



## **Budget Committee Agenda**

### **Proposed Budget Fiscal Year 2022-23**

1. Call to Order
2. Flag Salute
3. Roll Call
4. Elect Budget Committee Chair and Vice Chair
5. Budget Committee Meeting minutes from June 2nd 2021  
"I move to approve the June 2nd 2021 Budget Committee Minutes as presented."
6. Establish procedural rules (Robert's Rules of Order)
7. Public Comments (limit to 3 minutes)
8. City Administrator Pro Tem Deliver Budget Message
9. Possible Budget Committee Questions.
10. Recess Meeting to \_\_\_\_\_/Adjourn Meeting



June 2, 2021  
Budget Committee Public Hearing  
Audio / Video Teleconference  
Oakridge, Oregon 97463  
6:00 p.m.

## BUDGET COMMITTEE PUBLIC HEARING MINUTES

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**Council Present:** Mayor Kathy Holston, Councilors Bobbie Whitney Dawn Kinyon- Chairperson, Michele Coker, Melissa Bjarnson, Audy Spliethof and Chrissy Hollett

**Citizen Members Present:** Brenna Chrisman, Priscilla Davidson, Jan Christensen and April Allen

**Staff Present:** City Administrator Bryan Cutchen, Finance Director Eric Kytola, Police Chief Kevin Martin, Mikal McPherson and City Recorder Jackie Sims

1. **Roll Call-** Kevin Gobelman, Jan Hooker absent, Councilor Hollett arrived at 6:05

2. **Pledge of Allegiance**

Councilor Kinyon-asked for any conflicts of interest.

Priscilla Davidson- declared a potential conflict of interest, her husband is a police officer with the city.

April Allen- declared a potential conflict of interest she is volunteer at the FD and caretaker at the rest area.

Councilor Bjarnson- declared a potential conflict of interest because she is a volunteers at the fire department.

Councilor Hollett- declared a potential conflict of interest, her husband is a collective bargaining employee with the fire department and she volunteers at the fire department.

Brenna Chrisman- declared a potential conflict of interest, her husband is the public works lead with the city.

3. **Approval of Minutes**

Councilor Kinyon-she hasn't had time to read the minutes and asked to table this.

Mayor Holston-we can approve them via email when everyone has read the minutes.

4. **Public Hearing for Declaring the City's Election to Receive State Revenues**

Open public hearing- 6:08

- 4.1 Statements in favor-none
- 4.2 Statements in opposition-none
- 4.3 Statements in general

Trudy Hammond 47752 Berry Street-asked what State Revenue consist of.

Councilor Kinyon- explained that it is state liquor tax, cigarette tax and gas tax that the city receives from the state.

#### 4.4 Committee Discussion

Councilor Kinyon-read a statement.

Jan C- can we put the alcohol and marijuana tax revenue in the emergency services fund?

Councilor Kinyon-they go into the general fund that supports administration, WAC, PD, FD.

Jan C- regarding The 58 Herald article, we have some very well paid employees, she can't support a fee for citizens if no one is willing to make cuts. Forty years ago when she lived here she told the city council that there needs to be serious pay cuts to the highest paid employees.

Councilor Spliethof-do all funds go into the emergency services fund instead of admin, WAC, PD, FD?

Bryan-we do transfer \$560,000 every year to the emergency services fund to keep it balanced.

Mayor Holston-we are holding this public hearing to elect if we want to receive these funds, not where they should go.

Close public hearing- 6:24

**Motion:** Councilor Spliethof moved to recommend to the City Council that they adopt a Resolution declaring the city's election to receive State Revenues. Councilor Coker seconded the motion.

Hollett (aye), Davidson (aye), Coker (aye), Allen (aye), Bjarnson (aye), Chrisman (aye), Spliethof (aye), Whitney (aye), Holston (aye), Christensen (aye), Kinyon (aye). Motion passed 11-0

#### 5. Approval of Minutes of ad valorem taxes

There was discussion on if we could raise the rate.

**Motion:** Priscilla Davidson moved we approve the City of Oakridge FY22 Property Tax Levy at the rate of 7.1996 per \$1,000 of assessed value for operational purposes. Councilor Whitney seconded the motion.

Spliethof (aye), Kinyon (aye), Chrisman (aye), Whitney (aye), Christensen (aye), Mayor Holston (aye), Davidson (aye), Allen (aye), Hollett (aye), Bjarnson (aye), Coker (aye). Motion passed 11-0

#### 6. Adjourn- 6:36 pm

Signed: \_\_\_\_\_  
Chrissy Hollett, Mayor

Signed: \_\_\_\_\_  
Jackie Taylor, City Recorder

**City of Oakridge, Oregon  
Proposed Budget FY 2022-2023  
Budget Summary**

**General Fund Budget Summary**

	<u>Proposed FY 2023</u>
<b>Beginning Fund Balance (Deficit)</b>	<b>\$290,000</b>
<b>Current Resources</b>	<b><u>4,641,136</u></b>
<b>TOTAL RESOURCES</b>	<b><u><u>\$4,931,136</u></u></b>
<b>Requirements (Appropriation Level):</b>	
<b>Administrative</b>	<b>\$764,947</b>
<b>Building/Planning</b>	<b>84,378</b>
<b>Police</b>	<b>1,153,451</b>
<b>Library</b>	<b>32,250</b>
<b>Parks</b>	<b>70,210</b>
<b>WAC</b>	<b>1,515,643</b>
<b>Muni Court</b>	<b>82,710</b>
<b>Non-departmental:</b>	
<b>Materials &amp; Services</b>	<b>638,161</b>
<b>Interfund Transfers &amp; Loans - Out</b>	<b>589,386</b>
<b>Contingency</b>	<b>-</b>
<b>Total Requirements (Appropriation Level):</b>	<b><u>\$4,931,136</u></b>
<b>Requirements - Unappropriated:</b>	
<b>Reserves for Future Expenditures</b>	
<b>Unappropriated Ending Fund Balance</b>	<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b><u><u>\$4,931,136</u></u></b>

**TOTAL BUDGET - SUMMARY BY FUND**

<b>Total Budget by Fund:</b>	<u>Proposed FY 2023</u>
<b>General Fund</b>	<b>\$4,931,136</b>
<b>Street Fund</b>	<b>547,470</b>
<b>Emergency Services Fund</b>	<b>1,148,916</b>
<b>Water Fund Reserve</b>	<b>79,040</b>
<b>Water Bond Fund</b>	<b>120,683</b>

<b>Oakridge Industrial Park Fund</b>	<b>394,560</b>
<b>Water Fund</b>	<b>2,098,882</b>
<b>Waste Water Fund</b>	<b>1,288,418</b>
<b>Stormwater Fund</b>	<b><u>92,446</u></b>
<b>TOTAL CITY BUDGET</b>	<b><u><u>\$10,701,551</u></u></b>

