



Budget Committee Agenda

June 21st, 2022 6pm

Proposed Budget Fiscal Year 22/23

1. Call to Order
2. Flag Salute
3. Roll Call
4. Budget Committee Chair
 - a. Declarations of Conflicts
 - b. Public Comment
5. Budget Committee Discussion
6. Promulgate Budget for approval
7. Approval of ad valorem taxes
8. Committee/Public Hearing for Declaring the City's Election to Receive State Revenues
 - a. Public Statements
 - b. Committee Statements
9. Recess Meeting to _____/Adjourn Meeting

Business of the Budget Committee

City of Oakridge, Oregon

June 21st, 2022

Agenda Title: Approval of FY 22-23 Budget

Agenda Item No: 6

Proposed Committee Action: A motion to approve the FY22-23 Budget

Exhibits: FY22-23 Budget

**Agenda Bill Author: Kevin Martin
Pro-Tem City Administrator: Kevin Martin**

ISSUE:

The Committee needs to approve the FY22-23 Budget and send it to the City Council.

FISCAL IMPACT: As presented.

Options:

- (1) Make a motion to approve receiving the FY22-23 Budget.**
- (2) Do not make a motion to approve receiving the FY22-23 Budget.**

STAFF RECOMMENDATION: Option (1)

RECOMMENDED MOTION: I move that the Oakridge Budget Committee approve the FY22-23 Budget and send to the City Council.

Business of the Budget Committee

City of Oakridge, Oregon

June 21st, 2022

Agenda Title: Approval of Imposition of FY 22-23 Property Tax Levy

Agenda Item No: 7

Exhibits: Schedule of Prior Year and FY22-23 Budget Year Property Tax Levies

Proposed Committee Action: A motion to approve the Imposition of the FY22-23 Property Tax Levy

**Agenda Bill Author: Kevin Martin
Pro-Tem City Administrator: Kevin Martin**

ISSUE:

The Committee needs to approve the Imposition of FY22-23 Property Tax Levy and send it to the City Council.

FISCAL IMPACT: As presented.

Options:

- (1) Make a motion to approve the Imposition of FY22-23 Property Tax Levy.**
- (2) Do not make a motion to approve the Imposition of FY22-23 Property Tax Levy.**

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STAFF RECOMMENDATION: Option (1)

RECOMMENDED MOTION: I move that the Oakridge Budget Committee approve the Imposition of FY22-23 Property Tax Levy and send to the City Council.

Schedule of Prior Year and FY 22-23 Budget Year Property Tax Levies

Description	Rate or Amount Imposed this Year 2020-2021	Rate or Amount Imposed this Year 2021-2022	Rate or Amount Imposed this Year 2022-2023
Permanent Rate Levy (rate limit 7.1996 per \$1,000)	7.1996/\$1,000	7.1996/\$1,000	7.1996/\$1,000
Local Option Levy	n/a	n/a	n/a
Levy for General Obligation Bonds	n/a	n/a	n/a

Business of the Budget Committee

City of Oakridge, Oregon

June 21st, 2022

**Agenda Title: Approval of FY 22-23
Receiving State Revenue Sharing Funds**

Agenda Item No: 8

Exhibits:

**Proposed Committee Action: A motion to
approve Receiving FY22-23 State Revenue
Sharing Funds**

**Agenda Bill Author: Kevin Martin
Pro-Tem City Administrator: Kevin Martin**

ISSUE:

The Committee needs to have a hearing (public statements) and approve receiving the FY22-23 State Revenue Sharing Funds and send it to the City Council.

FISCAL IMPACT: Receiving State Shared Revenue.

Options:

- (1) Make a motion to approve receiving the FY22-23 State Revenue Sharing Funds.**
- (2) Do not make a motion to approve receiving the FY22-2323 State Revenue Sharing Funds**

STAFF RECOMMENDATION: Option (1)

RECOMMENDED MOTION: I move that the Oakridge Budget Committee approve receiving the FY22-23 State Revenue Sharing Funds and send to the City Council

**City of Oakridge, Oregon
Proposed Budget FY 2022-2023
Budget Summary**

General Fund Budget Summary

	<u>Proposed FY 2023</u>
Beginning Fund Balance	\$190,000
Current Resources	4,641,136
TOTAL RESOURCES	<u>4,831,136</u>
Requirements (Appropriation Level):	
Administrative	\$883,147
Building/Planning	84,378
Police	1,197,978
Library	32,250
Parks	120,210
WAC	1,515,643
Muni Court	82,710
Non-departmental:	
Materials & Services	48,775
Interfund Transfers & Loans - Out	580,736
Contingency	-
Total Requirements (Appropriation Level):	<u>\$4,545,827</u>
Requirements - Unappropriated:	
ARPA Funds Restricted Use	285,309
Unappropriated Ending Fund Balance	-
TOTAL REQUIREMENTS	<u>4,831,136</u>

TOTAL BUDGET - SUMMARY BY FUND

Total Budget by Fund:	Proposed FY 2023
General Fund	\$4,831,136
Street Fund	696,870
Emergency Services Fund	1,250,266
Water Fund Reserve	79,040
Water Bond Fund	120,683
Oakridge Industrial Park Fund	394,560
Water Fund	1,563,716
Waste Water Fund	1,188,387
Stormwater Fund	110,446
TOTAL CITY BUDGET	\$10,235,104

