



June 2, 2022

Regular Session (Via Zoom)
City Hall Conference Room
48318 E 1st Street
7:00 p.m.

MINUTES

1. CALL MEETING TO ORDER- 7:00 pm

Council Present: Mayor Christina Hollett, Councilors Bobbie Whitney, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson, Michelle Coker and Jan Hooker

Staff Present: City Administrator Pro Tem and Police Chief Kevin Martin, Finance Director Colleen Shirley and City Recorder Jackie Taylor

2. Pledge of Allegiance

3. Roll Call

4. Additions, corrections or adjustments to the agenda

Additions:

- 9.3 PSF discussion
- 9.4 Updating the Website
- 9.5 Audit Update

5. Public Comments

Patrick Waldynski- Has been following the budget, the Fire Department looks abandoned.

Jeana Hancock- The Fire Department is running as a non-profit, our tax dollars are being put into a non-profit and we are forced to pay a PSF.

Trudy Hammond-She believes the City of Oakridge is a 501 3 C.

Katherine Abbott- she is representing the OHS senior class, they want to drive alternate vehicles to school on the last day.

Dan Barclay- Thanked Chief Martin for holding the flag during the Pledge of Allegiance. There is no nepotism in the budget committee.

6. Mayor Comments / Announcements / Proclamations-none

7. Council Comments / Announcements

Councilor Kinyon-replied to Mr. Waldynski, he can ask questions about the budget at the budget meetings, they are on zoom.

8. Consent Agenda-none

9. Business from the City Council

9.1 Discussion on future City Volunteer Appreciation Event

Motion: Councilor Kinyon moved to form a council subcommittee for a volunteer appreciation event to include three councilors and two staff members be created and implemented. Councilor Spliethof seconded the motion.

Councilor Whitney-started the discussion for a Volunteer Appreciation Event.

Councilors Whitney, Hooker and Kinyon volunteered to be the council committee members and there will be two staff members at a later date.

Spliethof (aye), Coker (aye), Whitney (aye), Mayor Hollett (aye), Kinyon (aye), Bjarnson (aye), Hooker (aye). Motion passed 7-0.

9.2 Discussion on adding fee waiver instructions to certain city forms

Councilor Hooker-this is a decision only whether or not we add a fee waiver option to the form, maybe we should have a work session for this to decide what the rules will be.

Councilor Whitney-we really need to discuss this, we don't just want a box to check.

Kevin-we can compromise while the council works on a policy.

There was consensus that Colleen and the Mayor will work on a form.

9.3 Discussion on the PSF

Councilor Kinyon-we need to discuss getting a transfer made from the general fund to the emergency services fund for the PSF.

Kevin-Keina said we don't have to do a supplemental budget this year. If we, did it could be an audit ding. He has a line in next year's budget \$240,000 for EMS revenue.

9.4 Discuss website updates

There was discussion on updating the website, there are about three different RTMP applications on there.

9.5 Audit Update

Councilor Kinyon-wanted an update on the audit.

Colleen- they just asked for more information, which is odd at this point, we have given them everything they has asked for.

10. Business from the City Administrator

10.1 Street Closure/Usage request for seniors last ride to school Class of 2022

Kevin-read the issue.

Cailee Sokolowski- she is the OHS advisor, they will have volunteers to help out during the drive to the high school.

Kevin-volunteered to give them a police escort so they won't have to worry about having enough volunteers.

Motion: Councilor Spliethof moved approve the request for non-street legal vehicles from Ash Street to the Oakridge High School for the senior's last ride. Councilor Kinyon seconded the motion.

Coker (aye), Whitney (aye), Mayor Hollett (aye), Hooker (aye), Spliethof (aye), Kinyon (aye), Bjarnson (aye). Motion passed 7-0

10.2 Event Permit with street closure and temporary OLCC Sales License

Kevin-read the issue.

They are requesting 10:00 am until 12:00 am. They will serve alcohol from 3:00 pm until 11:00 pm.

Motion: Councilor Spliethof moved to accept the Keg & Cask Festival Event permit to include approval of Road Closure and approval of OLCC temporary sales license as presented. Councilor Coker seconded the motion.

Mayor Hollett (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Hooker (aye), Spliethof (aye), Coker (aye). Motion passed 7-0.

10.3 Pro Tem CA Updates

Mayor Hollett-gave an update on the city administrator hiring process.

11. Reports of Committees

Kevin-gave updates on ODOT money for the rest area.

Wildfire safety night at Greenwaters Park.

12. Items removed from the Consent Agenda-none

13. Ordinances, Resolutions and Public comments

13.1 Resolution 2022-1 Resolution Adopting updated and revised Lane County Deadly Physical Force Plan

Kevin-read the issue.

Motion: Councilor Spliethof moved to approve Resolution 2022-1 approving the amended Lane County Deadly Physical Force plan as presented. Councilor Kinyon seconded the motion.

Spliethof (aye), Mayor Hollett (aye), Coker (aye), Kinyon (aye), Bjarnson (aye), Hooker (aye), Whitney (aye). Motion passed 7-0.

14. Public Hearings-none

15. Appointments-none

16. Public Comment-none

17. Adjourn 9:00 p.m.

18. **Executive Session ORS 192.660 (2) (a) the governing body of a public body may hold an executive session: to consider the employment of a public officer, employee, staff member or individual agent.**

Signed: _____


Christina Hollett, Mayor

Signed: _____


Jackie Taylor, City Recorder

