



January 5, 2017
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland (Absent)
Gary Carl (Absent)
Josh McMillin
Barry Taylor
Paul Forcum
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

1.1 Swear in new City Councilors

The City Recorder swore in Councilors Taylor, Holston, McMillin and Forcum.

1.2 Photograph of Council

Five minute recess for photographs 7:06 P.M.

2.0 PUBLIC COMMENT

None

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey congratulated all of the new councilors and wished everyone a Happy New Year.

Louis said if any of the councilors would like city email accounts to let him know, we will have them set up for them.

Susie said she will take care of this.

Louis said we will get them business cards also, Rick will get with the councilors on this.

We will set a date for the next work session at the next meeting.

Louis said we will have the City Attorney come in and give a presentation to the council and each department head will give a briefing on what their departments do.

The Community Center Gathering will be on January 20, 2017.

Mayor Coey and Louis had a very good conversation today with ODOT in regards to the CMAQ funds, Congestion, Mitigation, Air Quality, it is a funding source from the Federal Highway Administration that goes to ODOT. If you are approved you get so much money a year, we get approximately \$65,000 a year. The money is project based. Some of the things we are talking to them about is how we can use this money, we didn't even know we had this money until about four or five months ago and we found out we have almost \$600,000. We are trying to figure out how we can use this money, what we can use if for and how we can start the ball rolling. We found information out today through conversation on the conference call with a couple people from ODOT, the Mayor and Louis, so now we have an idea of what to do and three priorities that we are going to pitch at them.

Mayor Coey said we all know we have an air quality issue, PM 2.5 is the Federal regulation that we must meet. Right now we are at 2.5, we got a letter from LRAPA letting us know we reached attainment, we are below the national standard of 35. Mayor Coey read the letter from LRAPA.

Councilor Taylor said to him the reading is a manipulated reading down here by the river, so if you take it up on 1st street at the same time what is the reading? He knows that is what we have to go by.

Mayor Coey said we have argued this until we were blue in the face.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Louis said we are going to have to withdraw Mr. Gobelman's application from the Planning Commission Vacancy list. It has been past practice of the council that Planning Commissioners must be a resident of Oakridge for at least one year. This is something this council can discuss and look at differently if you wish.

Mayor Coey asked if this was a council issue or a charter issue?

Louis said it is a council issue. We can discuss this at the work session.

5.0 CONSENT AGENDA

Motion: Councilor McMillin moved to approve the consent agenda with corrections. Councilor Holston seconded the motion.

J. McMillin (Aye), P. Forcum (Aye), Mayor Coey (Aye), K. Holston (Aye), B. Taylor (Aye). Motion carried 5-0

ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis said the Year End Review is primarily for the new councilors, they can review this at their own leisure.

Capital Projects in Process/Complete:

Highway 58 Crosswalk Project- Louis got the estimate for the crosswalk and sidewalk, the projected estimate is \$195,000. When the council approved the crosswalk they stated that the priority is the crosswalk and the sidewalk portion would be done as funds are available. Of the \$195,000 we have a grant from ODOT for \$135,000.

WAC Gym- Louis sent Terry McDonald from St. Vincent DePaul a follow up email in regards to the WAC Gym, we are wanting them to pick up the gym for the social services in this building such as the Food Box, DHS and Womenspace which are housed in this building right now.

Economic Development and Sustainment:

Realtor of Record- A request for proposal has been sent out, we should be hearing something new on this soon.

Mayor Coey told the new councilors if they want to sit down and talk about this before the work session to let him know, he will sit down and talk to them.

Louis said if they can't get the Mayor he will sit down with them, but preferably the Mayor first.

Enterprise Zone – Mr. Tanner has asked him to set up a meeting with him and the Lane County Assessor's Office so we can finalize the Enterprise Zone status.