**RESOURCES
GENERAL FUND**

City of Oakridge

	Historical Data			GL Account (city use only) 100-00-	RESOURCE DESCRIPTION	Budget FY 2022-2023			
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1									1
2	129,648	35,588	60,000	500001	Net Working Capital (accrual basis)				2
3	18,264	16,053	9,000	503400	Previously levied taxes estimated to be received	10,000			3
4					Interest:				4
5	6,793	906	5,000	500200	Interest - general	1,000			5
6	2,635	2,733	1,600	500205	Interest on previously levied taxes	1,600			6
7					Transfers & Loans				7
8		120,000		530000	Transfer from Water	-			8
9		150,000		532426	Loans from WasteWater				9
10	75,000	255,000		532427	Loans from Water	-			10
11					OTHER RESOURCES				11
12		9,607		500300	Dividends	-			12
13	65,359	42,842	42,000	500500	Fines & Forfeitures	45,000			13
14	4,026	34,525	-	500880	DEQ Smoke Management Grant				14
15		3,703		500910	Sale of Equipment	2,000			15
16	11,370	8,399	3,667	501400	WAC Room Rent	-			16
17	1,345	30	1,000	501500	Planning	2,000			17
18	1,885	-	2,500	502000	Fall Fun Night / Shop with a cop	2,500			18
19	33,275	36,603	40,263	502400	Westfir Police Services Contract	55,000			19
20	5,376	97,153	-	502860	CARES Act Grant	-			20
21		130,668		502861	FEMA COVID Vaccine grant	-			21
22		86,603		502862	Travel Oregon Grant	-			22
23		-	343,000	502863	American Rescue Plan grant	374,000			23
24	58,560	64,567	56,000	503100	State Liquor Tax	56,000			24
25	17,255	29,788	28,000	503150	State Marijuana Tax	20,000			25
26	15,930	23,019	35,000	503250	Local Marijuana Tax	5,000			26
27	4,108	3,177	4,100	503300	Cigarette Tax	3,000			27
28		1,890		503450	Heavy Equipment Rental Tax				28
29	24,702	17,746	23,000	503500	Transient Room Tax	34,000			29
30	28,232	15,760	19,900	504000	Telecommunications License Fees	15,000			30
31	190,404	188,864	190,000	504005	Franchise Fees	210,000			31
32	47,958	82,783	60,000	504100	Licenses & Permits Fees	65,000			32
33	1,316	1,455	1,300	505500	Library Revenue	1,300			33
34	1,494	1,367	1,500	506000	Library Donations & Sales	1,500			34
35	1,000	-	1,000	506500	Library SRP - Cards 4 Kids	1,000			35
36	35,659	39,555	32,200	507000	State Revenue Sharing	35,000			36
37	-	53,167	57,996	507100	LRAPA Code Enforcement	57,996			37
38	28,123	28,967	29,700	508500	Lowell Police Services Contract	32,889			38
39	-	-	-	508600	Lowell Municipal Court Fees	1,000			39
40	8,383	-	-	509000	School District School Resource Officer	-			40
41	21	-	20	510000	WAC Vending Machine				41
42	3,000	-	-	511001	State Library of Oregon Grant	-			42
43	-	79,356	-	511150	ODOT/IMBA Grant	-			43
44		-	-		WAC Grant	1,500,000			44
45		789		513700	Parks Grants/Donations	200			45
46	5,000	10,000	-	513800	Ford Foundation Grant	-			46
47	19,473	-	-	514200	USDA Patrol	-			47
48	18,850	18,775	18,900	515300	RTMP Funds	19,000			48
49		57,292		520000	Public Safety Assessment	-			49
50	671,000	595,900	527,550	520100	Administrative Overhead	574,103			50
51			1,115,600	599100	Property Tax Revenue	1,260,048			51
52	45,000	-	-	520200	Water Payment in Lieu of Franchise	-			52
53	38,000	-	-	520300	Sewer Payment in Lieu of Franchise	-			53
54		-	-		CMAC Grant for fire/police Electric Vehicles				54
55	9,659	7,200	7,000	599700	Dead Mountain Tower Rent	7,000			55
56	2,955	-	3,000	599800	Parks Revenues	4,000			56
57	1,304	29,332	3,000	599900	Misc. Income	3,000			57
58	1,323	18,468	32,527	599920	Misc Income Police	2,000			58

59	31,148	-	-	599200	Insurance Proceeds	-			59
60		-	475,000	504010	Imposed Public Safety Fee	240,000			60
61	1,664,833	2,399,631	3,230,323		Total resources	4,641,136	-	-	61
62	1,090,763	1,123,315			Taxes collected in year levied				62
63	2,755,596	3,522,946	4,345,923		TOTAL RESOURCES	4,641,136	-	-	63

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
ADMINISTRATION**

City of Oakridge

1	Historical Data			GL Account (city use only) 100-11-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			1	
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		2
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
					PERSONNEL SERVICES					
2	76,012	62,027	63,700	400001	Health Insurance	64,749			2	
3	62,613	68,501	85,650	400002	PERS	93,231			3	
4	1,612	1,451	1,500	400003	Worker's Comp	1,800			4	
5	31,926	28,052	32,700	400004	Payroll Taxes	22,557			5	
6	3,085	5,073	3,400	400005	Overtime	2,000			6	
7				400032	Deferred Comp	1,200				
8	276	-	-	400010	Unemployment/Personnel				8	
9	92,550	90,360	90,330	400011	City Administrator	85,368			9	
10	-	18,300	18,300	400012	Public Works Personnel Services	-			10	
11	61,491	68,814	70,125	400013	Finance Director	75,648			11	
12	40,708	42,685	43,250	400015	AP/UB	49,720			12	
13	34	-	-	400016	Employee Allowance	-			13	
14	45,863	48,103	47,850	400046	Assistant Planner	52,466			14	
15	63,274		-	400049	Comm Srv's Coord	-			15	
16		1,302		400065	Seasonal Employee					
17		612	960	400068	Floating Holiday 1	1,000			17	
18		612	960	400069	Floating Holiday 2	1,000			18	
19	9,000	6,750	6,750	400081	VEBA Contributions	9,000			19	
20	483	513	700	400082	Life/LTD	500			20	
21	488,927	443,154	466,175		TOTAL PERSONNEL SERVICES	460,239	-	-	21	
22	5.50	4.70	4.00		Total Full-Time Equivalent (FTE)	4.00	4.00	4.00	22	
23					MATERIALS & SERVICES				23	
24	23,638	14,268	17,000	400101	Materials & Supplies	15,000			24	
25		5,840	5,426	400104	Telephone	6,000			25	
26	6,707	4,897	4,400	400105	Bank/Financial Fees	2,000			26	
27	16,676	10,197	12,500	400107	Utilities	12,000			27	
28	131,698	134,390	139,500	400108	Insurance	150,000			28	
29	5,076	2,379	1,000	400114	Advertising	800			29	
30		1,020	875	400115	Internet	900			30	
31	10,370	14,070	11,000	400117	Membership/Dues	11,000			31	
32	2,854	981	1,000	400120	Travel and Training (Staff)	2,000			32	
33	8,502	1,921	-	400122	Travel and Training (City Council)	1,000			33	
34	24,044	34,316	10,000	400130	Professional Non Legal	12,000			34	
35	51,551	14,289	37,000	400132	Audit/Accounting	35,000			35	
36	23,912	20,434	20,000	400133	Professional Services/Legal	21,000			36	
37		36	250	400150	Awards and Recognition	250			37	
38		-	3,000	400152	Election Expense	3,000			38	
39	732	201	1,000	400154	City Administrator Expense	500			39	
40	4,260	19,100	5,000	400156	Computer Equip/Supplies/Support	10,000			40	
41		511		400157	Equipment Rental	500				
42	(657)	9,573	5,000	400158	Misc Expense/New Equipment	7,500			42	
43	10,106	5,178	5,000	400166	Building Maintenance (City Hall)	5,000			43	
44	990	4,010	-	400203	Ford Foundation Grant	-			44	
45	225	10,600	-	400222	Community Projects	-			45	
46	12,000	12,000	12,000	400242	Special Mobility Services	12,000			46	
47					Dead Mountain Tower	958				
48	332,684	320,210	290,951		TOTAL MATERIALS & SERVICES	308,408	-	-	48	
49					CAPITAL OUTLAY				49	
50	3,331	1,666	1,666	401052	Radios Debt Service				50	
51	5,359	-	5,000	400300	New Equipment-Capital				51	
52				400309	Council Chambers (ARPA FY22)	14,500				
53	32			400309	City Hall & Police Building (ARPA)	100,000				
54	8,690	1,666	6,666		TOTAL CAPITAL OUTLAY	114,500	-	-	54	
55	830,301	765,029	763,792		TOTAL REQUIREMENTS	883,147	-	-	55	

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
BUILDING/PLANNING**

City of Oakridge

Historical Data			GL Account (city use only)	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
			100-12-					
1				MATERIALS & SERVICES				1
2	28,684	46,567	60,000	400130 Professional Services -Bdg Inspec-75%-Mort	50,000			2
3	1,914	9,275	1,500	400138 Planning Services	1,500			3
4		50,000	35,300	400140 Admin Overhead	32,878			4
5	30,598	105,842	96,800	TOTAL MATERIALS & SERVICES	84,378	-	-	5
6	30,598	105,842	96,800	TOTAL REQUIREMENTS	84,378	-	-	6

