



December 7, 2017  
City Council Regular Session  
Willamette Activity Center, Rm 8  
47674 School Street  
7:00 p.m.



# MINUTES

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## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor  
Judy Rowland  
Gary Carl, Council President  
Josh McMillin  
Paul Forcum  
Kathy Holston  
Kevin Gobelman

Staff Present: Louis Gomez, City Administrator  
Mike Hansen, Fire Chief  
Jackie Taylor, Assistant Planner  
Susie LaDuke, Finance Director/City Recorder  
Kevin Martin, Police Chief  
Rick Zylstra, Community Services Coordinator

## 2.0 PUBLIC COMMENT

George Custer – He is with the Uptown Business Revitalization Association would like to invite all of the Council to Banner Park for the tree lighting, the Mayor will be there to say a few words before plugging in the tree. There will be hot chocolate, cookies, coffee and there will be a raffle.

## 3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said this morning they had their official Declaration of Cooperation with all of our partners on the Oregon Solutions Project from wood smoke mitigation. We are still looking for money, this has been three years' worth of work to where we are today.

We are working with the Forest Service on a couple of projects, one is they are changing how they issue wood cutting permits. Now you can just go purchase the permit and receive a map along with the permit. There is going to be a new commercial project, Inbound is going to be taking over the wood program for the exemption people. They will be getting some funding from the county to buy some equipment and they will be able to keep about four or five of their people that they would normally have during the summer, during the winter too.

On Monday the Mayor got the chance to go to a Leadership Summit that was sponsored by Business Oregon up in Portland at the Convention Center. This was the best conference he has ever attended. Senator's Merkely and Wyden were there. There was a lot of panel discussions in the morning, for instance one was the group that was behind the transportation program. How do we take what they were able to achieve and move that into other ideas and projects that need to take place state wide.

There was a lot of talk about PERS and Healthcare, as you know 56% of all the tax dollars that come in to this city are for our employee cost and that does not include salaries. There was a lady there from the Bend school District and they are expecting to have to lay off 70 teachers.

They had First Impressions last night, it's a program through the Main Street Program and Travel Oregon is involved.

Councilor Rowland was at the First Impressions meeting last night and she has to say she had blinders on driving through this town. She didn't see a lot of what she saw last night in the pictures and driving through town today she noticed and she didn't realize how run down our town really is. She cannot believe how many businesses have rusty items, broken windows, they can just paint, and the city has money to help them.

Mayor Coey said a team from Cottage Grove came here and shopped us, they drove into town and it's a "what's your first impression" they went to the stores and different places and reported on what they saw when they went through town.

Councilor Carl said regarding the wood smoke mitigation, the ramifications of being out of compliance means we have a difficult time with economic development, we can't bring industry in to our Industrial Park because we are violating the wood smoke limits set by the EPA. What the Mayor didn't say was that for the first time we have reversed the trend in Oakridge.

Mayor Coey said we usually average about 10-12 red days a year and we haven't had one in two years, although they are calling for one tonight and tomorrow although that won't even hurt us.

Councilor Carl said he was at a meeting this morning and everyone was saying how wonderful the meeting was, and he didn't say it, but he lives here and he appreciates that this group got together and they accomplished this in a culture that says my truck, my gun and my chainsaw, don't touch it. That is sort of the prevailing attitude, it always has been, I am going to burn my wood stove any time I want. The single biggest factor, he thinks is figuring out a way to get folks dry wood to burn. The best wood stove in the world is still going to pollute if you burn green wood or garbage. It is a multi- faceted program and it is just more than cleaning up the air, it is helping the Oakridge economy in the long run.

Mayor Coey said through this program and the help of Oregon Solutions we looking for a million dollars. We will be hiring a project coordinator from funding from DEQ, there are a lot of grant dollars out there in agencies that we will be going after.

Councilor Holston said she was also at the meeting last night and she was somewhat encouraged and somewhat dismayed. What she thought was really nice was having so many people who wear many different hats trying to work together and find a solution to work on. She thanked the council, community and Mayor for working on the wood smoke.

#### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

None

#### **5.0 CONSENT AGENDA**

**Motion:** Councilor Rowland moved to approve the consent agenda as given. Councilor Forcum seconded the motion.

G. Carl (Aye), Mayor Coey (Aye), J. Rowland (Aye), P. Forcum (Aye), K. Holston (Aye), J. McMillin (Aye).  
Motion carried 6-0

#### **6.0 ADMINISTRATIVE SERVICES**

##### **6.1 City Administrators Report**

Million Gallon Reservoir-Well-Transmission Lines- Louis said as most people know we are working on a Million Gallon. Reservoir, Well and Transmission Lines, that project is moving along quite well. The Public Works crew worked on the driveway and he thinks we are about done with that on our part. They are waiting for some concrete for the retaining walls.

Highway 58 Crosswalk Project- As you have seen they are there and they are getting it done. It appears that they should make their deadline of December 28, 2017.

Community Center Project/AMTRAK – We just sent the survey out, it went in a news release. The survey is on Survey Monkey, Facebook Page, Website and we will be sending out the survey to all East Lane County Communities. This is a major project so we need and want the input of all of the residents of East County.

Mayor Coey asked once we get the surveys, should we form a committee?

Louis said no, we will handle that.

Inflow and Infiltration (I & I) - The City Engineer is getting with IFA to see where we are on the grant.

Fiber- Hunter Communications is going to be putting in fiber to OSP on December 15 and they would like to put it in to the OIP office building. Davidson Construction has also contacted them so they will also be getting fiber.

Louis is also working on stubs outs for that last mile on Kokanee so if we get anybody on those lots we already have the stub outs.

Councilor Holston asked Louis how much this is costing us?

Louis said our part will be about \$6,000, total cost for the project is going to be roughly \$30,000-\$32,000 for us, OSP and Davidsons.

Councilor Holston asked if the stub outs will be able to be marketed it as ready. It is really important that we can market it as that.

TRT Block Grants- Louis is working on the list for the TRT Block Grants that you asked for. We have had about six this calendar year. He will try to have that at the next meeting.

City Campground and Staging Areas- Hopefully we will be able to talk a little about that on 6.5.

Mayor Coey asked if we plan on getting this done before they get there?

Louis said it is a phased approach.

Mayor Coey asked what phase one is?

Louis said phase one is getting a plan together.

Mayor Coey said we don't want to wait until September.

RAIN- Carolyn Cummings was up here today speaking with different entrepreneurs, he had an opportunity to sit with her with a few of them and it was very interesting. He got an insight on some of their struggles.

Transportation Systems Plan- Rick and I will meet with ODOT on the 12<sup>th</sup> to go over the scope of work and the Intergovernmental Agreement one more time.

IMBA- We had everything ready to go, they wanted better plans. He hopes to do something in the Spring.

LTD Meeting and Discussion- They have a new director to work on the CMAQ program and they also have gotten a new liaison that Louis has to work with.

PM 2.5- Rick has contacted Lane Community College and we will have students assisting us with inspections. That will take place the 15, 16 and 18 of December for the wood smoke program.

Emerald Broadband- Louis saw them working out at the tower running their fiber from the fiber shed up into the OIP cell tower.

Councilor Holston asked about getting internet access in this building.

Louis said the easiest way would be to access a hot spot through Verizon that would be the least expensive.

Mayor Coey asked about Emerald?

Louis said we could do that, but it would be a few months, but Emerald would work. This has been in process and he is going to keep pushing it.

## **6.2 City Recorder Finance Report**

No report

### **6.3 Fill Council Vacancy**

**Motion:** Councilor Carl moved that we appoint Kevin Gobelman to serve on the Oakridge City Council for the remainder of Councilor Taylor's term ending in December 2018. Councilor Holston seconded the motion.

Councilor Holston said she wanted everyone in the room to understand that we had a vacancy and we only had one applicant and what the impact of that is to this community when we have only one person interested and to think broadly as to how we can begin to solve some of those issues. Some of the ways we solve these issues is to look at how our charter is written and do some changes that would allow the difference between Mayor and Council, the Mayor doesn't count against Council and Council doesn't count against Mayor in terms of office. There is a seed planted, she'd love for council to think about that more, we have a lack of participation in city government.

