



August 4, 2016
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Amy Buchmeier (absent)
James Affa
Bobbie Whitney (absent)
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

None

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey went to the Mayors Conference, there were about 100 Mayors that showed up out of 241 in the state of Oregon.

One of our State Senators gave the Key Note. One of the main concerns he had was transportation. That is on every body's minds as far as legislature goes and what we are going to do now that this federal fact act money has come through. There were a lot of concerns over IP28 which is a corporate sales tax and how that is going to develop.

The Keg and Cask is next weekend uptown, it will take up two blocks this year instead of one.

They had their final task force meeting with DEQ last week in regards to PM 2.5 our air quality issue. We will have one more conference call and then they are submitting to the legislature on September 15, 2016 and it looks like they are going to recommend that they fund Oakridge.

We have four council positions open for election this fall, there are three four year terms and one two year term. This is your opportunity to get involved.

Had a meeting with LTD on Tuesday morning, they will be announcing around September 1st the new bus route, they are adding a mid-day run and expanding to Westfir. There is a possibility of weekend runs also.

Building permits are up, we have about 10-12 right now, that is an encouraging sign that things are happening.

Councilor Carl said next weekend will be the 6th annual Ukulele Festival.

The Just Us Festival is this weekend, this has been going on for years.

Councilor Rowland thanked the police department for the National Night Out. The vendors and entertainment were very informative.

Councilor Affa said there was an article in this week's Register Guard about Prineville. In 2007-2008 Google wanted to come here and put in a server farm, that is when Zimmerman was here. Part of the reason we lost that deal is because the power station up here is not updated, this is something we need to look into.

Councilor Affa asked how Ron's Oil and Dollar General are coming along?

Louis said Dollar General should be picking up their permits within the next week or so and Ron's Oil is ongoing.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Affa moved to approve the consent agenda with corrections. Councilor Rowland seconded the motion.

J. Affa (Aye), J. Rowland (Aye), G. Carl (Aye), K. Holston (Aye), Mayor Coey(Aye). Motion carried 5-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Capital Projects in Process/Complete:

Million Gallon Reservoir-Well Transmission Lines – Louis recently received the Engineering Contract Proposal from Curran-McLeod and he sent it to the City Attorney for review. Once he gets that back Curran-McLeod wants to sit down with the council in a work session with the document.

Hwy 58 Crosswalk Project- We got a permit from ODOT stating that Tyco, LLC is only entitled to one access/curb cut on Hwy 58. The City Engineer is going back and updating the plans again, this time with the curb cut that is permitted by ODOT. Tyco, LLC has a couple of weeks to respond.

Mayor Coey said since we had these engineering reviews already is there any extra money to pay for the extra engineering reviews?

Louis said he thinks we are ok on the engineering. We might end up being a little short when it comes to talking about the sidewalks, he does have some ideas on this though.

Louis said we can look at CMAQ funds (Congestion, Mitigation and Air Quality), one of the things that is allowed with those funds is sidewalks, those kinds of things.

Mayor Coey asked Louis if we should tell everyone about these funds?

Louis said we can tell them we have them but we still have to figure out how we are going to ask for them.

Mayor Coey said we found out about six weeks ago in a meeting with LCOG about these funds. The CMAQ fund is money we have been receiving since 2007 that we didn't know we were receiving. We don't get a check every year, it goes into a fund and you have to have a project that we can apply for and it will pay for it. It covers Highways, Bus Systems, Crosswalks, Bike/Peds, and Air Quality in regards to dust mitigation, there are about 12 items on the list. We receive about \$60,000-\$65,000 a year for this fund.

Councilor Carl asked if interest accrues on this money?

Mayor Coey said if it does it probably goes to ODOT, they are the oversight of this money.

Economic Development and Sustainment:

Realtor of Record – We finally got a contract put together that went to the City Attorney for the final review.

TRT Block Grants - We have had three requests so far this fiscal year.

In Process/Pending Grants

Transportation Growth Management Grant Application- We should know something in August.

Federal Lands Access Program Grant – We should know something by October.

Small Cities Allotment Grant – We should know something by January of 2017.

Rick just recently submitted a grant to Union Pacific Railroad to assist in the initial steps of the funding campaign for the Community Center.

Pending/Ongoing Administrative Tasks

Emergency Preparedness and Hazard Mitigation- The staff has been working with Lane County Emergency Management on Hazard Mitigation for our end of the county. Louis spoke with the Chiefs and Chuck, hopefully in the next 60 days we want to do a table top exercise in regards to a natural disaster to make sure we have everything in place. The Council can come and watch but they are not involved, the Mayor is part of this so he does need to be there.

Councilor Carl asked for an update on the Marijuana businesses coming in to town.

Louis said he knows people are either for or against marijuana, but the State of Oregon citizens voted to make it legal so he has to follow within those rules.

The Planning Commission approved a CO2 Extraction business. What they do is extract oils from the marijuana using a hot/cold process which is very safe compared to the butane process which is heat, where you hear a lot on TV where places blow up, those are butane processors.

They also approved a wholesaler in one of the old beat up buildings along the Hwy. One of the conditions is that they have to paint the buildings and clean them up, and they have to put in scrubbers. So, on each of these facilities one of the requirements is that they have scrubbers (air filters) so the smell doesn't kill the whole neighborhood.

Louis spoke with USDA and we owe about \$3.2 million, not \$1.5 million.

Mayor Coey passed out the City Administrator Evaluation forms. Give them back to the Mayor after they are filled out.

Mayor Coey reported that some reserve Marines came in and worked with the Forest Service to redo North Shore Road, they put new culverts in, did some logging and they regraded it. It looks like they are going to be here more often.

