



September 15, 2016  
City Council Regular Session  
Willamette Activity Center, Rm 8  
47674 School Street  
7:00 p.m.



## MINUTES

---

### 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor  
Judy Rowland  
Gary Carl  
Amy Buchmeier  
James Affa  
Bobbie Whitney  
Kathy Holston

Staff Present: Louis Gomez, City Administrator  
Mike Hansen, Fire Chief  
Jackie Taylor, Assistant Planner  
Susie LaDuke, Finance Director/City Recorder (absent)  
Kevin Martin, Police Chief  
Rick Zylstra, Assistant to the City Administrator

### 2.0 PUBLIC COMMENT

Floyd Staley 76854 High Prairie Road – There are two terrorists in town, tire slashers and an arsonist. Not to mention the burglars and thieves. The mortuary burned up, he hopes one of us is not next, they are burning down abandoned homes. He asked the City Council what they are going to do about this?

Troy Martinson 47520 Perkins Street – He is new to town and this is his first meeting, he just wanted to come and see what is going on in town.

### 3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said he doesn't know of any tire slashing's that have happened in about a year.

Chief Martin said it has been about six months.

Mayor Coey said we had some suspects, but no one was arrested. It's everyone in the community keeping their eyes open to what is going on.

On October 12<sup>th</sup> the Board of County Commissioners will be here at the High School Auditorium at 7:00 P.M. This is regarding the quarry, this is the first of three public hearings regarding the quarry.

On October 12<sup>th</sup> at 1:00 at the Forest service there will be a Federal Forest Plan discussion.

The League of Oregon Cities Conference is coming up September 29<sup>th</sup> through October 1<sup>st</sup>. Most of us are going, there was a conversation last week on whether the councilors who aren't running again for re-election should go because it is about \$1,000 per person. It is a great event and very educational.

The Old Glory Relay will be coming through Oakridge on Friday between 4:00 and 6:00 P.M. and we will have a little ceremony at the rest area.

Mayor Coey read a Proclamation for First Responder Appreciation Week.

Councilor Buchmeier said Monday September 19<sup>th</sup> from 5:30 to 6:45 P.M. at Oakridge High School, Lane County is having a public meeting about raising the age to purchase tobacco from 18 to 21 and they want your input.

Mayor Coey said the new Diamond Express schedule will go into effect on September 19<sup>th</sup>.

Councilor Carl said on behalf of the Council he wanted to extend his sympathies to Mr. Zylstra and Councilor Whitney on the loss of their father.

Councilor Carl announced that the Chamber is having their annual barbecue on Monday at 6:00 P.M. and everyone is invited.

Councilor Carl wanted to respond to Mr. Staley, he is absolutely right, he had his tires slashed three times. It seems to have stopped and he doesn't know why, he doesn't know if the people doing this have moved out of the area or if they were convinced to stop. He shares his frustration with the vandalism that the community suffered this year. The appropriate agencies are investigating the arsons, we would like to see arrests but we don't know who is doing this.

Councilor Affa said a week or so ago he sent out a picture of some strange happenings at the skate board park and was happy to see our public works guys go out and bolt the ramps down.

#### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

- 6.4 Appointment of Planning Commissioner
- 9.1 Ratification of Union Contract with Local 851 – Scratch

#### **5.0 CONSENT AGENDA**

No minutes to approve

#### **6.0 ADMINISTRATIVE SERVICES**

##### **6.1 City Administrators Report**

**Capital Projects in Process/Complete:**

Million Gallon Reservoir-Well-Transmission Lines- There was one change to the contract and Louis sent out the final contract last night. Curran McLeod has signed the final draft for Councils approval at tonights meeting. I recommend approval.

Highway 58 Crosswalk Project – We finally got information back from Tyco, LLC that they know they only get one curb cut, and they are sending us the plans that show where they want the curb cut on the Hwy.

Community Center Project – Rick is working on a number of grants, he has been off and on in contact with Stan. This is a project we will start getting into very soon and very hard.

**Economic Development and Sustainment:**

Realtor of Record – Due to Ms. Brown withdrawing as Realtor of Record I will discuss steps with Council. We will bring this back at the next meeting, he will give the council a couple of options.

Enterprise Zone – Mr. Tanner is a very busy man. He is getting ready to place employment ads for his business is Oakridge.

Dollar General – They came and picked up their permits today.

**In Process/Pending Grants:**

We are still waiting on a number of grants. He feels pretty good about the FLAP grant, the Federal Lands Access Program grant for way finding, it read really nice.

ODOT / IMBA – The \$160,000 we had left from that for bathrooms, kiosks and shelters, he just got an email from Oregon State Parks and they are going to let us go through their recreational trails program with no match since we already have the money. We have to have a stakeholder to process it for us and that will be State Parks.

**Pending/Ongoing Administrative Tasks:**

P.M 2.5 - Rick sat in on a conference call yesterday and what Louis got from Rick is that if we don't make it this year they want to crunch down on penalties on opacity limits. He thinks they want to do that now, but his recommendation is to let us see how we are doing in January or February before we get to those limits.

Internet Survey – We should have the results in October, we collected about 350 surveys that is a good turnout. The biggest gripe was the slow speed.

Emerald Broadband- the City was trying to lead the charge in Eastern Lane County on getting faster internet speed. Unbeknownst to us at the time Lane Council of Governments had been working with a company called Emerald Broadband, they are a wireless internet provider.

Web Site Review- We are speaking with Brock Butterfield right now, a local person, he is going to review our current website and see if he can do anything to it or if it's ok. The staff is making an effort to get the website updated.

Temporary Officer – One of our officers is at the Academy right now. We did budget for a police clerk/dispatcher, but what we plan on doing is to wait to fill that position and use the dollars to hire a temp officer. Through January 1<sup>st</sup> we will have the Police Department closed on Tuesday and Thursdays.

