



January 4, 2018
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.

MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl, Council President
Josh McMillin
Paul Forcum
Kathy Holston
Kevin Gobelman

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief (absent)
Rick Zylstra, Community Services Coordinator

2.0 PUBLIC COMMENT

None

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey had a meeting this morning about the side by sides with John Omlin, the Forest Service, State Parks and Travel Lane talking about where we are going with the city. We have a work session on the 13th and one of the topics will be side by sides on city streets, at least for a trial period, not just an event.

Councilor Rowland thanked UBRA for the Tree Lighting at Banner Park, there was about 200 people that attended. There was cocoa, coffee and cookies and a raffle. She also thanked the Fire Department for the Light Parade and all that they do throughout the year. She also wanted to thank the city for the great Christmas Party and thanked everyone who helped decorate and put the party together. It was great to have one city wide party. This year she would like to see all of us work together and show respect to each other as we would want others to show respect to us.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Mayor Coey wanted to add 6.5 to discuss the survey review committee

5.0 CONSENT AGENDA

Motion: Councilor Holston moved to approve the consent agenda with corrections. Councilor Carl seconded the motion.

G. Carl (Aye), Mayor Coey (Aye), J. Rowland (Aye), P. Forcum (Aye), K. Gobelman (Aye), K. Holston (Aye), J. McMillin (Aye). Motion carried 7-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Million Gallon Reservoir-Well-Transmission Line- There are a lot of different things going on with the Water Project, everything with trying to get the road up to the tank, to getting ready to do the planning for boring under Salmon Creek, and the well house and pump station construction. In regards to the well itself we hope to do some testing next week. One issue we do have is the railroad has changed their time line for us to remove a water line that is by Rogers Lane out East 1st Street, the original timeline was in the summer around July and August and they have moved the time line up, and with that they have also put a liability of approximately \$70,000-\$90,000 that we will have to spend to bore under their railroad. Louis is sitting down with the City Engineer tomorrow and they are going to discuss how this is going to affect us.

Mayor Coey asked if this was a discussion they could take up the ladder to others in regards to Union Pacific?

Louis said he doesn't know, he will talk to the City Engineer.

Crosswalk- The crosswalk is functional so Louis is working on getting our money back.

I and I- The Mayor signed some paperwork for a grant that has been turned back in, it will basically do a feasibility study, review the 2009 study and the goal is to narrow the scope of work down to roughly 1.7 – 2 million vs the 3 million we were projecting.

TRT Block Grants- Louis gave the council the list of the business owners who used TRT Block Grant money.

City Campground and Staging Area- the Mayor is concerned that we don't want to wait forever on this, with work from Rick and Lynda Kamerrer, they have agreed to include the campground as part of the trail around the ponds. They have their first meeting on Thursday.

PM 2.5- The inspections are about 1/3 finished, Rick is in discussion to set up more.

Mayor Coey said his understanding is that the first day of inspections no one showed up from Lane? Rick said that one person did not show up.

Mayor Coey asked if we need the PD to show up to get these inspections done?

Louis said it is beyond their scope to do that, the way we are doing this with the students is the best way.

Councilor Holston asked if we have a time line that says we have to have these done by a certain time?

Louis said there is not a time line, but the sooner the better.

Councilor Holston asked what happens during the inspections?

Rick said he isn't present during the inspections, they try to separate themselves from that, but basically they look for certification of the wood stoves, they look for alternative sources of heat, they look at the windows and we were hoping they would look at insulation, but they can't be crawling under houses and in attics.

Councilor Holston asked how long after the inspection is this reported to the homeowner?

Rick said they don't have a function for that yet, the purpose of this was to create a list to better formulate the dollars we need to fix the problem. We can find out how many heat pumps we need, we can find out how many windows or insulation they need, the list is to fine tune the dollar amount.

Mayor Coey said the thought on these inspections is that it gives us a little closer dollar amount to what we are looking at to solve this problem. We figured this year's exemption was 64?

Rick said more like 70.

