



March 30, 2021  
Budget Committee First Meeting  
Willamette Activity Center Room 8  
47674 School Street  
6:00 p.m.

## BUDGET COMMITTEE MINUTES

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### 1. CALL MEETING TO ORDER- 6:00 pm

**Council Present:** Mayor Kathy Holston, Councilors Bobbie Whitney Dawn Kinyon, Michele Coker, Melissa Bjarnson, Audy Spliethof and Chrissy Hollett

**Citizen Members Present:** Priscilla Davidson, Kevin Gobelman, April Allen and Jan Christensen

**Staff Present:** City Administrator Bryan Cutchen, Finance Director Eric Kytola, Police Chief Kevin Martin

2. **Roll Call-** Councilors Bjarnson, Councilor Coker and Jan Christensen were present after roll call.

### 3. Select Chair and Vice Chair

**Motion:** Mayor Holston nominated Kevin Gobelman to serve as Chair for the Budget Committee. Councilor Whitney seconded the motion.

Whitney (aye), Spliethof (nay), Davidson (aye), Mayor Holston (aye), Gobelman (aye), Allen (nay), Hollett (nay), Kinyon (nay). Motion tied 4-4

**Motion:** Councilor Spliethof nominated Dawn Kinyon to serve as Chair for the Budget Committee. Councilor Hollett seconded the motion.

Whitney (nay), Davidson (nay), Allen (aye), Gobelman (nay), Spliethof (aye), Mayor Holston (nay), Kinyon (aye), Hollett (aye). Motion tied 4-4.

Jan Christensen, Councilor Bjarnson and Councilor Coker joined the meeting.

Bryan got the committee members caught up to where we were in the meeting.

**Motion:** Mayor Holston nominated Kevin Gobelman to serve as Chair for the Budget Committee. Councilor Whitney seconded the motion.

Mayor Holston (aye), Whitney (aye), Christensen (aye), Spliethof (nay), Allen (nay), Davidson (aye), Gobelman (aye), Hollett (nay), Kinyon (nay), Bjarnson (nay), Coker (nay). 5-6 Motion failed

**Motion:** Councilor Spliethof nominated Dawn Kinyon to serve as Chair for the Budget Committee.

Coker (aye), Whitney (nay), Spliethof (aye), Allen (aye), Davidson (nay), Gobelman (nay), Hollett (aye), Kinyon (aye), Bjarnson (aye), Christensen (nay), Mayor Holston (nay). 6-5 Motion passed

**Motion:** Councilor Hollett nominated Kevin Gobelman to serve as Vice Chair for the Budget Committee. Councilor Kinyon seconded the motion.

Mayor Holston (aye), Whitney (aye), Allen (aye), Davidson (aye), Gobelman (aye), Hollett (aye), Bjarnson (aye), Kinyon (aye), Christensen (aye), Spliethof (aye), Coker (aye). 11-0 motion passed

**4. Deliver of Budget Message- City Administrator**

Bryan- Delivered the Budget Message

Mayor Holston- asked if Bryan could explain more on what Admin overhead and allocations are, sometimes that is a little confusing.

Councilor Whitney- agrees with Mayor Holston and to also bring up some of the rules to keep us all on task and to make good choices and good decisions.

**5. Public Safety Brief – Finance Director**

Eric-presented the Public Safety Brief

There were questions and answers throughout the presentation.

Councilor Kinyon- asked if everyone was ok with going another 30 minutes. There was consensus to keep going.

Priscilla Davidson- declared of a potential conflict of interest her husband works for the police department.

Councilor Hollett- declared of a potential conflict of interest.

**6. Discussion of Budget – Enterprise Funds**

Bryan- presented the Enterprise Funds

Bryan -highlighted the major differences.

Councilor Whitney- appreciates all of the detail that went into this presentation and it helps her understand this more.

Mayor Holston- she thanked Eric and Bryan for all of the detail and looking at how sound we are fiscally compared to other cities. She wants to remind everybody if you have questions to call Eric or Bryan, you are not to discuss this amongst yourselves.

Bryan-will send links out to the committee for training sessions.

**7. Public Comment-none**

**8. Adjourn: 8:27 p.m.**

Signed: \_\_\_\_\_

  
Kathy Holston, Mayor

Signed: \_\_\_\_\_

  
Jackie Sims, City Recorder