



July 6, 2023 @ 6:00 p.m.
Regular Session
City Hall Council Chambers and Zoom
48318 E 1st Street

MINUTES

1. Call Meeting to Order- 6:00 pm

Council Present: Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Jan Hooker, Chrissy Hollett, Melissa Bjarnson and Michelle Coker

Staff Present: City Administrator James Cleavenger, Finance Director Colleen Shirley, Community Development Director Rick Zylstra, City Recorder Jackie Taylor, Police Chief Kevin Martin and Fire Chief Scott Hollett

2. Pledge of Allegiance

3. Roll Call-all present

4. Additions, Corrections or Adjustments to the Agenda

Councilor Hollett- wanted to add Hwy 58 crosswalk discussion (added as agenda item 10.3).

Mayor Cutchen- wanted to add OFD Stipend pay (added as agenda item 9.3).

5. Public Comment

Bryan-read a letter from Nancy Kelly regarding the upcoming Keg & Cask Festival.

Stan Barenboim-his friends dog is the one that was shot, no charges were filed and he is concerned.

6. Mayor Comments / Announcements / Proclamations

Mayor Cutchen-as a reminder from the Forest Service and Cascade ODF, the fire danger is high, new regulations go into effect so as always, be vigilant.

Wildfire safety night is coming up on 7/14/2023.

Concerts in the Park is on 7/15/2023 and this is a free event.

7. Councilor Comments / Announcements

Councilor Tarman-tomorrow the Farmers Market and the Lane County Public Health will have a booth set up there to talk about mental health for anyone interested.

8. Consent Agenda

8.1 Minutes from previous City Council Meeting (s) on: 6/7/2023

Mayor Cutchen- pulled the minutes from 6/15/23 and requested they be discussed in item 12.

Motion: Councilor Kinyon moved to approve the consent agenda. Councilor Tarman seconded the motion.

Hooker (aye), Bjarnson (aye), Tarman (aye), Mayor Cutchen (aye), Coker (aye), Hollett (aye), Kinyon (aye). Motion passed 7-0

9. Business from the City Council

9.1 Oakridge Keg & Cask Festival Event Application and alcohol permit

James-read the issue.

Motion: Councilor Tarman moved to approve the Oakridge KE and Cask Festival's event application for August 12, 2023 to include the requested street closure and to approve their alcohol permit, allowing for alcohol to be served until 11pm. Councilor Hooker seconded the motion.

Mayor Cutchen-asked if this event violates any code or land use ordinances.

Rick Zylstra-no it does not. Rick read the code for C2 allowed uses.

Bjarnson (aye), Mayor Cutchen (aye), Coker (aye), Kinyon (aye), Tarman (aye), Hooker (aye), Hollett (aye). Motion passed 7-0

9.2 Picking a date for a work/listening session regarding food truck & portable restroom ordinances

Rick-read the issue

There was discussion amongst the council and staff when everyone would be able to meet.

Motion: Councilor Tarman moved that we schedule the City Council work & listening session regarding the proposed Ordinances pertaining to food trucks and portable restrooms for August 31, 2023 @ 6 pm. Councilor Kinyon seconded the motion.

Coker (aye), Tarman (aye), Mayor Cutchen (aye), Hooker (aye), Hollett (aye), Kinyon (aye), Bjarnson (aye). Motion passed 7-0

9.3 Volunteer Stipend Pay Discussion

Mayor Cutchen- requested more information on the OFD volunteer stipend increases because he wants a better understanding on what was the process and rationale behind the increases were and who was involved in making this decision.

He would also like to know how many volunteer applications have been received within the past 12 months and of those how many were interviewed and how many were selected.

10. Business from the City Administrator

10.1 Junction City Dispatch Contract Update

James-gave an update on the dispatch services from Junction City, Lane County has agreed to stay on until they take over.

10.2 Sealed Bid Auction Sale of surplused 1996 International Ambulance

James-read the issue. The sealed bids will be opened on 7/15/2023 at 5pm.

10.3 Hwy 58 Crosswalk Discussion

Councilor Hollett- the Hwy 58 crosswalk has been a bone of contention for our community for a long time, she knows ODOT put it in, but who's responsibility is it to fix it?

James- it is the city's responsibility to fix it and we are waiting on parts to get it fixed.

11. Staff and Board/Committee/Commission Reports

11.1 Parks & community services Committee

Councilor Tarman-gave the report.

11.2 Public Safety Committee-no report

11.3 Audit Committee

Councilor Kinyon-gave the report.

11.4 Charter Review Sub-Committee

Councilor Kinyon-gave the report.

11.5 Budget Committee-no report

11.6 Library Board

Councilor Hooker-gave the report.

11.7 RTMP & TRT Committee

Councilor Kinyon-no meeting, they will meet next week.

11.8 Planning Commission

Rick-gave the report.

11.9 OEDAC

James-gave the report.

11.10 Special Fire District Sub Committee

Councilor Hollett-gave the report.