Mayor Coey said if we can go in and put ductless heat pumps in all 70 of those houses, we can make sure they have certified stoves which we think is about 25 households and we can look at weatherization which is about 15 households. This also covers project coordination and education. This is why the article that was sent to him yesterday was so frustrating and irritating.

Councilor Carl asked why the article was so frustrating.

Mayor Coey said because it was full of mistruths and a lack of fact and a lot of fake news. They didn't talk to us, they talked to a scientist at LRAPA and they talked to a candidate for County Commissioner who is a strong environmentalist. They did not come to us, they did not ask us any questions about the program and what we have done to eliminate the problem which we have done. We did end up with four red days last year, but that should not affect our numbers that much.

Councilor Carl asked the Mayor if he will write a letter responding to that?

Mayor Coey said Kathy sent a letter to the Eugene Weekly and that person responded to her and responded to him and he wants to know the other side. He also responded to Kevin Matthews the Lane County Commissioner who got caught up in this and he responded to him to today so they will be talking as well.

We have done a tremendous amount of work the last three years to fix this problem, are we there completely, no. There were some links on Facebook yesterday about this and about Lane Electric strong arming people to put in ductless heat pumps and it's just not true.

Councilor Holston said to that point she hopes that as we go into these homes that have applied that we can either leave information or have the ability to talk to them about why we are doing this so they have an understanding. She doesn't want them to translate back to their neighbors that they had to do this or couldn't do XYZ so that they can see the positive benefits from this, because that is the feedback she got yesterday is that people feel like they are being strong armed and she doesn't want that to happen.

Rick said that one of the surprises he got when he started doing these inspections was how much it lowered the list, basically keeping people honest. We lost about half of our list when they found out we would check their homes to verify what they told us.

Mayor Coey said we went from 117 to 70.

Councilor Holston said she wants people to come away knowing we are trying to help them, not hinder them.

Mayor Coey said the other side of this is, and this is why we've stuck to this is course of action, is with this unfunded mandate that we have from the EPA that they themselves say is illegal, but yet they continue to do. He told them then you are going to give us the money to pay for the DHP's. The comment that was made yesterday on Facebook was that Lane Electric was strong arming these people. Last year Lane Electric supplied 48 ductless heat pumps in this community, 14 of them were income based which means they got them for free, a \$4,000 bill wiped out like that. The others chose to have it in their house. We did not make them do it, we did not strong arm them into doing it, they chose to do it. We have done a tremendous amount of work to make this problem go away.

Councilor Holston said and we know that, but based on some of the conversations we had yesterday she just wants the little old lady in that house to understand that this is a positive thing for her too. She is talking about going in houses and putting on a good face, getting the people to understand and giving them the opportunity to ask the questions that they may have so they can communicate back to their neighbors, this is what she is asking.

Mayor Coey said it has been our education program for the last two years, selling them cheap firewood.

Councilor Holston said then obviously we are not doing a very good job.

Rick said as far as information provided to them they received the same information that we received from Oregon Solutions.

Councilor Holston said she is just making sure we go the extra mile, that is all she is asking.

Mayor Coey said she is listening to a person who has erroneous information.

Councilor Holston said she is not.

Mayor Coey asked Louis if we were going to do any type of advertising for the TRT Program?
Louis said yes, he does advertise that in July, but it is on our website.

Mayor Coey said on this IMBA grant, they want us to revise our plans.

Louis said because the issue is for our plans, the shelters that were specked out in 2008-2009 they were the Z metal shelters and so the plans are for all of that. We are coming in with different shelters and so he has to have stamped plans for that and the bathroom. They are fine with us spending the money, we just need to revise the plans. We will need the stamped plans for the building inspector anyways.

Councilor Carl asked Louis what the timeline is on the other two crosswalks?

Louis said that goes back to their new director, they will actively start working with Louis and others towards the end of January.

Councilor Carl said so maybe by the end of this year?

Louis said no, you are going a little too fast, figure a year and a half.

6.2 City Recorder Finance Report

Susan gave the finance report.

The City was the potential victim of a fraud attack, we didn't sustain any damage, but other cities have.

