



December 15, 2016
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Amy Buchmeier
James Affa (Absent)
Bobbie Whitney
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

Mildred Cunningham 47747 Hwy 58- Traffic signal on Highway 58.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said this is the last meeting of the year and with this council. At our next meeting we will swear in the new councilors.

Councilors Holston, Whitney and Affa (absent) were presented with certificates of appreciation.

Mayor Coey was in Florence last week for the Mayors Roundtable and the LCOG Board meeting, both were great sessions.

Mayor Coey was recruited to be on the Lane County Parks Master Plan, it is a 20 year plan.

On Tuesday we had the Bike Tourism Studio sponsored by Travel Oregon out at our Community Building, we had over 40 people attend.

Councilor Carl said on Monday the City Administrator and I went to Salem to meet with Cedric Hayden to talk about the possibility about getting signage on I-5 directing travelers who are headed toward Crater Lake National Park to come through Highway 58, Oakridge, Highway 97 and down. According to google maps from Portland it is shorter and faster to come this way rather than through Roseburg. Unfortunately federal regulations preclude any signage changes at all and ODOT won't even consider it because the federal government sets the regulations and if ODOT deviates then they stand the chance of losing federal highway dollars, so they won't even think about it.

Councilor Whitney said she had a table at the Sugar Plum Festival and it seemed to go pretty well. She had people thank her for doing that.

Councilor Holston said she and other newly elected officials attended the Portland State University Center for Public Officials, Josh McMillin went up there also. She learned a lot about the process and she learned that Oakridge is really unique.

Councilor Rowland said she really likes the fact that we adjourn our meetings at 9:00 P.M. because her sister in law does the recording for a small city *and they were in a meeting until 2:30 A.M.*

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Buchmeier moved to approve the consent agenda. Councilor Rowland seconded the motion. With corrections.

Mayor Coey (Aye), A. Buchmeier (Aye), B. Whitney (Aye), J. Rowland (Aye), G. Carl (Aye), K. Holston (Aye).
Motion carried 6-0

ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Capital Projects in Process/Complete:

WAC Gym- Louis forwarded the structural engineering report to Terry McDonald and Jacob Fox from the Housing Authority in Eugene so hopefully we will hear from them soon about moving the social services in that part of the building.

Economic Development and Sustainment:

Amtrak – Mayor Coey received an email three weeks ago from the Chief of Staff for Peter DeFazio wondering if we still wanted an AMTRAK station in Oakridge. Mayor Coey said yes we do. The new

Chairman for Union Pacific said he wants an AMTRAK station in Oakridge Oregon without a pocket track. We are willing to compromise and putting it on the Southside where there is an existing pocket track.

In Process/Pending Grants:

DKS Bike and Pedestrian Study- He hopes to present this study to the new council in January or early February 2017 to establish next steps and community engagement. It will probably be a yearlong process but that is usually what it takes.

Reser Grant – We were awarded the Reser Grant in the \$12,500 that Rick wrote.

IFA Grant – The IFA intake form for grants and loans for our I and I project have been submitted. The application for funds is currently being completed by the City Engineer. We would like to get another 20 or so years out of our sewer plant.

Pending/Ongoing Administrative Tasks:

PM 2.5 – Mayor Coey was up in Salem on Monday and the Senate Environment and Natural Resources Committee did a presentation of the work force study that we did last year in regards to the PM 2.5. The study was submitted in September, there was a recommendation in there for the City of Oakridge to receive a million dollars to make this go away. They will be generating a bill to submit to Senator Prozanski to get us funding for this.

LTD – Louis has been in contact with LTD in regards to the new bus and he started communicating with the person who runs the CMAQ program. Louis is in the process of writing up the proposal for the bus and the staff is also turning in some items that they feel is appropriate for CMAQ dollars.

Mayor Coey said when we submit this we need to submit it with the expansion of our transit system.

Louis said with the Mayor mentioning that can he get a consensus to work that piece in the way the Mayor said. We are getting a lot of run around, yes we can, and no we can't. Louis will put this as part of his proposal.