FORM  
LB-20

**RESOURCES  
GENERAL FUND**

City of Oakridge

	Historical Data			GL Account (city use only) 100-00-	RESOURCE DESCRIPTION	Budget FY 2022-2023			
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1									1
2	129,648	35,588	60,000	500001	Net Working Capital (accrual basis)	290,000			2
3	18,264	16,053	9,000	503400	Previously levied taxes estimated to be received	10,000			3
4					<b>Interest:</b>				4
5	6,793	906	5,000	500200	Interest - general	1,000			5
6	2,635	2,733	1,600	500205	Interest on previously levied taxes	1,600			6
7					<b>Transfers &amp; Loans</b>				7
8		120,000		530000	Transfer from Water	-			8
9		150,000		532426	Loans from WasteWater				9
10	75,000	255,000		532427	Loans from Water	-			10
11					<b>OTHER RESOURCES</b>				11
12		9,607		500300	Dividends	-			12
13	65,359	42,842	42,000	500500	Fines & Forfeitures	45,000			13
14	4,026	34,525	-	500880	DEQ Smoke Management Grant				14
15		3,703		500910	Sale of Equipment	2,000			15
16	11,370	8,399	3,667	501400	WAC Room Rent	-			16
17	1,345	30	1,000	501500	Planning	2,000			17
18	1,885	-	2,500	502000	Fall Fun Night / Shop with a cop	2,500			18
19	33,275	36,603	40,263	502400	Westfir Police Services Contract	55,000			19
20	5,376	97,153	-	502860	CARES Act Grant	-			20
21		130,668		502861	FEMA COVID Vaccine grant	-			21
22		86,603		502862	Travel Oregon Grant	-			22
23		-	343,000	502863	American Rescue Plan grant	374,000			23
24	58,560	64,567	56,000	503100	State Liquor Tax	56,000			24
25	17,255	29,788	28,000	503150	State Marijuana Tax	20,000			25
26	15,930	23,019	35,000	503250	Local Marijuana Tax	5,000			26
27	4,108	3,177	4,100	503300	Cigarette Tax	3,000			27
28		1,890		503450	Heavy Equipment Rental Tax				28
29	24,702	17,746	23,000	503500	Transient Room Tax	34,000			29
30	28,232	15,760	19,900	504000	Telecommunications License Fees	15,000			30
31	190,404	188,864	190,000	504005	Franchise Fees	210,000			31
32	47,958	82,783	60,000	504100	Licenses & Permits Fees	65,000			32
33	1,316	1,455	1,300	505500	Library Revenue	1,300			33
34	1,494	1,367	1,500	506000	Library Donations & Sales	1,500			34
35	1,000	-	1,000	506500	Library SRP - Cards 4 Klds	1,000			35
36	35,659	39,555	32,200	507000	State Revenue Sharing	35,000			36
37	-	53,167	57,996	507100	LRAPA Code Enforcement	57,996			37
38	28,123	28,967	29,700	508500	Lowell Police Services Contract	32,889			38
39	-	-	-	508600	Lowell Municipal Court Fees	1,000			39
40	8,383	-	-	509000	School District School Resource Officer	-			40
41	21	-	20	510000	WAC Vending Machine				41
42	3,000	-	-	511001	State Library of Oregon Grant	-			42
43	-	79,356	-	511150	ODOT/IMBA Grant	-			43
44	-	-	-		WAC Grant	1,500,000			44
45		789		513700	Parks Grants/Donations	200			45
46	5,000	10,000	-	513800	Ford Foundation Grant	-			46
47	19,473	-	-	514200	USDA Patrol	-			47
48	18,850	18,775	18,900	515300	RTMP Funds	19,000			48
49		57,292		520000	Public Safety Assessment	-			49
50	671,000	595,900	527,550	520100	Administrative Overhead	574,103			50
			1,115,600	599100	Property Tax Revenue	1,260,048			
51	45,000	-	-	520200	Water Payment in Lieu of Franchise	-			51
52	38,000	-	-	520300	Sewer Payment in Lieu of Franchise	-			52
53					CMAC Grant for fire/police Electric Vehicles				53
54	9,659	7,200	7,000	599700	Dead Mountain Tower Rent	7,000			54
55	2,955	-	3,000	599800	Parks Revenues	4,000			55
56	1,304	29,332	3,000	599900	Misc. Income	3,000			56
57	1,323	18,468	32,527	599920	Misc Income Police	2,000			57

58	31,148	-	-		Insurance Proceeds	-			58
59		-	475,000	504010	Imposed Public Safety Fee	240,000			59
60	1,664,833	2,399,631	3,230,323		Total resources	4,641,136	-	-	60
61	1,090,763	1,123,315			Taxes collected in year levied				61
62	2,755,596	3,522,946	4,345,923		TOTAL RESOURCES	4,641,136	-	-	62

**DETAILED REQUIREMENTS**

FORM  
LB-31

**GENERAL FUND  
ADMINISTRATION**

**City of Oakridge**

1	Historical Data			GL Account (city use only) 100-11-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			1
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
					<b>PERSONNEL SERVICES</b>				
2	76,012	62,027	63,700	400001	Health Insurance	64,749			2
3	62,613	68,501	85,650	400002	PERS	93,231			3
4	1,612	1,451	1,500	400003	Worker's Comp	1,800			4
5	31,926	28,052	32,700	400004	Payroll Taxes	22,557			5
6	3,085	5,073	3,400	400005	Overtime	2,000			6
7	276	-	-	400010	Unemployment/Personnel				7
8	92,550	90,360	90,330	400011	City Administrator	85,368			8
9	-	18,300	18,300	400012	Public Works Personnel Services	-			9
10	61,491	68,814	70,125	400013	Finance Director	75,648			10
11	40,708	42,685	43,250	400015	AP/LUB	49,720			11
12	34	-	-	400016	Employee Allowance	-			12
13	45,863	48,103	47,850	400046	Assistant Planner	52,466			13
14	63,274	-	-	400049	Comm Srv's Coord	-			14
15		1,302		400065	Seasonal Employee				
16		612	960	400068	Floating Holiday 1	1,000			16
17		612	960	400069	Floating Holiday 2	1,000			17
18	9,000	6,750	6,750	400081	VEBA Contributions	9,000			18
19	483	513	700	400082	Life/LTD	500			19
20	<b>488,927</b>	<b>443,154</b>	<b>466,175</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>459,039</b>	-	-	20
21	<b>5.50</b>	<b>4.70</b>	<b>4.00</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	21
					<b>MATERIALS &amp; SERVICES</b>				
23	23,638	14,268	17,000	400101	Materials & Supplies	15,000			23
24		5,840	5,426	400104	Telephone	6,000			24
25	6,707	4,897	4,400	400105	Bank/Financial Fees	2,000			25
26	16,676	10,197	12,500	400107	Utilities	12,000			26
27	131,698	134,390	139,500	400108	Insurance	150,000			27
28	5,076	2,379	1,000	400114	Advertising	800			28
29		1,020	875	400115	Internet	900			29
30	10,370	14,070	11,000	400117	Membership/Dues	11,000			30
31	2,854	981	1,000	400120	Travel and Training (Staff)	2,000			31
32	8,502	1,921	-	400122	Travel and Training (City Council)	1,000			32
33	24,044	34,316	10,000	400130	Professional Non Legal	12,000			33
34	51,551	14,289	37,000	400132	Audit/Accounting	35,000			34
35	23,912	20,434	20,000	400133	Professional Services/Legal	21,000			35
36		36	250	400150	Awards and Recognition	250			36
37		-	3,000	400152	Election Expense	3,000			37
38	732	201	1,000	400154	City Administrator Expense	500			38
39	4,260	19,100	5,000	400156	Computer Equip/Supplies/Support	10,000			39
40		511		400157	Equipment Rental	500			
41	(657)	9,573	5,000	400158	Misc Expense/New Equipment	5,000			41
42	10,106	5,178	5,000	400166	Building Maintenance (City Hall)	5,000			42
43	990	4,010	-	400203	Ford Foundation Grant	-			43
44	225	10,600	-	400222	Community Projects	-			44
45	12,000	12,000	12,000	400242	Special Mobility Services	12,000			45
					Dead Mountain Tower	958			
46	<b>332,684</b>	<b>320,210</b>	<b>290,951</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>305,908</b>	-	-	46
					<b>CAPITAL OUTLAY</b>				
48	3,331	1,666	1,666	401052	Radios Debt Service				48
49	5,359	-	5,000	400300	New Equipment-Capital				49
				400309	Council Chambers, City Hall & Police Building (ARPA)	100,000			
50	<b>8,690</b>	<b>1,666</b>	<b>6,666</b>		<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	50
51	<b>830,301</b>	<b>765,029</b>	<b>763,792</b>		<b>TOTAL REQUIREMENTS</b>	<b>764,947</b>	-	-	51