Susan said in November she contacted Cheryl from Lane County Elections about the May primary and she told her the estimated cost would be between \$3,000-\$4,000. She gave Susan a call back in mid-December and said she made a mistake, but because 2018 is an even year there wouldn't be a cost to something going on the May election. It doesn't change the position of the recommendation from the research we did on putting something on, but if there is a group out there that is considering doing a petition to put something on the ballot then there wouldn't be the cost associated with that.

Mayor Coey asked if there still needs to be the question created from the attorney?

Susan said anything that goes on the ballot has to be approved by the attorney.

Councilor Carl said this is huge. It could make the difference on whether or not they put something on the May ballot or not.

Susan said if a citizen group wanted to take that then there would not be any cost.

Councilor Carl asked what if the council wanted to do that?

Susan said there still wouldn't be a cost.

Mayor Coey said he's looking at the Council Approval Report and he doesn't always sign them, sometimes Judy signs them. The only change he sees on there is Mike's pay, there was a change of about \$400 difference in what it was.

Susan said no that his pay has been the same since July.

Mayor Coey said ok, is there any way to get this report with the council packet?

Susan said she can make hard copies for the council, she can't really email this document.

Motion: Councilor Rowland moved to approve the City Records Finance Report as presented. Councilor Holston seconded the motion.

K. Gobelman (Aye), Mayor Coey (Aye), K. Holston (Aye), J. Rowland (Aye), P. Forcum (Aye), G. Carl (Aye), J. McMillin (Aye). Motion carried 7-0.

6.3 Resolution 1-2018 Appropriating Funds for Lot 37 for Electric Installation

Louis said Lane County Economic Development gave us a grant for \$15,000, the estimated cost to put in a 3 phase electrical power into Lot 37, is \$22,500 so that alleviates a lot of the cost. For those of you who play the lottery, those \$15,000 are lottery dollars.

Motion: Councilor Carl moved that we adopt Resolution 01-2018 to accept an unforeseen Specific Purpose Grant in the amount of \$15,000 for the installation of 3 167 Transformers on Lot 37. Councilor McMillin seconded the motion.

J. Rowland (Aye), J. McMillin (Aye), P. Forcum (Aye), G. Carl (Aye), Mayor Coey (Aye), K. Holston (Aye), K. Gobelman (Aye). Motion carried 7-0

6.4 Fill Library Board

Motion: Councilor Rowland moved to appoint Rene Gobelman to fill the Library Board Vacancy. Councilor McMillin seconded the motion.

Mayor Coey said that Councilor Gobelman can vote on this, there is no benefit to him so he does not have to abstain.

P. Forcum (Aye), J. Rowland (Aye), G. Carl (Aye), J. McMillin (Aye), Mayor Coey (Aye), K. Holston (Aye), K. Gobelman (Aye). Motion carried 7-0

6.5 Discuss Survey Review Committee

Mayor Coey said he knows that the staff has this handled, but he has had several councilors talk to him about their desire to have a review committee and it's been recommended that we have two staff, two councilors and two citizens to be on this committee.

Louis asked the council what is the intent of the review by the committee?

Councilor Carl wanted to respond, but before he does he wanted to ask Louis what his thought is on having greater transparency and greater community involvement, community involvement being doing the community surveys.

Louis said to let him explain what they are doing and then maybe that will help. They have been using Survey Monkey, even the ones being brought in on paper we are able to add them into the system. We have a staff member who has been putting them into the system.

Rick said some of the advantages we are going to get are they will search for key words, key phrases and themes within the answers. They break it down into a graph that is very handy and it is also very black and white.

Louis said the product we are going to present to the council is going to be for example, question one, how many responses did we get from question one. We are going to get a really good product, we are going to get graphs, we are going to get what the people answered, and we have a staff member typing right off of the forms into survey monkey to present to you. Once we get the product done if you want to have a review committee to look at the results before we present it to the council that would be ok. At this point, let us get everything together and get the reports together.

Councilor Rowland asked if those councilors are thinking that they are omitting things and not putting the right things in there, is that what you are saying?

Mayor Coey said he is just going by what he has been asked. There has been some concern that they want the transparency of the survey to be projected, which is why we did the survey.

