



December 1, 2016
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Amy Buchmeier
James Affa (Absent)
Bobbie Whitney
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

Gene Hilleman 47800 Short Street – He heard rumors about the marijuana business that wanted to go in, he heard they couldn't go in because of the underground water or something like that. He wanted to know if the guy is going to get his money back?

Louis said for the conditional use permit no, he won't get that back.

Mr. Hilleman asked if the city is going to offer them another location?

Mayor Coey said no, that is not up to us to do.

Susan Hardy 76318 Garden Road- She is hear about the 90 by 30, an organization that operates in Lane County meaning decreasing child abuse by 90% by 2030. They have done surveys, demographics and asses mapping and now they are at the point to invite community members to come look at the strategies that will fill the gaps and help them decide where to spend the money. They need people to come and help them.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said the Oregon Transportation Commission was at the Hilton two weeks ago, he was invited as a board member of Lane Act to testify in front of them and he spoke about the need for rural transportation specifically bus, transit and train. He apparently got the attention of a few people because Amtrak called us this week and wanted to know what the heck he had done. He spoke to a few people there and told them the importance of multimodal transportation. We had the Veneta Mayor representing Highway 126 and Mayor Coey representing Hwy 58, here we have two very unsafe Highways with no way to improve them other than multi-mode transportation.

Councilor Whitney wanted to invite her fellow councilors to sit at her table at the Sugar Plum Festival this weekend.

Mayor Coey addressed Mr. Hilleman's question, they went in and did their site survey and found out there is a spring or artesian well on the property. He is looking at other property in town.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

6.7 Christmas party for the City of Oakridge staff and council

5.0 CONSENT AGENDA

Motion: Councilor Buchmeier moved to approve the consent agenda. Councilor Carl seconded the motion.

Mayor Coey (Aye), A. Buchmeier (Aye), B. Whitney (Aye), J. Rowland (Aye), G. Carl (Aye), K. Holston (Aye).
Motion carried 6-0

ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Capital Projects in Process/Complete:

Million Gallon Reservoir-Well-Transmission Lines - The surveyors are in the process of locating current infrastructure and identifying right of ways for transmission lines from the new tank. We have recently started doing survey work on the tank site itself.

Highway 58 Crosswalk Project –The Engineer came up with an option D after their meeting on November 16 moving the crosswalk closer to the Chevron. Discussing with the Engineer and ODOT. More to come.

Community Center Project- Louis received an email from Stan Foster in regards to the campaign meeting, we need to get our campaign committee together as soon as possible. The meet and greet meeting is set for December 16, 2016.

WAC Gym- We did get the structural assessment done on the WAC gym, the engineer said it is sound. Louis will get all of that together and send it to Terry McDonald.

Economic Development and Sustainment:

Realtor of Record – Louis checked with the different realtor associations and they said they do not put RFP’s on their web sites.

Amtrak – Rob Eaton from Amtrak met with the Congressional Transportation Sub Committee in regards to a station in Oakridge.

Mayor Coey has a meeting with DeFazio’s aid next week.

In Process/Pending Grants:

Federal Lands Access Program (FLAP) Grant- We were denied during this grant process and we will be asking grantor to let us know what we can do to be successful in the future.

Councilor Carl asked if this was the grant for the Signage and Way Finding project.

Louis said yes it was.

IFA Grant – The IFA Grant for our I and I project, we are in the process of completing the application. Hopefully in the next 30 days we will have that turned in.

Pending/Ongoing Administrative Tasks:

PM 2.5 -The County is doing an amendment to their wood heat program as far as who is affected. For example the people who live on Odle Lane or any of the properties within our Urban Growth Boundary that are not within the city, they are not required to comply with our wood heating regulations. That is why the county is making a change on their code.

Louis has completed the RFQ for a new Engineer of Record.

6.2 City Recordors Financial Report

Susan gave the financial report.

Motion: Councilor Rowland moved to accept the City Recordors Financial Report as presented. Councilor Buchmeier seconded the motion.

J. Rowland (Aye), K. Holston (Aye), A. Buchmeier (Aye), Mayor Coey (Aye), B. Whitney (Aye), G. Carl (Aye).
Motion carried 6-0

6.3 Discussion of Council Support for Purchase of new Diamond Express Bus

Louis said LTD has stated that they need to purchase a new bus for the Diamond Express run. They would like to purchase a heavy duty bus for approximately \$410,000, the city can write a proposal for congestion mitigation and air quality (CMAQ) funds from ODOT to support this request if this is something the council would like to pursue.

Mayor Coey said with the CMAQ money, which is getting ready to turn over \$600,000, is that when it comes to replacing the bus there is no question there because it takes care of the air quality mitigation part of this dynamic, because we are replacing an old diesel with a new diesel.

Councilor Rowland asked if the council could get a list of the things they can purchase with the CMAQ money.

Louis said he has already gave the council the list a while back, but he will get it to them again.

Councilor Whitney said she rides the bus a lot and they definitely need a new bus. It is freezing cold and doesn't warm up until you get to town and at times it is so crowded there is nowhere to sit on the bus.

Louis said this program has been paid for by grants, every year that it has been around. LTD applies to ODOT to keep this program running. This \$210,000 is grant money that they have already been awarded.

Councilor Carl asked if we anticipate receiving any more CMAQ funds?

Mayor Coey said we receive \$65,000 a year.

Motion: Councilor Carl moved to allocate \$210,000 out of CMAQ funds for the purchase of a new heavy duty bus. Councilor Whitney seconded the motion.

A. Buchmeier (Nay), B. Whitney (Aye), Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Nay), K. Holston (Aye).
Motion carried 4-2

6.4 Resolution 17-2016 establishing the rate of tax on marijuana items

Louis said this is officially setting the tax rate at 3% for recreational marijuana sales in the City of Oakridge.

