



July 21, 2022  
Regular Session (Via Zoom)  
City Hall Conference Room  
48318 E 1<sup>st</sup> Street  
7:00 p.m.

# MINUTES

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## 1. CALL MEETING TO ORDER- 7:06 pm

**Council Present:** Mayor Christina Hollett, Councilors Bobbie Whitney, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson, Michelle Coker and Jan Hooker

**Staff Present:** City Administrator James Cleavenger, Police Chief Kevin Martin, Finance Director Colleen Shirley and City Recorder Jackie Taylor

## 2. Pledge of Allegiance

## 3. Roll Call

## 4. Additions, corrections or adjustments to the agenda

James added 9.5 Water tower art work

Mayor Hollett-added 9.6 a discussion of working with the Chamber to create a map for Oakridge.

## 5. Public Comments

Mayor Hollett- read two letters that were submitted by Jeana Fern and Erin Dumont.

Bryan Cutchen 48300 Hills Street- Thanked the City Council for their detailed response.

Trudy Hammond 76349 Willamette Way- gave a shout out to James for his help with her roof and gutters.

Dan Barclay 47501 Hwy 58-Appreciates Council discussing a supplemental budget and other issues.

## 6. Mayor Comments / Announcements / Proclamations

Mayor Hollett-thanked Sarah Altemus and her team for the Wildfire Safety Night.

## 7. Council Comments / Announcements

Councilor Spliethof- asked what the hours of City Hall are now?

James- told the council what the new hours are.

Councilor Whitney-appreciates them letting the staff have various hours, that is great for managing time.

## 8. Consent Agenda

8.1 City Council Meeting minutes from 6/2/2022 & 6/16/2022

**Motion:** Councilor Whitney moved to approve the consent agenda. Councilor Coker seconded the motion.

Coker (aye), Hollett (aye), Hooker (aye), Whitney (aye), Bjarnson (aye), Kinyon (aye), Spliethof (aye). Motion passed 7-0

## **9. Business from the City Council**

### 9.1 League of Oregon Cities 2023 Legislative Priorities Ballot (2 versions, one with CA's top 7 noted)

James-read the issue and presented the information.

**Motion:** Councilor Kinyon moved to direct the City Administrator to submit our five votes as discussed. Councilor Spliethof seconded the motion.

Spliethof (aye), Kinyon (aye), Coker (aye), Whitney (aye), Hooker (aye), Bjarnson (aye), Hollett (aye). Motion passed 7-0

### 9.2 Event Signage TRT Request- tabled

James-read the issue.

### 9.3 Ben Ward OLCC Liquor License Application for Bowling Alley

James- read the issue.

**Motion:** Councilor Kinyon moved to recommend to OLCC that Ben Ward's liquor license be approved. Councilor Coker seconded the motion.

Coker (aye), Spliethof (aye), Hooker (aye), Kinyon (aye), Hollett (aye), Bjarnson (aye), Whitney (aye). Motion passed 7-0.

### 9.4 Fee Waiver Application for "Back to School Kids Jam" August 26-27, 2022

**Motion:** Councilor Kinyon moved to approve the fee waiver for this event. Councilor Bjarnson seconded the motion.

Hooker (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Coker (aye), Spliethof (aye), Hollett (aye). Motion passed 7-0

### 9.5 Water tower discussion

Mayor Hollett-read the issue.

Councilor Whitney-she has concerns for safety and liability measures. We need to put this out there for other local artists.

### 9.6 Chamber/Map discussion

Mayor Hollett-read the issue. The Chamber is developing a map with local businesses, she would like to distribute them to the businesses and Hotels.

## **10. Business from the City Administrator**

### 10.1 WAC Inspection/Assessment and Insurance Coverage Updates

James-read the issue.

Our insurance was canceled in July 2021 for the WAC. The parking lot has general liability coverage.

### 10.2 Committee Vacancies and Recruitment

James-read the issue. We have many committee vacancies, we need to start recruiting people. The committees should start writing up their own vacancy notices.

This discussion was tabled.

James-attended the Southern Willamette Solutions meeting, he added information in the packets for the council.

**11. Staff reports**

James- gave the reports for the Police Department and Public Works.

Scott Hollett- gave the Fire Department report.

**12. Items removed from the Consent Agenda-none**

**13. Ordinances, Resolutions and Public comments-none**

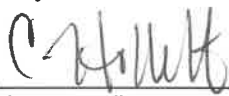
**14. Public Hearings-none**

**15. Appointments-none**

**16. Public Comment-none**

**17. Adjourn -9:39 PM**

Signed: \_\_\_\_\_

  
Christina Hollett, Mayor

Signed: \_\_\_\_\_

  
Jackie Taylor, City Recorder