



November 16, 2017
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl, Council President
Josh McMillin
Paul Forcum
Kathy Holston

Staff Present: Louis Gomez, City Administrator (absent)
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Community Services Coordinator

2.0 PUBLIC COMMENT

None

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey, there was no meeting at the beginning of the month, but they had a work session, they discussed the survey which we will be discussing later in the meeting.

There was a RAIN meeting at the Community Events Center that is moving forward.

We got a call from the League of Oregon Cities, The DOJ has decided that we are in violation of the Oregon Constitution by doing that after doing that for thirty plus years. We use Mortier Engineering as many Oregon cities do.

Oregon Solutions had their fourth meeting last week in Eugene. They have a signing party on December 7, 2017. We got a letter from the EPA stating that they did accept our data from last year and saying we are in attainment but, we are still not in attainment. Once a plan is established it will take ten years before we ever reach a redesignation of attainment.

Councilor Carl said on Louis Capital Projects update, it did not include the University of Oregon's inquiry on us.

Susan said they had a meeting with them.

Councilor Carl said his point is since it's not in the City Administrators report it doesn't slip through the cracks.

Susan said it's not slipping through the cracks, we gave them some ideas and she was taking them back and she will contact us with some information.

Councilor Carl said he would like to see this in Louis's report so we don't lose the thread.

Susan said she will make a note to tell Louis.

Councilor Holston asked where we are in regards to the request from Jan McLaughlin?

Rick said he has had two quotes so far and he has two scheduled for the week after Thanksgiving.

Mayor Coey said we have a Transient Room Tax Grant, if you have property along Hwy 58 or uptown we have \$500 matching grants available. We have seen some good transition on these, please let people know about this.

Councilor Carl would appreciate a brief report on the TRT Grant match funds. He would like to see which businesses have received these funds over the last 12 months, that would allow everyone to appreciate the improvements to the Hwy that have been facilitated by the City. At the same time, there are several businesses that are in violation of our city codes, he would like to have a report on which businesses are in violation and what, when and how the city is addressing this issue.

Susan said Rick has been sending out letter on code violations, it just takes a little time.

Councilor Rowland went to the Small Cities work shop in Halsey, they discussed marijuana laws. They will be having another one in Brownsville on February 9, 2018, she would like to have one here in May to talk about tourism.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Holston moved to approve the consent agenda. Councilor Carl seconded the motion.

G. Carl (Aye), Mayor Coey (Aye), J. Rowland (Aye), P. Forcum (Aye), K. Holston (Aye), J. McMillin (Aye).
Motion carried 6-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis asked Susan to give his report.

Susan said we had a phone conference with Phillip Thomas who is the assistant general counsel for LCOG in regards to this issue with the Building Codes Division and Department of Justice. The problem that they are having is although they have stated that it is DOJ's opinion that the building programs that are contracted out by third party vendors violate the constitution's prohibition of delegation of governmental authority to a private party. They are not explaining what they feel is the violation, so the league does not know how to fight it. They have put in some questions to them to try and find out what it is.

Rick said that tank 7 contract was awarded to Laskey Clifton, and our guys have started the access driveway off of Dunning Road so Laskey Clifton can go in and start falling timber.

Rick said they are working with RAIN, on a Rural Opportunity's Initiative which is a grant from Business Oregon. We have to have that turned in by December 1, 2017. Some of the things they have outlined is they help us define a culture, what kind of local community values we have in regards to entrepreneurship ecosystem we have here. It defines the strengths, weaknesses and improves, on those.

Councilor Carl is concerned with the easement agreement with Old Hazeldell Quarry, is this an irrevocable property interest and has it been recorded?

Susan said she believes it is, it is in the sales agreement that we have the right to be on the property.

Councilor Carl does not want the city without access to the water tank. What a disaster that would be. At this point we need to check and make sure there is an easement, the easement is recorded and that our attorney says that it is not revocable.

Rick said he will get 100% confirmation on that for him.

Councilor Carl said we the city missed a huge grant opportunity because we weren't paying attention? Or what? Brooks Oregon received 2.6 million dollars through the Connect Oregon funding that possibly could have been ours.

Mayor Coey said that one we did not know anything about, that was our Legislatures and County Officials that blew that one for us. His understanding is that went out on a 23rd hour call and no one from the county or our Legislatures responded to it.

Councilor Carl said he thought Louis report this month was very good. He really went out of his way, it was a good report.

Councilor Carl is very enthusiastic about the city campground, he does not want to start with a large gravel bed. He would prefer that we start with professionally designed plan for the project, not something from well-meaning amateurs. He is all for this, but he wants to see it done right.

6.2 City Recorder Finance Report

Susan gave the finance report. On the second sheet of the cash available report on the LGIP part has a new format, this is the first one.

Susan said one area she really wants to point out is in Administrative Services that is the first payment we have received from the marijuana taxes from the state, it was \$9,954.81, it was kind of a catch up payment that covered more than just a quarter.

