



February 16, 2017  
City Council Regular Session  
Willamette Activity Center, Rm 8  
47674 School Street  
7:00 p.m.



# MINUTES

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## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor  
Judy Rowland  
Gary Carl  
Josh McMillin  
Barry Taylor  
Paul Forcum (absent)  
Kathy Holston

Staff Present: Louis Gomez, City Administrator  
Mike Hansen, Fire Chief  
Jackie Taylor, Assistant Planner  
Susie LaDuke, Finance Director/City Recorder  
Kevin Martin, Police Chief  
Rick Zylstra, Assistant to the City Administrator

## 2.0 PUBLIC COMMENT

None

## 3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey announced that Senator Wyden will speak at the LCC Gymnasium at 4:30 on Sunday if anyone is interested, it is a Town Hall meeting.

Councilor Rowland said she has been attending the basketball games at the high school and she has had several people come up to her and comment on the new playground equipment by the WAC.

## 4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

## 5.0 CONSENT AGENDA

**Motion:** Councilor Holston moved to approve the consent agenda. Councilor Carl seconded the motion.

J. Rowland (Aye), J. McMillin (Aye), Mayor Coey (Aye), G. Carl (Aye), K. Holston (Aye), B. Taylor (Aye).  
Motion carried 6-0

## **ADMINISTRATIVE SERVICES**

### **6.1 City Administrators Report**

#### **Capital Projects in Process/Complete:**

Million Gallon Reservoir-Well-Transmission Lines- They are going to drill the test pits on Tuesday, there and Little Texas.

Highway 58 Crosswalk Project-They should have final plans to him by Wednesday next week and he will get those to ODOT.

Community Center Project-We had a get together on February 3 with a group of citizens trying to gage their interest to assist the council in building a Community Center. They will have a follow up meeting on February 22, he is hoping the council will support the appointment of Councilor Carl and Councilor Holston as your representatives on that committee. He can take that by consensus, there was consensus by the council.

Inflow and Infiltration Application- The packet has been completed by our City Engineer and they should be sending it to us for the Mayors signature. What this does is allows us to start looking for loans and grants for Inflow and Infiltration which is the sewer. The water project should be close to done by the time we start this project.

#### **Economic Development and Sustainment:**

Mr. Tanner has placed a want ad in the Dead Mountain Echo so he is looking for employees. We started this in August 2014.

AMTRAK Station-We hope to have a meeting in March with the majority of the players that will be the City, Union Pacific, AMTRAK and some additional citizens and DeFazio's Office.

#### **In Process/Pending Grants:**

Rick submitted a Union Pacific Railroad Grant and we got it that is our first \$5,000 to the Community Center Project.

Louis requested a grant from the Ford Foundation to help us with Oregon Solutions for the Wood Smoke issue. His grant was denied.

#### **Pending/Ongoing Administrative Tasks:**

LTD- The direction that we recommend to the rest of the council is to do some local projects like some crosswalks and then also expand the weekend service for the Diamond Express. Whatever dollars are left would go to the bus that is where we were last.

Franchise Agreement- We are on another counter offer from Charter, this has been back and forth.

PM 2.5- He believes we have the funds needed in our wood stove funds and we could probably get another \$5,000 from our Economic Development Funds, we need about \$15,000.

Marijuana Facilities- the Planning Commission recommended potential changes to Ordinance 907, he has been doing his due diligence to ensure that he has looked at it from the legal aspect and other people from the planning perspective. He wants to make sure when he brings it to you it will be fair, reasonable and defensible. He thinks it will be and it will get the council to get where it wants to.

Councilor Carl said he wants to make sure we handle this matter expeditiously and not let it drag on. He is concerned that another applicant will come along before we get our ordinance in place, he understands we want to get it right.

Louis said we need to understand that we do the meeting in March and if the council chooses to adopt the ordinance, then it sits for thirty days until April 15, 2017. Between now and the 15<sup>th</sup> of April, anyone who turns in an application, not an approved application just by turning it in, they have put their application in the holding pattern for 180 days.