150-504-031 (Rev 12/09)

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND
BUILDING/PLANNING

City of Oakridge

Historical Data			GL Account (city use only) 100-12-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
1				MATERIALS & SERVICES				1
2	28,684	46,567	60,000	400130 Professional Services -Bdg Inspec-75%-Mort	50,000			2
3	1,914	9,275	1,500	400138 Planning Services	1,500			3
4		50,000	35,300	400140 Admin Overhead	32,878			4
5	30,598	105,842	96,800	TOTAL MATERIALS & SERVICES	84,378	-	-	5
6	30,598	105,842	96,800	TOTAL REQUIREMENTS	84,378	-	-	6

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
POLICE**

City of Oakridge

1	Historical Data			GL Account (city use only) 100-13-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			1
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
2	136,869	134,152	143,400	400001	Health Insurance	157,550			2
3	141,712	154,184	162,200	400002	PERS	140,400			3
4	4,459	15,333	12,680	400003	Worker's Compensation	12,500			4
5	33,633	36,595	35,000	400004	Payroll Taxes	35,700			5
6	57,575	60,171	48,000	400005	Overtime	48,000			6
7	4,591	9,743	12,000	400006	Standby	12,000			7
8				400032	Deferred Comp	2,400			
9	390	360	360	400016	Employee Allowance	360			9
10	88,766	90,347	89,200	400020	Police Chief	91,385			10
11	211,842	218,440	230,000	400023	Patrol Officers	162,600			11
12	28,517	-	-	400024	Sergeant	76,044			12
13	57,933	63,963	64,000	400025	Communications-Support Services Sergeant	67,327			13
14				400027	Code Enforcement Officer				14
15	13,500	13,500	13,500	400081	VEBA Contributions	13,500			15
16	471	290	500	400082	Life/LTD Insurance	500			16
17				400066	Vacation Buy-Out	10,339			17
18	780,258	797,077	810,840		TOTAL PERSONNEL SERVICES	830,605	-	-	18
19	8.60	6.00	6.00		Total Full-Time Equivalent (FTE)	6.00	6.00	6.00	19
20					MATERIALS & SERVICES				20
21	(974)		-	400028	School Resource Officer	-			21
22	4,351	2,099	3,000	400029	Reserve Patrol Officers	3,000			22
23	13,681	9,337	11,000	400101	Materials and supplies	10,000			23
24	(41)	2,332	-	400103	Seasonal worker	-			24
25		9,205	6,350	400104	Telephone	9,500			25
26	15,988	7,745	8,300	400107	Utilities	6,000			26
27	127	-	-	400108	Insurance Property & Casualty	-			27
28		227	350	400115	Internet	350			28
29	1,310	11,021	2,300	400117	Memberships/Dues/Subscriptions	2,300			29
30	1,361	-	500	400118	Cadet/Explorer expense	500			30
31	7,341	2,273	7,000	400120	Travel and Training	7,000			31
32	1,427	6,447	4,000	400130	Professional Services Non Legal	4,000			32
33	65,756	83,637	73,200	400137	Dispatch Services LCSD	75,396			33
34		78,800	82,850	400140	Administrative Overhead	78,800			34
35	327	339	1,000	400145	Uniform	1,000			35
36	7,175	6,539	8,300	400146	Uniform Allowance	9,450			36
37	2,221	2,165	1,500	400160	Equipment Maintenance and Repair	1,500			37
38	4,217	3,031	3,500	400162	Radio Maintenance and Repairs	3,500			38
39	9,467	6,670	6,100	400168	Vehicle Maintenance	6,000			39
40	8,417	4,373	6,000	400169	Vehicle Repair	6,000			40
41	23,622	22,253	26,000	400172	Fuel	36,000			41
42	8,841	10,094	9,000	400173	New Equipment (less than \$5,000)	9,000			42
43	-	450	400	400216	Animal Control Supplies	400			43
44	-	-	400	400217	Crime Prevention Program	400			44
45	1,854	190	3,000	400218	Fall Fun Night /Shop with a Cop	2,500			45
46		450	-	400301	Dispatch Communications	-			46
47	5,379	4,175	5,000	400305	Public Safety Assessment	5,000			47
48		-	900	401200	Photo/Media Supplies	900			48
49	1,825	4,468	4,900	401201	Ammunition	4,900			49
50	553	86	2,000	401202	Investigations	2,000			50
51	11,028	5,930	5,000	401203	Computer Support Systems	5,000			51
52	2,892	-	2,000	401204	Jail Expense	2,000			52
53		-	900	401205	Dead Mountain Lease	650			53
54			3,000	401206	PPE supplies	3,000			54
55				400121	Accreditation	1,600			55
56	198,145	284,338	287,750		TOTAL MATERIALS & SERVICES	297,646	-	-	56

57					CAPITAL OUTLAY				57
58	20,368	10,184	6,200	401052	New Radios- Payment	6,200			58
59	11,000	-	30,527	400300	New Equipment Capital (ARPA)	18,000			59
60					CMAC Matching Funds	15,000			60
61				401026	Future Expenditures (USDA Grant Reimb)	30,527			
62	31,368	10,184	36,727		TOTAL CAPITAL OUTLAY	69,727	-	-	62
63					Transfers				63
64	-	-	-		Total Transfers	-	-	-	64
65	1,009,771	1,091,599	1,135,317		TOTAL REQUIREMENTS	1,197,978	-	-	65

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
LIBRARY**

City of Oakridge

1	Historical Data			GL Account (city use only)	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			1	
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		2
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
				100-16-	PERSONNEL SERVICES					
2	99	157	-	400001	Health Insurance	-			2	
3	(3)	-	100	400003	Worker's Comp	100			3	
4	764	808	800	400004	Payroll Taxes	800			4	
5	9,728	10,261	10,000	400048	Library Coordinator	10,250			5	
6	-	-	-	400082	Life/LTD	-			6	
7	10,588	11,226	10,900		TOTAL PERSONNEL SERVICES	11,150	-	-	7	
8	0.25	0.25	0.25		Total Full-Time Equivalent (FTE)	0.25	0.25	0.25		
9					MATERIALS & SERVICES				9	
10	3,488	2,640	1,200	400101	Materials and Supplies	1,200			10	
11	231	210	300	400104	Telephone	300			11	
12	2,437	1,924	1,700	400107	Utilities	1,700			12	
13	1,005	340	500	400120	Travel and Training	500			13	
14		7,600	8,050	400140	Administrative Overhead	5,000			14	
15	2,938	418	500	400156	Computer Support	2,000			15	
16	830	2,419	900	400158	Misc Expense/New Equipment	900			16	
17	865	1,413	500	400224	Summer Reading Program	1,000			17	
18	-	300	300	400226	SRP Grant Support	300			18	
19	1,874	1,790	700	400243	Acquisitions and Books	1,500			19	
20	2,896	3,177	500	400244	Donation Acquisitions	2,000			20	
21	4,222	4,521	4,300	400246	Sirsi System	4,300			21	
22	323	323	400	400248	OCLC Cataloging	400			22	
23	21,109	27,076	19,850		TOTAL MATERIALS & SERVICES	21,100	-	-	23	
24					CAPITAL OUTLAY				24	
25						-	-	-	25	
26	-	-	-		TOTAL CAPITAL OUTLAY	-	-	-	26	
27	31,697	38,302	30,750		TOTAL REQUIREMENTS	32,250	-	-	27	

