



April 6, 2023 @ 5:30p.m.
Regular Session
City Hall Council Chambers and Zoom
48318 E 1st Street

MINUTES

1. Call Meeting to Order- 6:00 pm

Council Present: Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Jan Hooker, Michelle Coker, and Chrissy Hollett.

Staff Present: City Administrator James Cleavenger, Finance Director Colleen Shirley, City Recorder Jackie Taylor, and Police Chief Kevin Martin

2. Pledge of Allegiance

3. Roll Call- Councilor Bjarnson was absent

4. Additions, Corrections or Adjustments to the Agenda

Councilor Hollett- postpone item 9.4

Councilor Kinyon-postpone all of item 11, remove 13.2 from the agenda and items 9.5, 9.8, 9.9, 9.10 and 9.11 refer to the RTMP/TRT Committee.

James-the staff does not take a position on this, most of the RTMP/TRT funding are for 2022 so it should be ok to wait another month.

Mayor Cutchen-wants to move committee appointments to after 9.1.

James-James Winkleman cannot make it until the next meeting for his committee appointments.

Mayor Cutchen-wants to postpone item 9.5 and move entire item 11. To just before 16.

5. Public Comment

Vanessa Tharp 49991 Hills Creek Rd-she is the Chair for the Treeplanting Committee, she is disappointed in postponing the RTMP/TRT requests, and this does affect their budget.

Mayor Cutchen-we will add back in 9.8 since this one is time critical.

6. Mayor Comments / Announcements / Proclamations

Mayor Cutchen- wanted to make sure everyone knows that Oakridge Air is still doing yard debris pick up and you can still take your own yard debris to the OIP on the first Saturday of every month.

7. Councilor comments / Announcements

Councilor Kinyon- on March 2 we discussed reviewing the council rules and we were supposed to email James with ideas or recommendations. Councilor Kinyon is the only one who emailed James.

Mayor Cutchen- asked the council to look through the council rules and send comments to James.

Councilor Kinyon-she would like to set up a work session after all of the councilors have their comments in.

8. Consent Agenda

8.1 Consent Agenda City Council minutes from 3/16/2023.

Motion: Councilor Kinyon moved to approve the consent agenda. Councilor Hollett seconded the motion.

Kinyon (aye), Tarman (aye), Mayor Cutchen (aye), Coker (aye), Hollett (aye), Hooker (aye). Motion passed 6-0

9. Business from the City Council

9.1 TGM Code Evaluation Report/Presentation (Emma-Quin Smith, Darci Rudzinski, Laura Buhl)

James-introduced the issue.

Darci Rudzinski- gave a presentation on the TGM Code Evaluation.

The City Council will make a formal action on this plan in May.

9.2 Moose Lodge Gambling License Fee Waiver Request

James-read the issue.

Motion: Councilor Coker moved to approve the Moose Lodge's Social Gambling Certification and to waive the \$75 fee. Councilor Hollett seconded the motion.

Tarman (aye), Mayor Cutchen (nay), Coker (aye), Kinyon (aye), Hooker (aye), Hollett (aye). Motion passed 5-1

9.3 RAIN Contract Renewal or Cancellation

James-read the issue.

Motion: Councilor Tarman moved to direct the CA to cancel the MOU contract with RAIN for fiscal year 2023-2024. Mayor Cutchen seconded the motion.

Councilor Kinyon-asked Colleen what changed, why can't we afford it now?

Colleen-Nothing has changed, we couldn't afford it last year because it was not budgeted for and we can't afford it this year.

Hooker (nay), Mayor Cutchen (aye), Tarman (aye), Coker (nay), Kinyon (nay), Hollett (nay). Motion failed 2-4

9.4 Veneta Business Retention and Expansion Report-removed from the agenda

9.5 RTMP-TRT Expenditures for the past 5 years-removed from the agenda

9.6 Letter of support for RISE Grant Application

James- introduced the issue.

Motion: Councilor Hooker moved to approve the letter of support for the RISE Grant application. Councilor Tarman seconded the motion.

Coker (aye), Hooker (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0.

9.7 Storm Drain & Crosswalk Art Designs

James-introduced the issue.

Motion: Councilor Tarman moved that we approve the staff selected art and locations for the Storm Drain and Crosswalk Art Project.

Kinyon (aye), Coker (aye), Hollett (aye), Mayor Cutchen (aye), Hooker (aye), Tarman (aye). Motion passed 6-0

9.8 Tree Planting Festival 2022 RTMP Reimbursement Request-

James-introduced the issue.

