



February 2, 2017
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Josh McMillin
Barry Taylor
Paul Forcum
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

Don Kordosky, Oakridge School District- Reporting back on chronic absenteeism for the Oakridge School District. Since the Strive for Five started at the beginning of the school year absenteeism was reduced by 3%, they are hoping to make their 5% goal by spring. He will come back at the end of the school year to give a report to the City Council.

Mayor Coey will be at the school on Tuesday to hand out attendance awards.

Terry Crawford 76238 Gale Street- Mr. Crawford asked the council how many of them are familiar with the TV Butte Quarry proposal? Does everyone know where TV Butte is? Mr. Crawford passed out information to the council. We are selling Oakridge as an outdoor recreation area and we are talking about remaining neutral on moving a mountain that is right here on city limits.

You all know that there was a big problem with the City Council in 2011. I wonder how many of those councilors would like to go back and keep a closer eye on what's happening in the city. When people are asking you guys five to ten years from now how could you let this happen without opposition, how are you going to feel about that? They have not promised any Oakridge jobs.

Joy Kingsbury Oakridge or- She is concerned about the log jams up on Salmon Creek. Some of the old timers tell her this was the precursor to the catastrophic 1964 flood. She would just like to know if there is any authority to address those log jams?

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said to address Ms. Kingsbury, the only thing we could do is to contact the District Ranger Duane Bishop. We have no jurisdiction there.

Louis said the initial State authority is the Department of State Lands and he did send them about 25 pictures a year ago. He can send them again, they said they were going to send someone out there.

Mayor Coey said lets go ahead and send them again and contact Duane Bishop.

Councilor Carl asked if there might be some sort of follow up after he sends the pictures?

Louis said yes, he will follow up.

Mayor Coey said we did send a neutral letter for the quarry. It has been tentatively approved by Lane County. This is Lane County's issue, there is very little we can do about that. We have not reached an agreement or even had a conversation with them to sell them water. Our new water tank will supply the east side of the valley. The other thing he will say is the T-shirts you are wearing are in complete copyright infringement on the City of Oakridge, you cannot use the logo and you have been notified of that.

Mayor Coey spent the day in Salem yesterday testifying in a legislative session, there were two Bills that were presented to the House for air quality and wood stove change outs. We have begun the process for trying to get funded for the project that Sarah, the staff and Lane Electric were a part of. We made some good points yesterday and had a good showing.

What we are trying to do as far as getting funding for bus runs and crosswalks there are some new developments there, we will keep you informed as it processes through.

Councilor Carl said for the past several months he has been working to try and get ODOT to put signage on I-5 directing travelers to Crater Lake National Park to travel through Oakridge. The only signage is down by Roseburg. Just the other day he got a phone call from Juine Chada who is Senator Wyden's aid and she wanted to know more about the signage that we were requesting so he sent her the photos that he had. He hasn't followed up with her yet, these things take time, but it is in process and Senator Prozanski has been interested in helping us and Senator Wyden has also been interested in helping us. What we are trying to do is get directional signage on I-5 just before exit 188 to let travelers know they can get to Crater Lake National Park, which is Oregon's only National Park, by following Hwy 58 to get there. He will keep everyone posted.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

6.4 Replacement of Public Works Water Meter Reader

5.0 CONSENT AGENDA

Motion: Councilor Rowland moved to approve the consent agenda. Councilor Forcum seconded the motion.

J. Rowland (Aye), J. McMillin (Aye), P. Forcum (Aye), Mayor Coey (Aye), G. Carl (Aye), K. Holston (Aye), B. Taylor (Aye). Motion carried 7-0

Mayor Coey said we will go to 7.3 Southern Willamette Forest Collaborative Fee Waiver Request

ADMINISTRATIVE SERVICES

Appoint Council President

Motion: Councilor Rowland moved to nominate Councilor Carl as the City Council President. Councilor Forcum seconded the motion.

K. Holston (Aye), P. Forcum (Aye), Mayor Coey (Aye), B. Taylor (Aye), J. Rowland (Aye), J. McMillin (Aye), G. Carl (Aye). Motion carried 7-0

Committee Appointments

Administration Committee – Councilor Holston and Councilor Carl

Community Services Committee/Parks, Trails and Trees Board –Councilor McMillin- Chair and Councilor Taylor