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
PARKS**

City of Oakridge

1	Historical Data			GL Account (city use only) 100-17-	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			1	
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		2
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022							
					PERSONNEL SERVICES					
2	-	20,300	20,300	400012	Public Works Personnel Allocation	20,300				
3	-	20,300	20,300		TOTAL PERSONNEL SERVICES	20,300				
4	-	-	0.20		Total Full-Time Equivalent (FTE)	0.20	0.20	0.20		
5					MATERIALS & SERVICES					
6	-	14,766	-	400103	Seasonal Workers					
7	6,496	11,648	8,500	400101	Materials and Supplies	8,500				
8	18	70	-	400104	Telephone					
9	4,937	13,485	10,000	400110	Utilities	11,000				
10	-	30,700	26,000	400140	Administrative Overhead	22,910				
11	1,481	8,982	1,700	400166	Building Maintenance	7,500				
12	4,501	4,501	-	400173	Equipment under \$5,000	-				
13	-		100	400230	Project/Events					
14	17,433	84,152	46,300		TOTAL MATERIALS & SERVICES	49,910	-	-		
15					CAPITAL OUTLAY					
16	-	115,359	-	400760	ODOT/IMBA Grant	-	-	-		
17	-	900	-	400777	Park Improvements	50,000	50,000	50,000		
18	-	116,259	-		TOTAL CAPITAL OUTLAY	50,000	50,000	50,000		
19	17,433	220,712	66,600		TOTAL REQUIREMENTS	120,210	50,000	50,000		

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND
WILLAMETTE ACTIVITY CENTER (WAC)

City of Oakridge

Historical Data			REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022					
			PERSONNEL SERVICES				1
-	12,900	6,450	Public Works Personnel Allocation	1,000			2
							3
-	12,900	6,450	TOTAL PERSONNEL SERVICES	1,000	-	-	4
-	-	0.10	Total Full-Time Equivalent (FTE)	0.10	0.10	0.10	5
			MATERIALS & SERVICES				6
230	708	1,600	Materials and Supplies	1,000			7
-	6,217	5,500	Seasonal Workers	-			8
190	757	275	Telephone	-			9
5,929	13,537	11,000	Utilities	-			10
	16,000	6,750	Administrative Overhead	13,143			11
2,076	5,806	2,250	Building Maintenance	500			12
	4,258	2,200	Property Taxes	-			13
			Professional Services	100,000			14
8,425	47,282	29,575	TOTAL MATERIALS & SERVICES	114,643	-	-	15
			Capital Outlay				
			State Grant	1,400,000			
8,425	60,182	36,025	TOTAL REQUIREMENTS	1,515,643	-	-	18

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
MUNICIPAL COURT**

City of Oakridge

Historical Data				GL Account (city use only)	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022							
1					PERSONNEL SERVICES				1
2	8,891	8,981	9,400	400001	Health Insurance	9,296			2
3	6,335	7,301	7,700	400002	PERS	7,677			3
4	11	-	50	400003	Worker's Comp	36			4
5	1,659	1,720	1,800	400004	Payroll Taxes	1,858			5
6	21,962	23,417	23,800	400019	Court Clerk	23,793			6
7		106	170	400068	Floating Holiday 1	175			7
8		-	170	400069	Floating Holiday 2	175			8
9	1,125	1,125	1,125	400081	VEBA Contributions	1,125			9
10	83	31	50	400082	Life/LTD	50			10
11	40,066	42,681	44,265		TOTAL PERSONNEL SERVICES	44,185	-	-	11
12	0.50	0.50	0.50		Total Full-Time Equivalent (FTE)	0.50	0.50	0.50	12
13					MATERIALS & SERVICES				13
14	1,997	-	-	400101	Materials and Supplies				14
15	225	-	-	400120	Travel and Training	225			15
16	20,345	18,650	20,900	400131	Muni Court Judge - Contract	20,900			16
17	-	6,900	7,300	400140	Admin OH	10,000			17
18	6,373	5,173	5,400	400213	State Court Fees	5,400			18
19	-	-	-	400214	Lane County Court Fees	-			19
20	828	-	-	400215	Court Expense - Prosecutor	2,000			20
21	31,768	30,723	33,600		TOTAL MATERIALS & SERVICES	38,525	-	-	21
22	71,834	73,404	77,865		TOTAL REQUIREMENTS	82,710	-	-	22

DETAILED REQUIREMENTS

FORM
LB-30B

**GENERAL FUND
REQUIREMENTS NOT ALLOCATED**

City of Oakridge

	Historical Data			GL Account (city use only)	REQUIREMENTS DESCRIPTION	Budget FY 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
1				100-00	MATERIALS & SERVICES				1
2		17,243	4,000	400103	Seasonal Workers				2
3		4,541		400158	Misc Exp/New Equipment	-			
4	4,026	30,387	-	400204	DEQ Smoke Mgmt Grant Exp	-			4
5	6,041	5,529	18,900	400220	RTMP Fund Projects	18,775			5
5	14,132	11,845	23,000	400228	Transient Income Projects	30,000			5
6	24,199	69,544	45,900		TOTAL MATERIALS & SERVICES	48,775	-	-	6
6					DEBT SERVICE				6
7				401031					7
7	-	-	-		TOTAL DEBT SERVICE	-	-	-	7
8					SPECIAL PAYMENTS				8
9				407100					9
10	-	-			TOTAL SPECIAL PAYMENTS		-	-	10
11					INTERFUND TRANSFERS - OUT				11
12		44	-	401006	Transfer to Streets	-			12
13		8,032		401008	Transfer to Wastewater	-			13
14		7,347		401014	Transfer to Water	-			14
15	650,000	613,151	565,000	401016	Transfer Emergency Services	460,086			15
16		2,511		401020	Transfer to OIP	-			16
17					Transfer of PSF to Emergency Services	120,000			
18		95,000	150,000	401600	Repay Wastewater Loan				18
19			255,297	401605	Repay Water Loan				19
20	5,000		-	402002	Transfer to Woodstove Fund	-			20
21	650,000	726,085	970,297		TOTAL INTERFUND TRANSFERS - OUT	580,086	-	-	21
22					CONTINGENCY				22
23		11,263	4,000	401026	Operating Contingency	-			23
24		11,263	4,000		TOTAL OPERATING Contingency	-			24
25	674,199	806,892	1,020,197		TOTAL REQUIREMENTS NOT ALLOCATED	628,861	-	-	25
26	2,000,059		2,178,922		TOTAL ORG. UNIT/PROGRAM REQUIREMENTS				26
27									27
28					RESERVED FOR FUTURE EXPENDITURES				28
29									29
30	-	-	-		TOTAL RESERVE FOR FUTURE EXPENDITURES	-	-	-	30
31	-								31
32									32
33			677	499990	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	33
34	2,674,258	806,892	3,199,796		TOTAL REQUIREMENTS	628,861	-	-	34