## **6.2 City Recordors Financial Report**

Susan was absent, no report.

## **6.3 Oakridge Old Mill Raceway Lease**

Louis discussed this with Ms. Howery and a suggestion was made that it would be more appropriate if she voluntarily requested a termination of the lease. In your packet you will see she did present a letter to the council. He is recommending that we exercise section 19 termination clause with her voluntary request.

**Motion:** Councilor Rowland moved that we accept the letter from Jana Howery (Partner) Old Mill Raceway terminating the lease with the City of Oakridge dated 01/07/2015 for lot 36 under section 19 termination of lease. Additional expenses incurred by the city as a result of termination of the Old Mill Raceway lease shall be charged to Old Mill Raceway, LLC and Jana Howery and Ms. Sandra Edds. Councilor Affa seconded the motion.

B. Whitney (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Affa (Nay), G. Carl (Aye), K. Holston (Aye), J. Rowland (Aye). Motion carried 6-1

## **6.4 Filling Planning Commission Vacancy**

Due to Commissioner Kordosky resigning from the Commission we have a vacancy. We have one application from an interested citizen.

**Motion:** Councilor Buchmeier moved that we appoint Lynne Ofshtun to serve in the vacant Planning Commission position until December 31, 2016. Councilor Carl seconded the motion.

G. Carl (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Rowland (Aye), J. Affa (Aye), B. Whitney (Aye), K. Holston (Aye). Motion carried 7-0

## **7.0 COMMUNITY SERVICES**

### **7.1 Engineers Contract for Water Project**

Louis said the City of Oakridge started down the road of a million gallon water reservoir, well and transmission lines during FY 14-15. The City went through a Request for Proposal process and selected Curran McLeod to complete the Water Project.

**Motion:** Councilor Buchmeier moved that we approve the Engineering services contract with Curran McLeod for the City of Oakridge Water Project for a 1 Million Gallon Reservoir, a Well and Transmission Lines and securing City of Oakridge Water Rights. Councilor Carl seconded the motion.

J. Affa (Aye), J. Rowland (Aye), G. Carl (Aye), B. Whitney (Aye), Mayor Coey (Aye), K. Holston (Aye), A. Buchmeier (Aye). Motion carried 7-0

## **7.2 Parks Survey Results**

Rick said at the end of April we did a Parks survey, with this information we will go forward and try to improve our Parks. One of the biggest things he wants to take out of this is to help fill out information for a grant for Outdoor Recreation plans.

Rick gave a brief overview of the survey results.

Councilor Buchmeier likes the idea of having nut and fruit trees around town.

There was talk about doing this a few years ago in the field by the WAC. Louis talked to the lady who was behind this idea and there isn't a lot of enthusiasm for that right now.

Rick said there are fruit trees down at the community garden. They have plum trees, Asian pears, and grapes, there is quite a lot down there. According to the handbook anything outside of the plots is for anyone to have.

Councilor Buchmeier thought it would be nice to specify age and location demographics. She has heard a lot of comments about not having adequate lighting in the parks.

Councilor Whitney said she is not in favor of a ball park at Osprey Park, there is not much parking and packing children in and out of there would be frustrating. The river is also right there and that is a huge concern to her.

Councilor Rowland asked if we have room out here by the WAC for a T Ball field.

Louis said he doesn't know if we have room for that here.

Councilor Rowland said she attended a T Ball game at Greenwaters Park and it is horrible that they have to play on that bumpy ground. We need to have a field for them to play on.

Louis said one of the reasons they can't play on the nice green grass is because maintenance costs go way up. This is something we can look at, it might be big enough.

Councilor Holston asked if we told people why we were asking them to respond to this survey and was there a point to this?

Rick said he stated that this was to see where we wanted to see direction of the parks to go.

Mayor Coey suggested that Rick write a report and put it in the newspaper including our next steps and what we are starting to do in the parks.

**8.0 POLICE SERVICES**

Chief Martin handed out an activity report for the Police department to the Council for the month of August. There were 484 Incident reports, 37 case reports, 60 traffic citations and warnings (50 cites/10 warnings)

They had an all staff training by the City Prosecutor on Legal Updates and Court Procedures.

Officer Rallings has been very busy with Code Enforcement stuff, junk vehicles, junky houses, nuisances, things like that.

Councilor Buchmeier asked if we have an active neighborhood watch?

Chief Martin said Westfir has an active neighborhood watch and Oakridge signed up for it but he doesn't think anyone has technically signed up for it yet.

**9.0 EMERGENCY SERVICES**

**9.1 Ratification of Union Contract with Local 851- scratched**

Chief Hansen handed out an activity report to the Council for the month of August.

71 calls, 49 were in the City, of the 49 48 were EMS related.

They are going to have the live fire training on October 9, 2016 he encourages anyone to come by and see what they will be doing. It will start around 9:00 A.M.

Safety day is October 22, 2016 at the Fire Station, they will cover a wide range of topics. LRAPA will be there with an example of a certified stove and show you what type of wood you should be burning.

They have not heard anything on the Safer Grant yet.

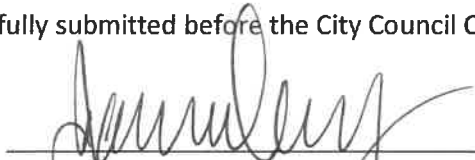
They will be down one firefighter since one of their firefighters took another job.

**10.0 REPORTS FROM BOARDS AND COMMITTEE**

No reports

Adjourn meeting 8:51 P.M.

Respectfully submitted before the City Council October 6, 2016

Signed:   
James Coey, Mayor

Signed:   
Susan LaDuke, City Recorder