. Forcum (aye), T. Maxfield (aye), D. Kinyon (aye), J. McClelland (aye), K. Gobelman (aye), P. Davidson (aye), M. Bjarnson (aye), R. Wiemholt (aye), J. Hooker (aye).  
Motion carried 12-0

### Approval of Rules of Procedure –

The City Administrator read the Rules of Procedure and they were adopted by a voice vote.

### Delivery of Budget Message –

The City Administrator delivered the budget message in writing and provided a slide presentation on the financial condition of the city. Questions were fielded during and after the presentation.

**Discussion of the Budget –**

The City Administrator answered questions pertaining to the budget message about planned capital outlays, the Oakridge Fire Department, the Oakridge Police Department and the Administrative Department.

**Public Comment - None**

**Adjourn – 6:53 pm**

Signed: \_\_\_\_\_  
Kevin Gobleman, Chair

Attest: \_\_\_\_\_  
Bryan Cutchen