



February 3, 2022  
Regular Session (Via Zoom)  
City Hall Conference Room  
48318 E 1<sup>st</sup> Street  
7:00 p.m.

# MINUTES

---

**1. CALL MEETING TO ORDER- 7:00 pm**

**Council Present:** Councilors Bobbie Whitney, Michelle Coker, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson and Mayor Christina Hollett

**Staff Present:** City Administrator Bryan Cutchen, Police Chief Kevin Martin and Assistant City Recorder Jackie Taylor

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Additions, corrections or adjustments to the agenda**

Councilor Kinyon-add an audit update

**5. Public Comments**

Trudy Hammond Willamette Way- how do we have two council vacancies?

**6. Mayor Comments / Announcements / Proclamations**

Mayor Hollett-there will be a Health Fair at Greenwaters Park on July 16, 2022. They will be asking for a fee waiver.

Mayor Hollett-gave an update on the Spotlight Theater.

Mayor Hollett-read about Maximo Yabes on the anniversary of his Death. (See attached)

**7. Council Comments / Announcements**

Councilor Coker-she has had a couple of businesses contact her about the PSF, who does she talk to about this?

Bryan-you can contact Leah Brewer.

**8. Consent Agenda-none**

**9. Business from the City Council**

Councilor Kinyon-we were granted an extension on the audit in January. She sent the auditors an email to get an update and read the email to the council. (See attached)

**10. Business from the City Administrator**

## 10.1 CA Update

Bryan-we are about ready to close the IMBA Grant after ten years. We are also about ready to close out the Signage and Wayfinding Grant.

Bryan-he spoke with the auditors and got an informal clean bill of health for the audit.

## 11. Reports of Boards, Commissions and Committees

### 11.1 Charter Review Subcommittee

Bryan-read the issue.

Councilor Kinyon-gave a report on the Charter review committee.

### 11.2 RTMP Committee

#### 11.2.1 2022 RTMP Program

Bryan-read the issue.

**Motion:** Councilor Spliethof moved that we approve the Oakridge Calendar Year 2022 Rural Tourism Marketing Program. Councilor Coker seconded the motion.

Councilor Kinyon-the way the motion is written is that it is only approving for this year, we talked about making this a permanent resolution.

Councilor Kinyon- amended the motion.

**Amended motion:** Councilor Kinyon moved that we approve the Oakridge Rural Tourism Marketing Program Policy. Councilor Spliethof approved that and Councilor Coker approved that.

Councilor Whitney-the committee did a good job.

Mayor Hollett (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Spliethof (aye), Coker (aye). Motion passed 6-0

## 12. Items Removed from the Consent Agenda-none

## 13. Public Hearings

### 13.1 Update to Oakridge's Floodplain Development Code

13.1.1 Conflicts of Interest / Ex Parte Contacts- none

13.1.2 Open Public Meeting 7:51 pm.

13.1.3 Staff Report

Henry Hearley, LCOG-read the staff report

13.1.4 Statements in Favor

Trudy Hammond-she is in favor of the Floodplain Development Code

13.1.5 Statements in Opposition-none

13.1.6 Statements in General-none

13.1.7 Close Public Hearing-7:57 pm

**14. Ordinances, Resolutions**

14.1 Ordinance 939 – Update to Oakridge’s Floodplain Code

Bryan-read the issue.

This will repeal and replace Ordinance 915. The council agreed to do this is one meeting

**Motion:** Councilor Whitney moved that we enact Ordinance 939 and direct the reading of the Ordinance in full and then by title only. Councilor Spliethof seconded the motion.

Bryan-read Ordinance 939 in full, the internet connection was weak so Mayor Hollett finished reading the ordinance.

Spliethof (aye), Mayor Hollett (aye), Coker (aye), Kinyon (aye), Bjarnson (aye), Whitney (aye). Motion passed 6-0

Bryan-read the Ordinance by title only.

**15. Appointments**

15.1 Library Board

**Motion:** Councilor Whitney moved that we appoint Terry Deloatch to serve on the Oakridge Library Board for a term expiring 12/31/2023.

Kinyon (aye), Mayor Hollett (aye), Whitney (aye), Bjarnson (aye), Spliethof (aye), Coker (aye). Motion passed 6-0

**16. Public Comment**

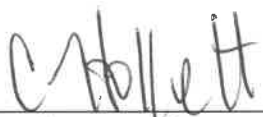
Dan Barclay-thanked the Mayor for reading the statement about Maximo Yabes.

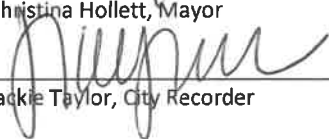
Councilor Whitney-she thinks we should vote again on Ordinance 939 after reading by title only just so we have this locked down and done correctly.

**Motion:** Councilor Whitney moved we enact Ordinance 939 and direct the Ordinance in full and then by title only. Councilor Spliethof seconded the motion.

Coker (aye), Whitney (aye), Mayor Hollett (aye), Spliethof (aye), Kinyon (aye), Bjarnson (aye). Motion passed 6-0

**17. Adjourn 8:28 pm**

Signed:   
Christina Hollett, Mayor

Signed:   
Jackie Taylor, City Recorder