



June 18, 2020
City Council Meeting (Via Zoom)
Willamette Activity Center Room 8
47674 School Street
7:00 p.m.

MINUTES

1. CALL MEETING TO ORDER

Council Present: Mayor Kathy Holston, Councilors: Trisha Maxfield, Christina Hollett, John McClelland, Bobbie Whitney, and Dawn Kinyon

Staff Present: City Administrator Bryan Cutchen, Finance Director Bill Jones, City Recorder Jackie Sims, Community Services Director Rick Zylstra and Police Chief Kevin Martin

2. Pledge of Allegiance

3. Roll Call – Councilor Forcum was excused

4. Additions, Corrections or Adjustments to the Agenda

Addition 10.1.3 Dead Mountain Echo TRT Request
Addition 10.3 Right of Way discussion
Addition Discussion of TSP Work session for the 7/16/2020 Meeting
Addition of City Administrator Evaluation

5. Public Comment

Trudy Hammond 47752 Berry St- had a question about agenda item 10.1.6 and was the Mayor able to reach Cedric Hayden.

Loren Hogue 48319 E 1st St-he is on the Admin Committee and at present we have two citizen members, he has heard that we are lacking 12 members for committees and he has heard of more resigning that will leave us with around 20 vacancies. This is very concerning, our citizens are showing disinterest and he has asked people about joining and some say they don't trust the council. He appreciates that Trisha was on the Admin Committee and he wishes her luck.

6. Mayor Comments / Announcements / Proclamations

Mayor Holston- we have our council retreats on July 18th and 25th at the Nazarene Church.

Mayor Holston- you all got an email from the staff about the opportunity for a local elected officials session on police work, they will be held on July 23rd and 24th.

Reminder, there will not be a City Council meeting on July 2.

7. Council Comments / Announcements

Councilor Maxfield- let everyone know that she resigned from the Admin Committee at the last meeting

8. Consent Agenda-None

9. Business from the City Council

Mayor Holston- suggested having a work session before the TSP meeting.

Rick-is sure that ODOT would send a representative, Kittleson will charge us to come down for another meeting.

Councilor Kinyon- she doesn't think a work session is necessary.

Councilor Whitney- she has a couple of questions, but doesn't think we need a work session.

There was council consensus not to have a work session.

Mayor Holston- suggested starting the meeting at 6:00 pm.

Mayor Holston- you all should have received an email from Bryan for the evaluation process. She would like the council to spend time looking at it until the next meeting, then they will talk about it and see about adopting it.

10. Business from the City Administrator

10.1 City Administrator Update

Bryan- we are going to open the playground at Salmon Creek Park in accordance with the revised phase 2 guidance.

Bryan- announced that this will be the last meeting where Bill and Rick will be in full time service with us. He is indebted he is to both of them for the work they have put in and how they helped with his transition.

10.1.1 Citizen Request for Forgiveness of City of Oakridge Lien

Bryan- read the issue

Mayor Holston- we are not to second guess what happened in the past, we are here to look at the present circumstances and look at the extenuating circumstances for Mr. Dreiling.

Councilor Kinyon- noticed in the documents the letter that Randy wrote, he said he paid \$2400 and Bryan said he paid \$4000.

Bryan- to his knowledge Mr. Dreiling was talking about 2011 events and he was talking about 2015.

Councilor Whitney- when this lien was filed why didn't Mr. Dreiling object to this in court.

Randy Dreiling- he has been trying to take care of this for five years and was ignored by the past administration. He read a prepared statement. He said he paid the fees that were due. To answer Councilor Whitney's question he didn't go to court because the administration said they'd work with him or drop it altogether.

Mayor Holston- who told you this?

Randy Dreiling- the Mayor did before he passed, and the council. This is why Oakridge lost MBO and he moved to Westfir.

Councilor Kinyon- in the minutes from May it does mention that the event 2015 would be based on the new fee schedule and Mr. Dreiling was at that meeting answering questions and participated in discussion and they determined it would be \$4000 per event. He did pay \$4000 for the July event and then he came to Mayor Coey and asked for an extension on the August MBO fee and the council granted a one month extension and he still didn't pay and that is when the city had to take it to court, so Mr. Dreiling was aware that it was \$4000 per event.

Randy Dreiling- he asked for a meeting to discuss the fees, you don't have a contract signed from him with those fees.

Councilor Maxfield- she is confused about the application, maybe we need to update our application.

Mayor Holston- we have a choice here and we have some options, we have the ability to forgive this or we have the ability to modify it maybe subtracting the interest.

Motion: Councilor Whitney moved to forgive the interest only on the judgement filed against Randy Dreiling the judgement being held by the Lane Circuit Court for the City of Oakridge. Councilor Maxfield seconded the motion.

Councilor Hollett- she thinks it's important to know what the dollar amount of the interest is, how much has accrued?

Bryan- its \$2,000 but it changes every day.

Bill- you can either waive accrued interest as of this date or waive future interest until paid in full, or you could waive all of the interest. This is under the assumption it is paid as agreed.

Councilor Whitney- she disagrees with this, this has been known for a while by Mr. Dreiling, and we are doing him a favor by erasing the interest as of today if that it was we choose to do. It is important to ask him to pay \$4,095 that is due.

Randy Dreiling- the contract was in April, all of the discussions after that don't matter, and he remembers Councilor Kinyon saying he can afford it because he drives a nice new convertible. The only contract that is valid is the one in April.

Councilor Whitney- Withdrew her motion to forgive the interest only. Councilor Maxfield agreed to withdraw.

Motion: Councilor Maxfield moved to forgive any accrued interest as of 6/18/2020 for judgement debtor Randy Dreiling on the outstanding lien held by the City of Oakridge. Councilor McClelland seconded the motion.