Public Safety Committee-Councilor Carl and Councilor McMillin

Audit Committee –Councilor Rowland- Chair

Lane Council of Governments-Mayor Coey

Chamber of Commerce/Oakridge/Westfir Tourism Alliance- Mayor Coey

Middle Fork Willamette Watershed Council-Councilor Holston and Councilor Taylor

LRAPA-Mayor Coey and Councilor Holston

Tree Planting Committee-Councilor Rowland and Councilor Forcum

Library Board-Councilor Rowland and Councilor Forcum

Poverty and Homeless Board- Mayor Coey and Councilor Holston

Lane Economic Executive Committee- John Milandin and Louis is an alternate

Lane ACT- Mayor Coey and Councilor Holston (alternate)

OEDAC- Councilor Holston

Regional Fiber Consortium- Louis

6.1 City Administrators Report

Capital Projects in Process/Complete:

Million Gallon Reservoir-Well-Transmission Lines- the City Engineer is scheduling the well test pits near the trestle on Salmon Creek for the well. We hope to have them dug in the next couple weeks.

Hwy 58 Crosswalk Project- We hope to have the 100% plans from the engineer, we should have them this week or early next week. When he gets those they will go to ODOT and then the next steps start in building a crosswalk.

Councilor Carl asked that since we got full funding for the crosswalk are we going to have the money for sidewalks?

Louis said the \$151,000 only covers the crosswalk and that is all they are willing to give us.

Councilor Carl said yes he knows that, but before that we were anticipating having to put up some money ourselves.

Louis said we can't do that because the gap is way bigger than we can tackle at this time, it is \$44,000 and we can't do that at this time.

Community Center Project- The Mayor, Councilor Carl, Louis and our consultant will be meeting with some potential Community Events Center Funding Campaign Committee. That will be tomorrow night 2/3/17 at 7:00 at the Oakridge Lodge.

Inflow and Infiltration Application- Rick and Susan are gathering the final documents for our application for that. As soon as we have that gathered up the City Engineer will submit our applications for grants and loans for Inflow and Infiltration which is for the sewer. The issue with the sewer is we have a lot of water seeping in to our sewers, making the plant process over a million to three million gallons a day versus the 300,000 to half a million it should be doing in the winter time, this is wearing out the equipment and this is where the I and I comes in to play.

Economic Development and Sustainment:

Realtor of Record- We did receive one application, the applicant was from Eugene. We did cast the net a lot farther, but we still only got one application.

Enterprise Zone- We have everything done with Mr. Tanner, Lane County Tax and Assessment has processed his enterprise zone paperwork and they have signed off on it. The rest is on him now to get his equipment in and get ready to roll out whatever he is going to do. He will be making an announcement when he is ready.

Pending/Ongoing Administrative Tasks:

Emerald Broadband- Rick was out with the CEO last week and had a good visit.

Rick reported that he identified some places where their equipment would work best, they told him what they wanted and how things worked for them. Rick identified about 4-5 places and they went out and looked at them. Our East water tower is a good location, they also met the gentleman that owns the property up where the cross is up on the hill.

Councilor Carl asked Rick if he knows the timing on this?

Rick said he doesn't know, but he can forward that question and try and get an answer.

Engineer of Record – We have posted the Request for Qualifications for the Engineer of Record.

The Planning Commission recommended potential changes to Ordinance 907. Louis has had the opportunity to talk to each of the councilors about this.

The Visioning Work session will be on March 11, 2017 from 9:00 A.M. until 2:00 P.M.

6.2 City Recorders Financial Report

Susan gave the financial report.

Motion: Councilor Holston moved to accept the City Recorders Financial Report as presented. Councilor Carl seconded the motion.

J. Rowland (Aye), K. Holston (Aye), B. Taylor (Aye), P. Forcum (Aye), Mayor Coey (Aye), J. McMillin (Aye), G. Carl (Aye). Motion carried 7-0

6.3 City Council Goals for 2017

Louis said the council discussed this a little bit at the last work session, he didn't get any response on it and that is why he brought it here. One of the recommendations was to put the Community Events Center as possibly our number one goal.

Mayor Coey said he would say most of the ones that we have listed here are going to be pretty much the same ones, maybe just change the order.

There was discussion on what order to list the goals.

Motion: Councilor Holston moved that the City Council sets the following items as its goals for 2017. Councilor Carl seconded the motion.

1. Inflow and Infiltration
2. Community Events Center
3. Market Substantiation Study
4. Bike/Pedestrian Study
5. Community Outreach
6. Transportation System Plan

B. Taylor (Aye), Mayor Coey (Aye), G. Carl (Aye), P. Forcum (Aye), J. McMillin (Aye), K. Holston (Aye), J. Rowland (Aye). Motion carried 7-0

6.4 Replacement of Public Works Water Meter Reader

Louis said he and Rick just started talking about this piece of equipment about a week ago and he didn't even plan on bringing this to you for about another two or three weeks, however our current meter has been malfunctioning and it is not supported by the company anymore since 2013. It is obsolete now, they

had to find an IT guy who had been there for 20 years to help them through an issue yesterday. The machine is ten years old and it is failing and it is failing faster than we thought it was.