Motion: Councilor Tarman moved to approve \$2500 in RTMP funds for the 2022 Tree Planting Festival. Councilor Coker seconded the motion.

Motion: Councilor Kinyon moved to change the amount from \$2500 to \$1000 in the original motion. Councilor Hollett seconded the motion.

Hooker (aye), Tarman (aye), Hollett (aye), Coker (aye), Mayor Cutchen (aye), Kinyon (aye). Motion passed 6-0

(Original motion)

Mayor Cutchen (aye), Kinyon (aye), Hollett (aye), Tarman (aye), Coker (aye), Hooker (aye). Motion passed 6-0

9.9 Concerts in the Park 2022 RTMP Reimbursement Request- removed from the agenda.

9.10 Oakridge Arts Council 2022 RTMP Reimbursement Request –removed from the agenda.

9.11 Uptown Business Revitalization Association (UBRA) 2022 RTMP Reimbursement Request- –removed from the agenda.

9.12 Go Beyond Racing Alcohol Permit

James- introduced the issue.

Motion: Councilor Tarman moved to approve Go Beyond Racing’s alcohol permit. Councilor Hollett seconded the motion.

Hooker (aye), Hollett (aye), Tarman (aye), Coker (aye), Mayor Cutchen (aye), Kinyon (aye). Motion passed 6-0

9.13 Tree Planting Festival 2023 RTMP Funding and Parade Street Closure Requests

James-introduced the issue.

Motion: Councilor Tarman moved that we approve the May 6th street closures on 1st Street and Commercial Street for the tree Planting Festival Parade and to approve \$1000 in RTMP Funding to the Tree Planting Festival Committee. Councilor Kinyon seconded the motion.

Hollett (aye), Coker (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (aye), Hooker (aye). Motion passed 6-0.

9.14 Well #2 Refurbishment Project Status and Spending Authorization

James-read the issue.

Motion: Councilor Kinyon moved to allow the CA to sign change order #3 for the \$12,000 in extra costs incurred during the Well #2 refurbishment project. Councilor Coker seconded the motion.

Hooker (aye), Coker (aye), Tarman (aye), Mayor Cutchen (aye), Hollett (aye), Kinyon (aye). Motion passed 6-0.

9.15 Moose Lodge Easter Egg Hunt Greenwaters Park fee Rental Waiver and TRT Funding Requests

James-introduced the issue.

Motion: Councilor Kinyon moved we approve \$300 in RTMP funds and the rental fee waiver request for the Moose Lodge's Easter Egg Hunt at Greenwaters Park this weekend. She said using RTMP funds seemed more appropriate than TRT funds. Councilor Coker seconded the motion.

Hollett (aye), Coker (aye), Tarman (aye), Mayor Cutchen (nay), Kinyon (aye), Hooker (aye). Motion passed 5-1

10. Business from the City Administrator

10.1 Volunteers needed for US Disc Golf Championship May 25-28

James-we have a huge Disc Gold Championship coming up May 25-28 and they are in need of volunteers. You can contact Jason at (contact: Jason.d.nehmer@gmail.com) if you would like to volunteer.

10.2 Dispatch Update-

James-introduced the issue.

Motion: Councilor Kinyon moved to approve the general terms of the new draft IGA with Junction City for dispatch services and to allow the City Administrator to finish negotiating the final version of the IGA before bringing it back to Council for final approval.

Hooker (aye), Coker (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0.

10.3 Water Quality Report 2022

James- we received our report back, it will go out in the next water bill and it is posted at City Hall.

10.4 Lane County Community Needs Survey

James- he recommends that everyone take the survey, you have until April 30th.

10.5 WAC Electrical Bids Update

James-he just received the last of the bids, he received more bids than he thought he would. The cost is lower than expected.

10.6 Budget Update

James-we had to adjust the budget calendar slightly due to advertising the meeting, the Register Guard was bought out and now the advertising is national so we couldn't get it out in time.

Mayor Cutchen-we will break for 5 minutes 7:53 pm

Back in session 7:58 pm

11. Staff and Board/Committee/Commission reports-

11.1 Parks & Community Services Committee

Councilor Tarman-gave the report.

11.2 Public Safety Committee

Councilor Coker-they met on March 28th, discussed starting a neighborhood watch program and a community service program through the Muni Court.

11.3 Audit Committee

Councilor Kinyon-no meeting last month.

11.4 Charter Review Sub-Committee

Councilor Kinyon-gave the report.

11.5 Budget Committee-have not met yet.

11.6 Library Board

Councilor Hooker-they met on March 14th, she gave the report.