**DETAILED REQUIREMENTS**

FORM  
LB-31

**GENERAL FUND  
BUILDING/PLANNING**

**City of Oakridge**

Historical Data			GL Account (city use only) 100-12-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
1				<b>MATERIALS &amp; SERVICES</b>				1
2	28,684	46,567	60,000	400130 Professional Services -Bdg Inspec-75%-Mort	50,000			2
3	1,914	9,275	1,500	400138 Planning Services	1,500			3
4		50,000	35,300	400140 Admin Overhead	32,878			4
5	<b>30,598</b>	<b>105,842</b>	<b>96,800</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>84,378</b>	-	-	5
6	<b>30,598</b>	<b>105,842</b>	<b>96,800</b>	<b>TOTAL REQUIREMENTS</b>	<b>84,378</b>	-	-	6

150-504-031 (Rev 12/09)

DETAILED REQUIREMENTS

FORM  
LB-31

GENERAL FUND  
POLICE

City of Oakridge

1	Historical Data			GL Account (city use only) 100-13-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			1	
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		2
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
					<b>PERSONNEL SERVICES</b>					
2	136,869	134,152	143,400	400001	Health Insurance	157,550			2	
3	141,712	154,184	162,200	400002	PERS	140,400			3	
4	4,459	15,333	12,680	400003	Worker's Compensation	12,500			4	
5	33,633	36,595	35,000	400004	Payroll Taxes	35,700			5	
6	57,575	60,171	48,000	400005	Overtime	48,000			6	
7	4,591	8,743	12,000	400006	Standby	12,000			7	
8	390	360	360	400016	Employee Allowance	360			8	
9	88,766	90,347	89,200	400020	Police Chief	91,385			9	
10	211,842	218,440	230,000	400023	Patrol Officers	162,600			10	
11	28,517	-	-	400024	Sergeant	76,044			11	
12	57,933	63,963	64,000	400025	Communications-Support Services Sergeant	67,327			12	
13	-	-	-	400027	Code Enforcement Officer				13	
14	13,500	13,500	13,500	400081	VEBA Contributions	13,500			14	
15	471	290	500	400082	Life/LTD Insurance	500			15	
16				400068	Vacation Buy-Out	10,339			16	
17	<b>780,258</b>	<b>797,077</b>	<b>810,840</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>828,205</b>	<b>-</b>	<b>-</b>	17	
18	8.60	6.00	6.00		Total Full-Time Equivalent (FTE)	6.00	6.00	6.00	18	
					<b>MATERIALS &amp; SERVICES</b>					
19	(974)		-	400028	School Resource Officer	-			19	
20	4,351	2,099	3,000	400029	Reserve Patrol Officers	3,000			20	
21	13,681	9,337	11,000	400101	Materials and supplies	10,000			21	
22	(41)	2,332	-	400103	Seasonal worker	-			22	
23		9,205	6,350	400104	Telephone	9,500			23	
24	15,988	7,745	8,300	400107	Utilities	6,000			24	
25	127	-	-	400108	Insurance Property & Casualty	-			25	
26		227	350	400115	Internet	350			26	
27	1,310	11,021	2,300	400117	Memberships/Dues/Subscriptions	2,300			27	
28	1,361	-	500	400118	Code/Explorer expense	500			28	
29	7,341	2,273	7,000	400120	Travel and Training	7,000			29	
30	1,427	6,447	4,000	400130	Professional Services Non Legal	4,000			30	
31	65,756	83,637	73,200	400137	Dispatch Services LCSD	75,396			31	
32		78,800	82,850	400140	Administrative Overhead	78,800			32	
33	327	339	1,000	400145	Uniform	1,000			33	
34	7,175	6,539	8,300	400146	Uniform Allowance	9,450			34	
35	2,221	2,165	1,500	400160	Equipment Maintenance and Repair	1,500			35	
36	4,217	3,031	3,500	400162	Radio Maintenance and Repairs	3,500			36	
37	9,467	6,670	6,100	400168	Vehicle Maintenance	6,000			37	
38	8,417	4,373	6,000	400169	Vehicle Repair	6,000			38	
39	23,622	22,253	26,000	400172	Fuel	26,000			39	
40	8,841	10,094	9,000	400173	New Equipment (less than \$5,000)	9,000			40	
41	-	450	400	400216	Animal Control Supplies	400			41	
42	-	-	400	400217	Crime Prevention Program	400			42	
43	1,854	190	3,000	400218	Fall Fun Night /Shop with a Cop	2,500			43	
44		450	-	400301	Dispatch Communications	-			44	
45	5,379	4,175	5,000	400305	Public Safety Assessment	5,000			45	
46		-	900	401200	Photo/Media Supplies	900			46	
47	1,825	4,468	4,900	401201	Ammunition	4,900			47	
48	553	86	2,000	401202	Investigations	2,000			48	
49	11,028	5,930	5,000	401203	Computer Support Systems	5,000			49	
50	2,892	-	2,000	401204	Jail Expense	2,000			50	
51		-	900	401205	Dead Mountain Lease	650			51	
52			3,000	401206	PPE supplies	3,000			52	
53				400121	Accreditation	1,600			53	
54	<b>198,145</b>	<b>284,338</b>	<b>287,750</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>286,046</b>	<b>-</b>	<b>-</b>	54	
					<b>CAPITAL OUTLAY</b>					
55	20,368	10,184	6,200	401052	New Radios- Payment	6,200			55	
56	11,000	-	30,527	400300	New Equipment Capital (ARPA)	18,000			56	
57					CMAC Matching Funds	15,000			57	
58									58	
59									59	
60	<b>31,368</b>	<b>10,184</b>	<b>36,727</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>39,200</b>	<b>-</b>	<b>-</b>	60	