Old Hazeldell Quarry – The Board of County Commissioners has tentatively approved the quarry for the rezone. Louis has talked to the City Attorney regarding the Save TV Butte people using our City logo on their shirts. Louis sent a cease and desist letter, they weren't happy. This council did pass a logo policy by resolution.

Emerald Broadband – They are hoping to be here by mid-January.

6.2 City Records Financial Report

Susan gave the financial report.

Motion: Councilor Carl moved to accept the City Records financial report as presented. Councilor Buchmeier seconded the motion.

J. Rowland (Aye), K. Holston (Aye), A. Buchmeier (Aye), Mayor Coey (Aye), B. Whitney (Aye), G. Carl (Aye).
Motion carried 6-0

6.3 Certification of 2016 Elections results

Susan presented the certified election results she received from the County Clerk.

6.4 Resolution 19-2016 moving \$30,000 from OIP Fund Contingency to Capital Outlay

Louis said during the budget process we put \$15,000 in that line item to work on the OIP Office building. In going through the building we also found that the heating /AC system is about 30 years old and on its last leg. That is part of the dollars we are asking for, the rest is for renovations and clean up. He is asking the Council to transfer to the Capital Outlay line.

Motion: Councilor Holston moved that we adopt Resolution 19-2016 a Resolution authorizing the transfer of FY 2016-17 Budget appropriations within the OIP Fund from contingency to capital outlay expenditure OIP Office Building. Councilor Carl seconded the motion.

Councilor Holston said we have allocated \$15,000 already in the budget to do this, was that just a pie in the sky kind of thing?

Louis said the \$15,000 was just to do the reception area.

Councilor Holston asked if we have completely went through this building so we don't find anything else?

Louis said the roof is good, most of the stuff is primarily is the heat pump and we have to encapsulate the floor, we believe the floor is asbestos.

Councilor Holston asked if we have someone who is about ready to use the building, without naming names, or are we just putting the money in there and maybe it will get used in ten years.

Louis said we are talking to somebody right now. We are just in discussions right now.

B. Whitney (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), G. Carl (Aye), K. Holston (Aye) J. Rowland (Aye).
Motion carried 6-0

6.5 Approval of Placement of Crosswalk on Highway 58

Louis said he put a public hearing on this so that the citizens had an opportunity to engage on this decision.

a) Conflicts of Interest/Exparte Contacts

None

b) Open Public Meeting

7:54 P.M.

c) Staff Report

Louis gave the staff report. We have been dealing with this for a few years now, the City has been working with ODOT to assist the city in putting in crosswalks on Hwy 58. ODOT was able to get \$135,000 allocated to put in a crosswalk between Rainbow Road and Rock Road. You will see two maps included with this agenda bill.

The intent of the council is to get the first crosswalk on Hwy 58 for the benefit of our citizens.

- None d) Statements in Favor
- None e) Statements in Opposition
- f) Statements in General

Louis read a letter from Tycco, LLC – Ron Tyree PO Box 206 Eugene Oregon. They support and recommend alternative C or D, they are very much against alternative A.

Kevin Martin said we need a crosswalk.

- 8:00 P.M. g) Close Public Hearing
- h) Council Discussion

Mayor Coey said by putting sidewalks in, it falls into our talks about beautifying Hwy 58. He is not opposed to alternative C, it allows us to have a sidewalk and keeps the Ridge in business and it would go into the DKS study and we approved this. Many of our businesses would be affected by requiring curbs and sidewalks. Having this infill gives the appearance without destroying businesses.

Councilor Buchmeier said she is going to play the devil's advocate, you talked about some of the businesses going out of business if we put curbs and sidewalks in, some of the businesses on the Hwy already have plans and they are valid alternatives. Putting sidewalks in doesn't mean the businesses are going to go out of business.

Councilor Buchmeier asked the City Engineer Edward Hodges about the ADA parking in front of the Ridge.

Mr. Hodges said they were requested by the city and ODOT to maintain at least one ADA parking space in front of The Ridge. We would have one parallel space approximately 19 feet long, it is deemed necessary to meet the ADA requirements.

