



January 21, 2016
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Amy Buchmeier
Dwight Chitwood
Dawn Kinyon

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Interim Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

McKenzie Bowerman 48080 Highway 58 – Expressed his support for the Hwy 58 improvements. Mr. Bowerman read his statement.

3.0 MAYOR AND COUNCIL COMMENTS

3.1 State of the City Address

Mayor Coey read his State of the City Address

After attending some of the County and State meetings over the past year he has come to realize how good things are here in Oakridge.

We started the year off with an entirely new Council and Mayor and it took a few months to get everyone up to speed, but here we are a year later and I think we have one of the best Councils we have ever had.

Mayor Coey went over some of the accomplishments over the last year for the departments and staff.

He is very encouraged with the direction the City is moving and he sees a very bright future.

Councilor Rowland thanked the Mayor, from Ron Wyden the Library of Congress have donated 10-20 audio books and more books to our library. Because of the Mayor talking to them in Eugene they donated the books to us.

Councilor Carl thanked Mayor Coey for the hours he spends to help make Oakridge better. The Councilors know how much time he puts in voluntarily, but he doesn't know that the citizens know. He attends meetings various conferences, he spends a lot of his own time and mostly on his own nickel and he appreciates that. He also appreciates the work that the staff does.

Councilor Chitwood wanted to thank everyone also, he never knew how much work it took to run a city of this size. He also announced that the Community Services Committee will meet on the 26th at City Hall at 5:30.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Executive Session 192.660 (2) (f) to consider information on records that are exempt by law from public inspection.

Councilor Kinyon wanted to add to the agenda to consider filling the vacant council seat.

Mayor Coey said that application already expired so we would have to reopen that.

Louis said that was one of the first items he was going to talk about when he gave his report.

5.0 CONSENT AGENDA

Motion: Councilor Buchmeier moved to approve the consent agenda. Councilor Rowland seconded the motion.

Mayor Coey (Aye), A. Buchmeier (Aye), G. Carl (Aye), D. Chitwood (Aye), D. Kinyon (Aye), J. Rowland (Aye).
Motion carried 6-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis stated that January 8, 2016 was the last day for people to turn in applications and questionnaires for the Council vacancy. We did not have any applicants, your options are to open it up again for people to turn in applications and questionnaires, which is the process that this council established, don't fill the position or Roberts Rules of Order says you can fill it on the spot, however, your process is to open it up and take applications and questionnaires.

Mayor Coey said we should open it up again for 30 days and proceed from there, it is not an issue just having the six of us on council.

Councilor Kinyon said she wants to consider the applicant that we have.

Mayor Coey said he received an email, but there was no application.

Motion: Councilor Carl moved that we reopen the Council Vacancy Process for thirty days. Councilor Rowland seconded the motion.

A. Buchmeier (Aye), J. Rowland (Aye), Mayor Coey (Aye), G. Carl (Aye), D. Chitwood (Aye), D. Kinyon (Aye).
Motion carried 6-0

Highway 58 Pedestrian Study/Hwy 58 Crosswalk – Most of this will get covered with the presentation tonight. He did get some final plans from the City Engineer today and he also got some final drawings for parking in front of We B Video.

Empty lot on Hwy 58 – He has been in contact with the CFO, they are basically wordsmithing a plan back and forth.

Strategic Plan – As the Mayor mentioned, the council looked at an option, we might put it on the website to show the conceptual drawings that the council selected as a majority in regards to a new Community Center. Louis received the campaign strategy from Stan Foster today, he will get that out to everybody. He has not given him a date yet.

Million Gallon Tank and Well- A Planner from LCOG will be doing the proposal for engineering for the water project. Louis gave her the go ahead today. The City Engineer is doing a Special Use Permit for us for the placement of the million gallon tank on the hillside. Because it is in the County we have to get a Special Use Permit.

Teller Road Construction Project – We made the final payment to the construction company today. The City Engineer signed off and we will get the check from ODOT for the grant for \$50,000.

Franchise Agreement – The City Attorney is doing a final review of the franchise agreement ordinance and preparing a final draft for Charter and the City to review.

Pending Sale 76276 Industrial Park Way –A lot of this stuff is slow, life happens sometimes and that is the issue right now.