61					<b>Transfers</b>				61
62	-	-	-		<b>Total Transfers</b>	-	-	-	62
63	<b>1,009,771</b>	<b>1,091,599</b>	<b>1,135,317</b>		<b>TOTAL REQUIREMENTS</b>	<b>1,153,451</b>	-	-	63

**DETAILED REQUIREMENTS**

FORM  
LB-31

**GENERAL FUND  
LIBRARY**

**City of Oakridge**

Historical Data				GL Account (city use only)	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022							
1					<b>PERSONNEL SERVICES</b>				1
2	99	157	-	400001	Health Insurance	-			2
3	(3)	-	100	400003	Worker's Comp	100			3
4	764	808	800	400004	Payroll Taxes	800			4
5	9,728	10,261	10,000	400048	Library Coordinator	10,250			5
6	-	-	-	400082	Life/LTD	-			6
7	<b>10,588</b>	<b>11,226</b>	<b>10,900</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>11,150</b>	-	-	7
	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	
8					<b>MATERIALS &amp; SERVICES</b>				8
9	3,488	2,640	1,200	400101	Materials and Supplies	1,200			9
10	231	210	300	400104	Telephone	300			10
11	2,437	1,924	1,700	400107	Utilities	1,700			11
12	1,005	340	500	400120	Travel and Training	500			12
13		7,600	8,050	400140	Administrative Overhead	5,000			13
14	2,938	418	500	400156	Computer Support	2,000			14
15	830	2,419	900	400158	Misc Expense/New Equipment	900			15
16	865	1,413	500	400224	Summer Reading Program	1,000			16
17	-	300	300	400226	SRP Grant Support	300			17
18	1,874	1,790	700	400243	Acquisitions and Books	1,500			18
19	2,896	3,177	500	400244	Donation Acquisitions	2,000			19
20	4,222	4,521	4,300	400246	Sirsi System	4,300			20
21	323	323	400	400248	OCLC Cataloging	400			21
22	<b>21,109</b>	<b>27,076</b>	<b>19,850</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>21,100</b>	-	-	22
23					<b>CAPITAL OUTLAY</b>				23
24					<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	24
25	-	-	-		<b>TOTAL REQUIREMENTS</b>	<b>32,250</b>	-	-	25
26	<b>31,697</b>	<b>38,302</b>	<b>30,750</b>						26

**DETAILED REQUIREMENTS**

FORM  
LB-31

**GENERAL FUND**

**PARKS**

**City of Oakridge**

	Historical Data			GL Account (city use only) 100-17-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
1					<b>PERSONNEL SERVICES</b>				1
2	-	20,300	20,300	400012	Public Works Personnel Allocation	20,300			2
3	-	<b>20,300</b>	<b>20,300</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>20,300</b>			3
4	-	-	0.20		Total Full-Time Equivalent (FTE)	0.20	0.20	0.20	4
5					<b>MATERIALS &amp; SERVICES</b>				5
6	-	14,766	-	400103	Seasonal Workers				6
7	6,496	11,648	8,500	400101	Materials and Supplies	8,500			7
8	18	70	-	400104	Telephone				8
9	4,937	13,485	10,000	400110	Utilities	11,000			9
10	-	30,700	26,000	400140	Administrative Overhead	22,910			10
11	1,481	6,982	1,700	400166	Building Maintenance	7,500			11
12	4,501	4,501	-	400173	Equipment under \$5,000	-			12
13	-		100	400230	Project/Events				13
14	<b>17,433</b>	<b>84,152</b>	<b>46,300</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>49,910</b>	-	-	14
15					<b>CAPITAL OUTLAY</b>				15
16	-	115,359	-	400760	ODOT/IMBA Grant	-	-	-	16
17	-	900	-	400777	Park Improvements	-	-	-	17
18	-	<b>116,259</b>	-		<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	18
19	<b>17,433</b>	<b>220,712</b>	<b>66,600</b>		<b>TOTAL REQUIREMENTS</b>	<b>70,210</b>	-	-	19

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FORM  
LB-31

**DETAILED REQUIREMENTS**

**GENERAL FUND**

**WILLAMETTE ACTIVITY CENTER (WAC)**

**City of Oakridge**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022					
1				<b>PERSONNEL SERVICES</b>				1
2	-	12,900	6,450	Public Works Personnel Allocation	1,000			2
3								3
4	-	<b>12,900</b>	<b>6,450</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,000</b>	-	-	4
5	-	-	0.10	Total Full-Time Equivalent (FTE)	0.10	0.10	0.10	5
6				<b>MATERIALS &amp; SERVICES</b>				6
7	230	708	1,600	Materials and Supplies	1,000			7
8	-	6,217	5,500	Seasonal Workers	-			8
9	190	757	275	Telephone	-			9
10	5,929	13,537	11,000	Utilities	-			10
11		16,000	6,750	Administrative Overhead	13,143			11
12	2,076	5,806	2,250	Building Maintenance	500			12
13		4,258	2,200	Property Taxes	-			13
14				Professional Services	500,000			14
15	<b>8,425</b>	<b>47,282</b>	<b>29,575</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	514,643	-	-	15
				Capital Outlay				
				State Grant	1,000,000			
16	<b>8,425</b>	<b>60,182</b>	<b>36,025</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,515,643</b>	-	-	16

**DETAILED REQUIREMENTS**

FORM  
LB-31

**GENERAL FUND  
MUNICIPAL COURT**

**City of Oakridge**

Historical Data				GL Account (city use only)	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022							
1					<b>PERSONNEL SERVICES</b>				1
2	8,891	8,981	9,400	400001	Health Insurance	9,296			2
3	6,335	7,301	7,700	400002	PERS	7,677			3
4	11	-	50	400003	Worker's Comp	36			4
5	1,659	1,720	1,800	400004	Payroll Taxes	1,858			5
6	21,962	23,417	23,800	400019	Court Clerk	23,793			6
7		106	170	400068	Floating Holiday 1	175			7
8		-	170	400069	Floating Holiday 2	175			8
9	1,125	1,125	1,125	400081	VEBA Contributions	1,125			9
10	83	31	50	400082	Life/LTD	50			10
11	<b>40,066</b>	<b>42,681</b>	<b>44,265</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>44,185</b>	-	-	11
12	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	12
13					<b>MATERIALS &amp; SERVICES</b>				13
14	1,997	-	-	400101	Materials and Supplies				14
15	225	-	-	400120	Travel and Training	225			15
16	20,345	18,650	20,900	400131	Muni Court Judge - Contract	20,900			16
17	-	6,900	7,300	400140	Admin OH	10,000			17
18	8,373	5,173	5,400	400213	State Court Fees	5,400			18
19	-	-	-	400214	Lane County Court Fees	-			19
20	828	-	-	400215	Court Expense - Prosecutor	2,000			20
REF	<b>31,768</b>	<b>30,723</b>	<b>33,600</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>38,525</b>	-	-	REF
REF	<b>71,834</b>	<b>73,404</b>	<b>77,865</b>		<b>TOTAL REQUIREMENTS</b>	<b>82,710</b>	-	-	REF