McClelland (aye), Maxfield (aye), Kinyon (nay), Mayor Holston (nay), Whitney (nay), Hollett (nay). Motion failed 2-4

10.1.2 Approval of City Auditor Engagement Letter for FY 19-20 audit

Bryan- read the issue.

Motion: Councilor McClelland moved that we direct the City Administrator to sign the letter of engagement for SGA CPAs & Consultants, LLP. Councilor Maxfield seconded the motion.

Hollett (aye), Whitney (aye), Kinyon (aye), Maxfield (aye), McClelland (aye), Mayor Holston (aye). Motion carried 6-0

10.1.3 Dead Mountain Echo TRT Request

Bryan- read the issue.

Mayor Holston- asked Viki if this is something she has done in the past.

Viki- yes, they print 5000 visitor guides and sent them out to the community. This is a different guide from the red visitor guides that the chamber did a while back.

Councilor Maxfield- how much do we have left from TRT?

Bryan- we have very little left in TRT of what we have received in revenue.

Bill- we do have carryover from the previous year. We did get in about another \$1200 and we will probably get another \$1000-\$1500.

Councilor Maxfield- said this is something that could fall into the RTMP fund.

Bill- we have quite a bit left in RTMP because the events weren't able to take place because of COVID.

Councilor Maxfield- would like to see mailers sent out to people outside of our community.

Viki- some of them will be sent out of town.

Councilor Maxfield- what makes your guide stand out more than the one that Travel Lane does?

Viki- this one will be 12-16 pages of just what is in our area instead of only a couple pages. The DME's is more descriptive of what you can do here, whereas Travel Lanes is more about advertising for businesses.

Motion: Councilor Whitney moved to authorize \$2500 be taken out of RTMP funds to The Dead Mountain Echo Guide Expansion Project to Viki Burns. Councilor Maxfield seconded the motion.

Councilor Maxfield- she wants to make it clear that she wants to see this go outside of Oakridge.

Councilor McClelland- agrees with Councilor Maxfield.

Kinyon (aye), Maxfield (aye), Hollett (aye), Whitney (aye), Mayor Holston (aye), McClelland (aye). Motion carried 6-0

10.2 Finance Director Update

Bill- gave the finance report.

10.3 Police Department Update

Chief Martin- he is here with Officer Davidson to discuss use of force. Officer Miller will be going back to the Academy, she has about 12 weeks left, and we hope to have her back by October. They gave a use of force presentation.

10.4 Fire Department Update

Bryan- he has eleven volunteer interviews on Monday night. They have two grants submitted to hire additional firefighter/paramedics. Bryan gave the May report.

10.5 Public Works Update

Rick- gave the May Public Works update.

Councilor Hollett- thanked Rick for everything he has done for Oakridge and is sad to see him departing the city staff.

Mayor Holston- she agrees, he has always been forthright and she has seen him grow so much, he has really found his footing and she is excited to see where he goes from here.

Councilor Kinyon- agrees, but wants to know the status on the Greenwaters park building.

Rick- Belfor was there yesterday morning. He looked today and they are making progress.

10.6 Community Services Update

Rick- read the issue.

Motion: Councilor Maxfield moved to accept the .012 acre dedicated by Mr. and Mrs. Henderson to correct the alignment right of way at the northerly position of map/tax lot 21-35-16-12 03400 Councilor Whitney seconded the motion.

Mayor Holston- asked Rick if there was any reason for the city to not accept this?

Rick- he would highly recommend that we do accept this, it could be many years before this road is developed, but this will alleviate problems in the future.

Hollett (aye), Whitney (aye), McClelland (aye), Mayor Holston (aye), Maxfield (aye), Kinyon (aye). Motion carried 6-0

Rick- Planning Commission did not have a meeting this month. He would like to schedule the OIP Rezone Public Hearing for City Council, preferably for the first August meeting.

It was agreed to have it on the August 6th agenda.

11. Items removed from the Consent Agenda-none

12. Public Hearings- None

13. Ordinances, Resolutions and Public Comments

13.1 Discussion and Adoption of Supplemental Budget

Bill- read the issue.

Councilor Whitney declared of conflict of interest.

Councilor Hollett declared a conflict of interest.

Motion: Councilor McClelland moved we adopt the supplemental budget for FY 2019-2020 contained in Resolution 08-2020. Councilor Kinyon seconded the motion.

Maxfield (aye), Kinyon (aye), Mayor Holston (aye), McClelland (aye). Motion carried 4-0

Bill- he has enjoyed working with everyone and this probably won't be the last you see of him.

14. **Appointments- none**

15. **Other Business-none**

16. **Public Comment-none**

BEGIN EXECUTIVE SESSION- 8:56 pm

ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

ORS 192.660 (2) (F) to consider information or records that are exempt by law from public inspection.

END EXECUTIVE SESSION- 9:37 pm

16. **Public Comment-none**

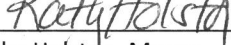
17. **Motions from Executive Session-none**

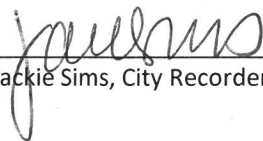
Councilor Kinyon- she asked if the tank up on the hill is up and running and does he think we need another well?

Rick- it has been up and running for some time exactly as it was designed. He thinks another well would be best given the age of our wells and during the summer we do draw down our well field quite a bit.

Bryan- in his mind the more pressing priority is the contoured refurbishment of well #2.

18. **Adjourn – 9:39 pm**

Signed: 
Kathy Holston, Mayor

Signed: 
Jackie Sims, City Recorder