



February 17, 2022
Regular Session (Via Zoom)
City Hall Conference Room
48318 E 1st Street
7:00 p.m.

MINUTES

1. CALL MEETING TO ORDER- 7:00 pm

Council Present: Councilors Bobbie Whitney, Michelle Coker, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson and Mayor Christina Hollett

Staff Present: City Administrator Bryan Cutchen, Police Chief Kevin Martin and Assistant City Recorder Jackie Taylor

2. Pledge of Allegiance

3. Roll Call

4. Additions, corrections or adjustments to the agenda-none

5. Public Comments

Gary Carl 48175 E 1st St-the CA has done an exceptional job. He has brought organization and intelligence to our city, we are sad to see him go, but we understand the pressure that he has been under that has literally coerced his resignation. Presented a card to Bryan from the citizens of Oakridge.

Trudy Hammond 76349 Willamette Way- had a question regarding the PSF.

Eugene Cathcart- thanked Bryan for his service, Bryan has been a great administrator for the City and UBRA will miss him.

6. Mayor Comments / Announcements / Proclamation

Mayor Hollett-thanked Bryan, she does recognize his achievements.

Mayor Hollett-met with Bryan on the housing needs assessment.

7. Council Comments / Announcements

Councilor Spliethof-asked about the cameras and equipment for in person meetings?

Bryan-he hasn't bought the cameras yet.

Councilor Whitney-thanked Bryan for his service, he has been an amazing asset. She will miss his insight and guidance.

Councilor Spliethof-thanked Bryan for his hard work and diligence.

8. Consent Agenda

Mayor Hollett-wants to move this out of the consent agenda, she wants to discuss this.

8.1 January Financial Report

9. Business from the City Council

9.1 Council Motion from Executive Session-as needed

9.2 January Financial Report

Mayor Hollett-asked Bryan to give a summary on the PSF.

Bryan-we have about a 50% delinquency rate, there is lack of accountability. The exemption rate is about what he and Eric thought it would be.

Motion: Councilor Whitney moved to accept the January 2022 Financial Report. Councilor Kinyon second the motion.

Spliethof (aye), Mayor Hollett (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Coker (aye). Motion passed 6-0

10. Business from the City Administrator

10.1 City Administrator Update

Bryan-was asked to briefing on what he has been doing so he gave a report.

Councilor Whitney-asked if we have a tracking sheet of the 11 grants that he has open?

Bryan-he has a summary that he will pass on on the 28th.

10.2 Finance Director

Bryan-introduced the new Finance Director, Colleen Shirley.

Colleen Shirley-introduced herself. She hopes to be a positive influence to whatever comes our way.

10.3 Community Services Update

Bryan-gave the update.

10.4 Police Department Update

Chief Martin-gave the update. He thanked Bryan, he has worked for 12 City Administrators and Bryan is the best, he deals with facts and data, not emotion.

10.5 Fire Department Update

Bryan-gave the update.

10.6 Public Works Update

Bryan-gave the update.

- 11. **Items removed from the consent agenda.**
- 12. **Ordinances, Resolutions and Public Comments**
- 13. **Public Hearings**
- 14. **Appointments**

14.1 Library Board

Applicant was not available

- 15. **Public Comment**

****Work Session – ARPA Funding****

Bryan-read the issue. He strongly recommends putting something towards I and I.

Mayor Hollett-asked about the allocation of \$100,000 to the fire department, did that cover staffing when they are out with Covid and when they have a Covid suspected transport can ARPA money cover the gap of what they don't get paid?

Councilor Whitney-we cut funding to the library in the last budget, a lot of applicants who are low income use the library to apply for help, and she would like to see money go to the library.

Councilor Whitney-the Meals on Wheels program has been shut down, that provides nutrition and food assistance, this has created a hardship for community members.

The Council discussed ways to use the ARPA money.

Councilor Kinyon- are we going to schedule a town hall? We could put out a community survey on ways to use the funds.

Mayor Hollett-she likes the idea of a town hall and the survey. She doesn't want to put off getting the council room ready for hybrid meetings.

Bryan-he strongly encourages the I and I, we already know what the problem is and how to fix it.

****End Work Session 8:28 pm****

Motion: Councilor Whitney moved to use part of the ARPA funding, up to \$100,000 for infrastructure for Capital Investments in the wastewater system targeting Elk Meadows. Councilor Spliethof seconded the motion.

Councilor Kinyon-would like to see that council get a project outline and timeline before we move forward on any work.

Spliethof (aye), Coker (aye), Whitney (aye), Mayor Hollett (aye), Kinyon (aye), Bjarnson (aye). Motion passed 6-0

Motion: Councilor Spliethof move we approve the project focus on implementing a hybrid meeting solution that allows the City's councils, boards and commissions to conduct meetings safely in a physical location while also allowing participation of member and the community through an online audio and video connection. Phase 1 will identify and outfit a specific City-owned locations with appropriate equipment to conduct hybrid meetings. And to receive all of the information in advance and not to exceed \$20,000. Councilor Coker seconded the motion.

Spliethof (aye), Whitney (aye), Coker (aye), Bjarnson (aye), Mayor Hollett (aye), Kinyon (aye). Motion passed 6-0

Motion: Councilor Spliethof moved to have Councilors Whitney and Coker and Mayor Hollett to head up a design for the new council chambers. Councilor Bjarnson seconded the motion.

Bjarnson (aye), Mayor Hollett (aye), Kinyon (aye), Whitney (aye), Spliethof (aye), Coker (aye). Motion passed 6-0.

Sarah Altemus-Pope- she wanted to add her voice to the thank yous for Bryan, he has been a tremendous leader. She agrees with the I and I for the ARPA funds.

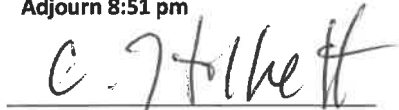
Dan Barclay- talked about the PSF fee and the kind of numbers we need to make this work.

Trudy Hammond-asked about the number of council applications for the vacant seat and when are we filling the seat.

Bryan-he isn't sure of the number and we will be appointing the new councilor at the March 3 meeting.

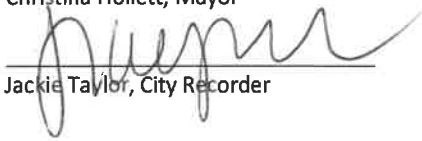
16. Adjourn 8:51 pm

Signed: _____



Christina Hollett, Mayor

Signed: _____



Jackie Taylor, City Recorder