



August 18, 2016
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl (absent)
Amy Buchmeier
James Affa
Bobbie Whitney
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

Ken Hooker 48231 Hills Street – Thanked Louis for the water fountain at Salmon Creek Park, the kids appreciate it.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said we have gotten away from our committees. We have Public Safety at 1:00 P.M. the first Tuesday of every month and Councilor Carl is the Chair for that committee. Planning Commission is the 3rd Tuesday of every month, but we don't really have a council rep for that, they are a stand-alone committee anyway. The Park, Trails and Trees Board meets the 4th Monday of every month at 7:00 P.M. That is not a Chair position, but it is a council rep position. Mayor Coey said he thought Councilor Whitney would be a good fit for that committee, it would work better with her schedule. The Community Services Committee meets the 4th Tuesday of each month at 5:30, the Chair makes the decision on when this committee meets. Mayor Coey was thinking that Councilor Holston would be good for this committee. They deal mostly with Streets and Public Works, things like that. They are a stand-alone committee also.

The Administrative Committee meets the last Tuesday of the month at 10:30 A.M. and the Library Board meets every other month the 2nd Tuesday at 5:00 and Councilor Rowland oversees that committee.

Councilor Buchmeier asked if Councilor Affa is assigned a committee?

Mayor Coey said no, he chose not to.

Councilor Affa asked where we need someone?

Mayor Coey said he could do Community Services Committee if he wants.

Councilor Affa said he would do that committee.

Mayor Coey said the Watershed Committee would be a good one for Councilor Holston since they meet in Dexter.

Councilor Affa told Chief Martin that the other night at about 2:05 A.M. he watched a young man at the skateboard park in shorts and a hoodie whip out a spray can and watched him go to work, Councilor Affa watched him for about 20 minutes and then the guy seriously thought about climbing over the fence to tag the ball park building.

Chief Martin asked Councilor Affa if he called the police.

Councilor Affa said no, there is no one to call.

Chief Martin said yes there is, you call the regular office number. That goes to Lane County as a non-emergency call.

Councilor Affa said he saw an article on Dollar General in the Register Guard, he asked why there was no mention of Oakridge.

Louis said he saw that also, he's not sure why they didn't mention us. They did pay for the building permits recently and we sent all of the final documentation to them.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Internet survey update.

5.0 CONSENT AGENDA

Motion: Councilor Rowland moved to approve the consent agenda. Councilor Affa seconded the motion.

Mayor Coey (Aye), A. Buchmeier (Aye), B. Whitney (Aye), J. Rowland (Aye), K. Holston (Aye), J. Affa (Aye).
Motion carried 6-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Capital Projects in Process/Complete:

Million Gallon Reservoir-Well Transmission Lines – We did receive our special use permit, it is past the appeal period, and they would have had to appeal by August 1, 2016. He did get the contract from Curran-McLeod and they want to do a work session with the City Council.

The work session will be at 6:30 P.M. at City Hall on August 31, 2016.

Hwy 58 Crosswalk Project- Tyco LLC has about ten more days left to respond to us regarding the curb cuts on Hwy 58.

Economic Development and Sustainment:

Realtor of Record – The City Attorney has finalized all of her concerns and changes. Louis and Ms. Young have spoken about that and will have it ready for the Mayor to sign off on.

Councilor Affa asked when?

Louis said after he sits down with her and she looks at it he will give it to the Mayor to sign.

Councilor Affa said because she is just sitting here doing nothing.

Louis said no she is not doing nothing, they have been talking.

In Process/Pending Grants

Transportation Growth Management Grant Application- We did not get the grant that we wanted for our Transportation Systems Plan Update, we are going to get to business and do it ourselves.

In regards to the IMBA grant, we want to get water fountains in all of the parks and we want to get some kind of shelter. The only park we don't have any kind of bathroom is Diamond View, a porta potty would be about \$1,200 a year.

Rick and Chuck are in the process of doing a site plan for the park next to the WAC. We want to bring in the head start playground equipment that we bought from them for about \$1,000 and we want to bring in the swings from the shelter. We want to get a playground for this side of town.

Councilor Whitney asked about lead pipes in the fountains.

Louis said out of 1500 connections we have maybe 50 goose necks left and those were lead soft pipes, the testing for lead has always been way below, and the mineral coating keeps it low. This is something we are aware of and we are testing for.

Councilor Buchmeier asked if there will be any amenities for the disc golf park?

