



September 21, 2017  
City Council Regular Session  
Willamette Activity Center, Rm 8  
47674 School Street  
7:00 p.m.



# MINUTES

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## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor  
Judy Rowland  
Gary Carl, Council President (absent)  
Josh McMillin  
Barry Taylor (absent)  
Paul Forcum  
Kathy Holston

Staff Present: Louis Gomez, City Administrator  
Mike Hansen, Fire Chief  
Jackie Taylor, Assistant Planner  
Susie LaDuke, Finance Director/City Recorder (absent)  
Kevin Martin, Police Chief  
Rick Zylstra, Assistant to the City Administrator

## 2.0 PUBLIC COMMENT

James Affa 76340 Garden Road – He likes to bake breads and pastries, he has had a hell of a time baking his bread and after two months of trying to figure out why, it has come down to the chlorine in the water is killing the yeast in the bread. He changed to filtered water, is there something going on with the water here?

Councilor Holston asked Mr. Affa if he talked to the Lion Mountain Bakery to see if they are having a problem?

Mr. Affa said he just found this out a week or so ago.

Dennis Patterson 47871 W 1<sup>st</sup> Street – He is in favor of Ordinance 926, when he and his wife first moved here she was excited about organic foods and planting a garden. She was disappointed when she discovered their lot size was too small for chickens, so he really happy that we are going to rectify this with 926 tonight.

Mayor Coey said we hope.

Mr. Patterson said yes, he hopes and he asks that the permit fees are not too high.

### **3.0 MAYOR AND COUNCIL COMMENTS**

Mayor Coey reported on our Oregon Solutions Project, this is the project that has to do with our air quality issue. The Governor did designate us as a project, you would think that they would have paid for it but they didn't, the first meeting went really well.

Next week we have the League of Oregon Cities Conference, it is usually a good time for him, the Council and Louis to learn about things about what is going on with the State and Legislative moves and laws that are being submitted. It is in Portland this year.

They had a meeting with their new RARE intern, this is a program with the University of Oregon and it is a project we are working on with Travel Lane, the City of Cottage Grove and the McKenzie area. We have all contributed to this and we have a student for a third of the time helping with grants and different small projects.

On Saturday evening at 6:30 P.M. Senator Wyden will be here for a town hall meeting at the High School. The flyer around town says the cafeteria, but it is actually the auditorium.

Mayor Coey said we finally heard from Union Pacific and they gave us a dollar amount for the 30% plans that we have been asking for for five years now. The cost that they project for the 30% plans is \$125,000, which is considerably more than what they initially suggested.

Councilor Rowland said they have their first Tree Planting meeting next Monday night at 6:00 at the Pub, this is the 65<sup>th</sup> year so they need extra bodies to help with all of the extra fun things they want to do.

### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

Add 6.5 Request from League of Oregon Cities Foundation

Add 8.1 Purchase of radio communications devices

### **5.0 CONSENT AGENDA**

**Motion:** Councilor Rowland moved to approve the consent agenda with correction. Councilor McMillin seconded the motion.

Mayor Coey (Aye), J. Rowland (Aye), P. Forcum (Aye), K. Holston (Aye), J. McMillin (Aye). Motion carried 5-0

### **6.0 ADMINISTRATIVE SERVICES**

#### **6.1 City Administrators Report**

Louis said he recently submitted the Congestion mitigation air quality request and what they requested was \$130,000 for the LTD bus, \$126,000 for expanding to weekend runs for the Diamond Express and \$302,000 for additional crosswalks. We are going with the recommendations from the DKS Study and there would be a crosswalk at Hills Street and one at W 2<sup>nd</sup> Street. Their recommendation is no RRFB's

because of the high speeds of people coming in from the East and West, when they come around that corner and see the yellow lights you have a chance of causing rear ends a lot more than making the person at the crosswalk be cognizant and not just depend on the light. We will ask for additional lighting for night time. We can also ask for another type of yellow flashing light and it will still have the safety haven in the middle of the highway.

Louis said that Edward Hodges, our City Engineer is here tonight and he will cover updates on the Crosswalk, the Water Project and I and I.

Louis said the new contractor for the Diamond Express is Pacific Crest Trails Bus Company, they are renting a 10 x 10 office at the Industrial Park, and they wanted to move out of the Willamette Activity Center.

Councilor Holston wanted to confirm that they were only parking the buses up by the office, they won't be washing them or do maintenance up there.

Louis no they won't, any maintenance will be done down at the LTD shop and they will still wash them at the WAC where they normally washed them.

Louis had some non-profits and some people have come to him and asked him if he could do some background investigations for them. He is asking the council if it is ok if he does this on his off time, the weekends and evenings? Policy states he has to ask his bosses if it's ok to do this.

Mayor Coey said it is his off time, why would they care?

