



November 18, 2021
City Council Regular/Work Session (Via Zoom)
City Hall Courtroom
48318 E 1st Street
7:00 p.m.

MINUTES

1. CALL MEETING TO ORDER- 7:00 pm

Council Present: Mayor Holston, Councilors Bobbie Whitney, Michele Coker, Melissa Bjarnson, Dawn Kinyon, Audy Spliethof and Christina Hollett

Staff Present: City Administrator Bryan Cutchen, Police Chief Kevin Martin and City Recorder Jackie Sims

2. Pledge of Allegiance

3. Roll Call-all present

4. Additions, corrections or adjustments to the agenda

Councilor Hollett-added discussion of Special District

Mayor Holston-added Tree Lighting discussion

These will be added to council business.

5. Public Comment-none

6. Mayors Comments / Announcements / Proclamation

Mayor Holston-there has been a meeting of individuals for the warming center, there will be an information table at the Sugar Plum Festival with the Chamber of Commerce.

There was a discussion dues at the LRAPA meeting, Oakridge might get a reduction on their fee.

Encourages councilors to figure out how to get their faces on zoom, in her opinion it is rude and disrespectful that you don't show your faces, in a years' time you should have figured out how to do that and she wants council to put some effort into that.

Mayor Holston has heard rumors about the City Administrator replacement that there is a specific plan in motion and the voting block on council is ready to push it forward. She finds this rude and disrespectful and this is not in line with what we do as a community.

7. Council Comments / Announcements

Councilor Hollett-the Tree Lighting and Parade will be on December 11.

Councilor Spliethof-he doesn't like the idea of changing the location of the tree lighting to Greenwaters Park, there is too much theft.

Councilor Bjarnson-asked if the city is requiring that all of the employees get vaccinated?

Bryan-only the fire fighters and EMS.

8. Consent Agenda

- 8.1 Minutes from October 21, 2021
- 8.2 October Financial Report
- 8.3 City Attorney Billing for June/July/August 2021

Motion: Councilor Whitney moved to approve the consent agenda. Councilor Coker seconded the motion.

Hollett (aye), Kinyon (aye), Whitney (aye), Mayor Holston (aye), Bjarnson (aye), Coker (aye), Spliethof (aye). Motion passed 7-0

9. Business from the City Council

Councilor Hollett-wants to have a discussion on a Special District, she was holding off on this until after the budget, supplemental budget and the safety fee was passed. She wants one subcommittee of each with the City of Oakridge, Hazeldell and the City of Westfir and come together to form one committee. She explained what a Special District does and asked the council to allow her to be on the subcommittee.

Mayor Holston-the City Administrator has looked into a Special District also, have you talked to him about this so you could incorporate his information in your ask?

Councilor Hollett-no, however that would be information he would share with the subcommittee.

Mayor Holston-having done such a good of preparation for this why wasn't this just added to the agenda?

Councilor Hollett-because she didn't meet the 10 day deadline.

Councilor Whitney-asked Bryan what information he has found out about a special district?

Bryan-if he had some notice he could speak on that and he is not going to speak off the cuff.

Councilor Hollett-she is just asking to form a subcommittee only.

Councilor Whitney-she would rather talk to Westfir and Hazeldell before they start discussing a subcommittee.

Councilor Hollett-this is just to get discussions started, asking to hold off seems irresponsible and could impact the next budget season.

Councilor Whitney-asking for more information is not being irresponsible.

Bryan-the PSF was buying us time to conduct a feasibility study which takes time, this is jumping the gun, and we need to do a feasibility study first.

Motion: Councilor Hollett moved to form a subcommittee of no more than three city councilors to discuss and research the possibility of a special district and by request a subcommittee from the City of Westfir and Hazeldell Rural Fire District. Councilor Spliethof seconded the motion.

Spliethof (aye), Whitney (nay), Coker (aye), Mayor Holston (aye), Hollett (aye), Kinyon (aye), Bjarnson (aye). Motion passed 6-1

Mayor Holston-we have four volunteers for the subcommittee, we need someone to step back. Councilors Spliethof, Bjarnson, Coker and Mayor Holston want to be on the subcommittee. Mayor Holston stepped back, if no one else steps back this will go to the next meeting.

10. Business from the City Administrator

10.1 Oakridge Air Update

Grace Kaplowitz-gave an update.

Josh Proudfoot-gave a presentation.

Gwen DiGoia-gave an update on the home heating upgrades.

