



June 1, 2017
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland (Absent)
Gary Carl, Council President
Josh McMillin (Absent)
Barry Taylor
Paul Forcum
Kathy Holston

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder (Absent)
Kevin Martin, Police Chief
Rick Zylstra, Assistant to the City Administrator

2.0 PUBLIC COMMENT

None

3.0 MAYOR AND COUNCIL COMMENTS

The Mayor attended a Mayor's Roundtable, he and Louis have discussed a couple of topics from that. One of which is the City of Creswell is looking at a Mayor and Council stipend and they talked about transportation, the transportation bill just came out last night so they are still filtering through that. There is a public hearing next week, Oakridge is mentioned in it, we didn't even know this existed, so we are digging information on this and we will respond via letter.

Councilor Carl has been working on trying to get directional signage on I-5 to Crater Lake through Oakridge. Councilor Carl, Louis and the Mayor have been working on trying to get this for about six months and finally it looks like there is a possibility that we will be able to get directional traffic in I-5 through Oakridge and that will be a good thing.

Councilor Carl said he saw in the paper today that there is a house bill allowing cities to use cameras to cite speeders. Councilor Carl asked Chief Martin if he knows about this.

Mayor Coey said he has talked to Floyd about this and it sounds like it is going to go through.

Councilor Carl asked what is that going to mean for us?

Mayor Coey said we don't know the final details yet, but we should be able to put a camera up at Crestview and Hwy 58 that will be able to tag speeders and people who run red lights.

Louis said this is for the purpose of traffic safety.

Chief Martin said there are some things that we have to do to get this.

Councilor Carl said the camera is not going to be free. There are other jurisdictions that are doing this and if Chief Martin would like to talk to a judge from one of them he can put him in touch with him.

Chief Martin said this one is a stop light camera, the other ones are speed radar camera's, he thinks the Legislature only let four cities do that and they are all very large populations, they haven't let any small cities do that. They get to set the law on who gets the radar cameras. It would primarily be for the stop light, it would anyone doing 10 mph over the speed limit too.

Councilor Holston passed out some fliers for the Concerts in the Park. On July 8th the Side by Sides will be there.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Louis passed out new agendas, the numbers were wrong on the original agenda. The agenda bills still have the wrong numbers.

5.0 CONSENT AGENDA

Motion: Councilor Holston moved to approve the consent agenda. Councilor Carl seconded the motion.

B. Taylor (Aye), P. Forcum (Aye), Mayor Coey (Aye), K. Holston (Aye), G. Carl (Aye). Motion carried 5-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis passed out copies of his report to the Council and the audience.

The only major thing he has to report is that he got a memo from ODOT in regards to the crosswalk. We are getting closer to getting it bid out.

Mayor Coey asked about the renovation of the OIP, did this go out to several people.

Louis said Rick contacted three contractors and we got one back. It was a reasonable quote so we went with that.

Councilor Holston asked what is happening with Emerald Broadband? She keeps seeing the same thing over and over.

Rick said they are supposed to be in town tomorrow to look at the tower.

Louis said they are trying to formulize the tower sites and then they need to negotiate with the city what we are going to charge them.

There will be a work session on June 24, 2017 at City Hall from 9:00 A.M. until 4:00 P.M. ODOT will be attending this work session. Mayor Coey said we have had discussion about property on Kokanee where we've used staging of events in the past, about putting in a 30 unit RV Park, very short term, less than two weeks, leave the gravel in place and put in bathrooms and showers. This is one of those things we need to look in to. That is where the side by sides parked last year.

Councilor Holston asked what is happening with the Diamond Express?

Mayor Coey said they have said they are walking away from their contract on June 30th.

Louis said the funds are tied to the CMAQ funds, there are some internal ODOT issues going on. In regards to the contract with Diamond Express, he has a number of emails in and he will call tomorrow and try to get some more information. They are confident they will have another contractor in place to continue the service.

Councilor Carl said every time we get money some agency takes it from us and he is tired of it.

6.2 City Recorder Finance Report – No report

6.3 Resolution 06-2017 A Resolution Confirming Revised Appropriations for FY 16-17

Louis said every budget season we end up doing this, we go through our Resolutions that have been passed and make sure they have been squared away.

Mayor Coey asked why do we do this? Why isn't there consistency year to year?