Councilor Rowland asked if they are going to want to look at every survey that has been done. Isn't that what the staff is doing? Are you afraid we aren't putting in the right answers?

Mayor Coey said no, he is not saying anything, he is passing on what he heard and what he has been asked. If this is something where all of the survey forms are being uploaded to survey monkey then fine, he still thinks there should be a review committee and they can look at the data that has been put out. It doesn't hurt for transparency purposes to have this out to a mix of people to review the results.

Councilor Holston said rather than take a defensive posture we actually should take a positive posture. Survey Monkey will analyze and give us all sorts of information. She is glad to hear we are uploading everything into survey monkey because it just makes it cleaner. This isn't a matter of whether or not she thinks you are leaving stuff out, we have asked the community to reflect on our performance and your performance, in general dreams and expectations for the community that they deserve the right to sit on a committee that says that this is what came out and they have a hand in presenting it to the council and the community. She is not trying to tell somebody that they aren't doing something, she is just asking that we be transparent.

Louis said that is ok, once we get everything compiled, yeah that is fine.

Councilor Holston said so you don't object to the request.

Louis said no, as long as it is after we have everything done at the end.

Susan said the beauty of being able to upload everything into survey monkey, because when people are doing them from their computers or phones those results are in survey monkey, they are not in a public record where you can go see what someone wrote. So by uploading everything into survey monkey it gave us the opportunity to have these reports that have graphs and all of this information and we can say these are the three number one answers for question number one. Our idea was that we present the graphs to a work shop that was open to everybody.

Mayor Coey said this is important, we are at a place now where we have some choices we have to make. We are in good shape, we are in the best shape he thinks since the mills closed. There is still some work to be done to make this the place that we all know it can be.

Susan said the written copies we get do have to be maintained by archival law so if somebody wants to come in and sit down and look at them they can, there is the transparency.

Rick said his intent is that the report is going to be dual layered, the front will show the duty of Survey Monkey which is analyzing and just like the other surveys he's done that will be followed up by every answer that is put into survey monkey. You will have the opportunity to see them all and see them all analyzed as well.

Mayor Coey asked the council if this is an action they want to take now or wait?

Councilor Carl said he doesn't mind waiting, but as far as the two community members can the council appoint them on a temporary basis? They could invite two people to come in and sit on the committee. As far as what Susie said it could be anybody.

Louis said we could put something in the paper and ask the community to put their names in at city hall if they are interested.

There was a consensus that they would like Louis to do this.

Susan asked the council what exactly do they want the committee to do? Survey Monkey is going to give you all of the information.

Councilor Holston said she understands that.

Councilor Rowland said because they want to make sure you are not cheating.

Councilor Holston said that is not what she said.

Susan said she wants to know what their goal is?

Councilor Holston said she would like the committee to be an intermediary between what Rick is going to put together and so that the two community members can be involved and then they can be a part of the participation as it is presented to them. She wants the community to be involved.

Susan asked Councilor Holston if she is looking for them to make recommendations to you?

Councilor Holston said she wants them to look at the material and be involved in the discussion.

7.0 COMMUNITY SERVICES

Rick gave a Planning Commission update, he asked if anyone had any questions.

Councilor Carl recognized George Custer the Planning Commissioner Chair. He asked if anything has transpired over that last three months that he would like to direct their attention to?

Commissioner Custer said they are working on going through the city codes and update the codes. There are things going on in this world that we never foresaw thirty years ago and we are making some good progress on that.

Rick said we have about 150 surveys turned in, the total is online and hardcopy.

Rick gave an update Jan McLaughlin, she needed trees taken down that were hanging over her house, we found someone to do that and they will be taken down in about 3-5 weeks. All of the lumber that comes down we are keeping and it will go towards next winter's fire wood program.

We have been in talks with someone who is going to help us clean up the South levy trail.

8.0 POLICE SERVICES

Chief out sick, no report

9.0 EMERGENCY SERVICES

Chief Hansen gave his report.

10.0 REPORTS FROM BOARDS AND COMMITTEE

Meeting adjourned 8:10 P.M.

Signed: _____

James Coey, Mayor

Signed: _____

Susan LaDuke, City Recorder