57					INTERFUND TRANSFERS - OUT				57
58	2,000	2,000	-	401056	Transfer to Agency Fund - Reserve Bike Path				58
59	2,000	2,000	-		TOTAL INTERFUND TRANSFERS - OUT	-	-	-	59
60									60
61		.	6,470	401026	CONTINGENCY	32,668			61
62									62
63	103,036				Total Ending Fund Balance (prior years)				63
64			100,000	499990	UNAPPROPRIATED ENDING FUND BALANCE				64
65	425,468	307,506	610,530		TOTAL REQUIREMENTS	696,870	-	-	65

SPECIAL FUND
RESOURCES AND REQUIREMENTS

EMERGENCY SERVICES FUND

City of Oakridge

	Historical Data			GL Account (city use only) 232-00-	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023			
	Actual		Adopted Budget this year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
					RESOURCES AND REQUIREMENTS				
1	(133,015)	(26,148)	-	500001	Net Working Capital (accrual basis)	100,000			1
2	37	35	-	500200	Interest	-			2
3					Transferred IN, from other funds:				3
4	650,000	613,151	565,000	530500	Transfers from General Fund	460,736			4
5				532101	Transfer from Public Safety Fees	120,000			5
6					OTHER RESOURCES				6
7	17,151	14,938	20,000	502700	Fire Med	20,000			7
8	59,310	61,089	63,330	502800	Hazeldell Fire District IGA	65,230			8
9	15,000	16,500	16,800	502810	Fire Contracts - Westfir	18,800			9
10	425,894	499,014	460,000	540200	Service Charge	400,000			10
11	1,589	59,405	2,000	599900	Miscellaneous Income	2,000			11
12	15,000	15,450	15,500	502815	Hazeldell -Vol. Program	15,500			12
13		40,462	40,000	540400	GEMT	50,000			13
14	1,051,066	1,293,895	1,182,630		TOTAL RESOURCES	1,250,266	-	-	14
15					REQUIREMENTS				15
16					PERSONNEL SERVICES				16
17	79,522	82,693	87,500	400001	Health Insurance	100,500			17
18	128,903	144,164	136,500	400002	PERS	158,900			18
19	7,362	16,496	18,000	400003	Worker's Compensation	15,000			19
20	31,647	31,385	34,000	400004	Payroll Taxes	38,000			20
21	103,447	89,845	91,000	400005	Overtime	70,000			21
22	100	-	-	400006	Standby				22
23				400032	Deferred Comp	1,200			23
24	-		200	400009	Volunteer Life Insurance	200			24
25	-		-	400016	Employee Allowance	500			25
26	541		-	400050	Fire Chief	88,096			26
27	60,071	55,075	62,000	400051	Volunteers	47,000			27
28	-		78,900	400052	EMS Captain				28
29	-		-	400054	EMT / Firefighter 1	56,500			29
30	-	46,696	56,500	400056	EMT / Firefighter 2	-			30
31	64,916	70,519	69,500	400071	Captain-Training Officer	71,500			31
32	66,616	81,068	-	400072	Lieutenant-1	-			32
33	55,283	67,858	67,500	400073	Lieutenant-2	71,250			33
34	51,381		-	400074	Lieutenant-3				34
35	9,000	9,000	9,000	400081	VEBA Contributions	9,000			35
36	332	467	300	400082	Life Insurance	300			36
37	659,121	695,264	710,900		TOTAL PERSONNEL SERVICES	727,946	-	-	37
38	5.00	4.00	4.00		Total Full-Time Equivalent (FTE)	3.00	4.00	4.00	38
39					MATERIALS & SERVICES				39
40	6,174	-	-	400075	Grant Expenditures	-			40
41	7,821	9,631	15,700	400101	Materials and supplies	9,000			41
42	181,139	205,105	197,000	400103	Seasonal Workers	120,000			42
43		6,848		400105	Banking fees				43
44	10,849	14,427	15,000	400110	Utilities	15,000			44
45	37,607	25,181	24,000	400111	EMS Supplies	24,000			45
46	201	203	150	400113	Fire Fighting Supplies	4,000			46
47	4,774	3,611	3,100	400117	Membership Dues Licenses	3,100			47
48	4,772	5,418	5,000	400120	Travel and Training	5,000			48
49	2,072	9,463	8,250	400130	Professional Services Non Legal	8,250			49
50	43,836	56,237	50,600	400137	Dispatch Service	52,120			50
51		520	780	400139	Dispatch Phone Lines	780			51
52		75,900	80,700	400140	Administrative Overhead	82,000			52
53	1,045	989	1,500	400146	Uniforms	1,500			53
54	1,713	389	1,500	400147	Small Equipment Maintenance/ Minor Repairs	1,500			54
55	990	1,370	-	400149	Annual Testing	-			55
56	1,348	563	1,000	400151	Health + Wellness	1,000			56
57	4,133	352	1,000	400153	Protective Clothing	1,000			57

58	1,405	931	1,300	400155	Pagers Repair/Replace	1,300			58
59	1,340	10	-	400160	Equipment Maintenance and Repairs				59
60	8,525	10,965	14,500	400161	Vehicle Maintenance and Minor Repairs	14,500			60
61	2,215	668	1,000	400162	Radio Maintenance and Repairs	1,000			61
62	4,127	8,505	5,900	400163	Building/Grounds Maintenance	10,300			62
63	1,051	1,291	1,900	400166	Building Maintenance	1,000			63
64	21,167	14,010	21,000	400172	Fuel	31,000			64
65		434	250	400232	Fire Med Promotion	750			65
66	42	2	-	400234	Fire Prevention	-			66
67	11,402	13,517	16,200	400252	Billing Charge-systems designs	16,200			67
68		5,043		400255	GEMT expenditures	12,000			68
69	324	364	300	400262	Volunteers Firefighters	300			69
70				401205	Dead Mountain Tower	650			70
71	8,524	360	-	499900	Miscellaneous Expense	-			71
72	368,596	472,329	467,630		TOTAL MATERIALS & SERVICES	417,250	-	-	72
73									73
74					CAPITAL OUTLAY				74
75	-	36,413	-	400300	New Equipment	-			75
76	4,649	2,324	3,500	401052	Radio/Pager Lease	3,500			76
77					CMAC Matching Funds	5,000			77
78	4,649	38,738	3,500		TOTAL CAPITAL OUTLAY	3,500	-	-	78
79					INTERFUND TRANSFERS - OUT				79
80	-	-	-		TOTAL INTERFUND TRANSFERS - OUT	-	-	-	80
81				401026	CONTINGENCY (ARPA Funds Unspent)	100,000			81
82	18,700	-			Ending balance (prior years)				82
83			600	499990	UNAPPROPRIATED ENDING FUND BALANCE	1,570			83
84	1,051,066	1,206,331	1,182,630		TOTAL REQUIREMENTS	1,250,266	-	-	84

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
on June 16, 2016 for the following specified purpose:
To Support, Maintain & Repair the Water System.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished,
Date can not be more than 10 years after establishment.
Review Year: 2028

Historical Data				WATER FUND RESERVE		City of Oakridge		
Actual				GL-Account 245-00	DESCRIPTION Resources and Requirements	Budget FY 2022-2023		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
					RESOURCES			
1								1
2	17,424	23,232	29,040	500001	Net Working Capital (accrual basis)	54,040		2
4	5,808	5,808	25,000	530600	Transferred IN, from Water fund	25,000		4
5								5
6	23,232	29,040	54,040		TOTAL RESOURCES	79,040	-	-
7					REQUIREMENTS			7
8								8
9								9
10								10
11	23,232	29,040	54,040	499991	RESERVED FOR FUTURE EXPENDITURE	79,040		11
12	23,232	29,040	54,040		TOTAL REQUIREMENTS	79,040	-	-

