



April 6, 2017
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Josh McMillin
Barry Taylor
Paul Forcum
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

Floyd Staley, Oakridge – Mr. Staley thanked the Mayor and City Council for helping the people in Oakridge and for Junk Amnesty.

Mr. Staley donates fishing poles and reels to be given away to children 12 and under at the Fish Hatchery. He would like to see every Fish Hatchery in Oregon have a free fishing pond specifically designated for children under 12 years old.

Councilor Carl suggested Mr. Staley connect with the Kiwanis Club, they have a mission to help the children in Oakridge.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey went to Salem and testified for the joint Ways and Means Committee, a subcommittee for natural resources about the budget cuts to the Federal Forest Restoration Program. Sarah Altemus from the Southern Willamette Forest Collaborative asked him to testify.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

- 6.4 Realtor of Record, Councilor Carl would like to re-open the Realtor of Record
- 6.3 Amending the City of Oakridge Personnel Manual, wait to do this until after Executive Session

5.0 CONSENT AGENDA

Motion: Councilor Rowland moved to approve the consent agenda. Councilor Taylor seconded the motion.

B. Taylor (Aye), J. McMillin (Aye), P. Forcum (Aye), J. Rowland (Aye), G. Carl (Aye), K. Holston (Aye), Mayor Coey (Aye). Motion carried 7-0 carried

ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis said annually over the past few years the Mayor and someone else have been attending the Oregon Tourism Governors Conference. Councilor Carl is wanting to attend this year, we usually have one or two people go. He needs to know if the Council is ok with that. It is May 10, 11 and 12 in Salem.

The petitioners for Save TV Butte have filed for appeals. This is just an FYI to the Council.

Capital Projects in Process/Complete:

Million Gallon Reservoir-Well-Transmission Lines- Curran McLeod has dug the second test pit near the Community Gardens for the water project well.

Mayor Coey said he thought the second well was going to be at Greenwaters.

Louis said that is what he thought, he must have flip flopped the location.

Rick said regardless of either one we choose there is only one aquifer. Comparatively it is a pretty good distance from the other wells.

Highway 58 Crosswalk Project - The Engineer is finalizing everything and he is hoping we can get into the bidding process within the next couple of weeks.

Community Center Project- We are losing some people, but we are out recruiting others. A plan is coming together quite well.

Inflow and Infiltration- The issue there is that some of the original projections we were getting is that our interest rate would be around 1% vs 3.54% and so at 3.54% at 25 years we are talking \$61,000 per million

that we borrow. If we got 2.6 million for that project we have to pay back \$154,000 a year that is a pretty big chunk. Louis and Rick will be working with the Engineer to get a better rate.

Councilor Rowland asked what happened to the 1% loan?

Louis said we got a 1% loan for the water and that is where you get the good rates. Sewer is a whole different ball of wax. There are other options we can look at. Banner Bank has offered to fund the Infrastructure.

Economic Development and Sustainment:

TRT Block Grants- That is still ongoing, people are still requesting them.

AMTRAK Station- The Mayor is on this, Rob Eaton, the Governmental Affairs person with, AMTRAK assured us that a letter was sent to Union Pacific.

Wayfinding Project-Rick has been emailing back and forth with the grant coordinator and she has three major concerns with our current grant. First is we are asking for \$500,000 and they only have a million and half to go around, their last grant cycle the average amount that was awarded was around \$66,000. Second thing was the street and community signage that is not allowed per the regulations for federal guidance, even a street sign that directs towards a trail. The third thing was tourism and economic development cannot be part of the grant.

Pending/Ongoing Administrative Tasks

LTD- The Mayor asked Louis to do a follow up on why they dropped the amount that they were going to put towards a bus. Louis asked them, but he hasn't received a response back yet. They want to refurbish a heavy duty bus, he doesn't know what the cost is yet.

Lot 3-This is where people have been discussing a disc golf park, they have been looking at possibly a U of O Student and the Eugene Disc Golf Club to get to the plan that we have been talking about.

Emerald Broadband-The Chief went up to Dead Mtn with our radio tech person and their people to assess the tower to see if it's something they can work with to do the modulation study to make sure that their stuff does not interfere with our stuff.

