



January 2, 2020
City Council Meeting
Willamette Activity Center Room 8
47674 School Street
7:00 p.m.

MINUTES

1.0 CALL MEETING TO ORDER

Council Present: Mayor Kathy Holston, Councilors, Trisha Maxfield, Christina Hollett, Bobbie Whitney and Dawn Kinyon

Staff Present: City Administrator Bryan Cutchen, Finance Director Bill Jones, City Recorder Jackie Sims, Communications Sergeant Mikal McPherson, Community Services Director Rick Zylstra

2.0 Pledge of Allegiance

3.0 Roll Call – Councilor Forcum was excused

4.0 Additions, Corrections or Adjustments to the Agenda-None

5.0 Business from City Council

Councilor Kinyon-Is there an update on the Greenwaters Park construction?

Rick-the construction has begun and it is due to be finished at the end of this month.

6.0 Public Comment- None

7.0 Mayor Comments / Announcements / Proclamations

Mayor Holston- we have a work session on Saturday at 9:00 am to go over council rules and procedures and on January 7 we have our joint TSP Meeting with Planning Commission. The Audit Committee will be meeting on January 6.

8.0 Council Comments / Announcements-None

9.0 Consent Agenda

9.1 Approval of Minutes from November 7 & 21

Motion: Councilor Maxfield moved we approve the consent agenda. Councilor Whitney seconded the motion.

Mayor Holston (aye), B. Whitney (aye), D. Kinyon (aye), C. Hollett (aye), T. Maxfield (aye). Motion carried 5-0

10.0 Business from City Administrator- 7:05 P.M.

Executive Session ORS 192.660 (2) (h) to consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

Return to regular session 7:55 P.M.

10.1 Follow up to Executive Session - None

10.2 Approval of Municipal Judge Pro Tem

Bryan- Read the Issue.

Motion: Councilor Whitney moved that we approve the nomination of the Pro Tem Municipal Judge. Councilor Hollett seconded the motion.

Councilor Maxfield- this person lives out of town, she is curious of the setup, is our current Municipal Judge contracted out, does he have his own LLC and we contract that out or is he an employee?

Bryan- he is under contract.

Councilor Maxfield- are we paying the subcontractors drive time to Oakridge, are we paying mileage?

Bryan- we aren't paying him anything, Frank is paying him.

Councilor Hollett- were you able to check his references?

Bryan- I didn't check references, I did ask our city attorney and he was ok with that and he talked to our current municipal judge who recommended him so I went with that.

Councilor Maxfield-she would like to meet our municipal judge.

Mayor Holston- we are required to do a performance evaluation on our judge, let's get that on our schedule.

B. Whitney (aye), C. Hollett (aye), Mayor Holston (aye), D. Kinyon (aye), T. Maxfield (aye). Motion carried 5-0

11.0 Reports of Boards, Commissions and Committees

11.1 Administration Committee- they are meeting on Tuesday to take a vote on updated resolutions, so this might come to council at our next meeting. They have been looking at the structure of committees and creating consistency and find ways to create more community involvement.

Councilor Whitney- she is confused as to why because she is a member of the Parks and Community Services Committee, why she is automatically on the RTMP Committee.

Mayor Holston- that is just how the resolution is written. She wasn't around when the resolution was created. These draft resolutions will address issues just like this for all committees.

- 11.2 Audit Committee
- 11.3 Budget Committee
- 11.4 Community Services Committee- they had a meeting, they primarily discussed the Oakridge Mill Park.
- 11.5 Library Board
- 11.6 Oakridge Economic Development Advisory Committee
- 11.7 Planning Commission
- 11.8 Public Safety Advisory Committee
- 11.9 RTMP Committee

12.0 Items removed from the consent agenda-None

13.0 Ordinances, Resolutions and Public Comments-None

14.0 Public Hearings-None

15.0 Appointments-None

16.0 Public Comment-None

Councilor Maxfield- she doesn't know if it actually made it into our minutes to advertise the city council seat, she asked Bryan if anyone has applied. Is this something we need to have in an actual public meeting?

Mayor Holston- we did and it has been advertised.

Councilor Maxfield- she was just thinking because of the holidays and maybe we can revisit it when it comes in our packet and she would like to see it extended.

Mayor Holston- she appreciates your feelings, but we did set a deadline and said your packets needed to be in by such and such a time, if we did not have any applications then she would say we need to extend it, but she does not think in the spirit of fairness that we extend it when you have applications.

17.0 Adjourn – 8:12 P.M.

Signed: Kathy Holston
Kathy Holston, Mayor

Signed: Jackie Sims
Jackie Sims, City Recorder