BONDED DEBT
RESOURCES AND REQUIREMENTS

WATER BOND DEBT SERVICE RESERVE FUND

City of Oakridge

Historical Data				GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023		
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
			321-00-	RESOURCES				
1							1	
2	120,683	120,683	500001	Net Working Capital (accrual basis)	120,683		2	
3							3	
4	120,683	120,683	120,683	TOTAL RESOURCES	120,683	-	4	
5				REQUIREMENTS			5	
6				BOND PRINCIPAL PAYMENTS			6	
7				Bond Issue	Budgeted Payment Date		7	
8	-	-	401034	Series 2010 Water Revenue Bond (OECD)	PAID FROM WATER FUND		8	
9	-	-		Water Bonds			9	
10				TOTAL BOND PRINCIPAL PAYMENTS			10	
11				BOND INTEREST PAYMENTS			11	
12				Bond Issue	Budgeted Payment Date		12	
13	-	-	401032	Series 2010 Water Revenue Bond (OECD)	PAID FROM WATER FUND		13	
14	-	-		Water Bonds			14	
15				TOTAL BOND INTEREST PAYMENTS			15	
16							16	
17				UNAPPROPRIATED BALANCE FOR FOLLOWING YEAR BY:			17	
18				Bond Issue	Projected Payment Date		18	
19			120,683	Series 2010 Water Revenue Bond (OECD)	RESERVE TO BE APPLIED TO FINAL PAYMENT	120,683	19	
20	120,683	120,683		Ending balance (prior years)			20	
21	120,683	120,683	499990	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	120,683		21	
22	120,683	120,683	120,683	TOTAL REQUIREMENTS	120,683		22	

SPECIAL FUND
RESOURCES AND REQUIREMENTS

OAKRIDGE INDUSTRIAL PARK FUND

City of Oakridge

	Historical Data			GL Account (city use only) 390-00-	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
					RESOURCES				
1	550,925	589,086	457,000	500001	Net Working Capital (accrual basis)	316,460			1
2	629	1,347	1,600	500200	Interest	1,100			2
3					OTHER RESOURCES				3
4	25,800	-	-	500900	Sale of Property	-			4
5	77,944	83,459	77,000	501100	Rent Income	77,000			5
6	140	9,427	-	599900	Misc Income	-			6
7		2,511		530500	Transfer from General Fund				7
8	20,739	14,224	-	507200	LRAPA Grant OIP Improvements	-			8
9	571	-	500	500950	Sale of Telecommunication Lease				9
10	10,989	9,157	11,000	500600	Loan Receivable-Tanner Rile				10
11	687,737	709,211	547,100		TOTAL RESOURCES	394,560	-	-	11
12					REQUIREMENTS				12
13					PERSONNEL SERVICES				13
14	-	3,137	2,550	400001	Health Insurance	2,850			14
15	-	3,424	3,110	400002	PERS	3,200			15
16	-	-	725	400003	Workers Comp	725			16
17	-	695	725	400004	Payroll Taxes	725			17
18	-	848	850	400005	Overtime	850			18
19	-	225	250	400006	Standby	300			19
20	-	2,082	2,200	400041	Utility Worker 2	2,900			20
21	-	858	-	400042	Utility Worker 3	-			21
22	-	1,873	1,900	400043	Superintendent	2,200			22
23	-	2,605	2,750	400045	Utility Worker 1A	2,750			23
24	-	681	700	400047	Utility Worker 1B	2,300			24
25	-	-	500	400066	Vacation Buy-Out	500			25
26	-	25	30	400068	Floating Holiday 1	35			26
27	-	20	30	400069	Floating Holiday 2	35			27
28	-	-	400	400081	VEBA Contributions	400			28
29	-	9	10	400082	Life/LTD	10			29
30	-	16,481	16,730		TOTAL PERSONNEL SERVICES	19,780	-	-	30
31	-	-	0.20		Total Full-Time Equivalent (FTE)	0.10	0.10	0.10	31
32					MATERIALS & SERVICES				32
33	3,884	3,104	5,200	400101	Materials and Supplies	5,500			33
34		5,440	7,210	400103	Seasonal Workers	7,210			34
35	11,915	10,647	12,500	400110	Utilities	10,000			35
36				400104	Telephone	6,000			36
37		-	5,000	400116	Marketing - City	3,000			37
38	534	100	300	400117	Membership/Dues	600			38
39	5,513	31,294	10,000	400130	Professional Services	15,000			39
40	56,000	31,700	26,500	400140	Administrative Overhead	35,000			40
41	6,858	6,934	11,500	400260	Property Taxes	11,500			41
42		388	700	499900	Misc Expense	700			42
43	84,704	89,606	78,910		TOTAL MATERIALS & SERVICES	94,510	-	-	43
44					CAPITAL OUTLAY				44
45	22,368	23,836	-	400920	OIP Buildings and Grounds	3,000			45
46	-		135,000	400300	New equipment (Trackhoe)				46
47				400501	Kokanee Way Utility Improvements	126,834			47
48	22,368	23,836	135,000		TOTAL CAPITAL OUTLAY	129,834	-	-	48
49					INTERFUND TRANSFERS - OUT				49
50	-	-	-		TOTAL INTERFUND TRANSFERS - OUT	-	-	-	50
51					DEBT SERVICE				51
52	-	-	-		TOTAL DEBT SERVICE	-	-	-	52
53			40,000	401026	CONTINGENCY	150,436			53
54	-	-	276,460	499991	Reserved for Future expenditures	-			54
55					TOTAL REQUIREMENTS	394,560	-	-	55