Louis said he and the Mayor are completing the final documents on the Black Dot Wireless Lease, the AT&T sale, tomorrow for \$192,000.

6.2 City Recorders Financial Report

Susan gave the Financial Report.

We had a major software upgrade on our Asyst program, it didn't go as smooth as we had hoped and we hope to have the water bills out tomorrow.

Susan and the Mayor had their quarterly meeting to discuss payroll taxes and the taxes have been filed for the second quarter.

Motion: Councilor Rowland moved to accept the City Recorders Financial report as presented. Councilor Affa seconded the motion.

J. Rowland (Aye), K. Holston (Aye), J. Affa (Aye), G. Carl (Aye), Mayor Coey (Aye). Motion carried 5-0

6.3 Resolution 16-2016 a resolution supporting the Oakridge School District in addressing chronic absenteeism.

Louis read the staff report and then Dr. Kordosky will address the Council.

Dr. Kordosky gave a presentation on the chronic absenteeism in our school district.

When kids miss school they don't learn as much, but there is a lot more to that. They tend to have more drug use as adults, more at risk personal behavior, they become unemployed and are five time mores likely to end up in our legal system. It is a huge issue that impacts our kids and it has impacted our school district for a while now.

Dr. Kordosky passed out a handout and went through it with the council and citizens.

Dr. Kordosky introduced Laura Wilson, a new member of the staff at the school.

Truancy is when kids miss either four full days or eight half days of school in 30 calendar days. Chronic absenteeism is where kids miss more than 10% or more of the total available instruction hours. Across the nation they say one out of three kids miss more than 10% of the school year.

Dr. Kordosky is asking of the City that a flier be placed in the water bills and he is asking if we will support them by wearing Strive for Five t-shirts on the Strive for Five days and he'd like to get this on the reader boards. On August 17-25 he'd like us to come and support them.

He will come back at a later date and give us updates on this.

Motion: Councilor Carl moved that we adopt Resolution 16-2016 Supporting the Oakridge School District in addressing chronic absenteeism. Councilor Rowland seconded the motion.

K. Holston (Aye), J. Affa (Aye), G. Carl (Aye), J. Rowland (Aye), Mayor Coey (Aye). Motion carried 5-0

6.4 Lease with Smart Net for GPS operation located at fire station

Louis and the Chief were approached by Robert Sharp from Smart Net North America. Mr. Sharp stated that his company looks for sites to place small GPS antennas all over the country. The primary function of these antennas is for John Deere, they allow them to work with farmers. They will help gather data while out there farming such as soil quality. They are very small antennas, about four feet high. They will pay the City between \$550 and \$750 a year.

Motion: Councilor Carl moved that the Mayor sign the lease with Smart Net North America for placement of an antenna at the Oakridge Fire Department, Oakridge Or. Councilor Affa seconded the motion.

J. Affa (Aye), J. Rowland (Aye), G. Carl (Aye), K. Holston (Aye), Mayor Coey (Aye). Motion carried 5-0

7.0 COMMUNITY SERVICES

7.1 Road closure for the Oakridge Ukulele Festival

Jacqui Lamont is asking for a street closure between Cedar and Pine Streets on August 12th and 13th, the same day as the Keg and Cask.

Councilor Carl said in the years past there have been close calls with pedestrians and cars.

Chief Martin said he put on the request that Ms. Lamont provide a flagger in a safety vest to help with traffic and parking.

Motion: Councilor Holston moved that we approve Jacqui Lamont's request for Street Closure on E 1st Street between Cedar and Pine Street for the Ukulele Festival on August 12th & 13th, 2016. Councilor Affa seconded the motion.

G. Carl (Aye), K. Holston (Aye), J. Rowland (Aye), J. Affa (Aye), Mayor Coey (Aye). Motion carried 5-0

8.0 POLICE SERVICES

8.1 Motion to authorize the Mayor to enter into an Inter- Governmental Agreement with the Lane County Sherriff's Office to provide dispatch Services for the period of July 1, 2016 thru June 30, 2017.

Chief Martin said this is just a rollover of their contract that they have to do every two years.

Motion: Councilor Rowland moved to authorize the City of Oakridge to enter into an Inter-Governmental Agreement with Lane County Sheriff's Office for Dispatch Services. Councilor Carl seconded the motion.

J. Affa (Aye), Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Aye), K. Holston (Aye). Motion carried 5-0

Chief Martin said in July they had 292 calls in Oakridge, 21 calls in Lowell, 22 calls in Westfir and 28 in Lane County. There were 68 traffic citations issued and 11 written warnings.

9.0 EMERGENCY SERVICES

Chief Hansen said they had 74 calls in July, 43 were in Oakridge and 65 of the 74 were in Westfir.

10.0 REPORTS FROM BOARDS AND COMMITTEE

Councilor Rowland said the Treeplanting Committee will start up again in September. She asked Dr. Kordosky if there was a way to get the students more involved in the parade.

Dr. Kordosky said he'd be glad to get the word out to the different clubs and organizations in the school regarding this.

Adjourn meeting 8:40 P.M. for Executive session

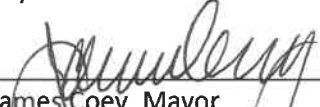
Executive Session: ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.660 (2) (d) to conduct labor negotiations

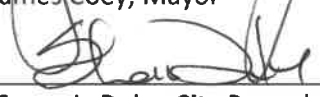
on behalf of the government body. 192.660 (2) (f) to consider information or records that are exempt by law from public inspection.

Back in regular session 8:58 P.M.

Adjourn meeting 8:58 P.M.

Respectfully submitted before the City Council August 18, 2016

Signed:  _____
James Coey, Mayor

Signed:  _____
Susan LaDuke, City Recorder