FORM  
LB-30B

DETAILED REQUIREMENTS

GENERAL FUND  
REQUIREMENTS NOT ALLOCATED

City of Oakridge

	Historical Data			GL Account (city use only) 100-00-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
1					<b>MATERIALS &amp; SERVICES</b>				1
2		17,243	4,000	400103	Seasonal Workers				2
		4,541		400158	Misc Exp/New Equipment	-			
3	4,026	30,387	-	400204	DEQ Smoke Mgmt Grant Exp	-			3
1	6,041	5,529	18,900	400220	RTMP Fund Projects	18,775			1
4	14,132	11,845	23,000	400228	Transient Income Projects	30,000			4
2	<b>24,199</b>	<b>69,544</b>	<b>45,900</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>48,775</b>	-	-	2
5					<b>DEBT SERVICE</b>				5
3				401031					3
6	-	-	-		<b>TOTAL DEBT SERVICE</b>	-	-	-	6
4					<b>SPECIAL PAYMENTS</b>				4
5				407100					5
6	-	-	-		<b>TOTAL SPECIAL PAYMENTS</b>		-	-	6
7					<b>INTERFUND TRANSFERS - OUT</b>				7
8		44	-	401006	Transfer to Streets	-			8
9		8,032		401008	Transfer to Wastewater	-			9
10		7,347		401014	Transfer to Water	-			10
11	650,000	613,151	565,000	401016	Transfer Emergency Services	469,386			11
12		2,511		401020	Transfer to OIP	-			12
					Transfer of PSF to Emergency Services	120,000			
13		95,000	150,000	401600	Repay Wastewater Loan				13
14			255,297	401605	Repay Water Loan				14
15	5,000		-	402002	Transfer to Woodstove Fund	-			15
16	650,000	726,085	970,297		<b>TOTAL INTERFUND TRANSFERS - OUT</b>	<b>589,386</b>	-	-	16
17					<b>CONTINGENCY</b>				17
18		11,263	4,000	401026	Operating Contingency	-			18
19		<b>11,263</b>	<b>4,000</b>		<b>TOTAL OPERATING Contingency</b>	<b>-</b>			19
20	<b>674,199</b>	<b>806,892</b>	<b>1,020,197</b>		<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>638,161</b>	-	-	20
21	<b>2,000,059</b>		<b>2,178,922</b>		<b>TOTAL ORG. UNIT/PROGRAM REQUIREMENTS</b>				21
22									22
23					<b>RESERVED FOR FUTURE EXPENDITURES</b>				23
24									24
25	-	-	-		<b>TOTAL RESERVE FOR FUTURE EXPENDITURES</b>	-	-	-	25
26	-								26
27									27
28			677	499990	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	-	-	-	28
29	<b>2,674,258</b>	<b>806,892</b>	<b>3,199,796</b>		<b>TOTAL REQUIREMENTS</b>	<b>638,161</b>	-	-	29





57					<b>INTERFUND TRANSFERS - OUT</b>				57
58	2,000	2,000	-	401056	Transfer to Agency Fund - Reserve Bike Path	2,000			58
59	<b>2,000</b>	<b>2,000</b>	-		<b>TOTAL INTERFUND TRANSFERS - OUT</b>	<b>2,000</b>	-	-	59
60									60
61		-	6,470	401026	<b>CONTINGENCY</b>	88,668			61
62									62
63	103,036				Total Ending Fund Balance (prior years)				63
64			100,000	499990	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	600			64
65	<b>425,468</b>	<b>307,506</b>	<b>610,530</b>		<b>TOTAL REQUIREMENTS</b>	<b>547,470</b>	-	-	65

SPECIAL FUND  
RESOURCES AND REQUIREMENTS

EMERGENCY SERVICES FUND

City of Oakridge

	Historical Data			GL Account (city use only) 232-00-	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023			
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
					<b>RESOURCES AND REQUIREMENTS</b>				
1	(133,015)	(26,148)	-	500001	Net Working Capital (accrual basis)	-			1
2	37	35	-	500200	Interest	-			2
3					<b>Transferred IN, from other funds:</b>				3
4	650,000	613,151	565,000	530500	Transfers from General Fund	469,386			4
					Transfer from Public Safety Fees	120,000			
5					<b>OTHER RESOURCES</b>				5
6	17,151	14,938	20,000	502700	Fire Med	10,000			6
7	59,310	61,089	63,330	502800	Hazeldell Fire District IGA	65,230			7
8	15,000	16,500	16,800	502810	Fire Contracts - Westfir	16,800			8
9	425,994	499,014	460,000	540200	Service Charge	400,000			9
10	1,589	59,405	2,000	599900	Miscellaneous Income	2,000			10
11	15,000	15,450	15,500	502815	Hazeldell -Vol. Program	15,500			11
12		40,462	40,000	540400	GEMT	50,000			12
13	<b>1,051,066</b>	<b>1,293,895</b>	<b>1,182,630</b>		<b>TOTAL RESOURCES</b>	<b>1,148,916</b>	<b>-</b>	<b>-</b>	13
14					<b>REQUIREMENTS</b>				14
15					<b>PERSONNEL SERVICES</b>				15
16	79,522	82,693	87,500	400001	Health Insurance	100,500			16
17	128,903	144,164	136,500	400002	PERS	158,900			17
18	7,362	16,496	18,000	400003	Worker's Compensation	15,000			18
19	31,647	31,385	34,000	400004	Payroll Taxes	38,000			19
20	103,447	89,845	91,000	400005	Overtime	70,000			20
21	100	-	-	400006	Standby				21
22	-	-	200	400009	Volunteer Life Insurance	200			22
23	-	-	-	400016	Employee Allowance	500			23
24	541	-	-	400050	Fire Chief	88,096			24
25	60,071	55,075	62,000	400051	Volunteers	47,000			25
26	-	-	78,900	400052	EMS Captain				26
27	-	-	-	400053	Fire Captain	-			27
28	-	-	-	400054	EMT / Firefighter 1	56,500			28
29	-	46,696	56,500	400056	EMT / Firefighter 2	-			29
30	64,916	70,519	69,500	400071	Captain-Training Officer	71,500			30
31	66,616	81,068	-	400072	Lieutenant-1	-			31
32	55,283	67,858	67,500	400073	Lieutenant-2	71,250			32
33	51,381	-	-	400074	Lieutenant-3				33
34	9,000	9,000	9,000	400081	VEBA Contributions	7,500			34
35	332	467	300	400082	Life Insurance	300			35
36	<b>659,121</b>	<b>695,264</b>	<b>710,900</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>725,246</b>	<b>-</b>	<b>-</b>	36
37	5.00	4.00	4.00		Total Full-Time Equivalent (FTE)	3.00	4.00	4.00	37
38					<b>MATERIALS &amp; SERVICES</b>				38
39	6,174	-	-	400075	Grant Expenditures	-			39
40	7,821	9,631	15,700	400101	Materials and supplies	9,000			40
41	181,139	205,105	197,000	400103	Seasonal Workers	120,000			41
42		6,848		400105	Banking fees				42
43	10,849	14,427	15,000	400110	Utilities	15,000			43
44	37,607	25,181	24,000	400111	EMS Supplies	24,000			44
45	201	203	150	400113	Fire Fighting Supplies	4,000			45
46	4,774	3,611	3,100	400117	Membership Dues Licenses	3,100			46
47	4,772	5,418	5,000	400120	Travel and Training	5,000			47
48	2,072	9,463	8,250	400130	Professional Services Non Legal	8,250			48
49	43,836	56,237	50,600	400137	Dispatch Service	52,120			49
50		520	780	400139	Dispatch Phone Lines	780			50
51		75,900	80,700	400140	Administrative Overhead	82,000			51
52	1,045	989	1,500	400146	Uniforms	1,500			52
53	1,713	389	1,500	400147	Small Equipment Maintenance/ Minor Repairs	1,500			53
54	990	1,370	-	400149	Annual Testing	-			54
55	1,348	583	1,000	400151	Health + Wellness	1,000			55
56	4,133	352	1,000	400153	Protective Clothing	1,000			56

