



January 19, 2023
Regular Session
City Hall Council Chambers and Zoom
48318 E 1st Street
6:00 p.m.

MINUTES

1. Call Meeting to Order- 6:00 pm

Council Present: Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Melissa Bjarnson and Michelle Coker

Staff Present: City Administrator James Cleavenger, Police Chief Kevin Martin, Finance Director Colleen Shirley, City Recorder Jackie Taylor and Community Development Director Rick Zylstra

2. Pledge of Allegiance

3. Roll Call-Councilor Hooker was excused.

4. Additions, Corrections or Adjustments to the Agenda

Mayor Cutchen-wanted to remove items 9.2 Window Bids, 9.7 CA Evaluation Summary and 15.1 Gail Partain, Planning Commission appointment. Mayor Cutchen also wanted 9.3 Supplemental budget moved down to 13.2.

5. Public Comment

Kelly Brewer-talked about item 9.6

Luis Pokorny- talked about item 9.6

6. Mayor Comments / Announcements / Proclamations

6.1 Oakridge Library Bookmark Contest award winners: Kailyn Howard, Aubree Jackson and Lindsay Eli.

Mayor Cutchen-presented the awards to the contest winners.

7. Councilor comments / Announcements

Councilor Kinyon-mentioned that the council wasn't asked about item #4.

8. Consent Agenda

8.1 Minutes from previous City Council Meetings on – 10/20/2022, 11/3/2022, 11/17/2022 and 1/5/2023

Motion: Councilor Kinyon moved to approve the consent agenda without the minutes from 1/5/2023. Councilor Coker seconded the motion.

Coker (aye), Cutchen (aye), Tarman (aye), Bjarnson (aye), Kinyon (aye). Motion passed 5-0

9. Business from the City Council

9.1 City Attorney Contract Increase

James-read the issue.

Mayor Cutchen-thinks this is a fair increase.

Motion: Councilor Tarman moved to accept the increased rate for legal services, as set forth in the proposed addendum to the 2019 City Attorney Contract. Councilor Coker seconded the motion.

Coker (aye), Kinyon (aye), Cutchen (aye), Tarman (aye), Bjarnson (aye). Motion passed 5-0

9.1 City Hall window bids-removed from agenda

9.3 Supplemental Budget (Resolution 02-2023)-moved to 13.2 removed from agenda

9.4 Brock Butterfield funding request for Bus Fair 2023

James-read the issue.

Mayor Cutchen-recommended we offer \$7,500 in TRT, the full \$2,500 in RTMP and no fee waiver for the use of the park.

Motion: Councilor Kinyon moved to approve \$10,000 in TRT funding plus \$2500 in RTMP funding and \$5,900 in rental fee waivers, to Brock Butterfield for the 2023 Bus Fair. Councilor Coker seconded the motion.

Bjarnson (aye), Kinyon (aye), Coker (aye) Tarman (aye), Cutchen (nay). Motion passed 4-1

9.5 Concerts in the Park fee waiver request

Motion: Councilor Kinyon moved to approve the transfer of \$1500 in RTMP funds to the Parks Fund to cover expenses for Concerts in the Parks rental fees for July 15th, July 22nd and August 12th 2023. Councilor Tarman seconded the motion.

Tarman (aye), Kinyon (aye), Coker (aye), Bjarnson (aye), Cutchen (nay). Motion carried 4-1

9.6 Hills Street turn around

Rick-read the issue and asked the council if they had questions.

Mayor Cutchen asked Rick if he considers this a land use issue?

Rick-he considers this land use, fire and drinking water issues.

The Parks and Community Services Committee approved opening the right of way.

Motion: Councilor Bjarnson motioned to appeal the Mayors decision to not allow public comment during the agenda item. Councilor Kinyon seconded the motion.

Mayor Cutchen (nay), Coker (nay), Tarman (nay), Kinyon (aye), Bjarnson (aye). Motion failed 2-3

Motion: Councilor Tarman moved to approve option #1 to address the Hills Street Turn-Around Issue. Mayor Cutchen seconded the motion.

Bjarnson (nay), Kinyon (nay), Cutchen (aye), Coker (nay), Tarman (aye). Motion failed 2-3

9.7 CA Evaluation Summary-removed from agenda

10. Business from the City Administrator

10.1 Realtor of Record

James-read the issue. We only received on applicant

11. Staff and Board / Committee / Commission reports

11.1 Finance Report

Mayor Cutchen asked about some of items on the finance report.

Colleen-addressed the questions that Mayor Cutchen had.

11.2 Police, Chief Martin

Chief Martin-gave the police department report.

11.3 Fire, Chief Hollett

James-gave the fire department report, Chief Hollett was on a call.

11.4 Public Works, Robeart Chrisman and Rick Zylstra

Rick-gave the public works report

12. Items removed from the consent agenda

8.1 Minutes from 1/5/2023

Councilor Coker wanted to make two corrections to the minutes.

Motion: Councilor Kinyon moved to accept the minutes from the January 5, 2023 city council meeting with noted corrections. Councilor Coker seconded the motion.

Cutchen (aye), Kinyon (aye), Coker (aye), Bjarnson (aye), Tarman (aye). Motion passed 5-0

13. Ordinances, Resolutions and Public Comments

13.1 CA Evaluation Resolution 01-2023 (1st reading)

Mayor Cutchen-gave his reasons for his evaluation preference.

Councilor Kinyon-said we have always done the evaluations on an annual basis on the anniversary date that they were hired.

Motion: Councilor Kinyon I move we approve the first reading of Resolution 01-2023, Including Exhibit(s) A, B, and C, and pass it to our next City Council meeting for a second reading.

Kinyon (aye), Bjarnson (aye), Tarman (aye), Coker (aye), Cutchen (aye). Motion passed 5-0

13.2 Supplemental Budget (Resolution 02-2023)

Mayor Cutchen- it is 7:55 pm, we need more time to go over the supplemental budget so he recommends we go over this at the next meeting.

14. Public Hearings-none

15. Appointments

15.1 Gail Partain- Planning Commission-removed from agenda

15.2 Robert Woodson – Library Board-not available

15.3 Jeanne Cabello-Penn- Library Board

Motion: Mayor Cutchen moved to reappoint Jeanne Cabello-Penn to the Library Board. Councilor Kinyon seconded the motion.

Cutchen (aye), Kinyon (aye), Coker (aye), Bjarnson (aye), Tarman (aye). Motion passed 5-0

15.4 Kevin Gobelman- OEDAC

Motion: Councilor Tarman moved to reappoint Kevin Gobelman to seat 3 of the OEDAC Committee for a term of 3 years. Mayor Cutchen seconded the motion.

Cutchen (aye), Kinyon (aye), Coker (aye), Bjarnson (aye), Tarman (aye). Motion passed 5-0

15.5 Rustic Ackland – OEDAC

Motion: Councilor Tarman moved to appoint Rustie Ackland to seat 4 of the OEDAC Committee for a term of 3 years. Councilor Coker seconded the motion.

Cutchen (aye), Coker (aye), Tarman (aye), Kinyon (aye), Bjarnson (aye). Motion passed 5-0

15.6 City Councilor Appointment to the Library Board-table until new councilor is appointed

16. Public Comment

Gary Carl- talked about the granting of fee waivers and asked if the council read the finance report.

Kelly Brewer- talked about the Hills Street Turn-around issue.

Luis Pokorny-he was happy to see kids here at the meeting.

17. Adjourn 8:05 pm

Signed: _____

Bryan Cutchen, Mayor

Signed: _____

James Cleavenger, City Recorder