



August 18, 2022  
Regular Session (Via Zoom)  
City Hall Conference Room  
48318 E 1<sup>st</sup> Street  
6:00 p.m.

# MINUTES

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## 1. CALL MEETING TO ORDER- 6:00 pm

**Council Present:** Mayor Christina Hollett, Councilors Bobbie Whitney, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson, Michelle Coker and Jan Hooker

**Staff Present:** City Administrator James Cleavenger, Finance Director Colleen Shirley and City Recorder Jackie Taylor

## 2. Pledge of Allegiance

## 3. Roll Call

## 4. Additions, corrections or adjustments to the agenda-none

## 5. Public Comments

Mayor Hollett-read a letter from Jeana Hancock regarding water rate increase.

## 6. Mayor Comments / Announcements / Proclamations

Mayor Hollett-thanked the police department for the National Night Out.

Mayor Hollett-met with Commissioner Heather Buch regarding homelessness, there is money coming down the pipeline, connect with Homes for Good.

Mayor Hollett- gave an overview of the meetings she has been attending.

## 7. Council Comments / Announcements

Councilor Kinyon-she wants to be involved in the Air BNB talks.

Councilor Whitney-she is interested in the Air BNB subcommittee, we need to look at our Comprehensive Plan.

## 8. Consent Agenda-none

## 9. Business from the City Council

9.1 Fires Update, ODF/City Fire Restrictions, Collin Hagan memorial donations can be made to the Wildland Firefighters Foundation at: <https://wffoundation.org> or by calling 208-336-2996

*Moved 9.7 from the bottom.*

9.7 WAC Updates from Sarah Altemus-Pope of the WAC Funding Committee, Architect Curt Wilson, City Engineer Ed Hodges, WAC Advisory Sub-Committee.

Curt-gave a presentation on the condition of the WAC and the repairs that made to made.

Ed Hodges-reported on the WAC. In 2009 the city got a grant for a study on the WAC. The total cost for the upgrades and repairs is 4.3 million, he is not saying we have to do all of the repairs.

#### 9.4 New Auditor Search (Recommendation from Audit Committee)

Councilor Kinyon-read the issue.

**Motion:** Mayor Hollett moved to direct the City Administrator to put out an RFP to get bids for a new auditing firm for FY 2022-2023. Councilor Whitney seconded the motion.

Spliethof (aye), Whitney (aye), Coker (aye), Hooker (aye), Hollett (aye), Kinyon (aye), Bjarnson (aye). Motion passed 7-0

#### 9.5 Temporary consulting contract with WestOak GIS & Planning LLC for multiple DEQ projects and Grants

James-read the issue.

Councilor Whitney-declared an actual conflict of interest because the applicant is her brother.

**Motion:** Mayor Hollett moved to allow the City Administrator to enter into an expedited contract with WestOak GIS and Planning LLC Consultant. Councilor Coker seconded the motion.

Spliethof (aye), Bjarnson (aye), Hooker (aye), Hollett (aye), Coker (aye), Kinyon (aye). Motion passed 6-0

#### 9.6 Four WAC Advisory Sub-Committee Applications

James-read the issue.

**Motion:** Councilor Whitney moved to adopt the Subcommittee's recommendation and appoint all 4 applicants to the WAC Advisory Subcommittee. Councilor Coker seconded the motion.

Whitney (aye), Hooker (aye), Bjarnson (aye), Hollett (aye), Spliethof (aye), Coker (aye), Kinyon (aye). Motion passed 7-0.

#### 9.8 Event Signage TRT request

Mayor Hollett- read the issue.

Mayor Hollett-brought a couple more price comparisons for signage.

**Motion:** Councilor Kinyon moved that we approve up to \$1720 or less in the TRT Fund for signs & boards by Signs.com. Councilor Spliethof seconded the motion.

Whitney (aye), Hooker (aye), Kinyon (aye), Spliethof (aye), Hollett (aye), Coker (aye), Bjarnson (aye). Motion passed 7-0

#### 9.9 Council Room Update

Mayor Hollett-gave an update on the Council Chambers.

#### 10. Business from the City Administrator

The Gravel Grinder event at GWP is this Saturday.

He will be going to Philomath for the Small Cities quarterly meeting tomorrow.

#### 11. Staff reports

James- gave the Police Department and Public Works reports.

Scott- gave the Fire Department report.

#### 12. Items removed from the Consent Agenda-none

#### 13. Ordinances, Resolutions and Public comments-none

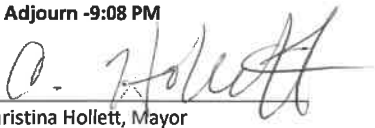
#### 14. Public Hearings-none

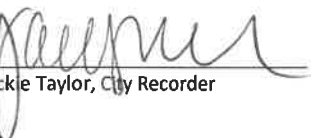
15. **Appointments-none**

16. **Public Comment**

Trudy Hammond 76349 Willamette Way- gave shout out to Oakridge Air.

17. **Adjourn -9:08 PM**

Signed:   
Christina Hollett, Mayor

Signed:   
Jackie Taylor, City Recorder