Councilor Carl said there are three businesses affected by this Tycco Oil is an empty lot, We B Video has 15 spaces in the back if they take the U Hauls out, so we are really only talking about one business, The Ridge. His understanding is if we don't put in sidewalks pedestrians are going to have to walk along Hwy 58, possibly cross the fog line and out in to the Hwy to get to the crosswalk that we set up for them, that is like an attractive nuisance. What is human life worth? He doesn't want to see anyone go out of business, but when there is the question of a human life vs a cup of coffee, he has to go with the human life.

Mayor Coey said when they had their meeting at City Hall, April made the comment that people eat a restaurant where they see other people parked there, that tells them that is a good place to eat. He is not opposed to alternative C, he is fine with that, that would keep them going but he would like to see the sidewalk in front of Tycco because they already have their curb cuts, they are already approved.

Councilor Rowland would like to see alternate C with the understanding that we can use some of these funds to do a sidewalk in front of the empty lot soon, with the CMAQ funds.

Councilor Holston asked if the money we are talking about does not include a sidewalk in front of Tycco at all?

Louis said it does not, we thought we would have enough, but the all of the time we have been dealing with this the costs have gone up.

Councilor Holston said so in all of efforts to accommodate the businesses that were losing, we are short money and we can't extend the sidewalk without pulling from some other budget?

Louis said yes.

Mr. Hodges said just to give a little bit of background on this project, ODOT really calls the shots with the design. When they initially envisioned this project it simply was just a crossing and there was not really any consideration of access management. As it became a big issue with ODOT and then all of a sudden ODOT said whatever you do you have to have a sidewalk for the entire extent of Rock Road and Rainbow Road, it was pretty much dictated to the city, it wasn't their decision.

Councilor Holston said so now they have backed off and said we can do a sidewalk, but we don't need it all the way from Rock Road to get to the crosswalk.

Mr. Hodges said yes, at this point they are being surprisingly flexible.

Councilor Holston said she doesn't see how not putting a sidewalk there fills the bill of safety for our citizens.

Mayor Coey said it doesn't, but this is where the CMAQ funds maybe takes care of this.

Louis said he spoke with Jeff Lange who is the team lead for this and he asked him about the bookend in front of Tycco, his question to Jeff wasn't about the funding it was how difficult would it be to get the permits to put it in? Mr. Lange said it wouldn't be an issue as long as we had the funding. So, going back to CMAQ funding we could use CMAQ funds to do this.

Councilor Carl said from he has seen so far he is in favor of the DKS bicycle/ Pedestrian Study, but it is probably 2, 3, 4 years off if it ever happens and it may never happen, but after all this time we have a crosswalk with no sidewalks to it.

Mayor Coey said that is what he is saying, we need to put the sidewalk in from Rock Road to the liquor store.

Councilor Carl said then we need to put the crosswalk there as well.

Mayor Coey said not necessarily, the crosswalk can go where it is proposed in C and you just have the space in front of The Ridge and We B Video that doesn't have a sidewalk and allow them to still have business and you pick up the sidewalk at the East end of We B to Rock Rd.

Councilor Carl said it is not We B that we are not allowing spaces because they have 15 spaces.

Mayor Coey said that is never who we have been worried about, it is The Ridge. He thinks going with option C and adding on the sidewalk at Tycco is the right thing to do.

Councilor Buchmeier said she agrees that the sidewalk should be in front of Tycco and also in front of the liquor store and The Ridge. She agrees that we all want to compromise, she is going to go out on a limb here and say that The Ridge never should have been approved as a restaurant given the limited parking spaces that it has. If we have to compromise then we compromise the sidewalk in front of The Ridge, not both stores.

Mr. Hodges said unfortunately in dealing with ODOT requirements they are pretty much, in fact he was pretty much surprised that they even allowed the concept of option C because they have been adamant that access management is their number one priority other than the crosswalk.

