



July 21, 2016  
City Council Regular Session  
Willamette Activity Center, Rm 8  
47674 School Street  
7:00 p.m.



# MINUTES

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## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor (absent)  
Judy Rowland  
Gary Carl  
Amy Buchmeier  
James Affa  
Bobbie Whitney  
Kathy Holston

Staff Present: Louis Gomez, City Administrator  
Mike Hansen, Fire Chief  
Jackie Taylor, Assistant Planner  
Susie LaDuke, Finance Director/City Recorder  
Kevin Martin, Police Chief  
Rick Zylstra, Assistant to the City Administrator

## 2.0 PUBLIC COMMENT

None

## 3.0 MAYOR AND COUNCIL COMMENTS

None

Mayor Coey is at the Mayors Conference.

## 4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

7.2 Resolution 15-2016 Reser Family Foundation Grant

## 5.0 CONSENT AGENDA

**Motion:** Councilor Rowland moved to approve the consent agenda with corrections. Councilor Affa seconded the motion.

J. Affa (Aye), A. Buchmeier (Aye), B. Whitney (Aye), J. Rowland (Aye), G. Carl (Aye), K. Holston (Aye).  
Motion carried 6-0

## **6.0 ADMINISTRATIVE SERVICES**

### **6.1 City Administrators Report**

#### **Capital Projects in Process/Complete:**

Million Gallon Reservoir-Well-Transmission Lines- We received the Special Use Permit from Lane County today, however there is a comment period so if a person wishes to appeal they have to pay a \$250 fee to the County. Otherwise the permit is approved effective 8-1-16.

Highway 58 Crosswalk Project- Spoke with Frannie Brindle today, we are still waiting to get the archived information from ODOT for the access to the lot on 58.

Community Center Project- Ongoing, still working with Stan Foster our consultant.

#### **Economic Development and Sustainment:**

Realtor of Record- Louis is in the process of completing the agreement with Ms. Young, she is out of town right now.

Councilor Carl asked if Louis decided how long we are going to go with the contract?

Louis said one year with rollovers each year unless one party or the other exercises the 60 day ability to terminate.

Enterprise Zone – Now that the 4<sup>th</sup> of July activities have been completed, he will be able to sit down with the Tax Assessor and Mr. Tanner to calculate the tax exemption he will receive for three years and his goal to grow his new business at least 10% each of those years. He is still trying to figure out what he wants to do.

#### **In Process/Pending Grants**

Rick is in the process of completing a grant from Union Pacific for the Community Center. He is also in the process of completing a grant with the Reser Foundation to assist us with our wood heating issues.

LTD Meeting and Discussion- Louis, the Mayor and Councilor Buchmeier have a meeting with LTD on August 2, 2016 to discuss next steps with the Diamond Express and Dial a Ride locally.

#### **Pending/Ongoing Administrative Tasks**

## **6.2 City Recorders Financial Report**

Susan gave the Financial Report.

**Motion:** Councilor Rowland moved to approve the City Recorders Financial Report as presented. Councilor Carl seconded the motion.

J. Rowland (Aye), K. Holston (Aye), A. Buchmeier (Aye), J. Affa (Aye), G. Carl (Aye), B. Whitney (Aye).  
Motion carried 6-0

## **6.3 Ordinance 918 an Ordinance repealing Ordinance 906**

Louis said on Tuesday the Planning Commission approved a marijuana wholesaler, he will not have signs or marijuana leaves on his building.

Right now we are repealing ordinance 906 which was the Ordinance that the City passed to assess its own taxes. We did that in 2015. Our city attorney said we are not allowed to do that, so we need to repeal this.

**Motion:** Councilor Carl moved that we read Ordinance 918 an ordinance repealing Ordinance 906 by title only. Councilor Affa seconded the motion.

B. Whitney (Aye), K. Holston (Aye), A. Buchmeier (Aye), J. Affa (Aye), G. Carl (Aye), J. Rowland (Aye).  
Motion carried 6-0

**Motion:** Councilor Carl moved that we adopt Ordinance 918 an Ordinance repealing Ordinance 906 in one meeting. Councilor Rowland seconded the motion.

J. Affa (Aye), J. Rowland (Aye), G. Carl (Aye), B. Whitney (Aye), K. Holston (Aye), A. Buchmeier (Aye).  
Motion carried 6-0

## **6.4 Resolution 14-2016 placing a 3% Marijuana Tax on the November 8, 2016 ballot**

**Motion:** Councilor Carl moved that we adopt Resolution 14-2016 a Resolution calling an election on November 8, 2016 to refer to the voters of the City of Oakridge, Or a tax on retail sales of recreational marijuana in the City of Oakridge and adopting a ballot title and explanatory statement. Councilor Rowland seconded the motion.

Louis said the 3% is strictly on retail outlets.

Louis read the issue.