Mayor Coey said because our next agenda item is 6.4 which is filling a Planning Commission vacancy of which Mr. Gobelman has applied for as well and would be an exceptional planning commissioner, his question is why can't he do both?

Louis said because here, he would be an appealing person, the two separate entities, they are quasi-judicial.

Mayor Coey said it comes down to what Glenn Fortune did in budget committee meetings, he just had to abstain.

Louis said this doesn't feel right.

Councilor Carl said regardless of how anyone feels about it, he would appreciate it if staff would look into the matter and see if it is feasible, it would seem to him that it is not.

J. Rowland (Aye), J. McMillin (Aye), P. Forcum (Aye), G. Carl (Aye), Mayor Coey (Aye), K. Holston (Aye).  
Motion carried 6-0

Susan swore in Councilor Gobelman.

### **6.4 Fill Planning Commission Vacancy**

This was removed from the agenda because the only candidate that applied was appointed to council.

### **6.5 Presentation by Megan Banks, U of O Sustainable Cities Initiative**

Megan Banks from the University of Oregon gave her presentation for the Sustainable Cities Initiative. She shared other projects that the students have done in the past and explained what they will be doing for the city of LaPine.

Ms. Banks explained how the program works and what to expect from the students.

They need to know by February if this program will be a go or not.

**Motion:** Councilor Forcum moved that the City of Oakridge support participation with the sustainable city year program. Councilor McMillin seconded the motion.

Mayor Coey (Aye), K. Holston (Aye), J. McMillin (Aye), G. Carl (Aye), P. Forcum (Aye), K. Gobelman (Aye), J. Rowland (Aye). Motion carried 7-0

**6.6 Resolution 15-2017 Resolution Authorizing the City Administrator to enter into a Non Exclusive Franchise Agreement with Falcon Cable (Charter Communications)**

**Motion:** Councilor Holston moved that we approve Resolution 15-2017 authorizing and delegating the City Administrator to enter into a non-exclusive franchise agreement to Falcon Cable Systems Company II LP Locally known as Charter Communications. Councilor Rowland seconded the motion.

K. Holston (Aye), P. Forcum (Aye), Mayor Coey (Aye), K. Gobelman (Aye), J. Rowland (Aye), J. McMillin (Aye), G. Carl (Aye). Motion carried 7-0

**6.7 Resolution 16-2017 Authorizing Transfer of funds from 2017-18 Budget from OIP Contingency to Capital Outlay**

**Motion:** Councilor Carl moved that we adopt Resolution 16-2017 a Resolution authorizing the transfer to FY 2017-18 budget appropriations within the OIP Fund in the amount of \$25,000 from contingency to capital outlay OIP building expenditure. Councilor Forcum seconded the motion.

Councilor Holston wanted to confirm that we are not giving an additional 25K, we are just moving 25K that was previously earmarked.

Louis said that is correct.

P. Forcum (Aye), J. Rowland (Aye), J. McMillin (Aye), Mayor Coey (Aye), K. Gobelman (Aye), G. Carl (Aye), K. Holston (Aye). Motion carried 7-0

**6.8 WAC Gymnasium Alcohol Permit**

**Motion:** Councilor Carl moved that we approve the request for an alcohol permit for the City of Oakridge Christmas Party at the WAC Gymnasium on December 9, 2017. Councilor McMillin seconded the motion.

K. Gobelman (Aye), G. Carl (Aye), J. Rowland (Aye), K. Holston (Aye), P. Forcum (Aye), J. McMillin (Aye), Mayor Coey (Aye). Motion carried 7-0

**7.0 COMMUNITY SERVICES**

**7.1 Fee Reduction for Senior Lounge**

**Motion:** Councilor Rowland moved that we do not approve the fee reduction for the senior lounge/bingo room. Councilor McMillin seconded the motion.

Mayor Coey said he thinks this is a bad idea and we should approve the fee reduction.