## **6.2 City Recorders Financial Report**

Susan gave the financial report.

**Motion:** Councilor Rowland moved to accept the City Recorders Financial Report as presented. Councilor Taylor seconded the motion.

J. Rowland (Aye), K. Holston (Aye), B. Taylor (Aye), Mayor Coey (Aye), J. McMillin (Aye), G. Carl (Aye).  
Motion carried 6-0

## **6.3 Council Goals for 2017**

Louis said the reason he brought this back is because the issue at hand is that sometimes when we have major projects out of sight sometimes it's out of mind. Right now the other major project we have that is not on your list is the Water Project, that water project is probably going to go through this whole year and be done sometime around this time next year. He just wanted to bring this to council, if you are ok with staying with this list that is fine.

The consensus of the council was to not take any action on this.

## **7.0 COMMUNITY SERVICES**

### **7.1 Resolution 03-2017 A Resolution establishing a sign replacement program**

Rick read the issue. This is a continuation from the last meeting, he put in the recommended policies he would like to see, one of them being the blanket replacement where they would set up each area as a district.

**Motion:** Councilor Taylor moved to adopt Resolution 03-2017, a Resolution establishing a sign replacement program for the City of Oakridge. Councilor Holston seconded the motion.

J. McMillin (Aye), G. Carl (Aye), B. Taylor (Aye), Mayor Coey (Aye), K. Holston (Aye), J. Rowland (Aye).  
Motion carried 6-0

## **7.2 Requesting temporary authorization for combined meeting of Parks, Trails and trees Board and Community Services Committee.**

**Motion:** Councilor Carl moved that we allow temporary authorization for combined meeting of Parks, Trails and Trees Board & Community Services Committee for 120 days. Councilor McMillin seconded the motion.

Rick read the issue. Both the Parks, Trails and Trees Board and the Community Services Committee have had issues with attendance with voting members. The outcome and thought process of combining the two are as follows:

- Keeping the most active members from both, to create one committee that has a better chance of moving recommendations to council.
- Parks is one of the services that our City gives to the committee.

PTTB was created by ordinance 894 and can only be changed by the vote of the council.

**Motion:** Councilor Carl moved that we allow temporary authorization for combined meeting of Parks, Trails and Trees Board and Community Services Committee for 120 days. Councilor McMillin seconded the motion.

Mayor Coey asked why this requires 120 days of observation.

Louis said because before we start going down to rescinding the ordinances and taking them out of existence we want a trial period.

Mayor Coey said that's why he wants to question this when there is only two or three people that show up.

Rick said the ones that do show up are very active.

Councilor Holston asked Rick what the two members that do show up have to say about this, has he asked them?

Rick said he has talked to them, he doesn't think they like the idea but it doesn't do any good if they don't have a quorum.

G. Carl (Aye), K. Holston (Aye), J. McMillin (Aye), J. Rowland (Aye), B. Taylor (Aye), Mayor Coey (Nay).  
Motion carried 5-1

## **8.0 POLICE SERVICES**

Chief Martin said they had ten people apply for the Police Clerk Position and they has seven people show up to test. He asked if any councilors would like to be on the oral board for the applicants. Councilors McMillin, Rowland and Holston said they would do that. Chief will have Mikal get a hold of them regarding times and dates.

We were supposed to swear in the new reserve officer tonight but she got held up at work. She is currently a public safety officer at LCC.

#### **9.0 EMERGENCY SERVICES**

Chief Hansen went over the activity report for January.

They will try to have the ambulance here next month, weather depending.

#### **10.0 REPORTS FROM BOARDS AND COMMITTEE**

None

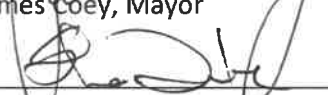
Adjourn meeting 7:32 P.M.

Respectfully submitted before the City Council March 2, 2017

Signed: \_\_\_\_\_

  
James Coey, Mayor

Signed: \_\_\_\_\_

  
Susan LaDuke, City Recorder