TRT Block Grants- He listed the program on some of the papers he gave the council. What this is is that commercial properties can get up to a \$500.00 match to do façade work or maintenance on their properties. We had eight last year and four this year so far.

In Process/Pending Grants:

DKS Study- That will be brought up at the work session. This is a plan that the council adopted last fiscal year and will be brought in front of this council to discuss.

Pending/Ongoing Administrative Tasks:

Franchise Agreements- You will be seeing something on the Charter Communications Franchise Agreement soon, the City Attorney spoke with them today, they countered what we sent them and he will be talking to them tomorrow and we can get something for the council to review.

Emerald Broadband- They will be a new internet provider, hopefully in February they will be in Oakridge looking at different sites.

Rick has been working on a map to determine the view shed. Rick said the view shed is what you can see from any given point, they need to be able to see from point to point. In order to transmit their signal. It will start from the OIP cell phone tower and from there they need to eventually get it up to the tower up on Dead Mtn and in between all the locations in Oakridge. Unfortunately there is not a complete line of site in between point A to point B so we have to find the best places to bounce it around.

Mayor Coey said what they are doing is putting 50'-75' poles and then they are mounting their equipment to the poles.

Rick said that is what they are doing in Westfir.

New Engineer of Record RFP- Louis will be bringing a Request for Qualifications for an Engineer of Record to this new council. It's not that this engineer is bad, or good or otherwise, it's always good every 7-10 years to bring in some new applications.

6.2 City Recorders Financial Report

Susan gave the financial report.

Susan is happy to report that our audits are on their way to us in the mail.

Motion: Councilor Holston moved to accept the City Recorders Financial Report as presented. Councilor Forcum seconded the motion.

K. Holston (Aye), B. Taylor (Aye), P. Forcum (Aye), Mayor Coey (Aye), J. McMillin (Aye). Motion carried 5-0

6.3 Filling of Oakridge Planning Commission Vacancies

Motion: Councilor Taylor moved to appoint George Custer, Lynn Ofsthun and Bobbie Whitney to fill the three Planning Commission Vacancies. Councilor Holston seconded the motion.

J. McMillin (Aye), Mayor Coey (Aye), B. Taylor (Aye), P. Forcum (Aye), K. Holston (Aye). Motion carried 5-0

7.0 COMMUNITY SERVICES

Rick updated the council on the upcoming Planning commission items. We have a Conditional Use Permit for a marijuana grow facility at the old Oakridge Motel, a variance and conditional use permit for a service station at the old McDonalds and then we have a text change to Ordinance 907 which will determine where and when marijuana businesses can operate.

8.0 POLICE SERVICES

Chief Martin gave his report. They had 441 calls for service, 40 traffic citations, 14 written warnings and 35 major case reports.

A big thanks to Officer Rallings and the dayshift officers as we reached our EPA/DEQ PM 2.5 attainment.

Officer Baeuerlen graduates from the academy on January 20th, we will be glad to have him back.

9.0 EMERGENCY SERVICES

Chief Hansen said they 72 calls for December, 55 were in the City of Oakridge, 49 of the 55 were EMS related.

February 1st we should have our new ambulance up and running. Hazeldell Fire District actually purchased the ambulance for \$160,000.

10.0 REPORTS FROM BOARDS AND COMMITTEE

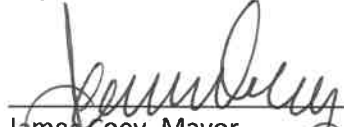
Chief Hansen invited all of the councilors to come and visit his department and all of the other departments so they can see how things run and what they do so they can get a better feel of things.

Chief Martin encouraged the council to do a ride along with the police officers.

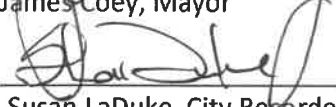
Adjourn meeting 8:05 P.M.

Respectfully submitted before the City Council January 19, 2017

Signed: _____


James Coey, Mayor

Signed: _____


Susan LaDuke, City Recorder