Motion: Councilor Rowland moved to approve the City Recorders Financial Report as presented. Councilor McMillin seconded the motion.

Mayor Coey (Aye), K. Holston (Aye), J. Rowland (Aye), J. Forcum (Aye), G. Carl (Aye), J. McMillin (Aye).
Motion carried 6-0

6.3 To Rescind Council Term Limits

Susan said during a work session it was brought up and discussed that the council would like staff to prepare a report for them to make a decision on whether to send back a question to the voters rescinding term limits. Some of the facts in the background to this is that in 2012 voters approved an amendment that imposed term limits on the Mayor and Councilors for the City of Oakridge. In 2016 another question went back to the people asking them if they would like to rescind that charter amendment and both of those were defeated by approximately 70-75 %. During the 2016 election there was a lot of discussion that wasn't overly friendly regarding this. We kind of expect this to happen again because of the comments being made on Facebook.

Susan contacted Lane County Elections and the cost for the election would be between \$3,000 and \$4,000 if it was on the May election.

After reviewing this and taking a look at the information and the comments from the citizens it is the recommendation that we do not put this on the May election. It would cost taxpayer money and we cannot really justify doing this because we are not hearing anything from the public and there is no petition that has been handed to the city to put this back on.

Mayor Coey asked so what if there was a petition?

Susan said a citizen would have to pay for all of the costs of petition and they would have to go out and get them approved by an attorney and bring it to city hall to be reviewed, then the citizen can take it out for signatures.

Councilor Carl said if we put this on the ballot for November the cost would be minimal.

Susan said the only cost would be to have our attorney review the question.

Mayor Coey said we are one of the only cities that have term limits, it has been talked about at the Mayors conference and the League of Oregon Cities, especially in a town this size.

Mayor Coey asked what a petition costs?

Susan said the petition costs vary, it depends on what attorney prepares the question and what they will charge to do it. The cost to circulate the petition is just time.

Councilor Holston said if we did a petition when do you have to have that petition done and returned to impact the May election?

Susan said all of that information is on the elections website.

Mayor Coey asked if anyone would like to make a motion.

Councilor Holston said she is not quite sure why we would make a motion not to do something as opposed to make a motion to do something and then not make a motion.

Susan said there was a question posed and it was brought up so when they do a staff report there is a recommendation made and we always have a motion to go with it. In this particular case the recommendations are not to go forward. You can choose to table the discussion.

No motion made

6.4 Review and Approval of Survey questions

Mayor Coey said the last time we did this survey it was five years ago for our Strategic Plan, Strategic Plans usually have a life of about five years. There are questions about the Community Center and the AMTRAK Station that we are adding to the survey. At the work session they went through and edited some of the questions and added the ones for the Community Events Center and AMTRAK Station.

Susan said in 2013 the City Council and Staff initiated the five year strategic plan and that is coming up for renewal. This was discussed at one of the last meetings and the council decided to have a work shop and go over the questions from the strategic plan and decide which questions to keep and which ones they wanted to get rid of and other changes they wanted to be made.

Susan said she has contacted the Dead Mtn Echo about putting it in the flyer that goes out to everyone in the city and we will also do Survey Monkey and have them at city hall.

Motion: Councilor Carl moved that we accept and approve the revised Strategic Plan Survey questions and present them to the residents of Oakridge and Eastern Lane County. Councilor Forcum seconded the motion.

Councilor Rowland asked if we are going to add at the bottom of the page the age groups of the people filling out the survey.

Councilor Holston asked when people go to fill this out on Survey Monkey can anyone go on and do this?

Susan said yes. It does register the IP address so you can't go in and do it five or six times.

Mayor Coey asked when the survey will go out?

Susan probably about the first of December and it will be out for about a month, we need to see how long the other one was out.

P. Forcum, (Aye), J. Rowland (Nay), G. Carl (Aye), J. McMillin (Aye), K. Holston (Aye), Mayor Coey (Aye).
Motion carried 5-1.

7.0 COMMUNITY SERVICES

None

8.0 POLICE SERVICES

Chief Martin gave his report.

They had a good turnout for the 25th annual Fall Fun Night. They had about 225-250 people attend.

Reserve Officer Miller will be working at the High School and Reserve Officer Wallace will work at the Grade School, the school district provided us \$15,000 in funds for that program.

Chief Martin was invited to the Attorney Generals Conference on Elder Abuse. Our new Attorney General is really into child abuse and elder abuse and one of our cases are a headline case for them that is actually going to appellate court which is pretty much unheard of for a department our size.

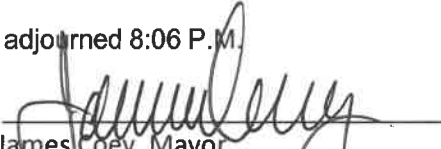
9.0 EMERGENCY SERVICES

Chief Hansen gave his report

10.0 REPORTS FROM BOARDS AND COMMITTEE

Meeting adjourned 8:06 P.M.

Signed: _____


James Coey, Mayor

Signed: _____


Susan LaDuke, City Recorder