Motion: Councilor Carl moved that we approve resolution 17-2016 a Resolution establishing the rate of a tax of 3% on the retail sale of marijuana items by marijuana retailers in the City of Oakridge. Councilor Buchmeier seconded the motion.

B. Whitney (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), G. Carl (Aye), K. Holston (Aye), J. Rowland (Aye).
Motion carried 6-0

6.5 Ordinance 921 Amending Ord 919, an Ordinance establishing a tax on marijuana and marijuana infused products in the City of Oakridge.

Louis said what this ordinance is doing is formalizing that this would be a law. The City Attorney feels that this language will minimize any conflict that could arise between the City and the Department of Revenue over the collection of the marijuana tax.

Motion: Councilor Carl moved that we read Ordinance 921 and Ordinance amending Ordinance 919 an Ordinance establishing a tax on the sale of marijuana and marijuana infused products in the City of Oakridge by title only. Councilor Rowland seconded the motion.

J. Rowland (Aye), G. Carl (Aye), B. Whitney (Aye), Mayor Coey (Aye), K. Holston (Aye), A. Buchmeier (Aye).
Motion carried 6-0

Councilor Holston read the ordinance by title only.

Motion: Councilor Holston moved that we adopt Ordinance 921 and Ordinance amending Ordinance 919 an Ordinance establishing a tax on the recreational sale of marijuana and marijuana infused products in the City of Oakridge with an effective date of January 1, 2017 in one meeting. Councilor Rowland seconded the motion.

G. Carl (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Rowland (Aye), B. Whitney (Aye), K. Holston (Aye).
Motion carried 6-0

6.6 Resolution 18-2016 Approving and IGA between the City of Oakridge and Oregon Department of Revenue (DOR) for collection of City tax on the sale of marijuana products.

Louis said this resolution will outline language that will help minimize any conflicts as set out in section 1 or resolution 18-2016.

Motion: Councilor Buchmeier moved that we approve Resolution 18-2016 a Resolution approving an Intergovernmental agreement between the City of Oakridge and the Oregon Department of Revenue for collection of a 3% city tax on the sale of marijuana items by marijuana retailers in the City of Oakridge. Councilor Carl seconded the motion.

G. Carl (Aye), J. Rowland (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), B. Whitney (Aye), K. Holston (Aye).
Motion carried 6-0

6.7 Greenwaters Community Building Alcohol Permit

The City of Oakridge employees would like to have their Christmas party at the Community Building and be able to bring alcohol, we will not serve alcohol.

Motion: Councilor Buchmeier moved to allow the alcohol permit for the Christmas party at Greenwaters Park December 21, 2016. Councilor Holston seconded the motion.

B. Whitney (Aye), G. Carl (Aye), J. Rowland (Aye), K. Holston (Aye), A. Buchmeier (Aye), Mayor Coey (Aye).
Motion carried 6-0

7.0 COMMUNITY SERVICES

7.1 Presentation by Southern Willamette Forest Collaborative

Sarah Altemus gave a presentation by the Southern Willamette Forest Collaborative. The SWFC is a non-profit organization ran by local board of directors. Sarah Altemus-Pope a part time coordinator/facilitator funded by the National Forest Foundation, the Willamette National Forest and the Oregon Department of Forestry. They have been a lead member in last year's fire wood sales and is currently collaborating with Inbound, LLC, LRAPA and the City to sell 40-50 cords of firewood for this season.

Partners and private citizens come together to collaborate on forest management issues because of the opportunity to:

- Build relationships
- Complete needed restoration work and creates jobs
- Use special agency tools such as stewardship contracting and innovate
- Benefit local communities
- Provide stakeholder and community buy-in

7.2 Side by Side City Street use request

The Oakridge/Westfir Area chamber of Commerce is requesting for Side-by-Side off highway vehicles to be allowed to use selected City streets during the second annual SXS Festival to be held July 7-9, 2017.

Motion: Councilor Carl moved that we allow the use of the Side by Sides that are registered in the Willamette Side by Side Festival use of selected streets for the duration of festival July 7-9, 2016, as outlined in map of proposed street use. And any other operational requirements deemed necessary by City staff. Councilor Rowland seconded the motion.

The idea is to bring the side-by-side participants out into the community instead of bringing the services to them. The statute says they can cross any US Highway.

K. Holston (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Rowland (Aye), B. Whitney (Aye), G. Carl (Aye).
Motion carried 6-0

8.0 POLICE SERVICES

Chief Martin gave his report for the month of November 2016.

The year 2017 we will be hiring a new police officer. We have one certified reserve applicant and we plan to put her on if she passes all of her hiring requirements.

9.0 EMERGENCY SERVICES

Chief Hansen will present the November activity report at the next meeting.

Chief announced that they have their first power lift in place, they will have it here before the next Council meeting. They can lift up 700 lb patient without personnel having to lift them. Hazeldell Fire District bought this for the department. Be sure to thank them if you see them.

We will get our new ambulance on January 20, 2017.

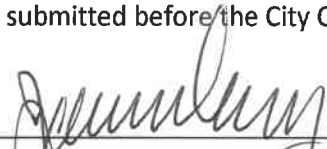
10.0 REPORTS FROM BOARDS AND COMMITTEE

Louis announced the Tree Lighting at Banner Park at 7:00 P.M.

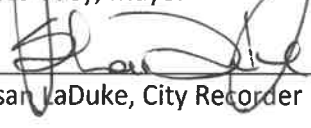
Adjourn meeting 8:50 P.M.

Respectfully submitted before the City Council December 15, 2016

Signed: _____


James Coey, Mayor

Signed: _____


Susan LaDuke, City Recorder