



May 19 2022  
Regular Session (Via Zoom)  
City Hall Conference Room  
48318 E 1<sup>st</sup> Street  
7:00 p.m.

# MINUTES

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## 1. CALL MEETING TO ORDER- 7:00 pm

**Council Present:** Mayor Christina Hollett, Councilors Bobbie Whitney, Dawn Kinyon, Audy Spliethof, Michelle Coker and Jan Hooker

**Staff Present:** City Administrator Pro Tem and Police Chief Kevin Martin, Finance Director Colleen Shirley and City Recorder Jackie Taylor

## 2. Pledge of Allegiance

3. **Roll Call**-Councilor Bjarnson was absent

## 4. Additions, corrections or adjustments to the agenda

Kevin-added 10.2 Wildfire Safety Night

5. **Public Comments**-none

## 6. Mayor Comments / Announcements / Proclamations

Mayor Hollett-announced the *If I were Mayor* Contest winner.

## 7. Council Comments / Announcements

Councilor Whitney-for a future discussion she would like to discuss having a volunteer appreciation event. We have a lot of great volunteers.

Mayor Hollett-that is a great idea.

Councilor Kinyon-we need to add to the agenda discussion on the petition regarding the PSF. Our city website and YouTube are behind in meetings.

## 8. Consent Agenda

8.1 City Council Minutes – March 17, 2022

**Motion:** Councilor Whitney moved to approve the consent agenda. Councilor Kinyon seconded the motion.

Hollett (aye), Whitney (aye), Kinyon (aye), Coker (aye), Hooker (aye), Spliethof (aye). Motion passed 6-0

## 9. Appointments

Kevin-read the issue.

9.1 Robert Woodson to Library Board/Committee

**Motion:** Councilor Kinyon moved to accept the volunteer nomination of Robert Woodson for the Library Board. With the term ending on 12/31/2025. Councilor Whitney seconded the motion.

Hollett (aye), Whitney (aye), Hooker (aye), Kinyon (aye), Spliethof (aye), Coker (aye). Motion passed 6-0

9.2 Lisa Samuelson to Budget Committee

**Motion:** Councilor Kinyon moved to accept the volunteer nomination of Lisa Samuelson as presented with a term ending on 12/31/2024. Councilor Coker seconded the motion.

Spliethof (aye), Coker (aye), Hooker (aye), Kinyon (aye), Whitney (aye), Hollett (aye). Motion passed 6-0

**10. Business from the City Council**

10.1 Audit Committee Meeting Report (Councilor Kinyon)

Councilor Kinyon-gave an update on the Audit.

Colleen-she spoke with the auditors and getting them the requested information.

10.2 IGA with LCOG for Services

Kevin-read the issue.

**Motion:** Councilor Kinyon moved to accept the IGA and permit the Mayor to sign the agreement with LCOG as presented. Councilor Hooker seconded the motion.

Hooker (aye), Whitney (aye), Kinyon (aye), Coker (aye), Spliethof (aye), Hollett (aye). Motion passed 6-0

**11. Business from the City Administrator**

11.1 Oakridge Fire Dept. Surplus vehicle

Kevin-read the issue.

**Motion:** Councilor Whitney moved to accept the OFD request to surplus 1996 International Ambulance through sealed bid process and proceeds be returned to the OFD budget as presented. Councilor Coker seconded the motion.

Spliethof (aye), Kinyon (aye), Coker (aye), Whitney (aye), Hooker (aye), Hollett (aye). Motion passed 6-0

10.2 Wildfire Safety Night Fee Waiver

Kevin-read the issue.

**Motion:** Councilor Whitney moved to accept the fee waiver to SWFC and Oakridge Air for Wildfire Safety Night as presented. Councilor Spliethof seconded the motion.

Hooker (aye), Whitney (aye), Kinyon (aye), Hollett (aye), Coker (aye), Spliethof (aye). Motion passed 6-0

**12. Reports of Staff**

12.1 Public Works Report-Kevin will send a copy of Robeart's report to the council

12.2 Police Dept. Report-no report

12.3 Library Report-

Kevin - the Library has a whole section devoted to Oregon.

Councilor Spliethof-there is a book collection box on the Hwy, they will pick up 3 times a week. He was told that the library at the high school will be closing.

Councilor Kinyon- we need to have an agenda item on the fee waiver policy

12.4 Fire Dept. Report-no report

**13. Monthly Finance Report**

13.1 Finance Information/Report

Colleen-sent out the report.

**14. Items removed from the Consent Agenda-none**

**15. Ordinances, Resolutions and Public Comments-none**

**16. Public Hearings-none**

**17. Public Comments**

Rustie Ackland 48265 Commercial St- if you have the volunteer recognition party at the park during the concerts just remember about the vendors at the park.

Trudy Hammond-asked the question at the last meeting, why is there no activity at the OIP?

Kevin-there is a planning process going on, we are working with LCOG.

Dan Barclay 47501 Hwy 58- this City Council inherited a mess, the audit is overdue and the PSF ordinance is horrible.

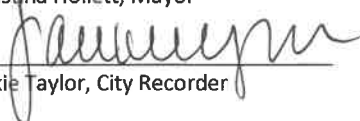
Sissy Cutchen 48300 Meadow Way- it is a catastrophic blow if the library is closing, devastating blow to the culture. The parents must rally around their children.

Kevin-he has not heard anything about the library closing.

**18. Executive Session ORS 192.660 (2) (a) the governing body of a public body may hold an executive session: to consider the employment of a public officer, employee, staff member or individual agent. - Canceled**

**19. Adjourn meeting at 8:41 p.m.**

Signed:   
Christina Hollett, Mayor

Signed:   
Jackie Taylor, City Recorder