57	1,405	931	1,300	400155	Pagers Repair/Replace	1,300			57
58	1,340	10	-	400160	Equipment Maintenance and Repairs				58
59	8,525	10,965	14,500	400161	Vehicle Maintenance and Minor Repairs	14,500			59
60	2,215	668	1,000	400162	Radio Maintenance and Repairs	1,000			60
61	4,127	8,505	5,900	400163	Building/Grounds Maintenance	10,300			61
62	1,051	1,291	1,900	400166	Building Maintenance	1,000			62
63	21,167	14,010	21,000	400172	Fuel	21,000			63
64		434	250	400232	Fire Med Promotion	750			64
65	42	2	-	400234	Fire Prevention	-			65
66	11,402	13,517	16,200	400252	Billing Charge-systems designs	28,200			66
67		5,043		400255	GEMT expenditures	12,000			67
68	324	384	300	400262	Volunteers Firefighters	300			68
					Dead Mountain Tower	650			
69	8,524	360	-	499900	Miscellaneous Expense	-			69
70	<b>368,596</b>	<b>472,329</b>	<b>467,630</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>418,600</b>	-	-	70
71									71
72					<b>CAPITAL OUTLAY</b>				72
73	-	36,413	-	400300	New Equipment	-			73
74	4,649	2,324	3,500	401052	Radio/Pager Lease	3,500			74
					CMAC Matching Funds	5,000			
75	<b>4,649</b>	<b>38,738</b>	<b>3,500</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>3,500</b>	-	-	75
76					<b>INTERFUND TRANSFERS - OUT</b>				76
77	-	-	-		<b>TOTAL INTERFUND TRANSFERS - OUT</b>	-	-	-	77
78									78
79				401026	CONTINGENCY				79
80	18,700	-			Ending balance (prior years)				80
81			600	499990	UNAPPROPRIATED ENDING FUND BALANCE	1,570			81
82	<b>1,051,066</b>	<b>1,206,331</b>	<b>1,182,630</b>		<b>TOTAL REQUIREMENTS</b>	<b>1,148,916</b>	-	-	82

**FORM  
LB-11**

This fund is authorized and established by resolution / ordinance number on June 16, 2016 for the following specified purpose:  
To Support, Maintain & Repair the Water System.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment.  
Review Year: 2026

Historical Data				WATER FUND RESERVE		City of Oakridge		
Actual				DESCRIPTION Resources and Requirements		Budget FY 2022-2023		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022	GL-Account 245-00		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				<b>RESOURCES</b>				
1								1
2	17,424	23,232	29,040	500001	Net Working Capital (accrual basis)	54,040		2
4	5,808	5,808	25,000	530600	Transferred IN, from Water fund	25,000		4
5								5
6	<b>23,232</b>	<b>29,040</b>	<b>54,040</b>		<b>TOTAL RESOURCES</b>	<b>79,040</b>	-	-
7					<b>REQUIREMENTS</b>			7
8								8
9								9
10								10
11	23,232	29,040	54,040	499991	RESERVED FOR FUTURE EXPENDITURE	79,040		11
12	<b>23,232</b>	<b>29,040</b>	<b>54,040</b>		<b>TOTAL REQUIREMENTS</b>	<b>79,040</b>	-	-

**BONDED DEBT  
RESOURCES AND REQUIREMENTS**

Historical Data				GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	City of Oakridge Budget FY 2022-2023		
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
			321-00-		<b>RESOURCES</b>			
1								1
2	120,683	120,683	120,683	500001	Net Working Capital (accrual basis)	120,683		2
3								3
4	<b>120,683</b>	<b>120,683</b>	<b>120,683</b>		<b>TOTAL RESOURCES</b>	<b>120,683</b>	-	-
5					<b>REQUIREMENTS</b>			5
6					<b>BOND PRINCIPAL PAYMENTS</b>			6
7					Bond Issue                      Budgeted Payment Date			7
8	-	-		401034	Series 2010 Water Revenue Bond (OECD)                      PAID FROM WATER FUND Water Bonds			8
9	-	-			<b>TOTAL BOND PRINCIPAL PAYMENTS</b>			9
10								10
11					<b>BOND INTEREST PAYMENTS</b>			11
12					Bond Issue                      Budgeted Payment Date			12
13	-	-		401032	Series 2010 Water Revenue Bond (OECD)                      PAID FROM WATER FUND Water Bonds			13
14	-	-			<b>TOTAL BOND INTEREST PAYMENTS</b>			14
15								15
16								16
17					<b>UNAPPROPRIATED BALANCE FOR FOLLOWING YEAR BY:</b>			17
18					Bond Issue                      Projected Payment Date			18
19			120,683		Series 2010 Water Revenue Bond (OECD)                      RESERVE TO BE APPLIED TO FINAL Water Bonds                      PAYMENT	120,683		19
20	120,683	120,683			Ending balance (prior years)			20
21	120,683	120,683	120,683	499990	<b>TOTAL UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>120,683</b>		21
22	<b>120,683</b>	<b>120,683</b>	<b>120,683</b>		<b>TOTAL REQUIREMENTS</b>	<b>120,683</b>		22