Louis said because we can miss a number, in this particular case we missed one number of \$2,000 , the other piece is we do want to get into some consistency is something we haven't done in the past as you see across the top of page 2 it says Resolution number 11-2016, 19-2016, 02-2017 and 04-2017, that is something we haven't done in the past, because as we do resolutions throughout the year it keeps changing the budget, so that is one of the times you might have some errors. So from now on you will be seeing this format when we present you the budget to be passed.

Motion: Councilor Holston moved that we approve Resolution 06-2017 A Resolution Confirming Revised Appropriations for FY 2015-2017. Councilor Carl seconded the motion.

K. Holston (Aye), Mayor Coey (Aye), G. Carl (Aye), P. Forcum (Aye), B. Taylor (Aye). Motion carried 5-0

6.4 Resolution 07-2017 A Resolution certifying that the City of Oakridge provides required Municipal services for State funding.

Louis said normally we throw all this on your last meeting in June, but we are just getting some of them done ahead of time. We do provide Police Protection, Fire Protection, Street Construction; lighting and maintenance, Sanitary Sewer, Storm Sewers, Planning, Zoning and Subdivision control and water utility services.

Motion: Councilor Carl motioned for the adoption of Resolution 07-2017 certifying that the City of Oakridge provides four or more of required municipal services for State Funding. Councilor Taylor seconded the motion.

P. Forcum (Aye), G. Carl (Aye), Mayor Coey (Aye), K. Holston (Aye), B. Taylor (Aye). Motion carried 5-0

6.5 Appointment of Realtor of Record

Louis said there was a request for proposal locally for a Realtor of Record, we have Mr. Rick Manion of Windermere Real Estate in Eugene submit a proposal and Mr. Ron Blacquire of Equinox Real Estate submitted a proposal. They were both advised they would be appearing before the Council and they would do a short presentation. You have their packets that they turned in in your packet.

Mayor Coey asked about the alternative compensation and the pricing schedule, can you explain that to me?

Mr. Ron Blacquire said he would address that in the presentation.

Mr. Ron Blacquire, Ms. Scarlet Lee and Mrs. Bess Blacquire gave their presentation to the Council.

Mayor Coey asked why do we need a Realtor of Record?

Ms. Lee asked why do you need an attorney? Why do you need a tax preparer? This is not your full time job and this is what they will bring to the table every single for us.

Mr. Dennis Patterson asked if they have ever served as the Realtor of Record for any other city?

Ms. Lee said she has not done this task in Oregon, but she has served as Realtor of Record for similarly sized community that happened to be an Island.

Motion: Councilor Forcum moved that we appoint Ron Blacquiere from Equinox Real Estate as the Realtor of Record for the City of Oakridge to assist in the sale of City Owned Properties. Councilor Taylor seconded the motion.

G. Carl (Aye), K. Holston (Aye), P. Forcum (Aye), B. Taylor (Aye), Mayor Coey (Aye). Motion carried 5-0

7.0 COMMUNITY SERVICES

7.1 Presentation of Draft Resolution for Community Services – Park, Trails and Trees to be combined as one committee.

This is a discussion topic only tonight.

Louis said Rick wanted to bring this to the Council before he brought them the final document. If you are ok with it, he will have the final document at the next meeting.

Councilor Holston said she spoke to some of the parks board members and they didn't know this was going on and they were kind of surprised. Her concern is that by combining these two groups we are asking people who are involved in parks to be involved in the other group too. How is she going to see more activity from the parks by combining the groups? She didn't see any oversight from administration, as far as the parks.

Louis said when we spoke with the Parks Board about the Disc Golf Course and gave them suggestions on where to go to bring a plan back and they didn't do anything, so when we asked them to do it, they didn't do it. Rick and Lynda are actually moving forward on some of this on their own because they weren't getting much buy in or much help from those members. They are looking for an intern from the U of O, Lynda is working on that end and Rick is working with her to get some things going, they just weren't getting buy in from the group.

Councilor Holston asked how many people are in the Community Services Committee?

Rick said the Community Services never had a Resolution to form it, it's kind of just a loose group of people and hopefully this will change that as well.

Louis asked how many members there are?

Rick said he doesn't know, he has never seen a member list and he has never seen a resolution forming it, he has never seen anything.

Mayor Coey said he disagrees with that, he chaired the Community Services Committee for two years.

Louis said all Rick is saying is that we don't have a formal resolution, not that the group is not good.

