



June 28, 2022
Special Session/Executive Session (Via Zoom)
City Hall Conference Room
48318 E 1st Street
5:00 p.m.

MINUTES

1. CALL MEETING TO ORDER- 5:00 pm

Council Present: Mayor Christina Hollett, Councilors, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson, Michelle Coker and Jan Hooker

Staff Present: City Administrator Pro Tem and Police Chief Kevin Martin, Finance Director Colleen Shirley and City Recorder Jackie Taylor

2. **Roll Call-** Councilor Whitney was absent

3. **Public Comment**

4. **Special Session**

4.1 Media

Motion: Councilor Kinyon moved to suspend the rules. Councilor Bjarnson seconded the motion.

Mayor Hollett- doesn't understand why we have to suspend the rules.

Kevin- we can suspend the rules and talk about the application or not suspend the rules.

Hollett (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye), Coker (aye), Hooker (aye). Motion passed 6-0

Motion: Councilor Kinyon moved to approve the Hwy 58 Herald to be recognized as media. Councilor Bjarnson seconded the motion.

Mayor Hollett- asked if anyone has a background in journalism, ethics training or code of conduct.

Gary Carl- yes.

Hollett (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye), Hooker (aye), Coker (aye). Motion passed 6-0

4.2 City of Coburg Police IGA

Kevin-read the issue.

Motion: Councilor Spliethof moved to approve the Intergovernmental Agreement with the City of Coburg for police services. Councilor Kinyon seconded the motion.

Hooker (aye), Coker (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0

5. **Executive Session ORS 192.660 (2) (a) the governing body of a public body may hold an executive session to consider the employment of a public officer, employee, staff member or individual agent.**

5.1 Contract for Police Chief

Councilor Kinyon- asked Kevin to provide them with a copy of the Administrative leave policy.

Motion: Councilor Kinyon moved to approve the MOU for Police Chief Kevin Martin for providing the duties of Pro tem City Administrator from April 29th through July 5th 2022 using option B.

Hooker (aye), Hollett (aye), Coker (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye). Motion passed 6-0

6. **Budget Hearing and Associated Resolutions**

Resolution Adopting the Budget

Resolution Making Appropriations

Resolution Imposing and Categorizing the Tax

Resolution Declaring the City's Election to Receive State Revenues

Resolution certifying that the City of Oakridge provides four or more of the required Municipal Services for State Funding.

Opened 6:37 pm

- a) Statements in Favor-none
- b) Statements in Opposition-none
- c) Statements in General-none
- d) Close Public Hearing
- e) Council Discussion

Kevin-read Resolution 02-2022

Motion: Councilor Kinyon moved to approve Resolution 02-2022 a Resolution declaring the City's election to receive State Revenue. Councilor Bjarnson seconded the motion.

Spliethof (aye), Coker (aye), Hooker (aye), Hollett (aye), Kinyon (aye), Bjarnson (aye). Motion passed 6-0

Kevin-read Resolution 03-2022

Motion: Councilor Kinyon moved to approve Resolution 03-2022 a Resolution certifying that the City of Oakridge provides four or more of the required municipal services for State Funding. Councilor Coker seconded the motion.

Hooker (aye), Bjarnson (aye), Hollett (aye), Spliethof (aye), Coker (aye), Kinyon (aye). Motion passed 6-0

Kevin-read Resolution 04-2022

Motion: Councilor Kinyon moved to approve Resolution 04-2022 a Resolution adopting the budget and a Resolution making appropriations and a Resolution imposing and categorizing a tax. Councilor Hooker seconded the motion.

Mayor Hollett-declared an actual conflict of interest and wanted it stated that she has not participated in any of this conversation, her husband works for the City of Oakridge under a collective bargaining unit and she is a volunteer for the fire department.

Councilor Bjarnson-declared a potential conflict of interest, she is a volunteer for the fire department.

Spliethof (aye), Bjarnson (aye), Hooker (aye), Coker (aye), Kinyon (aye). Motion passed 5-0

7. **Bicycle and Pedestrian Fund and Wood Stove Fund**

Motion: Councilor Kinyon moved to close the wood stove replacement fund and transfer 17,312 into the general fund. Councilor Spliethof seconded the motion.

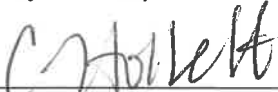
Hooker (aye), Kinyon (aye), Spliethof (aye), Coker (aye), Bjarnson (aye). Motion passed 5-0

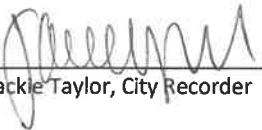
Motion: Councilor Kinyon moved that the city council close the Bicycle and Pedestrian fund and transfer 10,076 to the street fund. Councilor Spliethof seconded the motion.

Kinyon (aye), Bjarnson (aye), Spliethof (aye), Hooker (aye), Coker (aye). Motion passed 5-0

Kevin-the next few years are going to be a little bit tougher, next year we need to start working on the budget earlier.

8. Adjourn: 7:38 pm

Signed: 
Christina Hollett, Mayor

Signed: 
Jackie Taylor, City Recorder