FORM  
LB-10

**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

**OAKRIDGE INDUSTRIAL PARK FUND**

**City of Oakridge**

Historical Data				GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023		
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
			390-00-		<b>RESOURCES</b>			
1	550,925	589,086	457,000	500001	Net Working Capital (accrual basis)	316,460		1
2	629	1,347	1,600	500200	Interest	1,100		2
3					<b>OTHER RESOURCES</b>			3
4	25,800	-	-	500900	Sale of Property	-		4
5	77,944	83,459	77,000	501100	Rent Income	77,000		5
6	140	9,427	-	599900	Misc Income	-		6
7		2,511		530500	Transfer from General Fund			7
8	20,739	14,224	-	507200	LRAPA Grant OIP Improvements	-		8
9	571	-	500	500950	Sale of Telecommunication Lease			9
10	10,989	9,157	11,000	500600	Loan Receivable-Tanner Rife			10
11	<b>687,737</b>	<b>709,211</b>	<b>547,100</b>		<b>TOTAL RESOURCES</b>	<b>394,560</b>	<b>-</b>	<b>-</b>
12					<b>REQUIREMENTS</b>			12
13					<b>PERSONNEL SERVICES</b>			13
14	-	3,137	2,550	400001	Health Insurance	2,850		14
15	-	3,424	3,110	400002	PERS	3,200		15
16	-	-	725	400003	Workers Comp	725		16
17	-	695	725	400004	Payroll Taxes	725		17
18	-	848	850	400005	Overtime	850		18
19	-	225	250	400006	Standby	300		19
20	-	2,082	2,200	400041	Utility Worker 2	2,900		20
21	-	858	-	400042	Utility Worker 3	-		21
22	-	1,873	1,900	400043	Superintendent	2,200		22
23	-	2,605	2,750	400045	Utility Worker 1A	2,750		23
24	-	681	700	400047	Utility Worker 1B	2,300		24
25	-	-	500	400066	Vacation Buy-Out	500		25
26	-	25	30	400068	Floating Holiday 1	35		26
27	-	20	30	400069	Floating Holiday 2	35		27
28	-	-	400	400081	VEBA Contributions	400		28
29	-	9	10	400082	Life/LTD	10		29
30	-	<b>16,481</b>	<b>16,730</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>19,780</b>	<b>-</b>	<b>-</b>
31	-	-	0.20		Total Full-Time Equivalent (FTE)	0.10	0.10	0.10
32					<b>MATERIALS &amp; SERVICES</b>			32
33	3,884	3,104	5,200	400101	Materials and Supplies	5,500		33
34		5,440	7,210	400103	Seasonal Workers	7,210		34
35	11,915	10,647	12,500	400110	Utilities	10,000		35
				400104	Telephone	6,000		
36		-	5,000	400116	Marketing - City	3,000		36
37	534	100	300	400117	Membership/Dues	600		37
38	5,513	31,294	10,000	400130	Professional Services	15,000		38
39	56,000	31,700	26,500	400140	Administrative Overhead	35,000		39
40	6,858	6,934	11,500	400260	Property Taxes	11,500		40
41		388	700	499900	Misc Expense	700		41
42	<b>84,704</b>	<b>89,606</b>	<b>78,910</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>94,510</b>	<b>-</b>	<b>-</b>
43					<b>CAPITAL OUTLAY</b>			43
44	22,368	23,836	-	400920	OIP Buildings and Grounds	3,000		44
45	-		135,000	400300	New equipment (Trackhoe)			45
46				400501	Kokanee Way Utility Improvements	126,834		
47	<b>22,368</b>	<b>23,836</b>	<b>135,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>129,834</b>	<b>-</b>	<b>-</b>
48					<b>INTERFUND TRANSFERS - OUT</b>			48
49	-	-	-		<b>TOTAL INTERFUND TRANSFERS - OUT</b>	<b>-</b>	<b>-</b>	<b>-</b>
50					<b>DEBT SERVICE</b>			50
51	-	-	-		<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>-</b>	<b>-</b>
52			40,000	401026	<b>CONTINGENCY</b>	150,436		51
53	-	-	276,460	499991	Reserved for Future expenditures	-		53
54					<b>TOTAL REQUIREMENTS</b>	<b>394,560</b>	<b>-</b>	<b>-</b>





55					<b>CAPITAL OUTLAY</b>				55
56	434,229	200	-	400410	Tank 7	-			56
				400411	Tank 2	500			
57	11,496	-		400300	New Equipment				57
58			12,000		- Meters (100X)	12,000			58
59			6,000		- Hydrants (2x)	6,000			59
60			6,000		- Valves (2X)	6,000			60
61			81,350		- Vac Truck (2)	81,350			61
62			65,000		- Trackhoe (3)				62
63			24,500		- 5YD Dump Truck (4)	25,000			63
64			15,300		- Backhoe (5)				64
65	-		-	400452	Building Maintenance (over 5k)	-			65
66	9,456		-	400888	Well Field Improvements	-			66
67	-		-	400900	Distribution Improvements	-			67
68	<b>455,181</b>	<b>200</b>	<b>210,150</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>130,850</b>	<b>-</b>	<b>-</b>	68
69					<b>DEBT SERVICE</b>				69
70		21,317	21,350	401030	Debt Service - Interest OECDD	21,350			70
71		100,980	101,000	401031	Debt Service - Principal OECDD	102,000			71
72	10,443	10,078	10,300	401032	Bond Payment - Interest LACOP	10,300			72
73	7,500	7,500	7,500	401034	Bond Payment - Principal LACOP	7,500			73
74	122,297		-	401037	Safe Drinking Water Program	-			74
75		41,828	42,000	401039	Water Loan Tank 7 Principal IFA Loans	65,500			75
76		45,389	45,500	401041	Water Loan Tank 7 Interest IFA Loans	45,000			76
77		80	80	401043	Debt Service - Interest New Source Well Study	155			77
78		1,313	1,313	401047	Debt Service - Principal New Source Well Study	1,313			78
79	<b>140,240</b>	<b>228,485</b>	<b>229,043</b>		<b>TOTAL DEBT SERVICE</b>	<b>253,118</b>	<b>-</b>	<b>-</b>	79
80					<b>INTERFUND TRANSFERS - OUT</b>				80
81	5,808	5,808	25,000	401045	Water Fund Reserve	25,000			81
82		177,292	-	401000	Transfer to General Fund	-			82
83		255,000	-	402001	Loan to General Fund	-			83
84	<b>5,808</b>	<b>438,100</b>	<b>25,000</b>		<b>TOTAL INTERFUND TRANSFERS - OUT</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	84
85					<b>CONTINGENCY</b>				85
86			35,000	401026	Operating Contingency	818,735			86
87				401027	Water Pro Test Contingency	-			87
88	-	-	<b>35,000</b>		<b>TOTAL CONTINGENCY</b>	<b>818,735</b>	<b>-</b>	<b>-</b>	88
89	243,131	-			Ending balance (prior years)				89
90			185,000	499991	Reserved For Future Expenditures	250,000			90
91			23,072		UNAPPROPRIATED ENDING FUND BALANCE				91
92	<b>1,604,941</b>	<b>1,226,497</b>	<b>1,293,700</b>		<b>TOTAL REQUIREMENTS</b>	<b>2,098,882</b>	<b>-</b>	<b>-</b>	92

