



June 1, 2023 @ 6:00 p.m.
Regular Session
City Hall Council Chambers and Zoom
48318 E 1st Street

MINUTES

1. Call Meeting to Order- 6:00 pm

Council Present: Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Melissa Bjarnson, Jan Hooker, Chrissy Hollett and Michelle Coker

Staff Present: City Administrator James Cleavenger, Finance Director Colleen Shirley, Community Development Director Rick Zylstra, City Recorder Jackie Taylor, Police Chief Kevin Martin and Fire Chief Scott Hollett

2. Pledge of Allegiance

3. Roll Call-all present

4. Additions, Corrections or Adjustments to the Agenda

James- removed item 11.6

5. Public Comment

Mayor Cutchen-read a letter from Nancy Kelly regarding portable restrooms.

Dan Barclay-spoke about the Municipal Court.

6. Mayor Comments / Announcements / Proclamations

Mayor Cutchen-reminded everyone about the yard waste drop off and pick up through Oakridge Air.

7. Councilor Comments / Announcements

Councilor Hollett- her, James and Councilor Kinyon attended the Travel Lane County event. The Fire Department will have the smoke alarm campaign, they will be targeting the mobile home parks, but it is free for anyone.

8. Consent Agenda

8.1 Consent Agenda City Council minutes from

Motion: Councilor Coker moved to approve the consent agenda. Councilor Kinyon seconded the motion.

Mayor Cutchen (aye), Bjarnson (aye), Tarman (aye), Kinyon (aye), Coker (aye), Aye (aye), Hooker (aye). Motion passed 7-0

9. Executive Session under ORS 192.660(2) (d) - to conduct deliberations with persons designated by the governing Body to carry on labor negotiations.

In Executive Session 6:15 pm
Resume Regular meeting 7:31 pm

9.1 IAFF Oakridge Fire/EMS Collective Bargaining Agreement

James- introduced the issue.

Motion: Councilor Tarman moved to approve and ratify the new 2023-2026 Collective Bargaining Agreement with the Oakridge Fire and EMS Union IAFF Local 851. Councilor Coker seconded the motion.

Tarman (aye), Mayor Cutchen (nay), Coker (aye), Kinyon (aye), Bjarnson (aye), Hooker (aye), Hollett (aye). Motion passed 6-1

10. Executive Session under ORS 192.660(2) (e) - to conduct deliberations with persons designated by the governing Body to negotiate real property transactions.

10.1 Offer to purchase 76410 Douglas St

James- read the issue.

Motion: Mayor Cutchen moved to direct the CA to go back and continue negotiations with this property. Councilor Coker seconded the motion.

Coker (aye), Tarman (aye), Mayor Cutchen (aye), Hooker (aye), Hollett (aye), Kinyon (aye), Bjarnson (aye). Motion passed 7-0

10.2 Offer to purchase OIP lot 20

James- introduced the issue.

Motion: Councilor Hooker moved to direct the CA to make a counter offer on OIP Lot 20. Councilor Coker seconded the motion.

Kinyon (aye), Mayor Cutchen (aye), Bjarnson (aye), Hollett (aye), Hooker (aye), Tarman (aye), Coker (aye). Motion passed 7-0

11. Business from the City Council

11.1 Cherry Street Construction Contract Approval

James- introduced the issue.

Motion: Councilor Tarman moved to approve awarding the Cherry Street construction project contract to Wildish Construction. Councilor Hollett seconded the motion.

Coker (aye), Hooker (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (aye), Bjarnson (aye), Hollett (aye). Motion passed 7-0

11.2 Request by Bigfoot Real Estate to use City Logo on T-Shirts & Postcards

James- introduced the issue.

Motion: Councilor Coker moved to allow Bigfoot's Real Estate to use the city logo for 1 year in exchange for \$100. All designs and uses must be preapproved by the City Administrator prior to production. Councilor Tarman seconded the motion.

Kinyon (nay), Bjarnson (aye), Coker (aye), Coker (aye), Hollett (aye), Mayor Cutchen (aye), Hooker (aye), Tarman (aye). Motion passed 6-1

CA Cleavenger also explained during discussion of the item that the City's logo *cannot* be used or printed on any item which also has the Bigfoot's Real Estate name or logo on it, so it is clear that the city does *not* support or endorse the business.