Louis said at this time the fee is \$204.00 per month, if someone else rents the room the seniors get the credit applied to their fee. Over the last couple of years the credits they have received have been going down. We offered at one time to the seniors so they don't have to pay \$204.00 fee and they can just pay each time they use the room, but they declined.

Councilor Holston said she does not know whether or not they pursued any other options, but she thinks this is a social responsibility that the city should do.

Mayor Coey asked Councilor Holston what fee she would propose?

Councilor Holston said she would like to hear what they can do.

Marjorie McQueen, President of the Senior Lounge Bingo read a statement. Years ago they had large crowds, now more and more members have passed on they have very few people attending. She said they used to provide a donation to the City and now it has become rent. Last year we asked the city to lower the rent to \$100 per month, they were told if the city allowed that they would have to remove all of their items from the room. They just can't catch up on their rent. She is asking that as of January 2018 the city waive their rent.

Louis said one of the issues we have had over time is they have had a hard time keeping up, we have not kicked them out. As you all know this is a building that just continues to suck and suck funds. All we are trying to do is be fiscally responsible.

Councilor Carl asked Ms. McQueen if there was an amount that she feels that the seniors could afford to pay?

Ms. McQueen said they asked the city about the \$100 a month back in December of last year, it would have helped them back then, but they've been spending \$200 a month and they don't have it anymore. They aren't able to support themselves anymore.

Councilor Holston asked if they have pursued other venues?

Ms. McQueen said they were offered the Cascade Store, but they won't turn the heat on.

Mayor Coey said we haven't voted yet, he is going to offer an opinion and that is that we waive this next year's rent and starting in January 2019 we charge \$100 a month.

**Motion:** Councilor Carl moved to call for the question and stop discussion.

J. McMillin (Aye), K. Holston (Aye), K. Gobelman (Aye), J. Rowland (Nay), P. Forcum (Aye), G. Carl (Aye), Mayor Coey (Aye). Motion carried 6-1

**Original Motion:**

P. Forcum (Nay), K. Gobelman (Nay), J. McMillin (Nay), Mayor Coey (Nay), G. Carl (Nay), J. Rowland (Aye), K. Holston (Nay). Motion failed 1-6

**Motion:** Councilor Carl moved that we waive the fee for January – December 2018 and beginning in January of 2019 the rent will be \$100. Councilor McMillin seconded the motion.

Mayor Coey (Aye), K. Gobelman (Aye), J. Rowland (Nay), G. Carl (Aye), K. Holston (Aye), J. McMillin (Aye), P. Forcum (Aye). Motion carried 6-1

## 8.0 POLICE SERVICES

### 8.1 Draft Class 4 ATV (Side by Side) Ordinance

Chief Martin gave everyone a hand out and corrected some Scribner errors.

Mayor Coey said he has a suggestion on this, this needs to be done on a six month trial basis and keep it to the event course that we had last summer and that we limit it to class four in the trial period.

Louis said he would like to recommend a work session on this item, this was brought to the council as a discussion only item.

Councilor Rowland asked if they need to be licensed and be insured to be street legal?

Chief Martin said that is up to what the council says.

Councilor Holston said this has been a discussion on Facebook and people have put opinions out there and it has been a really good discussion. If we are going to have a work session we have it quickly and we also do a public meeting, this is something that has been brought up several times and she thinks it's important to have the public meeting to give the people in the community the opportunity to express how they feel about it.

The work session will be held on January 13, 2018 from 9:00 A.M. until 2:00 P.M. and the town hall will be held on January 30, 2018 at 7:00 P.M. at the High School Auditorium.

Chief Martin said he doesn't know what is available for the month of January because they are doing their superintendent search.

Chief Martin said he might not have any time to work on this in January because they are short staffed.

## 9.0 EMERGENCY SERVICES

None

## 10.0 REPORTS FROM BOARDS AND COMMITTEE

Meeting adjourned 9:15 P.M.

Signed:

  
James Coey, Mayor

Signed:

  
Susan LaDuke, City Recorder