Lot 3 as a Park – They would like to put in a disc golf park, Louis thinks this is a good idea. They are going to try to tie in a bike/ped bridge. Instead of working on the trestle Keith Brown and Louis are working on a grant to put in a similar bridge to the one at Greenwaters Park.

Transportation Systems Plan Update –Rick is doing some preliminary prep for the meeting on the 26th so he can show you how big the elephant is that we are going to work on in regards to the Transportation Systems Plan and prioritization of roads. They have already found issues as they have been looking at some of the roads, we have found where people have built structures on city right of way. Louis and Rick will deal with these issues under land code.

OWTA Camera Project – They have to bring the cameras down, they didn't program them before they put them up.

Councilor Rowland asked how long it will take to get the cameras down and programed and back up again.

Louis said that depends on when we can get Lane Electric here and then we will get our IT guy there.

Councilor Buchmeier asked about the parking for The Ridge with the crosswalk.

Louis said he just got the drawings for We B Video and but nothing for The Ridge yet.

Councilor Buchmeier asked if we will be seeing the Ordinance change for the Parks, Trails and Trees Board.

Rick is working on that, we could see something on that within the next 60 days.

Councilor Carl asked if we have an update on the collection of Mr. Dreiling for the use of the park last summer.

Susie said we are working on what we can do about this, we do have a judgement.

6.2 City Recordors Financial Report

Susan gave the financial report.

Susan received an email from the State to let the citizens know about the IRS scam going around. This area has been targeted quite heavily. If you get a call from someone saying they are from the IRS hang up, they do not call you, they send out notices.

She is expecting to have a copy of the draft audit by the end of next week.

Motion: Councilor Carl moved to accept the city Recordors Finance report as given. Councilor Chitwood seconded the motion.

J. Rowland (Aye), Mayor Coey (Aye), D. Chitwood (Aye), D. Kinyon (Aye), G. Carl (Aye), A. Buchmeier (Aye).
Motion carried 6-0

6.3 Appointment of RTMP Committee Member

Mayor Coey explained what the RTMP Committee does.

Motion: Councilor Rowland moved to appoint Susan Davis to serve on the RTMP Committee. Councilor Buchmeier seconded the motion.

D. Chitwood (Aye), J. Rowland (Aye), G. Carl (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), D. Kinyon (Aye).
Motion carried 6-0

6.4 Presentation by DKS Associates: Hwy 58 Pedestrian Study

Scott Mansure from DKS Associates presented the Oakridge Pedestrian study: Development and Analysis of Safety Improvements.

The Goal of this study is to make recommendations to you for pedestrian and bicycle safety.

Mr. Mansure explained how and why they came up with the areas for the crosswalks along the highway. Councilor Carl asked if it was possible that we can use cameras that will take pictures of somebodies speed and record their license plate and automatically generate a ticket.

Chief Martin said it is possible, but it costs money, it is more complicated because case laws change and an officer has to review each ticket.

Mr. Mansure said it is a legislative request and you have to be approved by the legislature.

There was discussion on the cost of this project.

Councilor Kinyon said somewhere in the packet there is information about narrowing the road down to three lanes, do those numbers include that?

Mr. Mansure said no they do not. He presented their ideas for a three lane highway and the safety benefits. This was something the City has already considered, but without the medians.

Mayor Coey said we approaching 9:00, do we want to postpone 6.5?

It was agreed to postpone 6.5, this is not time sensitive today, and we have a few weeks to work on this.

6.5 Old Hazeldell Quarry Discussion

Postponed until the next meeting

7.0 COMMUNITY SERVICES

None

8.0 POLICE SERVICES

None

9.0 EMERGENCY SERVICES

None

10.0 REPORTS FROM BOARDS AND COMMITTEES

None

Adjourn for executive session 9:07 P.M.

Executive session 9:15 P.M.

Executive session ORS 192.660 (2) (f) to consider information on records that are exempt by law from public inspection and ORS 192.660 (2) € to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Adjourn executive session 9:31 P.M.

Regular session adjourned at 9:31 P.M.

Respectfully submitted before the City Council February 4, 2016

Signed: 
James Coey, Mayor

Signed: 
Susan LaDuke, City Recorder