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

WATER FUND

City of Oakridge

Historical Data			GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023			
Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022	620-00-					
				RESOURCES				
83,857	234,854	215,000	500001	Net Working Capital (accrual basis)	430,000			1
				OTHER RESOURCES				2
986,685	1,098,352	1,051,200	540000	Water Service	1,109,018			3
900	2,100	2,500	540100	Connection Charge	3,000			4
2,750	(75)	3,500	540200	Service Charge	200			5
20,000		-	502859	Fed Grant-Tank 7	-			6
450,143	1,022	-	500700	Loan proceeds Tank 7	-			7
60,606	7,690	2,500	599900	Misc Income	2,500			8
	7,347		530500	Transfer from General Fund				9
-	19,000	19,000	599905	PW Overhead to Other Funds	19,000			10
1,604,941	1,370,290	1,293,700		TOTAL RESOURCES	1,563,716	-	-	11
				REQUIREMENTS				12
				PERSONNEL SERVICES				13
60,519	42,879	37,000	400001	Health Insurance	41,000			14
40,421	43,743	41,000	400002	PERS	42,000			15
3,169	6,551	7,000	400003	Workers Comp	4,400			16
8,702	8,850	9,200	400004	Payroll Taxes	8,500			17
9,063	10,944	10,750	400005	Overtime	10,000			18
3,260	2,875	4,000	400006	Standby	4,000			19
			400032	Deferred Comp	1,200			
54,965	23,308	24,250	400041	Utility Worker 2	25,000			21
-	8,940	-	400042	Utility Worker 3	-			22
-	27,161	27,200	400043	Superintendent	31,200			23
48,713	22,051	23,000	400045	Utility Worker 1	24,400			24
-		-	400046	Assistant Planner/PW Secretary	-			25
	21,787	22,400	400047	Utility Worker 1B	23,050			26
		500	400066	Vacation Buy-Out	500			27
	350	365	400068	Floating Holiday 1	380			28
	243	365	400069	Floating Holiday 2	380			29
5,625	4,500	4,500	400081	VEBA Contributions	4,500			30
243	105	105	400082	Life/LTD	105			31
234,680	224,286	211,635		TOTAL PERSONNEL SERVICES	220,615	-	-	32
4.00	1.80	1.70		Total Full-Time Equivalent (FTE)	1.70	1.70	1.70	33
				MATERIAL & SERVICES				34
27,118	23,744	34,000	400101	Materials & Supplies	39,000			35
30,034	21,884	25,000	400103	Seasonal Worker	25,000			36
			400104	Telephone	2,500			
2,017	65	2,000	400106	Office Expense	1,000			38
63,032	72,371	79,000	400107	Utilities	75,000			39
2,003	1,586	2,500	400120	Travel & Training	2,500			40
32,622	27,887	20,000	400130	Professional Services/Misc	20,000			41
25,930	4,575	5,000	400133	Professional Services-Legal	5,000			42
2,884	4,326	2,900	400137	Dispatch Services LCSD	3,200			43
270,000	147,000	138,900	400140	Administrative Overhead	151,414			44
1,309	1,026	2,000	400146	Uniform Allowance	2,000			45
3,076	320	2,000	400156	Computer Equip/Supplies/Support	2,000			46
			400157	Equipment Rental	1,000			
6,924	12,457	25,000	400160	Equip Maint/Repair	25,000			48
2,262	2,457	2,500	400170	Vehicle Lease	2,500			49
8,249	7,223	13,000	400172	Fuel	26,000			50
2,656	3,702	10,000	400173	New Equipment (less than 5K)	10,000			51
-	151	5,000	400177	Building Maintenance/Misc.	5,000			52
-	4,249	5,000	400192	Meter Replacement	15,000			53
			401205	Dead Mountain Tower Lease	650			
45,000		-	400240	Payment in Lieu of Franchise	-			55
785	405	1,000	499900	Misc Expense	1,000			56

525,901	335,426	374,800		TOTAL MATERIALS & SERVICES	414,764	-	-	57
				CAPITAL OUTLAY				58
434,229	200	-	400410	Tank 7	-			59
			400411	Well #2	250,000			60
11,496	-		400300	New Equipment				62
		12,000		- Meters (100X)	12,000			63
		6,000		- Hydrants (2x)	6,000			64
		6,000		- Valves (2X)	6,000			65
		81,350		- Vac Truck (2)	81,350			66
		65,000		- Trackhoe (3)				67
		24,500		- 5YD Dump Truck (4)	60,000			68
		15,300		- Backhoe (5)	30,000			69
9,456		-	400888	Well Field Improvements	-			70
455,181	200	210,150		TOTAL CAPITAL OUTLAY	445,350	-	-	71
				DEBT SERVICE				72
	21,317	21,350	401030	Debt Service - Interest OECDD	21,350			73
	100,980	101,000	401031	Debt Service - Principal OECDD	102,000			74
10,443	10,078	10,300	401032	Bond Payment - Interest LACOP	10,300			75
7,500	7,500	7,500	401034	Bond Payment - Principal LACOP	7,500			76
122,297		-	401037	Safe Drinking Water Program	-			77
	41,828	42,000	401039	Water Loan Tank 7 Principal IFA Loans	42,000			78
	45,389	45,500	401041	Water Loan Tank 7 Interest IFA Loans	45,500			79
	80	80	401043	Debt Service - Interest New Source Well Study	155			80
	1,313	1,313	401047	Debt Service - Principal New Source Well Study	1,313			81
140,240	228,485	229,043		TOTAL DEBT SERVICE	230,118	-	-	82
				INTERFUND TRANSFERS - OUT				83
5,808	5,808	25,000	401045	Water Fund Reserve	25,000			84
	177,292	-	401000	Transfer to General Fund	-			85
	255,000	-	402001	Loan to General Fund	-			86
5,808	438,100	25,000		TOTAL INTERFUND TRANSFERS - OUT	25,000	-	-	87
				CONTINGENCY				88
		35,000	401026	Operating Contingency	41,719			89
					-			90
-	-	35,000		TOTAL CONTINGENCY	41,719	-	-	91
243,131	-			Ending balance (prior years)				92
		185,000	499991	Reserved For Future Expenditures (equipment)	186,150			93
		23,072		UNAPPROPRIATED ENDING FUND BALANCE				94
1,604,941	1,226,497	1,293,700		TOTAL REQUIREMENTS	1,563,716	-	-	95

SPECIAL FUND
RESOURCES AND REQUIREMENTS

WASTEWATER FUND

City of Oakridge

	Historical Data			GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
				622-00-	RESOURCES				
1									1
2	299,290	184,623	265,000	500001	Net Working Capital (accrual basis)	406,000			2
3	-		-	530410	OPD Vehicle Loan Repayment	-			3
4					OTHER RESOURCES				4
5	1,050	2,100	1,400	540100	Connection Charge	1,400			5
6	689,796	701,862	724,000	540300	Sewer Service	763,820			6
7	2,078	4,404	2,500	599900	Misc Income	2,500			7
8		95,000		521810	Loan repayment from General Fund				8
9		8,032		530500	Transfer from General Fund (ARPA)				9
10	-	22,000	14,667	599905	PW Overhead to Other Funds	14,667			10
11	992,214	1,018,022	1,007,567		TOTAL RESOURCES	1,188,387	-	-	11
12					REQUIREMENTS				12
13					PERSONNEL SERVICES				13
14	45,546	48,675	76,000	400001	Health Insurance	69,000			14
15	44,060	48,302	56,000	400002	PERS	57,000			15
16	706	1,736	4,000	400003	Workers Comp	4,400			16
17	9,343	9,992	12,000	400004	Payroll Taxes	12,500			17
18	9,029	10,831	10,300	400005	Overtime	10,000			18
19	3,372	5,562	8,000	400006	Standby	7,000			19
23	-	25,910	26,950	400041	Utility Worker 2	27,700			23
24	19,595	8,940	29,650	400042	Utility Worker 3	34,000			24
25	66,351	22,478	22,500	400043	Superintendent	25,750			25
26	26,923	-	26,900	400044	Utility Worker 1C	-			26
27	-	36,506	8,050	400045	Utility Worker 1	8,600			27
28	-	22,625	23,250	400047	Utility Worker 1B	23,922			28
29		-	500	400066	Vacation Buy-Out	600			29
30		346	730	400068	Floating Holiday 1	775			30
31		190	730	400069	Floating Holiday 2	775			31
32	4,500	5,625	5,000	400081	VEBA	5,625			32
33	351	312	300	400082	Life/LTD	325			33
34	229,776	248,030	310,860		TOTAL PERSONNEL SERVICES	287,972	-	-	34
35	1.50	2.20	2.90		Total Full-Time Equivalent (FTE)	2.90	2.90	2.90	35
36					MATERIALS & SERVICES				36
37	9,193	11,598	20,000	400101	Materials & Supplies	30,000			37
38	30,331	11,012	11,000	400103	Seasonal Workers	20,000			38
39	2,017	85	2,000	400106	Office Expense	2,000			39
40				400104	Telephone	10,000			40
41	48,545	62,456	63,250	400107	Utilities	50,000			41
42	2,620	789	3,000	400120	Travel & Training	4,000			42
43	28,081	18,553	17,000	400130	Professional Services/Misc	21,000			43
44	2,884	4,326	3,000	400137	Dispatch Services LCSD	3,100			44
45	270,000	97,200	86,400	400140	Administrative Overhead	97,958			45
46	1,441	1,150	1,500	400146	Uniform Allowance	1,500			46
47	1,772	87	2,800	400156	Computer Equip/Supplies/Support	2,800			47
48				400157	Equipment Rental	1,000			48
49	14,621	18,218	18,000	400160	Equip Maint/Repair	17,000			49
50	2,262	2,457	2,500	400170	Vehicle Lease	2,500			50
51	7,895	7,223	10,000	400172	Fuel	20,000			51
52	6,776	689	15,000	400173	New Equipment (less than 5k)	15,000			52
53	-	151	250	400177	Building Maintenance (non-capital)	4,000			53
54	38,000		-	400240	Payment in Lieu of Franchise	-			54
55	1,027	1,481	2,600	499900	Misc Expense	2,600			55
56	467,465	237,475	258,300		TOTAL MATERIALS & SERVICES	304,458	-	-	56
57					CAPITAL OUTLAY				57
58									58
59	15,124			400300	New Equipment				59
60			18,000		- Influent Pump (1)				60
61			8,000		- Blower (2)				61
62			60,000		- UV Light Fixtures 3X (3)				62
63			50,000		- Sieve Washer (4)				63