RFQ for Engineer of Record- Rick is working with the Community Services Committee and Administration Committees, he's gotten all of the documents out to them and he just needs to set a date with them to review the applicants.

Marijuana Facilities- There will be a work session on 4/12/2017 to discuss this at 6:30 here in the Council Chambers.

I-5 Signage- Councilor Carl sent out another email to Steve Mokhorisky to see where he is at. Also with that email he asked about dangerous buildings and nuisance buildings out in the County in regards to the burned house just at the city limits sign going out towards Salmon Creek. We asked their compliance folks about that at one time and they said they don't do that, so Louis sent an email to County Administrator.

(City Recorders note: The above paragraph reflects what was actually said however Louis sent the emails to Steve Mokhorisky)

6.2 Ordinance 923 an Ordinance Amending Chapter 117 of the Municipal Code

Motion: Councilor Rowland moved that we read Ordinance 923 by title only. An Ordinance amending Chapter 117 Telecommunications of the Oakridge Municipal Code. Councilor Forcum seconded the motion.

Louis called Ms. Smith the Senior Manager of Government Affairs for Charter Communications. They have concerns about the Right of Way Ordinance as it is currently drafted. There is no rational basis for this fee, it is not clear if the City plans to impose new fees or taxes to customers receiving phone, internet, or video services. They believe this is unwarranted and unlawful, it is unfair to burden customers with a new internet tax, and this is a tax, not a fee.

Councilor Holston asked Ms. Smith how much revenue they currently get from Oakridge.

Ms. Smith said she doesn't know that right now, but can get back to them.

Councilor Holston said the fee is based on 5% of their revenue, you are unsure of what that would be, but you know you don't want it.

Ms. Smith said they don't want to pay an additional fee on top of what they already pay. It would show as a line item on customer bills and they would pay more on their bills.

Louis said we had a legal review by our city attorney and they had legal review by the firm that represents the League of Oregon Cities to ensure that we were within a defensible position and they believe that we are. That is why she went to the larger firm to make sure she was comfortable with this ordinance. In regards to Charter Communications, a good example would be Councilor Holston was just in Baker City, Charter Communications just got done putting in their Spectrum just recently in the last 60-90 days. It took them almost twenty five years to get that. In our community they are looking at maybe ten years until we get HD or anything like that.

Mayor Coey said these people have been a pain to deal with, they have been sending threatening letters.

Louis said at this time a petition has been filed to where a number of groups including this one want the State to be the only one who can regulate right of ways.

Councilor Rowland asked if we put this in now then are we grandfathered in and the State of Oregon cannot come and take it from us?

Louis said they could try, but we would have a better position if we already had this in place.

Mayor Coey read the agenda title.

B. Taylor (Aye), Mayor Coey (Aye), G. Carl (Aye), P. Forcum (Aye), J. McMillin (Aye), K. Holston (Nay), J. Rowland (Aye). Motion carried 6-1

Motion: Councilor Carl moved that we adopt Ordinance 923 in a single meeting and that it be effective 30 days after its enactment on 5/7/2017. Councilor Rowland seconded the motion.

G. Carl (Aye), J. McMillin (Aye), P. Forcum (Aye), B. Taylor (Aye), Mayor Coey (Aye), K. Holston (Aye), J. Rowland (Aye). Motion carried 7-0

6.3 Amending the City of Oakridge Personnel Manual

Louis is trying to set a merit based pay scale just like it has always been with him and his staff.

Mayor Coey said this seems premature and we should wait until after budget season, we have four brand new councilors that have ever sat through a budget meeting.

Louis said where he is at is that this is a proposed scale and whatever happens at the budget meeting will be proposed numbers and he will either be able to present a budget that can pay for this or he can't. We are starting from where they are at now and on to the next steps.

Motion: Councilor Rowland moved that we accept and approve the Oakridge personnel Manual Amendments as presented. Councilor Taylor seconded the motion.

Councilor Carl said his concern is we pass this and we can't fulfill it in the budget process and you will have employees saying you aren't giving me what I am supposed to get. Councilor Carl said they are doing a fantastic job!