Louis said policy states he has to ask them.

There was a consensus from the council that they are ok with Louis doing this.

## **6.2 City Recorder Finance Report – No Report**

### **6.3 Ordinance 926-An Ordinance establishing the regulation of animals; establishing Procedures for setting fees; providing for remedies; and repealing Ordinance No. 858**

Louis said in our land use code it says in order to have chickens on your lot it has to be 20,000 sq ft. Ordinance 926 will take out the size of the lot for up to four chickens and that is what they are recommending. This will also put rules in place as to where you can place them because we have people who have the chicken coops right up against their fences and stuff like that. We will be working with those folks to get them to fall in line with the ordinance and that we are proposing at least ten feet away from the property line so that any noise or smell can be minimized.

The other piece is bee hives, you can maybe have one or two bee hives. He checked with Springfield and Eugene and they allow them in smaller lots and they haven't had any issues with it.

Councilor Rowland asked if roosters will be allowed?

Louis said no roosters.

Mayor Coey said he thought we were recommending three chickens, not four.

Louis said that is up to the council.

**Motion #1:** Councilor Rowland moved that we read Ordinance 926, an Ordinance establishing the regulation of animals; Establishing a procedure for setting fees; providing for remedies; and repealing Ordinance No. 858 by Title only. Councilor Forcum seconded the motion.

Mayor Coey asked if we made other revisions?

Louis said yes and they were primarily for the judge, so 858 for vicious animals the judge really didn't have a lot of remedies on what to do with them and 926 does give him some guidelines on what to do with them.

K. Holston (Aye), Mayor Coey (Aye), P. Forcum (Aye), J. Rowland (Aye), J. McMillin (Aye). Motion carried 5-0.

Councilor Forcum read Ordinance 926 by title only.

**Motion #2:** Councilor Forcum moved that we adopt Ordinance 926, an Ordinance establishing the regulation of animals; establishing a procedure for setting fees; providing for remedies; and repealing Ordinance No. 858 in one meeting. Councilor Rowland seconded the motion.

P. Forcum (Aye), J. Rowland (Aye), J. McMillin (Aye), K. Holston (Aye), Mayor Coey (Aye). Motion carried 5-0

#### **6.4 Filling Vacancy in Planning Commission**

Louis said when we have vacancies on some of our committees and the Planning Commission we have to bring them in front of the council to be approved.

**Motion:** Councilor Holston moved that we appoint Loren Hogue to serve in the vacant Planning Commission position for the remainder of Lynn Ofsthun's position to December 31<sup>st</sup> 2020. Councilor McMillin seconded the motion.

Mayor Coey (Aye), K. Holston (Aye), J. McMillin (Aye), P. Forcum (Aye), J. Rowland (Aye). Motion carried 5-0

#### **6.5 Request from League of Oregon Cities Foundation**

Louis said there are a number of classes that the League of Oregon Cities Foundation puts on and they are asking for a chunk of change. Louis spoke to the Mayor about this and he feels like we can donate \$500 to the LOC Foundation.

**Motion:** Councilor Holston moved to donate \$500 to the League of Oregon Cities Foundation. Councilor Rowland seconded the motion.

J. Rowland (Aye), K. Holston (Aye), P. Forcum (Aye), J. McMillin (Aye), Mayor Coey (Aye). Motion carried 5-0

### **7.0 COMMUNITY SERVICES**

## 7.1 Filling Vacancy in Parks & Community Services Committee

**Motion:** Councilor Holston moved that we appoint Kevin Gobelman to serve in the vacant Parks and Community Services Committee position for a four year term. Councilor Rowland seconded the motion.

K. Holston (Aye), P. Forcum (Aye), Mayor Coey (Aye), J. Rowland (Aye), J. McMillin (Aye). Motion carried 5-0

## 7.2 Briefing from Edward Hodges, City Engineer on the Water Project, Crosswalk and I and I.

Edward Hodges, Partner with the Engineering Firm Curran-McLeod, he is the City Engineer for Oakridge and he is also undertaking the water project. Mr. Hodges gave updates on each of the projects.

**Water Project** –The major components of the project are a new well, a new well house, a new pump station and a new reservoir located at the Old Hazeldell Property. They are about a quarter of the way done with the well. Where we are now is we are putting bids out for the majority of the project. He was hoping to get the bid out a month or two ago, but he was waiting on a permit from Union Pacific Railroad and the other was an easement from the Old Hazeldell Quarry group. The bid opening date is October 12, 2017.

Mr. Hodges summarized where we are at in terms of money because at the end of the day that is the most important part of the project. The city has a total of 2.65 million dollars. He tallied up all of the estimated expenses and we are at about \$78,000 over that number. What he would like to do is to wait and see how the bid comes in, at that time, money may not be an issue at all. The city will have a couple of options at that time.

