



City of Oakridge form for Individual Volunteer Activity
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in: **City Councilor**

Name: **Christina Hollett**

Address: **48370 7th Street, Oakridge , Oregon, 97463**

Is your residence in the City of Oakridge: YES NO

Telephone where you can be reached: **(541) 953-4624**

Employer/Occupation:

E-mail Address: **chrissyhollett@gmail.com**

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

See Resume & Cover Letter

In order to do a brief background check, please provide the following information:

Date of Birth:

Place of Birth:

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): **Christina Hollett**

Participant Signature: **C. Hollett**

Date: **February 4th, 2023**



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Please See Cover Letter and Resume.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission	<input type="checkbox"/>	Budget Committee	<input type="checkbox"/>	Wac Subcommittee	X <input type="checkbox"/>
Administration Committee	<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Parks & Community Services Committee	<input type="checkbox"/>
Public Safety Committee	<input type="checkbox"/>	Economic Development Advisory Committee	<input type="checkbox"/>	Rural Tourism & Marketing	<input type="checkbox"/>

City Councilor X

Chrissy Hollett

48370 7th Street | Oakridge Oregon, 97463
(541) 953-4624 | chrissyhallett@gmail.com

c/o City Administrator James Cleavenger
48318 E. 1st Street | Oakridge, Oregon, 97463

Mayor and Council,

For those of you who may not know me, my name is Chrissy Hollett and I've been a citizen of Oakridge since 2007. I'm a Mom of three, wife, local EMT and Firefighter to Oakridge for 15 years, and public servant for over 20 years. My husband and I have three children together that attend Oakridge Elementary School. We are extremely vested here and love this little mountain town we call home. I became a City Councilor in 2019, then Mayor in January 2022. My record of strengths are communicating to the people by multiple avenues and ensuring that citizens have a strong voice in their local government, and my passion is public safety.

I have a strong background in the Fire Service and passionate about overall Public Safety. If appointed, I intend to focus on helping stabilize Emergency Services & Life Safety Services in Oakridge. Protecting and stabilizing emergency services for the entire area is of extremely important for the growth of the area, and as we are an hour away from real resources. I want to see this entire community come together to find a long-term solution for Public Safety, that does not require a Public Safety Fee.

I have the commitment and dedication it takes to get things done. I have a good balance of inviting change, while also embracing our local traditions that are important to our families that made this town. I am tirelessly community oriented and have put a focus on spotlighting community events. I know who our community is, and I deeply care about all the people, the young families raising their children here and the elderly population struggling to stay here. I am the "boots on the ground" girl here and I believe my actions speak as to who I am.

Feel free to reach out to me if you have any further questions.

Chrissy Hollett

(541) 953-4624
chrissyhallett@gmail.com

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Council Experience

- **Jan 2022 – Jan 2023**

- **Mayor – Oakridge, Oregon**

- I was Mayor for the City of Oakridge for one year. I was immediately tasked with leading a hiring process with my Council, to hire two Pro Tem City Administrators, and then a permanent City Administrator. In this process, I worked closely with each of the Councilors and our City Attorney as well as Departments Heads. I managed Public Affairs and many leaderships tasks during the biggest wildfires this community has ever seen, the Cedar Creek Fire of 2022. During that time, I worked daily with at least a hundred fire management leaders that changed out periodically, and leaders and partners around the County and State for approximately two months. I worked with Councilors and Staff to hold a Townhall with the hot topic of the Public Safety Fee. I also formed two important sub-committees: the WAC Renovation Committee and the Special District Joint Sub-Committee. These are some of the things that were larger that were seen, but there are many more duties I took on in the year, such as networking with many Mayors and elected officials, both towns, County and State. I attended dozens of meetings each month and work hard to promote Oakridge. One of the things I am most proud of as Mayor, is the teamwork approach that I promoted within our Elected Officials and City Staff. Although we didn't always agree, I strived to bring respect and trust in a positive environment.

- **Jan 2019 – Jan 2022**

- **City Council President – Oakridge, Oregon**

- In the three years I was a City Councilor, I held the President role for the Council. During this time, I dug in to learn and understand our city's budget. I attended multiple Elected Officials classes and trainings all over the State including web-based trainings and in-person. Before becoming a Councilor, I was involved in many city groups, however after elections I worked to broaden my involvement to include organizations and groups that I was not previously familiar with to help in their events and programs. I have always been passionate about Public Safety, and will be an advocate for bringing stability to our emergency services. One of the things I have been proud of in my time as a Councilor, has been my ability to communicate with the citizens and represents a diverse set of the community.

Work Experience (Last 10 years)

- **Oct 2013 – Dec 20217**
Lane Fire Authority – Part Time Public Information Officer
Job Duties: Event Planning, Web Master and Designer, Social Media Manager, Public Relations, Assisting in Fire Prevention.
- **July 2012 – Oct 2012**
Lane Fire Authority – Full Time Public Information Officer / Administrative Assistant
Job Duties: Accounting, Responsible to assist in merger of two large Fire Districts including an Ambulance Service Area, Merger Campaign Team, Event Planning, Web Master and Designer, Social Media Manager, Public Relations, Assisting in Fire Prevention.
- **July 2007 – July 2012**
Lane Rural Fire / Rescue – Full Time Administrative Assistant
Job Duties: Accounts Receivable and Payable, Government Budgeting (Special District), Human Resources and Payroll, Public Employees Retirement System Reporter, IRS Reporting, Public Education & Fire Prevention, OSHA Compliance, Assistant to the Fire Chief, responsible for recording all public meeting and notices, knowledge and training on Roberts Rules and Order and Oregon Public Meeting Rules/Laws.

Education

Department of Public Safety Standards and Training (DPSST) – Various Fire and Life Safety Training and/or Certifications such as; National Fire Protection Association (NFPA) Firefighter I, NFPA Firefighter II, NFPA Driver, NFPA Pump Operator / Engineer, NFPA Rope Rescue Technician, NFPA Swift Water Rescue Technician, NFPA Fire Prevention Officer, Wildland Firefighter S-130 and S-190, Incident Command System (ICS) 200, ICS ICS-700, ICS-800, ICS-300, Emergency Medical Technician (EMT), American Heart Association CPR Instructor, Federal Emergency Management Agency (FEMA) Public Information Officer, and more.

Lane Community College – Various Classes for Associates Degree, Architecture, and Emergency Medical Technician.

Skills

- Event Planning and Organizing
- Accounting (Private & Public sector)
- Budgeting
- QuickBooks
- Microsoft Office Software
- Social Media Marketing
- Public Relations
- Verbal and Written Communications
- Documentation & Data Mngmnt
- Various trainings in RROO and Oregon Public Meeting Rules
- Website Design and Management

Activities & Interests

- Cooking
- Thrifting & Antique Shopping
- Traveling / Road Trips
- BEING A MOM!
- Camping
- Firefighting