11.3 Staff report on issue of portable restrooms

Rick-read the issue.

Rick- updated the council on what he was able to find out regarding porta potties and food trucks. We currently do not have an ordinance on this issue. He will bring more information back to the next meeting.

11.4 Hiring a Collections Agency for Muni Court

James- read the issue.

Motion: Councilor Kinyon moved to allow the CA to draft an RFP for a collections agency to collect unpaid Municipal Court fines. Councilor Tarman seconded the motion.

Bjarnson (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye), Tarman (aye), Coker (aye), Hooker (aye). Motion passed 7-0

Councilor Hollett-wants to direct staff to get into contact with Lowell regarding contracting them to take over our Municipal Court.

James- will put this on the next agenda.

11.5 Firemed increase from \$75 to \$80

James-introduced the issue.

Chief Hollett- answered questions and updated the council on why we need the increase.

Motion: Councilor Hooker moved to increase the annual cost of Firemed memberships from \$75 to \$80 for the basic plan and from \$134 to \$145 for the plus plan, both effective immediately. Councilor Coker seconded the motion.

Coker (aye), Hooker (aye), Bjarnson (aye), Hollett (aye), Tarman (aye), Kinyon (aye), Mayor Cutchen (aye). Motion passed 7-0

11.6 Committee Appointments Legal Issue (if/when City Attorney's opinion received)-*removed from agenda*

12. Business from the City Administrator

12.1 WAC Remodel Update

James-gave an update on the WAC remodel. The electrical work is done and passed the inspection today.

12.2 Greenwaters Park Clean-Up Saturday June 3rd from 10am-3pm

James-invited everyone to come and help at Greenwaters park and gave the details of the hours and things they could bring to help.

12.3 Hartsfield v. Oakridge Lawsuit Dismissed with Prejudice

James- gave an update on the outcome of this lawsuit. It was dismissed with prejudice.

13. Staff and Board/Committee/Commission Reports

Mayor Cutchen-asked the council if they wanted to extend the meeting another 30 minutes? It was agreed to extend the meeting.

14. Items removed from the consent agenda-none

15. Ordinances, Resolutions and Public Comment

15.1 Ordinance 940 –Fireworks Prohibition during “extreme” fire danger

James-introduced the issue.

Chief Hollett-reported on the Ordinance from Bend.

Motion: Councilor Hollett moved that we direct the Fire Chief and CA to add in the provisions to the Ordinance submitted. Councilor Coker seconded the motion.

Mayor Cutchen and Councilor Tarman-expressed their concerns over this Ordinance.

Tarman (nay), Hooker (aye), Mayor Cutchen (nay), Bjarnson (aye), Kinyon (aye), Coker (aye) Hollett (aye). Motion passed 5-2

15.2 Ordinance 941- Prohibited Camping

James-introduced the issue.

Chief Martin-he wishes this Ordinance was stricter.

Motion: Councilor Tarman moved to approve the first reading of Ordinance 941, an Ordinance prohibiting camping on public property, effective immediately. Councilor Coker seconded the motion.

Bjarnson (aye), Mayor Cutchen (aye), Hooker (aye), Coker (aye), Kinyon (aye), Tarman (aye), Hollett (aye). Motion passed 7-0

James-read Ordinance 941.

Motion: Councilor Tarman move to approve and adopt Ordinance 941, an Ordinance prohibiting camping on public property, effective immediately, after a 2nd reading by title only. Councilor Hollett seconded the motion.

Hooker (aye), Hollett (aye), Tarman (aye), Bjarnson (aye), Coker (aye), Mayor Cutchen (aye), Kinyon (aye). Motion passed 7-0

James-read Ordinance 941 by title only.

- 16. **Public Hearings**-none
- 17. **Appointments**-none
- 18. **Public Comment**
- 19. **Adjourn 8:19 pm**

Signed: _____


Bryan Cutchen, Mayor

Signed: _____


Jackie Taylor, City Recorder