Councilor Holston asked if there are any other foreseeable problems with the quarry regarding the road and also since she did just correct the spelling of cooperative, she wonders why we used that word? She asked if they are being cooperative and you said yes.

Louis said for the most part they are.

**Hwy 58 Crosswalk**- The project has been bid and we have a contractor selected who he knows very well. They have purchased all of the equipment and we are just waiting for that to show up. They are looking at starting construction about the second week of October and it should take about two weeks to complete.

**I and I** - The city has been looking for funding for some time. He has expressed some concerns about this project. They would like to take another look at the study and perhaps do some testing of our existing sanitary sewers. From experience he would much rather see us do a million dollar project than a three million dollar project and focus on the main areas Mr. Hodges thinks he can easily and pretty quickly get us a grant to look at the study and do some testing. The purpose of that would be to come back and say here is the work that was done on the previous plan and this is what we recommend.

Mayor Coey asked Louis why we haven't done this before?

Louis said the initial intent was to go out for funding and the funders were ok with the plans that we had and when he hit a brick wall on the funding that is when he came back to Ed about this and said he needs some other options.

Mayor Coey said this has been going on for the past 12 years.

Louis said he can only speak for about four years.

Mayor Coey said they have been talking about this since he's been on here as a councilor and now.

Louis said again, the goal was to work on funding and he went to funders and worked a good 6-7 months on that and he talked to Ed and he recommended that we go this route.

Mayor Coey said hasn't there been a conversation about this problem in the last 4 years. We have known this has been a problem for over a decade, why hasn't there been a conversation like this before?

Louis said because the course of action we were looking at was to try funding on the original plans. He also doesn't want to get into the I and I piece until we are pretty near completion of the water project because then you have two large projects sucking out of our coffers.

Mr. Hodges said in Louis defense he did say, when the last round of funding came around he did tell him we are going to have to go back to the drawing board.

## **8.0 POLICE SERVICES**

### **8.1 Purchase of Radios**

Chief Martin said the City of Oakridge has the opportunity to join the Washington, Clackamas County Oregon Radio purchasing contract. The contract is a significant reduction in price, 40% off MSRP, the lowest price we have seen before is 27% MSRP.

The Council has requested that the departments update the emergency operations plan and part of this plan includes emergency operations centers and communications. In emergencies most cell phones and landlines all stop working and they can only use their radios.

Chief Martin attached the financing options.

Louis said he looked at what payback would be for five years on \$100,000 and that would be roughly \$22,000 a year. He hasn't really calculated the seven year term.

Mayor Coey asked if he is recommending option one?

Louis said yes, he is recommending the five year one. He would like the opportunity to look at the five year and seven year options. He wants to get the best bang for our buck. He spoke with our CPA today to get some thoughts and ideas. She said as long as we have it in our budget, which we do and to make sure there is not a prepay penalty.

Councilor Holston asked about the five year plan and paying about \$21,000 a year and that is to pay off \$100,000 in equipment that we are going to buy one time. She knows this is a great interest rate and a great opportunity, but if we only spend \$25,000 this year and \$25,000 next year and then \$25,000 the year after, then we can buy equipment over the next five years and pay no interest.

Chief Martin said for instance, without this price break he was planning on buying a portable and mobiles for the cars and he figured that is what they can afford, they would have paid double without this price break.

**Motion:** Councilor Rowland moved to authorize the City Administrator to negotiate appropriate financing not to exceed \$100,000 for purchase of radio equipment using option three, the seven year plan. Councilor Forcum seconded the motion.

Mayor Coey asked Chief Martin how many radios go out to his department?

Chief Martin said 12-14 radios.

Mayor Coey asked how many go out to public works?

Louis said probably 10-11 and the fire department will get about 2-3.

P. Forcum (Aye), J. McMillin (Aye), Mayor Coey (Aye), J. Rowland (Aye), K. Holston (Nay). Motion carried 4-1

## 9.0 EMERGENCY SERVICES

Chief Hansen updated on the AFD Grant, as he mentioned last time we thought it was a 10% match, but we found out because of the population it's only a 5% match which is \$21,515 for our portion.

They also received the Safer Grant which is \$18,627 to do a study, a third party will come in and look at our operation and our station staff, look at our target hazards and where are call volume is, they will look at response times and if you want to improve response times you can relocate stations. We can use these tools to educate the community. If we decide to go for grants for staffing one of things they look at is if we have ever done a study on the needs assessment and we will be able to say we have done that.

## 10.0 REPORTS FROM BOARDS AND COMMITTEE

Meeting adjourned 8:28 P.M.

Signed: \_\_\_\_\_

James Coey, Mayor

Signed: \_\_\_\_\_

Susan LaDuke, City Recorder