Louis said he is going to present numbers at the budget process.

Councilor Holston said she wants to see what a budget looks like first, she doesn't want to commit to something like this and create an expectation. It needs a little more massaging, it needs a little more work done and she is surprised at the amount of time that was spent doing this when Louis has said how much time he does not have.

Councilor Taylor said he agrees with what Louis said, this is proposed and it will be proposed at the budget meeting. It makes sense to have it beforehand.

Councilor Rowland said how do put this in the budget if you don't have numbers.

G. Carl (Aye), K. Holston (Nay), J. McMillin (Aye), J. Rowland (Aye), P. Forcum (Aye), B. Taylor (Aye), Mayor Coey (Nay). Motion carried 5-2

6.4 Realtor of Record

Louis said you have had two processes. You can open it up again for a period of time, but it would be fair that the person who submitted last time be included in the process.

Motion: Councilor Carl moved that we re-open the application for Realtor of Record for the City of Oakridge for three weeks. Councilor Forcum seconded the motion.

P. Forcum (Aye), B. Taylor (Nay), J. McMillin (Aye), Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Nay), K. Holston (Aye). Motion carried 5-2

7.0 COMMUNITY SERVICES

7.1 Ratification of Public Works General Unit Collective Bargaining Unit

Motion: Councilor Holston moved that we accept and approve the Oakridge General Bargaining Unit Employment agreement effective July 1, 2017 through June 30, 2020. Councilor Carl seconded the motion.

K. Holston (Aye), P. Forcum (Aye), Mayor Coey (Aye), B. Taylor (Aye), J. Rowland (Aye), J. McMillin (Aye), G. Carl (Aye). Motion carried 7-0

7.2 Greenwaters Park Fee Waiver and Funds Transfer for SWFC Rigdon CC

Rick said this event has already happened on the third of this month.

Mayor said they are a nonprofit organization and they are doing a lot of great work.

Motion: Councilor Carl moved that we approve the fee waiver for the use of Greenwaters Park by the Southern Willamette Forest Collaborative and transfer from TRT funds for grounds maintenance. Councilor Holston seconded the motion.

Councilor Rowland wants to know why we are doing this now, the event has already happened. Rick said he thinks it had to do with the extra-long month in March, we went three weeks between meetings this time.

They are supposed to apply for this 45 days ahead of time.

P. Forcum (Aye), J. Rowland (Nay), J. McMillin (Aye), Mayor Coey (Aye), B. Taylor (Nay), G. Carl (Aye), K. Holston (Aye). Motion carried 5-2

7.3 Greenwaters Park Fee Waiver and Funds Transfer for Zero Clearance Theater Radio Show

Motion: Councilor Carl moved that we approve the park fee waiver for the Zero Clearance Theater Radio Show for July 27, 28 and 29, 2017. Councilor Taylor seconded the motion.

B. Taylor (Aye), G. Carl (Aye), J. Rowland (Aye), K. Holston (Aye), P. Forcum (Aye), J. McMillin (Aye), Mayor Coey (Aye). Motion carried 7-0

8.0 POLICE SERVICES

Chief Martin gave his police report for the month of March 2017

Chief Martin gave the Council homework, you all have a video from our DA's office to watch and he would appreciate some feedback. Our shooting team is the model for the entire state of Oregon.

9.0 EMERGENCY SERVICES

Chief Hansen gave his activity report for the month of March 2017

Louis asked to set the first budget meeting. It will be held in the conference room at City Hall on April 25, 2017 at 6:30 P.M.

10.0 REPORTS FROM BOARDS AND COMMITTEE

None

Adjourn for Executive Session 8:34 P.M.

Executive Session: 192.660 (2) (f) to consider information or records that are exempt by law from public view. 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Back in Regular Session 8:55 P.M.

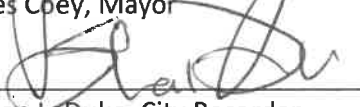
Meeting adjourned 9:12 P.M.

Respectfully submitted before the City Council April 20, 2017

Signed: _____


James Coey, Mayor

Signed: _____


Susan LaDuke, City Recorder