Louis said he is not sure, they are discussing it Monday, and the closest thing would be porta potty for the bathrooms and he's pretty sure they can get some water down there.

Pending/Ongoing Administrative Tasks

LTD Meeting and Discussion - The intent is for LTD to come up in September or October and present to the council. They will do a soft launch of the additional runs that they are going to be doing.

Mayor Coey said they are going on line September 19, 2016.

Louis said he will double check the date with them.

We are still trying to secure the funding for weekend runs.

Lot 3 as a Park- The Parks, Trails and Trees Board is working on this slowly, they hope to do a disc golf course and are looking at grant funding for a pedestrian bridge. On Monday at the Parks, Trails and Trees meeting Rick will ask for a detailed plan of the project and who is being used as consultants to ensure we get a usable park.

PM 2.5 – We put out the wood stove exemptions this week, they need to be turned in by the end of October and one of the conditions is that they will have their home inspected for compliant stoves and sole source of heat.

Old Mill Raceway – It appears as if one of the partners left the community. An official letter was sent to the Old Mill Raceway and to the other partner. The primary issues are that we haven't been able to get a copy of the general liability insurance and a structure being built on the property. We have to allow them 30 days to correct the problems.

A number of months ago we talked about smoking in the public parks, which will be coming around full circle. Lane County will be here probably the second meeting in September or the first meeting in October to talk about raising the smoking age from 18 to 21 in Lane County. We will talk about smoking in the parks at that time.

On the second meeting of September we will bring an ordinance for the Park, Trails and Trees Board to make the council representative a voting member.

6.2 City Recorders Financial Report

Susan gave the Financial Report.

Motion: Councilor Buchmeier moved to accept the City Recorders Financial Report as presented. Councilor Whitney seconded the motion.

J. Rowland (Aye), K. Holston (Aye), A. Buchmeier (Aye), J. Affa (Aye), Mayor Coey (Aye), B. Whitney (Aye).
Motion carried 6-0

7.0 COMMUNITY SERVICES

Rick gave an update on the Internet survey results. We have received 154 surveys back from the water bills and 144 from survey monkey so far.

We will be getting results from Westfir also.

8.0 POLICE SERVICES

Chief Martin wanted to give a thank you to Lane Electric, they donated \$500 to our National Night Out event. He is also working with Lane Electric for security lights for people in our area for crime prevention.

They are working on a new policy manual.

9.0 EMERGENCY SERVICES

Chief Hansen handed out a report that was generated by Leo Robb.

9.1 Ambulance Billing Service Contract with Systems Design West LLC

Chief Hansen said this is a follow up from conversations we had at the budget meetings, this is not a new topic.

Chief Hansen read the background on the agenda title. Going to this new company the cost will go from \$39 per ticket to \$20.50 per ticket. We would save just over \$8,000 a year. Talking to other agencies that have switched to them they like them and they like the product coming back. The company is out of Washington.

Motion: Councilor Affa moved that we authorize the City of Oakridge to enter into a Professional Services agreement with Systems Design West LLC for ambulance billing. Councilor Rowland seconded the motion.

B. Whitney (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Affa (Aye), K. Holston (Aye), J. Rowland (Aye).
Motion carried 6-0

10.0 REPORTS FROM BOARDS AND COMMITTEE

None

Adjourn meeting 7:56 P.M. for Executive session

Executive Session: ORS 192.660 (2) (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Executive Session adjourn 8:22 P.M.

Back in regular session 8:23 P.M.

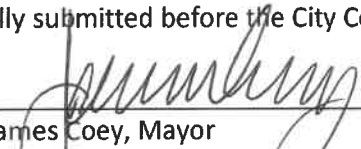
Motion: Councilor Buchmeier moved that we accept Louis Gomez, City Administrator's evaluation as positive and approve the budgeted raise. Councilor Rowland seconded the motion.

Mayor Coey (Aye), J. Rowland (Aye), J. Affa (Aye), A. Buchmeier (Aye), B. Whitney (Aye), K. Holston (Aye).
Motion carried 6-0

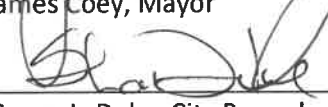
Adjourn meeting 8:25 P.M.

Respectfully submitted before the City Council September 1, 2016

Signed: _____


James Coey, Mayor

Signed: _____


Susan LaDuke, City Recorder