11.7 RTMP & TRT-no meeting last month but it will meet soon now that there will be quorum.

11.8 Planning Commission

James- Planning did not meet last month.

11.9 OEDAC-

James- they met for the first time and elected Rustie Ackland Chair and JT Flowers Vice Chair.

11.10 Special Fire District Sub-Committee

Councilor Hollett-gave a report.

11.11 Admin Committee

Councilor Kinyon-no quorum, did not meet last month.

11.12 WAC Sub-Committee

Councilor Hollett- gave the report.

11.13 WAC Funding Committee

Mayor Cutchen-gave a report.

12. Items removed from the consent agenda-none

13. Ordinances, Resolutions and Public Comments

13.1 OEDAC Resolution 03-2023 (1st reading)

James-introduced the issue.

Staff, the OEDAC, and the Chamber of Commerce all recommend version 2, allowing 2 members to live outside city limits but still in the 97492 or 97463 zip codes.

Motion: Councilor Tarman moved to approve the 1st reading of version 2 of the revised OEDAC Resolution 03-2023. Councilor Hollett seconded the motion.

Hooker (aye), Coker (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0.

Mayor Cutchen read the 1st reading of version 2 of the revised OEDAC Resolution 03-2023.

13.2 Admin Committee Resolution 04-2023 (2 versions, 1st reading)-removed from the agenda.

13.3 Surplus Properties Resolution 07-2023 (1st reading)

James-introduced the issue.

Motion: Councilor Kinyon moved to approve the 1st reading of Resolution 05-2023 Surplus Properties. Councilor Coker seconded the motion.

Kinyon (aye), Coker (aye), Tarman (aye), Hollett (aye), Hooker (aye), Mayor Cutchen (aye). Motion passed 6-0.

Councilor Kinyon read the 1st reading of Resolution 05-2023.

13.4 Oakridge Smoke Safety (and Community Response) Plan Resolution 06-2023 (1st reading)-removed from the agenda.

13.5 WAC Future Uses Resolution 07-2023 (1st reading)

James-introduced the issue.

Motion: Councilor Tarman moved to approve the 1st reading of Resolution 07-2023 establishing the purpose and future uses of the WAC. Councilor Hollett seconded the motion.

Kinyon (aye), Tarman (aye), Mayor Cutchen (aye), Coker (aye), Hollett (aye), Hooker (aye). Motion passed 6-0

Mayor Cutchen read the 1st reading of Resolution 07-2023 establishing the purpose and future uses of the WAC.

14. Public Hearings-*none*

15. Appointments

15.1 Meagan Metcalf – RTMP/TRT Committee

James-introduced the issue.

Motion: Councilor Tarman moved to appoint Meagan Metcalf to seat 3 of the RTMP/TRT Committee for a term expiring in December 2025. Councilor Kinyon seconded the motion.

Tarman (aye), Mayor Cutchen (aye), Coker (aye), Kinyon (aye), Hooker (aye), Hollett (aye). Motion passed 6-0.

15.2 James Winkelman-Planning and RTMP/TRT Committees-postponed

15.3 Marietta Thompson- Public Safety Committee- postponed

15.4 Cyma Lovell-Beers-Admin and Budget Committees

James-introduced the issue.

Motion: Councilor Tarman moved to appoint Cyma Lovell-Beers to seat 2 of the admin committee for a term expiring in 12/25 and to seat 4 of the Budget Committee for a term expiring in 12/25. Councilor Coker seconded the motion.

Coker (aye), Hooker (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0

15.5 Council Appointment to the OEDAC

Mayor Cutchen-his recommended appointment of Councilor Tarman stands until someone can explain why Councilor Tarman is not qualified.

No motion was made.

16. Public Comment –

Rustie Ackland 48265 Commercial St-she doesn't know why Councilor Tarman is not a good candidate for the OEDAC and why there was not a motion.

Councilor Kinyon-asked if they are allowed to make a motion to nominate another council member to the OEDAC?

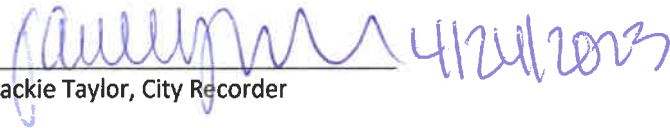
Mayor Cutchen-Said no, unless and until someone could provide a good reason as to why Councilor Tarman is not qualified.

17. Adjourn -8:34 pm

Signed:


Bryan Cutchen, Mayor

Signed:


Jackie Taylor, City Recorder