Councilor Carl what is his legal liability as a councilor who votes for this crosswalk with no sidewalk and someone gets hit and killed? What is his legal liability?

Mayor Coey said doesn't this fall back on ODOT since they are doing the final approval?

Councilor Carl said they are doing the final approval based upon their vote tonight.

Louis said they want to hear our input before they make the final approval.

Councilor Holston said what we say is our preference for a sidewalk but not knowing the safety factors, that is their decision. Our preference is for a sidewalk or a safe access to the crosswalk if they can say this is a safe access to the crosswalk without a sidewalk then that's their decision. We need to continue with our strategic plan and that is to put in a crosswalk. If ODOT says it's safe without a sidewalk then it's on ODOT.

i) Council Action

Motion: Councilor Carl moved that we approve alternative D for the placement of the Oregon 58 Oakridge, RRFB Pedestrian Crossing with sidewalks as funding permits in front of The Ridge Restaurant, Oakridge Liquor Store and Tycco, LLC lot. Councilor Buchmeier seconded the motion.

J. Rowland (Aye), G. Carl (Aye), B. Whitney (Aye), Mayor Coey (Nay), K. Holston (Aye), A. Buchmeier (Aye).
Motion carried 5-1

7.0 COMMUNITY SERVICES

7.1 Selection of Quote to purchase new HVAC System for OIP Office Building

Louis said the staff is recommending we go with the quote for \$11,784 from Priority One Heating and Air Conditioning.

Motion: Councilor Carl moved that we authorize City Staff to award Priority One the contract to install a new 4 ton, 14 SEER Heat Pump system in the OIP Office Building. Councilor Rowland seconded the motion.

Mayor Coey asked why we want option one?

Louis said it gives us additional dollars in case we need them for the renovation.

G. Carl (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Rowland (Aye), B. Whitney (Aye), K. Holston (Aye).
Motion carried 6-0

7.2 Selection of Bid for Boring of Test Wells for Water Project

Mr. Hodges with Curran-McLeod the City Engineer and he came down tonight to discuss the ongoing water systems improvement project which involves installation of a new municipal well, transmission main, improve the pump station and a new million gallon reservoir up above the Industrial Park.

He specifically came to discuss and ask for approval for a bid for installing a test well which is something they do before actually drilling the municipal well itself.

Mr. Hodges took a couple of minutes to update the Mayor and Council on what they have been doing the last couple of months.

Councilor Buchmeier asked what Mr. Hodges and our comfort levels with the bids, one didn't respond, one just wrote a number down and then one actually responded. To her that seems like we only got one bid.

Mr. Hodges said she is correct and he is pretty comfortable with this. We have a couple of other test wells that they have done over the last few years, one is in St. Paul and one is in (inaudible) and oddly enough they were pretty similar to what we have and they were all around \$30,000-\$40,000. He is comfortable with the one bid. He thinks this is worth approving, it would have been nice to have more numbers, and everyone is so busy right now.

Councilor Buchmeier asked Mr. Hodges if he has worked with them before?

Mr. Hodges said yes has.

Motion: Councilor Buchmeier moved we award the contract for drilling test well #1 to Cascade drilling test well #1 to Cascade Drilling L.P. allowing Curran-McLeod to deliver all needed contract documents for execution of test well #1 for \$41,275. Councilor Rowland seconded the motion.

K. Holston (Aye), Mayor Coey (Aye), A. Buchmeier (Aye), J. Rowland (Aye), B. Whitney (Aye), G. Carl (Aye).
Motion carried 6-0

8.0 POLICE SERVICES

Chief Martin thanked the outgoing councilors and congratulations to the incoming councilors from the police department.

They had their shop with a cop, with the snow day they had to change the date and they didn't have help from the OSP or Forest Service so we had ten kids with four officers.


9.0 EMERGENCY SERVICES

10.0 REPORTS FROM BOARDS AND COMMITTEE

Adjourn meeting 9:12 P.M.

Respectfully submitted before the City Council January 5, 2017

Signed: 
James Coey, Mayor

Signed: 
Susan LaDuke, City Recorder