64			49,700		- Vac Truck (5)	49,000			64
65			15,000		- 5YD Dump Truck (6)	20,000			65
66		-	5,000	400452	Building Maintenance	5,000			66
67		128	-	400555	Plant Improvements/Design (ARPA FUNDS)				67
68	-	23,240	-	400903	Collection System (ARPA Funds)				68
69	-	248	-	400905	Inflow & Infiltration (ARPA FUNDS)	100,000			69
70	15,124	23,616	205,700		TOTAL CAPITAL OUTLAY	174,000	-	-	70
71									71
72					DEBT SERVICE				72
73	10,443	10,078	10,300	401032	Bond Payment - Interest	5,000			73
74	7,500	7,500	7,500	401034	Bond Payment - Principal	10,000			74
75		-	-	401069	Transfer to Gen- OPD Loan	-			75
76	17,943	17,578	17,800		TOTAL DEBT SERVICE	15,000	-	-	76
77									77
78	75,000	150,000	-	402001	Loan to Gen FUND	-	-	-	78
79	75,000	150,000	-		TOTAL LOANS/ INTERFUND TRANSFERS - OUT	-	-	-	79
80									80
81			35,000	401026	CONTINGENCY	342,257			81
82	186,806	-			Ending balance (prior years)				82
83				499991	Reserved For Future Expenditures (equipment)	64,700			83
84			170,557	499991	UNAPPROPRIATED ENDING FUND BALANCE				84
85	992,214	676,698	998,217		TOTAL REQUIREMENTS	1,188,387	-	-	85

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STORM WATER FUND

City of Oakridge

Historical Data				GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2022-2023		
Actual			Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022						
			696-00-		RESOURCES			
1								1
2	10,325	30,581	40,000	500001	Net Working Capital (accrual basis)	63,396		2
3					OTHER RESOURCES			3
4	27,765	28,290	29,050	540500	Storm Water Service	47,050		4
5	38,090	58,870	69,050		TOTAL RESOURCES	110,446	-	-
6					REQUIREMENTS			6
7					MATERIALS & SERVICES			7
8	1,215	709	1,000	400101	Materials and Supplies	1,000		8
9				400130	Professional Fees Non-Legal	10,000		9
10	-		1,000	400136	Asset Management	1,000		10
11	5,000	16,300	3,000	400140	Administrative Overhead	10,000		11
12	689	344	1,500	400160	New Equipment (less than \$5,000)	2,000		12
13	1,194		1,500	400173	Equip Maint. and Repair	3,000		13
14	8,098	17,353	8,000		TOTAL MATERIALS & SERVICES	27,000	-	-
15					CAPITAL OUTLAY			15
16								16
17	-	-	-	400300	New Equipment			17
18			1,950		- Vac Truck (5)	2,000		18
19			500		- SYD Dump Truck (6)	2,000		19
20			350		- Backhoe (7)	400		20
21	-	-	2,800		TOTAL CAPITAL OUTLAY	4,400	-	-
22								22
23			20,000	401026	CONTINGENCY	51,296		23
24								24
25					Reserved For Future Expenditures (equipment)	2,800		25
26	29,992	41,517			Ending balance (prior years)			26
27			38,250		UNAPPROPRIATED ENDING FUND BALANCE	24,950		27
28	38,090	58,870	69,050		TOTAL REQUIREMENTS	110,446	-	-

Explanation of Yellow Highlighted Cells in Budget Sheets

Working Budget Summary

Row 12 Reduced by 100k to account for ARPA fire funds not spent this current year, these were put back into the general fund, they have been moved to EMS budget

Row 31 ARPA Funds unallocated

General Admin

Row 7 Deferred Comp

Row 42 Increased to include lease on new folding/envelop machine used for billings. The current one is no longer working properly and is 15 years old. 10 years past its working lifespan

Row 52 `Unused ARPA funds from this current year to be used to finish the council chambers

General Police

Row 8 Deferred Comp

Row 48 Increase in Fuel expense

Row 61 Unused USDA Grant funds from current year rolling over to next year

General Parks

Row 17 Much needed bark for the parks, this is a safety issue and is way overdue

General WAC

Row 14 Funds to be available any time for professional services

Row 17 USDA Grant for Matching Funds

Street Fund

Row 7 Grant

Row 45 Gas increase

Row 54 Grant funds being spent on Cherry St. project

Emergency Services Fund

- Row 1 Unused but approved ARPA Funds from current year, rolling over
- Row 23 Deferred Comp
- Row 64 Fuel Increase
- Row 81 ARPA funds unused to be used in this budget year

Water Fund

- Row 20 Deferred Comp
- Row 50 Fuel Increase
- Row 61 Well #2 approved work to be done
- Row 68 Funds set aside to eventually buy a 5yd dump truck
- Row 69 Funds set aside to eventually buy Backhoe
- Row 91 Corrected formual, this is the new correct amount
- Row 93 Rolled over amount put aside in last budget to accrue for new Backhoe and dump truck

Wastewater

- Row 51 Fuel Increase
- Row 64 Funds set aside to eventually buy Vac Truck
- Row 65 Funds set aside to eventually buy Dump Truck
- Row 69 ARPA funds approved to be spent on I&I
- Row 81 Calculated Contingency
- Row 83 Rolled over amount put aside in last budget to accrue for new vac truck and dump truck

Stormwater

- Row 4 \$1.00 increase... we need clarification on whether this is what is going to be approved
- Row 9 Needed to be added to the budget
- Row 18 Funds set aside for vac truck, missed on last round