11.11 Admin committee

Councilor Kinyon-no report.

11.12 WAC Sub-Committee

Councilor Hooker-gave the report.

11.13 WAC Funding Committee

Mayor Cutchen-they did not meet last month.

12. Items removed from the Consent Agenda

Mayor Cutchen-asked the council if there was an objection to changing the minutes from 6-7-2023 regarding a comment he made in 9.1, to change "a guidance" to "no guidance". There were no objections.

Mayor Cutchen moved to approve the minutes from June 15, 2023. Councilor Tarman seconded the motion.

Mayor Cutchen- asked for all in favor, all were in favor.

13. Ordinances and Resolutions (with public comment)

13.1 resolution 15.2023 Adoption of the 2023-2028 Lane county Natural Hazards Mitigation Plan

James-read the issue.

Motion: Councilor Tarman moved we approve Resolution 15-2023 to adopt the 2023-2028 Lane County Natural Hazards Mitigation Plan after a 1st reading. Councilor Kinyon seconded the motion.

Hooker (aye), Mayor Cutchen (aye), Tarman (aye), Kinyon (aye), Bjarnson (aye), Hollett (aye). Motion passed 6-0

James-read Resolution 15-2023

Motion: Councilor Tarman moved we approve Resolution 15-2023 to adopt the 2023-2028 Lane County Natural Hazards Mitigation Plan after a 2nd reading by title only. Councilor Kinyon seconded the motion.

Hooker (aye), Kinyon (aye), Mayor Cutchen (aye), Hollett (aye), Bjarnson (aye), Tarman (aye). Motion passed 6-0

James-read Resolution 15-2023 by title only.

14. Public Hearings

14.1 Public Hearing on intent to sell surplus city property 76410 Douglas St (tax lot 21-35-16-14-08900)

James-read the issue.

Open Public Hearing at 7:11 pm

Comments in Favor:

Joy Kingsbury-this will result in a home in Oakridge.

Comments in Opposition- none

Comments in General:

Wayne Hall-is glad to see someone buying the property, as long as they don't use it to let people camp out on the property.

Close Public Hearing at 7:14 pm

Motion-Councilor Kinyon moved to allow the CA to execute the sales agreement and finalize the sale of 76410 Douglas St. Councilor Hooker seconded the motion.

Kinyon (aye), Bjarnson (aye), Hollett (aye), Mayor Cutchen (aye), Hooker (aye), Tarman (aye). Motion passed 6-0

14.2 Public Hearing on intent to sell surplus city property OIP lot #20 (tax lot 21-35-22-20-2400)

James-read the issue.

Open Public Hearing at 7:17 pm

Comments in Favor:

Joy Kingsbury-she is in favor of this property sale.

Comments in Opposition- none

Comments in General:

Rustie Ackland-asked if this will be an Airbnb or actual rentals?

Close Public Hearing at 7:21 pm

Motion: Councilor Kinyon moved to allow the CA to execute the sales agreement and finalize the sale of OIP lot #20 subject to USDA approval. Councilor Tarman seconded the motion.

Bjarnson (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye), Tarman (aye), Hooker (aye). Motion passed 6-0

14.3 Public Hearing on intent to sell surplus city property 47899 Hwy 58 (tax lot 21-35-17-14-06402)

James-read the issue.

Open Public Hearing at 7:29 pm

Comments in Favor:

Joy Kingsbury- this is a very exciting opportunity.

Trudy Hammond- this is a great opportunity

Comments in Opposition- none

Comments in General- none

Close Public Hearing at 7:34 pm

Motion: Councilor Kinyon moved to allow the CA to execute the sales agreement and finalize the sale of the old public works building located at 47899 Hwy 58. Councilor Tarman seconded the motion.

Hooker (aye), Bjarnson (aye), Bjarnson (aye), Hollett (aye), Tarman (aye), Kinyon (aye), Mayor Cutchen (aye). Motion passed 6-0

15. Appointments

15.1 Kelly Wynant application for the RTMP/TRT Committee

James-read the issue.

Motion: Councilor Kinyon moved to appoint Kelly Wynant to seat 4 of the RTMP/TRT Committee for a term expiring December 2025. Councilor Tarman seconded the motion.

Hollett (aye), Hooker (aye), Tarman (aye), Bjarnson (aye), Kinyon (aye), Mayor Cutchen (aye). Motion passed 6-0

16. Public Comment

John Ryon- asked about the incident with the dog that was shot.

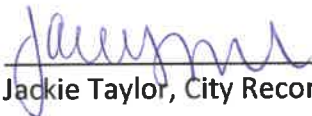
Dylan Sample- Discussed issues of concern to him (audio quality is poor so hard to hear)

Wayne Hall- Discussed issue of the abandoned RV on Y Drive.

Trudy Hammond- asked if the Hwy 58 crosswalk is going to be replaced.

17. Adjourn - 7:49 pm

Signed: 
Bryan Cutchen, Mayor

Signed: 
Jackie Taylor, City Recorder