FORM  
LB-10

SPECIAL FUND  
RESOURCES AND REQUIREMENTS

WASTEWATER FUND

City of Oakridge

Historical Data				GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023		
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
				622-00-	<b>RESOURCES</b>			
1								1
2	299,290	184,623	265,000	500001	Net Working Capital (accrual basis)	406,000		2
3	-		-	530410	OPD Vehicle Loan Repayment	-		3
4					<b>OTHER RESOURCES</b>			4
5	1,050	2,100	1,400	540100	Connection Charge	1,400		5
6	689,796	701,862	724,000	540300	Sewer Service	863,851		6
7	2,078	4,404	2,500	599900	Misc Income	2,500		7
8		95,000		521810	Loan repayment from General Fund			8
9		8,032		530500	Transfer from General Fund (ARPA)			9
10		22,000	14,667	599905	PW Overhead to Other Funds	14,667		10
11	<b>992,214</b>	<b>1,018,022</b>	<b>1,007,567</b>		<b>TOTAL RESOURCES</b>	<b>1,288,418</b>	<b>-</b>	<b>-</b>
12					<b>REQUIREMENTS</b>			12
13					<b>PERSONNEL SERVICES</b>			13
14	45,546	48,675	76,000	400001	Health Insurance	69,000		14
15	44,060	48,302	56,000	400002	PERS	57,000		15
16	706	1,736	4,000	400003	Workers Comp	4,400		16
17	9,343	9,992	12,000	400004	Payroll Taxes	12,500		17
18	9,029	10,831	10,300	400005	Overtime	10,000		18
19	3,372	5,562	8,000	400006	Standby	7,000		19
23	-	25,910	26,950	400041	Utility Worker 2	27,700		23
24	19,595	8,940	29,650	400042	Utility Worker 3	34,000		24
25	66,351	22,478	22,500	400043	Superintendent	25,750		25
26	26,923	-	26,900	400044	Utility Worker 1C	-		26
27	-	36,506	8,050	400045	Utility Worker 1	8,600		27
28	-	22,625	23,250	400047	Utility Worker 1B	23,922		28
29		-	500	400066	Vacation Buy-Out	600		29
30		346	730	400068	Floating Holiday 1	775		30
31		190	730	400069	Floating Holiday 2	775		31
32	4,500	5,625	5,000	400081	VEBA	5,625		32
33	351	312	300	400082	Life/LTD	325		33
34	<b>229,776</b>	<b>248,030</b>	<b>310,860</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>287,972</b>	<b>-</b>	<b>-</b>
35	<b>1.50</b>	<b>2.20</b>	<b>2.90</b>		<b>Total Full-Time Equivalent (FTE)</b>	<b>2.90</b>	<b>2.90</b>	<b>2.90</b>
36					<b>MATERIALS &amp; SERVICES</b>			36
37	9,193	11,596	20,000	400101	Materials & Supplies	30,000		37
38	30,331	11,012	11,000	400103	Seasonal Workers	20,000		38
39	2,017	85	2,000	400106	Office Expense	2,000		39
40				400104	Telephone	10,000		40
41	48,545	62,456	63,250	400107	Utilities	50,000		41
42	2,620	789	3,000	400120	Travel & Training	4,000		42
43	28,081	18,553	17,000	400130	Professional Services/Misc	21,000		43
44	2,884	4,326	3,000	400137	Dispatch Services LCSO	3,100		44
45	270,000	97,200	86,400	400140	Administrative Overhead	97,958		45
46	1,441	1,150	1,500	400146	Uniform Allowance	1,500		46
47	1,772	87	2,800	400156	Computer Equip/Supplies/Support	2,800		47
48				400157	Equipment Rental	1,000		48
49	14,621	18,218	18,000	400160	Equip Maint/Repair	17,000		49
50	2,262	2,457	2,500	400170	Vehicle Lease	2,500		50
51	7,895	7,223	10,000	400172	Fuel	10,000		51
52	6,776	689	15,000	400173	New Equipment (less than 5k)	15,000		52
53	-	151	250	400177	Building Maintenance (non-capital)	4,000		53
54	38,000		-	400240	Payment in Lieu of Franchise	-		54
55	1,027	1,481	2,600	499900	Misc Expense	2,600		55
56	<b>467,465</b>	<b>237,475</b>	<b>258,300</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>294,458</b>	<b>-</b>	<b>-</b>
57					<b>CAPITAL OUTLAY</b>			57
58								58
59	15,124			400300	New Equipment			59
60			18,000		- Influent Pump (1)			60
61			8,000		- Blower (2)			61
62			60,000		- UV Light Fixtures 3X (3)			62
63			50,000		- Sieve Washer (4)			63

64			49,700		- Vac Truck (5)				64
65			15,000		- 5YD Dump Truck (6)	25,000			65
66		-	5,000	400452	Building Maintenance	5,000			66
67		128	-	400555	Plant Improvements/Design (ARPA FUNDS)				67
68	-	23,240	-	400903	Collection System (ARPA Funds)				68
69	-	248	-	400905	Inflow & Infiltration (ARPA FUNDS)	150,000			69
70	<b>15,124</b>	<b>23,816</b>	<b>205,700</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>180,000</b>	-	-	70
71									71
72					<b>DEBT SERVICE</b>				72
73	10,443	10,078	10,300	401032	Bond Payment - Interest	5,000			73
74	7,500	7,500	7,500	401034	Bond Payment - Principal	10,000			74
75		-	-	401069	Transfer to Gen- OPD Loan	-			75
76	<b>17,943</b>	<b>17,578</b>	<b>17,800</b>		<b>TOTAL DEBT SERVICE</b>	<b>15,000</b>	-	-	76
77									77
78	75,000	150,000	-	402001	Loan to Gen FUND	-	-	-	78
79	<b>75,000</b>	<b>150,000</b>	-		<b>TOTAL LOANS/ INTERFUND TRANSFERS - OUT</b>	-	-	-	79
80									80
81			35,000	401026	<b>CONTINGENCY</b>	510,988			81
82	186,906	-			Ending balance (prior years)				82
83			170,557	499991	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				83
84	<b>992,214</b>	<b>676,698</b>	<b>998,217</b>		<b>TOTAL REQUIREMENTS</b>	<b>1,288,418</b>	-	-	84

FORM  
LB-10

SPECIAL FUND  
RESOURCES AND REQUIREMENTS

STORM WATER FUND

City of Oakridge

	Historical Data			GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
				696-00-	<b>RESOURCES</b>				
1									1
2	10,325	30,581	40,000	500001	Net Working Capital (accrual basis)	63,396			2
3					<b>OTHER RESOURCES</b>				3
4	27,765	28,290	29,050	540500	Storm Water Service	29,050			4
5	<b>38,090</b>	<b>58,870</b>	<b>69,050</b>		<b>TOTAL RESOURCES</b>	<b>92,446</b>	-	-	5
6					<b>REQUIREMENTS</b>				6
7					<b>MATERIALS &amp; SERVICES</b>				7
8	1,215	709	1,000	400101	Materials and Supplies	1,000			8
9	-		1,000	400136	Asset Management	1,000			9
10	5,000	16,300	3,000	400140	Administrative Overhead	10,000			10
11	689	344	1,500	400160	New Equipment (less than \$5,000)	2,000			11
12	1,194		1,500	400173	Equip Maint. and Repair	3,000			12
13	<b>8,098</b>	<b>17,353</b>	<b>8,000</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>17,000</b>	-	-	13
14									14
15					<b>CAPITAL OUTLAY</b>				15
16	-	-	-	400556	New Construction				16
17			1,950		- Vac Truck (5)				17
18			500		- SYD Dump Truck (6)	2,000			18
19			350		- Backhoe (7)				19
20	-	-	<b>2,800</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>2,000</b>	-	-	20
21									21
22			20,000	401026	<b>CONTINGENCY</b>	48,496			22
23									23
24									24
25	29,992	41,517			Ending balance (prior years)				25
26			38,250		<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	24,950			26
27	<b>38,090</b>	<b>58,870</b>	<b>69,050</b>		<b>TOTAL REQUIREMENTS</b>	<b>92,446</b>	-	-	27