



March 5, 2024

Budget Committee Meeting
Supplemental Budget
Audio/Video Teleconference
Oakridge Conference Room
48318 E 1st Street

7:00 p.m.

BUDGET COMMITTEE MINUTES

1. CALL MEETING TO ORDER- 7:01 pm

Council Present: Mayor Bryan Cutchen, Dawn Kinyon, Melissa Bjarnson, Melissa Bjarnson and Kelly Brewer

Citizen Members Present: Vice Chair Brenna Chrisman, Lisa Samuelson, Jan Christensen, Linda Dunham and Lynda Kamerrer.

Staff Present: City Administrator James Cleavenger, Finance Director Colleen Shirley, and City Recorder Jackie Taylor

James-announced that Councilor Coker resigned as the Chair of the Budget Committee.

2. **Roll Call**-Councilor Tarman was excused. Councilor Hollett and Linda Dunham were absent.

The Committee agreed to have CA James run this meeting. They will appoint a new Chair at the 1st Budget meeting for FY 25.

Motion: Councilor Kinyon moved to have James run the meeting. Lisa Samuelson seconded the motion.

All voted aye. 9-0

3. Declaration of Conflict of Interest

James-asked for any conflicts of interest.

Councilor Bjarnson -declared a potential conflict of interest, she is on the volunteer roster at the fire department.

Brenna Chrisman -declared a potential conflict of interest, her husband works for the City of Oakridge Public Works department.

4. Public Comment-none

5. Review of Proposed FY 23-24 Supplemental Budget #2

James- presented the information for the supplemental budget #2 and the committee discussed each item.

Mayor Cutchen-wants the wording on the "Resource" descriptions on lines 3 and 4 of the EMS Fund budget changes to be changed to "Reimbursement for FY 23 Expenditures" to more accurately describe them.

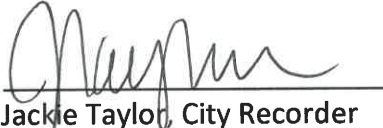
The committee agreed to suggest to City Council that edits changes be made.

Motion: Councilor Kinyon moved to recommend to City Council that these two edits be made. Lisa Samuelson seconded the motion.

Mayor Cutchen (aye), Kamerrer (aye), Samuelson (aye), Beers (aye), Bjarnson (aye) Brewer (aye), Chrisman (aye), Kinyon (aye), Coker (aye). Motion passed 9-0.

7. **Adjourn: 7:49 pm**

Signed: 
James Cleavenger, City Administrator

Signed: 
Jackie Taylor, City Recorder