



November 3, 2022  
Regular Session (Via Zoom)  
City Hall Conference Room  
48318 E 1<sup>st</sup> Street  
6:00 p.m.

## MINUTES

---

### 1. CALL MEETING TO ORDER- 6:00 pm

**Council Present:** Mayor Christina Hollett, Councilors Bobbie Whitney, Dawn Kinyon, Audy Spliethof, Melissa Bjarnson, Michelle Coker (arrived at 7:41 pm) and Jan Hooker

**Staff Present:** City Administrator James Cleavenger, Police Chief Kevin Martin, Finance Director Colleen Shirley and City Recorder Jackie Taylor

### 2. Pledge of Allegiance

### 3. Roll Call

### 4. Additions, corrections or adjustments to the agenda

### 5. Public Comments

Karin Thompson- she is applying to be one on of the committees, she is concerned that there has to be seven people to have a quorum.

Trudy Hammond- thanked everyone who helped with the HIV Alliance to get that program here.

### 6. Mayor Comments / Announcements / Proclamations

Mayor Hollett-thanked James for his hard work on the Town Hall.

### 7. Council Comments / Announcements-none

### 8. Consent Agenda-none

### 9. Business from the City Council

#### *9.1 Committee Appointments*

James-read the issue.

The Council asked the applicants to tell them why they want to serve on the committees and what they can bring to the committees.

Karin Thompson- Public Safety Committee

**Motion:** Councilor Whitney moved to appoint Karin Thompson to the Public Safety Committee. Councilor Kinyon seconded the motion.

Coker (aye), Hollett (aye), Hooker (aye), Whitney (aye), Bjarnson (aye), Kinyon (aye), Spliethof (aye). Motion passed 7-0.

Linda Dunham- Budget Committee

**Motion:** Councilor Whitney moved to appoint Linda Dunham to the Budget Committee. Councilor Coker seconded the motion.

Coker (aye), Spliethof (aye), Hooker (aye), Kinyon (aye), Hollett (aye), Bjarnson (aye), Whitney (aye). Motion passed 7-0

Jill Mardin- Library Board

**Motion:** Councilor Spliethof moved to appoint Jill Mardin to the Library Board. Councilor Kinyon seconded the motion.

Bjarnson (aye), Spliethof (aye), Whitney (aye), Hollett (aye), Kinyon (aye), Coker (aye), Hooker (aye). Motion Passed 7-0

Trudy Hammond- WAC Subcommittee and Public Safety Committee

**Motion:** Councilor Whitney moved to appoint Trudy Hammond to the WAC Subcommittee and to the Public Safety Committee. Councilor Coker seconded the motion.

Spliethof (aye), Kinyon (aye), Coker (aye), Whitney (aye), Hooker (aye), Bjarnson (aye), Hollett (aye). Motion passed 7-0.

9.2 Report from Audit Committee on 2021 Financial Report

Colleen-gave a report from the Audit Committee.

9.3 Transient Warming Center Proposal (Kathy Holston)

James-read the issue.

Kathy Holston presented the plan to city council and staff. Due to fire codes the space at Horton Park would not work.

**Motion:** Councilor Whitney moved to allow the Greenwaters Community Building to be used and fees waived for the warming center this winter from 12/1/22 to 2/28/23 from 6:30 pm to 7:00 am on nights and times when it is not already reserved and the temperature is below freezing. Councilor Bjarnson seconded the motion.

Spliethof (aye), Kinyon (aye), Coker (aye), Whitney (aye), Hooker (aye), Bjarnson (aye), Hollett (aye). Motion passed 7-0.

9.4 Christmas Lights for City Hall and City Tree Funding Request

James-read the issue.

**Motion:** Councilor Whitney moved to allow the CA to spend \$1,770 from TRT funds to purchase lights for City Hall and the city tree and \$1,000 to rent a bucket lift if needed. Councilor Hooker seconded the motion.

Hooker (aye), Bjarnson (aye), Whitney (aye), Kinyon (aye), Hollett (aye), Coker (aye), Spliethof (aye). Motion passed 7-0.

9.5 Hills Street "Turn-around" Issue Update

Rick Zylstra-gave his report on this issue.

There was discussion with the council and staff for different options and ways to resolve this issue.

Kelly Brewer- presented her issue and reported on meetings she has had with public works.

Rick-it will do everyone who has worked on the Parks Master Plan and the Parks & Community Services a disservice to not follow through on the plans of the Parks Master Plan to put a walking path or park in that area.

Mayor Hollett-announced that it was 8:00 pm and asked that we extend the meeting to 8:30 pm because we have a guest here for the next item and he drove here from Eugene. The council all agreed to continue.

#### 9.6 Renewal of MOU with Rain

James-read the issue.

Mayor Hollett- this was an oversight and she didn't realize this needed to come before council because we were just renewing the contract. She will be more careful about these things from now on.

**Motion:** Councilor Whitney moved to approve the renewal of the MOU with RAIN for the next two fiscal years, 2022-2023 & 2023-2024. Councilor Hooker seconded the motion.

Whitney (aye), Hooker (aye), Hollett (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye), Hollett (aye). Motion passed 7-0.

#### 9.7 Crosswalks & Storm Drains Art Project (UBRA/Elise O'Brien/Rick)

James-read the issue.

Rick -presented the project ideas and showed examples from other cities.

**Motion:** Councilor Whitney moved to allow City Staff and UBRA to move forward with the Crosswalks & Storm Drains Art Project. Councilor Kinyon seconded the motion.

Whitney (aye), Hooker (aye), Coker (aye), Spliethof (aye), Bjarnson (aye), Kinyon (aye), Hollett (aye). Motion passed 7-0.

### 10. Business from City Administrator

#### 11. Staff Reports

##### 11.1 Monthly Financial Report from Finance Director Colleen Shirley

Colleen-presented the financial report to the council.

#### 12. Ordinances, Resolutions and Public Comments - none

#### 13. Public Hearings-none

#### 14. Appointments-none

#### 15 Public Comment

Sissy Cutchen- talked about RAIN, they take advantage of small towns. She likes the ideas for the storm drain art.

Trudy Hammond- talked about RAIN, she was very disappointed in them in the past, she had two scheduled meetings and Raj never showed, she fell through the cracks. She wouldn't waste tax payer's dollars on it.

#### 16. Adjourn 8:37 pm

Signed: \_\_\_\_\_

  
Christina Hollett, Mayor

Signed: \_\_\_\_\_

  
Jackie Taylor, City Recorder