G. Carl (Aye), K. Holston (Aye), A. Buchmeier (Aye), J. Rowland (Aye), J. Affa (Aye), B. Whitney. Motion carried 6-0

## **6.5 Ordinance 919 an Ordinance establishing a tax on the sale of marijuana and marijuana Infused products in the City of Oakridge.**

**Motion:** Councilor Carl moved that we read Ordinance 919 an Ordinance establish a tax on the sale of marijuana and marijuana infused products in the City of Oakridge by title only. Councilor Affa seconded the motion.

A. Buchmeier (Aye), J. Affa (Aye), G. Carl (Aye), J. Rowland (Aye), K. Holston (Aye), B. Whitney (Aye).  
Motion carried 6-0

**Motion:** Councilor Carl moved that we adopt Ordinance 919 an Ordinance establishing a tax on the recreational sale of marijuana and marijuana infused products in the City of Oakridge with an effective date of January 1, 2017 in one meeting. Councilor Affa seconded the motion.

G. Carl (Aye), J. Rowland (Aye), J. Affa (Aye), K. Holston (Aye), A. Buchmeier (Aye), B. Whitney (Aye).  
Motion carried 6-0

#### **6.6 Appointment of Library Board Member**

**Motion:** Councilor Rowland moved to appoint Alan Mraz to fill the Library Board Vacancy. Councilor Holston seconded the motion.

A. Buchmeier (Aye), G. Carl (Aye), J. Rowland (Aye), J. Affa (Aye), K. Holston (Aye), B. Whitney (Aye).  
Motion carried 6-0

#### **6.7 Old Hazeldell Quarry letter for Lane County BCC**

Louis said to relay the Mayor's note was to quit beating this thing to death, but we have two new councilors here that haven't been involved in all of this and should be able to voice some thoughts that they might have.

The other piece is that the Hazeldell Quarry people reached out to Louis yesterday and they asked if it was possible to table this so they can go over the letter and be able to go over the concerns with the council. They want the opportunity to try and mitigate these issues with the council before you send something to the Board of County Commissioners.

Councilor Buchmeier said haven't we already done this four times?

Louis said not with them, Old Hazeldell just did that presentation, in this case they want to sit down and discuss our points and see if they have already got them on the record or not and if not they would entertain putting them in as conditions.

Councilor Carl said he thought we already asked them to do that. Specifically we asked them if they would agree to include our concerns as part of the stipulations. He understood at that time that they said they weren't going to cut down trees on the west side and then they came back and said they were going to cut some trees but only for healthy forest management.

Councilor Rowland said they've said from the very beginning they were going to do that.

Councilor Carl said he doesn't remember that. From the very beginning they said they would cooperate with GOATS for a bike trail, they never said they would build a bike trail, they said they would allow a bike trail to be built.

Councilor Carl does not like this letter at all, it waffles all over the place. He would like to send a letter to the commissioners that is in support of the Old Hazeldell Quarry. He does not want to do this until our concerns are addressed in writing as part of the record. He thought we already did this, either they don't hear us or believe us.

Louis said they did beef up the Surface Water Mitigation Plan, he thought they beefed it up too much because they said water wouldn't get out. They did make it stricter than what it was, so that piece is in there.

Councilor Holston said she has followed this from the beginning, they very much want us to support this and we have made it clear that we aren't going to support it one way or the other. We don't have to support them or not support them in order to get our flavor of what should happen. They came to our GOATS meeting and we told them specifically that we would not support them one way or another, however if and when it passed then we would be happy to enter into discussions with them on how to build this trail.

Councilor Holston thinks the letter is fine, it just needs to be cleaned up a little bit and we need to say what our conditions are.

Susan said that land is zoned to be timber, it has been cut twice that she knows of, it is not old growth. They could clear cut it, if you are asking them not to clear cut it as a land owner she would say ok, what you are going to give me in return. To her they are saying give me a letter of support and we won't cut it, but why should they say won't cut trees if no one here will say they support it.

Louis said what they told him was after discussion they would be willing to put in actual conditions to the Board of County Commissioners.

Councilor Rowland said we should do one face to face and get it done.

Councilor Holston said she does not want to do this, they have demonstrated to her that they don't follow through on what they say.

**Motion:** Councilor Affa moved to table this until such time when we can set up a meeting whether it be a work session or an open council session where we can discuss this with Old Hazeldell Quarry. Councilor Carl seconded the motion.

G. Carl (Aye), J. Affa (Aye), J. Rowland (Aye), B. Whitney (Aye), A. Buchmeier (Aye), K. Holston (Aye).  
Motion carried 6-0

There will be a work session on July 28 at 6:00 P.M. If that doesn't work Louis will try for August 3<sup>rd</sup> at 6:00 P.M.

## 7.0 COMMUNITY SERVICES

## **7.1 Concerts in the Park Alcohol Permit**

Councilor Rowland asked if we are moving money or just waiving the fee?

Louis said we can move money from TRT to the Parks fund like we normally do.

**Motion:** Councilor Rowland moved to approve the alcohol permit and fee waiver for concerts in the park event on September 10, 2016 with the funds being transferred from the TRT fund to the Parks Fund. Councilor Whitney seconded the motion.