Mayor Coey said this the Park, Trails and Trees was always sparsely attended and it's the discretionary of the Chair person, who was a community member to make this happen, it has never been that affectual, if he remembers correctly it was actually under the guidance of Community Services, or at least operated that way at that time. His thought was why not just combine the two and maybe we can have a full committee that actually works towards community services which is roads, streets, parks and trails. That is what this was all about, to combine the two, and save some volunteer power and have some direction, Josh chairs the Community Services Committee, and then it will come more from more of a direct Council administration.

Mayor Coey said the resolution needs to show that the Community Services is a chaired committee by the Council, just like the Admin is, Public Safety Committee and the Audit Committee.

Councilor Taylor said in answer to the Disc Golf discussion, when he first started going to the Parks, Trails and Trees meetings, that was the problem, the people on the PT & T Board never wanted to create a plan.

Councilor Holston said she really thinks we need to have this as the Council is a Chair so that it continues to get reported back to the Council and moves forward. Our parks are too important to this Community.

Louis said as Rick wrote this we are trying to be inclusive of our sister city Westfir, by having them tie in with the parks, what was your intent there?

Rick said it was more for streets, they use our streets as much as we do.

Mayor Coey said he doesn't have a problem with an at large position, but he still thinks it should be chaired by a council member.

Rick said he has it written as two at large members that may reside outside city limits, but shall reside inside the 97463 or 97492 zip code. He added in there that one member may be Oakridge city staff, the reason for that is because from the times of being a councilor and city staff on PT & T he never once had a vote and he felt he had a lot to contribute.

Louis said the way he sees this is if there is nothing saying a staff member cannot be on there, they should be able to apply just like anybody else.

Mayor Coey said the wording needs to reflect that you as the staff person for this have a vote, not one member may be an Oakridge City Staff.

Rick said the appointed by administration appointed staff member shall have a vote.

7.2 Resolution 07-2017 Supporting a request for TGM Grant Funds

Motion: Councilor Holston moved we adopt Resolution 08-2017, TGM Grant support to update our Transportation System Plan and Safe Routes to Schools with a Health Impact Study. Councilor Forcum seconded the motion.

Councilor Taylor said to him feels like this is a waste of money, he read over this and he knows exactly what we are doing, we are basically going through a process, and the study says we need to change our road to two lane with bike paths.

Mayor Coey said it doesn't we need to change it, they are making a suggestion.

Councilor Taylor said he knows that, but when the study if finally done, that is what he is seeing that it will say.

Mayor Coey said the Transportation Systems Plan is not just Hwy 58, it is the entire city and the surrounding areas. So it's not just about whether we do a road diet on Hwy 58 or not or leave it alone, this is about the entire Transportation Plan that we have for the City of Oakridge that has expired and has to be renewed. Without this plan we can't accept or request this money. We are overdue a few years.

K. Holston (Aye), P. Forcum (Aye), Mayor Coey (Aye), B. Taylor (Aye), G. Carl (Aye). Motion carried 5-0

8.0 POLICE SERVICES

Chief Martin gave his report for the month of May.

Chief Martin, Officer Davidson and Officer Larsen attended a use of force training.

Louis said they had their union negotiations for the police bargaining unit this morning, they are working on a contract and it went pretty well. Should be able to close it at the next meeting.

Chief Martin said they should have their radar trailer ready to go, they will be able to put it anywhere they want.

9.0 EMERGENCY SERVICES

Chief Hansen presented his activity report for the month of May to the Council.

Monday evening they will be having a fire training at the OIP.

10.0 REPORTS FROM BOARDS AND COMMITTEE

Louis reported on the Admin Committee, they met on May 26, 2017 and they discussed the website. They covered what things they want it to do, we want it to be responsive to tablets and phones and get all of our folks trained on fillable forms on line.

We also discussed the Chamber and TRT funds, at one time we tried to do a contract. He talked to Councilor Holston to see if in the future if this is something they might want to try again.

Rick reported on the combined meeting with the PT & T Board and Community Services Committee, on the fourth Monday of each month. We had some pretty good brain storming sessions. We moved on to the Parks Planning Grant and went over all of the steps we need to accomplish this.

Adjourn meeting 8:40 P.M.

Respectfully submitted before the City Council June 15, 2017

Signed: _____

James Coey, Mayor

Signed: _____

Susan LaDuke, City Recorder