Dustin Rymph-gave a Firewise update.

Mayor Holston-the Red Cross will be assisting in putting up smoke alarms on December 12.

10.2 Alcohol Permits

Bryan-read the issue.

Motion: Councilor Spliethof moved to approve the alcohol permits for Greenwaters Park on June 11, 2022. Councilor Coker seconded the motion.

Kinyon (aye), Whitney (aye), Hollett (aye), Spliethof (aye), Coker (aye), Bjarnson (aye), Mayor Holston (aye). Motion passed 7-0

10.3 Willamette Activity Center Update

Bryan-read the issue.

Bev McCauley-she is the Board Chair of Operations for the Oakridge Food Box, they have 163 families that picked up Thanksgiving food boxes. This is a vital community service.

Motion: Councilor Coker moved we delay the closure of the WAC until June 2022. Councilor Whitney seconded the motion.

Coker (aye), Whitney (aye), Mayor Holston (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye), Hollett (aye). Motion passed 7-0

10.4 Economic Development Update- Grace gave the update

10.5 Police Department Update-Chief Martin gave the update. They will be able to have Shop with a Cop this year.

10.6 Fire Department Update-Bryan gave the update.

10.7 Public Works Update- Robeart gave the update.

10.7.1 Water System Update

Robeart Chrisman-gave the water system update.

Councilor Kinyon-she talked to Robeart a year or so ago about people claiming to taste and/or smell chlorine in their water if they are at the end of the line.

Robeart-explained how that happens.

Mayor Holston-announced that it is 9:06 pm, does the council want to continue?

There was consensus to continue.

10.8 Signage and Wayfinding Contract

Bryan-read the issue.

Motion: Councilor Whitney moved we approve entering into a contract with Alpine Stream Construction, LLC to install seven signs conforming to the Oakridge Signage and Wayfinding Plan for a maximum amount of 61,600. Mayor Holston seconded the motion.

Councilor Hollett-asked Bryan to explain the process and asked why they are so expensive.

Bryan-the signs are very large, he asked Grace to explain this since she is more familiar with this.

Grace-they are expensive signs but we are right on track with the budget. She showed the council what the signs will look like.

Councilor Kinyon-asked what grant this is and how this is being paid for. Does this have anything to do with IMBA Grant?

Bryan-this is a Travel Oregon Grant we received this spring.

Spliethof (aye), Kinyon (aye), Coker (aye), Whitney (aye), Mayor Holston (aye), Bjarnson (aye), Hollett (aye). Motion passed 7-0

10.9 Oakridge Disc Golf Club fee waiver

Bryan-read the issue.

Councilor Spliethof-asked how much we have in the TRT fund.

Bryan-we have close to \$40,000 in the TRT fund.

Motion: Councilor Spliethof moved we approve a fee waiver of \$300 for the Oakridge Disc Golf Club-sponsored Veterans for Vets tournament on January 15, 2022 and transfer \$300 from the TRT fund. Councilor Coker seconded the motion.

Mayor Holston (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Hollett (aye), Coker (aye), Spliethof (aye). Motion passed 7-0

11. Items removed from the Consent Agenda-None

12. Ordinances, Resolutions and Public Comments

12.1 Ordinance 938- Controlling the sale of Tobacco Products

Bryan-read the issue.

Motion: I move we take the first reading of Ordinance 938 1 & 2. Councilor Bjarnson seconded the motion.

Mayor Holston-read the Ordinance in full.

Coker (aye), Bjarnson (aye), Spliethof (aye), Kinyon (aye), Mayor Holston (aye), Whitney (aye), Hollett (aye). Motion passed 7-0

12.2 Oakridge Tree Lighting

Bryan-they are looking at the tree on Lynda Kamerrer's property, if that doesn't work we have a backup that we used last year.

Mayor Holston-UBRA will be serving refreshments during the festival.

Councilor Coker-she stepped back from the Special District subcommittee.

Mayor Holston-please inform the City Administrator.

13. Public Hearings-none

14. Appointments-none

15. Public Comment

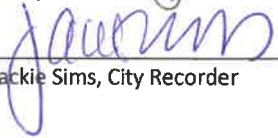
Trudy Hammond 47752 Berry Street-Thanked the Oakridge Air presenters.

16. Adjourn 9:38 pm

Signed: _____


Kathy Holston, Mayor

Signed: _____


Jackie Sims, City Recorder