A. Buchmeier (Aye), K. Holston (Aye), J. Affa (Aye), J. Rowland (Aye), B. Whitney (Aye), G. Carl (Aye).  
Motion carried 6-0

## **7.2 Resolution 15-2016 Reser Family Foundation Grant**

Rick said they met with the Reser Family Foundation on Friday. They highly recommended that we get in on this grant process right now since it is due at the end of this month. The grant is going to be between \$10,000 - \$12,500. The funds will help paying Oregon Solutions for the Oakridge air attainment resource development project and also assist in paying for transportation of approximately 60 cords of dry seasoned fire wood for the community firewood program.

**Motion:** Councilor Holston moved that we adopt Resolution 15-2016 Reser Family Foundation Grant to assist in paying for Oregon Solutions Oakridge Air Attainment Resource Development Project along with assisting in the transportation of firewood for the community firewood program. Councilor Rowland seconded the motion.

K. Holston (Aye) B. Whitney (Aye), G. Carl (Aye), J. Rowland (Aye), J. Affa (Aye), A. Buchmeier (Aye). Motion carried 6-0

## **8.0 POLICE SERVICES**

### **8.1 FY 16-17 Lowell Police Services Agreement**

Chief Martin said the City of Lowell wishes to renew their contract for this next fiscal year. We raised their fee from \$24,076 to \$25,200 for this contract. We changed some of the verbiage for this contract.

**Motion:** Councilor Rowland moved to authorize the City of Oakridge to enter into an Inter-Governmental Agreement with the City of Lowell for Law Enforcement Services from 7-1-2016 through 6/30/2017. Councilor Holston seconded the motion.

Councilor Carl asked if we are able to use Reserves to cover Lowell.

Chief Martin said yes, we can use Reserve Officers and Lowell is good with that.

Councilor Holston asked about the City of Lowell being able to request additional patrols or to cover special events. We don't have a lot of patrols here, how do you begin to balance that out taking away from Oakridge to doing additional patrols in Lowell.

Chief Martin said he can say no, both parties have to agree on this.

Councilor Affa dislikes that we go down there to patrol, asked the chief is this is something he wants to do?

Chief Martin said next year we should sit down with a joint Public Safety Committee and Administration Committee and go over the contracts. We make money or break even on the Lowell contract. We are getting so busy there, Westfir has been getting mad because he has been telling them no. The Lowell contract says we do 40 hours per month, the Westfir contract says we do 20 hours of patrol and emergency calls, so when we are responding to 29 calls a month and he is telling them no, the money has to come from somewhere.

Louis said last month he and Neil Ritz did about 20 hours in Lowell and they didn't get paid, they are free. The city does pay for the fuel and workman's comp, we usually break even there.

G. Carl (Aye), A. Buchmeier (Aye), B. Whitney (Aye), J. Rowland (Aye), K. Holston (Aye), J. Affa (Aye).  
Motion carried 6-0

Chief Martin just finished the radio project for Chuck, they are not new radios, but new to us. The tech will be here on the 29<sup>th</sup> for the Police Department radios.

Councilor Affa asked if we are still on a shortage of people?

Chief said no, we are back up to our normal hours, but we are short one person still. We are 20 hours a day coverage. The office is closed Tuesday's and Thursday's right now because we are short handed in the office. Jan Hooker retired and there has been some discussion about hiring a part time officer.

## **9.0 EMERGENCY SERVICES**

Chief Hansen said the crews are busy, there have been a lot of motor vehicle accidents.

They are still in the process of deciding how to let the public know about the surplus items.

Councilor Affa said he did go up to look at the salvage stuff, he was surprised to see we had a jet ski up there, he does not know any time that we have used that.

Chief Hansen said we would use that in the case of a water rescue that is an expensive level of service to provide so we need to evaluate if this is something we are going to use or surplus this item.

## **10.0 REPORTS FROM BOARDS AND COMMITTEE**

None

Chief Martin said National Night Out will be August 2<sup>nd</sup> at Greenwaters Park.

Louis said in regards to the Old Mill Raceway, he asked for a Certificate of Liability for lot 36 from Ms. Edds and Ms. Howery last week and he hasn't seen that yet. They have a race coming up on the 30<sup>th</sup>, he just wanted to mention this to you because we don't have another meeting until August. She said she brought

the document in to Louis in January/February, he doesn't remember that at all. The key point is that he is asking for a Certificate of Liability for the property that she is leasing. The deadline is for the 13<sup>th</sup> which was last week. Louis said we can do a special meeting if we need to and then do a work session once he has talked to the City Attorney and she gives him options.

Councilor Carl is concerned because there is no insurance in place, no evidence of insurance, what happens if someone gets hurt. He doesn't want anyone coming to him asking him what he did about that. It shouldn't be a big deal to get that, just call your insurance and ask them to fax a copy to the city.

Adjourn meeting 8:45 P.M.

Respectfully submitted before the City Council August 4, 2016

Signed: \_\_\_\_\_  
James Cozy, Mayor

Signed: \_\_\_\_\_  
Susan LaDuke, City Recorder