



October 6, 2022
Regular Session (Via Zoom)
City Hall Conference Room
48318 E 1st Street
6:00 p.m.

MINUTES

1. CALL MEETING TO ORDER- 6:00 pm

Council Present: Mayor Christina Hollett, Councilors Bobbie Whitney, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson, Michelle Coker and Jan Hooker

Staff Present: City Administrator James Cleavenger, Police Chief Kevin Martin, Finance Director Colleen Shirley and City Recorder Jackie Taylor

2. Pledge of Allegiance

3. Roll Call

4. Additions, corrections or adjustments to the agenda-none

5. Public Comments

Dan Barclay 47501 Hwy 58- When is the audit going to be filed.

Colleen- the Audit meeting is Friday, they have been pushing it off and it is out of our control.

6. Mayor Comments / Announcements / Proclamations-none

7. Council Comments / Announcements-none

8. Consent Agenda-none

9. Business from the City Council

9.1 Swearing in and Introduction of 3 new Police Officers: Sgt. Shane Madsen, Office Mike Baeuerlen and Reserve Officer Kyle Lakey.

James-read the issue.

Chief Martin-swore in the new Police Officers and Reserve Officer.

9.2 Caselle software contract options

Colleen-read the issue and presented the Caselle information to the council.

Motion: Councilor Whitney moved to allow the Finance Director to accept the one time software license training and conversion services proposal from Caselle with the conditions discussed by council. Councilor Spliethof seconded the motion.

Colleen -explained the difference in the plans that we can purchase. We have an IT person so we won't need to worry about that portion.

Coker (aye), Hollett (aye), Hooker (aye), Whitney (aye), Bjarnson (aye), Kinyon (aye), Spliethof (aye). Motion passed 7-0

Motion: Councilor Kinyon moved to authorize the Finance Director to research and purchase a new server. Mayor Hollett seconded the motion.

Hooker (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Coker (aye), Spliethof (aye), Hollett (aye). Motion passed 7-0

9.3 Updates on DEQ, TMDL, and HNA projects and contract with WestOak GIS & Planning LLC

Rick Zylstra-gave his updates on the DEQ, TMDL and HNA projects.

9.4 Community Services Director/City Planner Hiring

James-read the issue.

Mayor Hollett-she believes this would be a good idea, not having a planner has deterred us from moving on on certain projects.

Motion: Councilor Spliethof moved to allow the City Administrator the start the hiring process for a Community Services Director/City Planner Immediately. Councilor Hooker seconded the motion.

Coker (aye), Spliethof (aye), Hooker (aye), Kinyon (aye), Hollett (aye), Bjarnson (aye). Motion passed 6-0

9.5 Choosing a new date for the Public Safety Fee Community Forum

The council discussed a variety of dates that might work for the PSF Community Forum.

Motion: Councilor Spliethof moved to reschedule the Public Safety Fee Community Forum to Saturday October 29th at 6pm at the Oakridge High School Auditorium. Mayor Hollett seconded the motion.

Bjarnson (aye), Spliethof (aye), Whitney (nay), Hollett (aye), Kinyon (aye), Coker (aye), Hooker (aye). Motion passed 6-1.

10. Business from the City Administrator

James-the Lane County Sheriff's Department no longer wishes to do our dispatch services. We will have to search for options on what to do for our dispatch services.

11. Staff reports

Robeart-gave a public works update.

12. Items removed from the Consent Agenda-none

13. Ordinances, Resolutions and Public comments-none

14. Public Hearings-none

15. Appointments-none

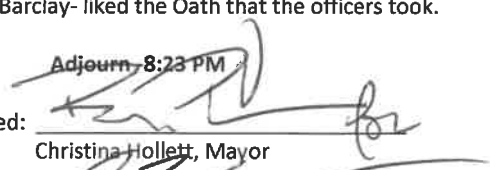
16. Public Comment

Dan Barclay- liked the Oath that the officers took.

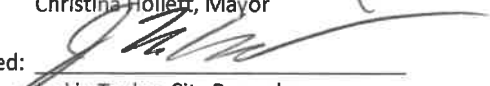
17.

Adjourn - 8:23 PM

Signed:


Christina Hollett, Mayor

Signed:


Jackie Taylor, City Recorder


Samer Cleaver