



March 3, 2022
Regular Session (Via Zoom)
City Hall Conference Room
48318 E 1st Street
7:00 p.m.

MINUTES

1. CALL MEETING TO ORDER- 7:00 pm

Council Present: Mayor Christina Hollett, Councilors, Michelle Coker, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson and Jan Hooker

Staff Present: City Administrator Kevin Cronin Pro Tem, Police Chief Kevin Martin, Finance Director Colleen Shirley and Assistant City Recorder Jackie Taylor

2. Pledge of Allegiance

3. **Roll Call**-Councilor Whitney was excused

4. Additions, corrections or adjustments to the agenda

Move appointments to 9.2 for Councilor, 9.3 for Budget Committee and 9.4 for Library Board.

Add 9.5 Budget Training

5. Public Comments

Trudy Hammond-does the city have a surveyor? She withdrew her application for the city council.

Mayor Hollett-read an email submitted regarding Ord. 938

6. Mayor Comments / Announcements / Proclamations

Mayor Hollett-discussed the petition for Ord 938. She went over the meetings she has attended recently.

7. Council Comments / Announcements

Councilor Bjarnson-she really appreciates the citizens coming forward signing the petition.

Councilor Spliethof-he also appreciates the citizens and asked if there is an update on the Special District.

8. Consent Agenda

8.1 Approval of minutes from 12/16/2021, 1/6/2022, 1/12/2022 and 1/20/2022

Councilor Kinyon- wanted to take out 1/6/2022

Motion: Councilor Kinyon moved to approve the consent agenda. Councilor Bjarnson seconded the motion.

Spliethof (aye), Kinyon (aye), Coker (aye), Mayor Hollett (aye), Bjarnson (aye). Motion passed 5-0

9. Business from the City Council

9.1 City Auditor Brief

Brad Turano-gave the auditor brief to the council.

9.2 Councilor Appointment

Mayor Hollett-read the issue

Jan Hooker-she is the applicant, Jan introduced herself and explained why she wants to be a city councilor.

Motion: Councilor Spliethof moved to appoint Jan Hooker to fill the City Council vacancy for a term ending 12/31/2022. Councilor Coker seconded the motion.

Coker (aye), Bjarnson (aye), Spliethof (aye), Kinyon (aye), Mayor Hollett (aye). Motion passed 5-0.

9.3 Budget Committee Appointment

Motion: Councilor Spliethof moved we appoint Jeri Reed to serve on the Oakridge Budget Committee for a term of three years. Councilor Bjarnson seconded the motion.

Spliethof (aye), Kinyon (aye), Coker (aye), Hooker (aye), Bjarnson (aye), Mayor Hollett (aye). Motion passed 6-0.

9.4 Library Board Appointment

Applicant was not in attendance

9.5 Budget Training

Kevin Cronin-he will get this information out to the council.

9.6 PSF Update

Colleen-she will have the numbers at the next meeting.

10. Business from the City Administration

10.1 Introduction of the New City Administrator Pro Tem

Mayor Hollett-introduced the City Administrator Pro Tem Kevin Cronin.

Kevin Cronin-gave kudos to the staff. He attended the Chamber meeting

10.2 City Engineer selection

Councilor Kinyon-read the issue

Motion: Councilor Kinyon moved we appoint Curran-McLeod as the City Engineer of Record for a period of one year. Councilor Coker seconded the motion.

Councilor Spliethof-was Curran-McLeod with us previously?

Councilor Bjarnson-it does not behoove us to go through another RFP process.

Spliethof (aye), Coker (aye), Kinyon (aye), Mayor Hollett (aye), Bjarnson (aye), Hooker (aye). Motion passed 6-0

10.3 TRT Request – Banner Park Project

Mayor Hollett-read the issue.

Lynda Kamerrer and Charles Nichols gave a presentation on the proposal that they have for the use of the funds.

Motion: Councilor Kinyon moved that we approve \$5000 in TRT funds to assist in funding the approved permaculture design for Banner Park. Councilor Spliethof seconded the motion.

Hooker (aye), Spliethof (aye), Kinyon (aye), Bjarnson (aye), Coker (aye), Mayor Hollett (aye). Motion passed 6-0

11. Reports of Boards, Commissions and Committees

11.1 Administrative Committee

11.1.1 Charter Review Subcommittee

11.2 Parks and Community Services Committee

11.3 RTMP Committee

12. Items Removed from the Consent Agenda-none

13. Public Hearings-none

14. Ordinances, Resolutions-none

15. Appointments

Appointments were moved to Business from the City Council

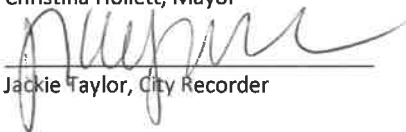
16. Public Comment

Dan Barclay 47501 Hwy 58- welcomed the Pro Tem City Administrator and commended the Mayor and Council.

17. Adjourn Regular session 8:48 pm

Executive Session ORS 192.660 (2) (a) to conduct deliberations with persons designated by the governing body to consider the employment of a public officer, staff member, employee or individual agent.

Signed: 
Christina Hollett, Mayor

Signed: 
Jackie Taylor, City Recorder