



July 11, 2019
City Council Meeting
Willamette Activity Center Room 8
47674 School Street
7:00 p.m.

MINUTES

1.0 CALL MEETING TO ORDER

Council Present: Mayor Kathy Holston, Councilors, Christina Hollett, Donald Hadley, Paul Forcum and Trisha Maxfield.

Staff Present: Interim City Administrator Howard Schussler, Assistant City Recorder Jackie Sims, Community Services Director Rick Zylstra, Chief Kevin Martin

2.0 Pledge of Allegiance

3.0 Roll Call

4.0 Additions, Corrections or Adjustments to the Agenda

Councilor Maxfield wanted to add Admin Committee update. She asked about committee reports on the agenda.

Mayor Holston said they will be on the agenda on the first meeting of every month.

5.0 Public Comment on the agenda-None

6.0 Mayor and Council Comments / Announcements / Proclamations

Mayor Holston reminded council about the League of Oregon Cities Conference and it is opened for registration. You have to register individually for the scholarships, the scholarship registrations are due August 2.

St. Vincent DePaul has a Regional Housing Rehab Program, they are stepping up their meeting working on housing issues.

City Council applications for the vacant seat are due July 24 and they will make a decision on August 1st.

7.0 Consent Agenda

7.1 Approval of June 20, 2019 Council Minutes

Action: To approve the consent agenda minutes from the June 20, 2019 minutes.

Motion: Councilor Maxfield

Second: Forcum

Vote: Passed-Unanimous

8.0 Business from the City Council

Councilor Maxfield said the Admin Committee has been digging into the purpose and scope of committees, with the new City Administrator coming in this would be an opportune time to look at committees under a wider umbrella. They would like to create a resolution that gives the purpose and scope of all committees for easy tracking, review and evaluation.

Mayor Holston asked Councilor Maxfield if she is looking for the council to give her the go ahead to look into all of those?

Councilor Maxfield said yes.

Councilor Hollett said she initiated all of this with the OEDAC Committee. Overall this would be a good thing to restructure a little bit.

Councilor Hadley said the safety committee hasn't done anything all year.

Chief Martin said they don't have an ordinance for that committee.

Mayor Holston said this was originally an effort for the OEDAC Committee to clean up the application process and she doesn't want to lose sight of that. However, she sees the merit of doing this, she doesn't think we need a resolution, they should discuss their ideas with the new City Administrator.

8.1 Approval of contract for City Administrator

Mayor Holston read the issue.

Councilor Hadley said they agreed that the City Administrator must live in the City of Oakridge so he pays taxes and is able to vote, in the contract it says the Westfir area.

Mayor Holston said they never agreed on that, the discussion they had was on the ability to have some flexibility in where the City Administrator lives, whether it is the formal city limits or the school district.

Councilor Hollett said she recalled talking about this and the previous city administrator was going to get back to us and we didn't hear back it just showed up in the contract.

Councilor Hadley questioned the termination agreement since Mr. Cutchen is not receiving health insurance.

Howard said since he is not receiving it now, he won't receive benefits from that if he is terminated.

Action: Move to approve the employment agreement between the City of Oakridge and Bryan Cutchen as the City Administrator, his employment with the City effective July 15, 2019.

Motion: Councilor Maxfield

Second: Councilor Forcum

Councilor Hollett said she would really like to see Bryan here, but she agrees with Councilor Hadley, she would like to see him live inside the city limits.

Vote: Passed-Unanimous

9.0 Business from the City Administrator

9.1 Emergency – Chief Martin gave his reports for May and June

9.2 Police Services- Chief Martin gave his reports for May and June

Chief Martin wanted to put into councils mind for later on down the road that they are working closely with the Building Department trying to clean up code stuff and they will eventually need to condemn some dangerous buildings, once they get to certain point they will be stuck and have to do something. This is something we can keep in mind for the future and to put into the budget.

9.3 Community Services

9.3.1 Good Company Gap Funding

Rick read the issue.

Mayor Holston said if for some reason we don't get this grant to continue Woodsmoke mitigation and our contract with Good Company then we will address this with council again.

Councilor Maxfield declared a potential conflict of interest because her business Trisha Maxfield, LLC has been subcontracted by Good Company.

Councilor Maxfield asked what their hourly rate is?

Mayor Holston said we can certainly ask, this is for four people.

Howard said for this sort of work, for government agencies, when they are providing this sort of work it ranges from \$75-\$125 an hour for a fully loaded rate.

Action: I move we fund the Personnel Services Contract between the City of Oakridge and Good Company for Oakridge Woodsmoke Coordinator Position and direct City Staff to carry out monitor the contract.

Motion: Councilor Forcum
Second: Councilor Hollett
Vote: Passed-Unanimous

10.0 Items removed from the consent agenda- None

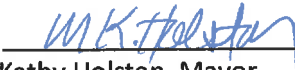
11.0 Upcoming meetings and events.

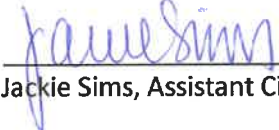
12.0 Public Comment

Stephan Ball 76472 Cedar Street- HB 2020 Cap and Trade, we need to take a stand now against this.

Trudy Hammond 47752 Berry Street- Wants to solicit funds for dog kennels and maybe get them relocated from the sewage plant. She wants to make that a personal project and asked for feedback from the public and the council.

13.0 Adjourn – 7:51 P.M.

Signed:  _____
Kathy Holston, Mayor

Signed:  _____
Jackie Sims, Assistant City Recorder