Rick described how the new system would work.

Motion: Councilor Holston move we adopt Resolution 02-2017 a Resolution authorizing the transfer of fiscal year 2016-2017 budget appropriations within the water fund from contingency to new equipment capital. Councilor Taylor seconded the vote.

Councilor Holston asked if this \$13,000 will give us the solution that we need?

Rick said yes, the most important take away from this is right now we don't have tech support and we won't get that unless we buy the new hand held.

P. Forcum (Aye), J. Rowland (Aye), J. McMillin (Aye), Mayor Coey (Aye), B. Taylor (Aye), G. Carl (Aye), K. Holston (Aye). Motion carried 7-0

7.0 COMMUNITY SERVICES

7.1 Traffic Control Devices Review

Rick said this is for information only, what we are trying to achieve here is discretionary immunity, what that means is we set a policy on how we replace our street signs and how we keep our lanes painted and all that stuff. Once a policy is set we go with similar as funds allow. So once the policy is set as funds allow, that is going to help give protection if someone runs a stop sign and tries to sue the city and says they didn't see the stop sign because the reflectivity is incorrect.

Rick will be bringing this back to the council with a policy and we will move forward from there.

7.2 Designating Paddock Lane a One-Way Street

Rick said we had a Planning Commission meeting where we approved a gas station next to Paddock Lane and it came to our attention that a lot of people are concerned about Paddock Lane as a safety issue. Paddock Lane was designated a Lane when it was Willamette City and Willamette City was not a municipality it was Lane County and it ended up being a 14' right of way and we can't do a two way street on a 14' right of way. The process of taking a chunk of people's property is not one that he wants to go down. For safety reasons he would recommend we designate it a one way and also recommend we give the people who live on Paddock Lane an opportunity to be heard. He is asking the council to direct us to move forward with the public hearing on this.

Motion: Councilor Rowland moved that we direct staff to move forward with a public hearing to consider Paddock Lane as a one-way street. Councilor Forcum seconded the motion.

P. Forcum (Aye), J. McMillin (Aye), G. Carl (Aye), B. Taylor (Aye), Mayor Coey (Aye), K. Holston (Aye), J. Rowland (Aye). Motion carried 7-0

7.3 Southern Willamette Forest Collaborative Fee Waiver Request

Louis explained to the new councilors how we do this and about transferring the funds from the TRT funds.

Motion: Councilor Forcum moved that we approve the fee waiver for the Southern Willamette Forest Collaborative for the use of the Greenwaters Community Building on February 28, 2017 and to transfer the necessary funds from TRT. Councilor Carl seconded the motion.

G. Carl (Aye), K. Holston (Aye), J. McMillin (Aye), J. Rowland (Aye), P. Forcum (Aye), B. Taylor (Aye), Mayor Coey (Aye). Motion carried 7-0

8.0 POLICE SERVICES

Chief Martin gave his report and the stats for January 2017.

Officer Baeuerlen graduated the Academy on January 20, 2017. He is back on the road and OPD shifts went from 20 hours of duty coverage a day to 22 hours of coverage a day.

9.0 EMERGENCY SERVICES

Chief Hansen will have a report for the council next week.

Chief Hanson said their new Fire Fighter started yesterday. At the next City Council meeting they will have a show and tell with the new ambulance at 6:30 for anyone who wants to see it.

10.0 REPORTS FROM BOARDS AND COMMITTEE

Tree Planting Committee- The arts and crafts and entertainment is coming along and they have the applications out. She believes they will fill all the tables this year. Tree planting weekend is May 5-7 this year.

Watershed Council- Councilor Holston went to a meeting on January 25 and she wanted to report that there are some things happening specific to the Library on February 2, 9, 11th, 16th and 22nd. This Saturday at Elijah Bristow the Watershed Council is hosting a potluck and BBQ, they will supply the deserts and beverages. They will be doing a tree planting along the Willamette. The public is invited and bring something to share for lunch.

The Watershed Council does educational internship studies and they specifically target Pleasant Hill, Lowell and Oakridge High Schools.

Adjourn meeting 8:29 P.M.

Respectfully submitted before the City Council February 16, 2017

Signed: _____

James Coey, Mayor

Signed: _____

Susan LaDuke, City Recorder