



October 19, 2023 @ 6:00 p.m.  
Regular Session  
City Hall Council Chambers and Zoom  
48318 E 1<sup>st</sup> Street

## MINUTES

### 1. Call Meeting to Order- 6:00 pm

**Council Present:** Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Chrissy Hollett, Melissa Bjarnson, Kelly Brewer and Michelle Coker.

**Staff Present:** City Administrator James Cleavenger, City Recorder Jackie Taylor, and Community Development Director Rick Zylstra

### 2. Pledge of Allegiance

3. Roll Call-Councilor Bjarnson logged in late at 7:24 pm, this was pre-approved.

### 4. Additions, Corrections or Adjustments to the Agenda

James-removed item 14.1 because it is not ready.

### 5. Public Comment-

Vincent LaRoche- spoke against TV Butte development.

Jeanne Cabello-Penn - spoke against TV Butte development.

Trudy Hammond- spoke against TV Butte development, and asked the Council why a City Councilor has still not been appointed to the OEDAC.

Anna Jane May- spoke against TV Butte development.

### 6. Mayor Comments / Announcements / Proclamations

The Library After Dark event is this Saturday at the Library.

Trunk or Treat will be held uptown on October 31, from 4-6pm, and the haunted jail cell will be from 6-8pm at the police department.

### 7. Councilor Comments / Announcements - None

### 8. Consent Agenda

8.1 Minutes from previous City Council meeting on 10/5/2023

Councilor Brewer-pointed out 2 minor corrections that needed to be made.

**Motion:** Councilor Kinyon moved to approve the consent agenda with corrections. Councilor Coker seconded the motion.

Ayes: 6  
Nays: 0

## 9. Appointments

9.1 Laurie Patty- Library Board Application-applicant was not available so the issue was tabled.

## 10. Executive Session under ORS 192.660 (2) (E) –to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

In Executive Session: 6:11 pm  
Back in Regular Session: 6:51 pm

10.1 Towerpoint offer to purchase interest in OIP lease

**Motion:** Councilor Kinyon moved to direct the CA to continue negotiations with Towerpoint. Councilor Coker seconded the motion.

Tarman (aye), Brewer (aye), Kinyon (aye), Hollett (aye), Mayor Cutchen (aye), Coker (aye). Councilor Bjarnson abstained. Motion passed 6-0

## 11. Business from the City Council

### 11.1 WAC Community Survey results

James-read the issue.

Councilor Hollett-presented the survey results.

Trisha Maxfield-answered questions from the council.

Mayor Cutchen-thanked Trisha for all of her hard work on the survey.

### 11.2 Oakridge Trails Alliance OIP lease proposal

James-read the issue.

**Motion:** Councilor Kinyon moved to allow the CA to draft a new lease with the Oakridge Trails Alliance for \$500 per month in exchange for OTA agreeing to reestablish and maintain the OIP trails. Councilor Hollett seconded the motion.

Bjarnson (aye), Cutchen (aye), Hollett (aye), Tarman (aye), Kinyon (aye), Coker (aye), Brewer (aye). Motion passed 7-0

### 11.3 Warming Center fee waiver request

James-read the issue.

**Motion:** Councilor Kinyon moved to approve the use of the Greenwaters Park Community Building and waive fees for the warming center this winter from December through March from 6 pm to 7am, on nights when it is not already reserved and it is forecasted to be below freezing. Councilor Tarman seconded the motion.

Kathy Holston-she volunteers to coordinate volunteers for the warming center. They will work with the city when the building is rented out. She would like to be able to have it open at 6pm because they provide a full dinner for the homeless, and if they have to wait until 8 pm the homeless are usually already bedded down for the night.

There was discussion on the warming center volunteers and why they fill out the city volunteer forms.

Councilor Kinyon-withdrew her motion.

**Motion:** Councilor Kinyon moved to table this discussion until the November 2, 2023 meeting. Councilor Coker seconded the motion.

Tarman (nay), Coker (aye), Brewer (aye), Mayor Cutchen (nay), Kinyon (aye), Hollett (aye). Motion passed 4-2

#### **11.4 Union Pacific Railroad issues from the Parks & Community Services Committee**

Councilor Tarman-presented the issue.

Rick-talked about the quiet zones and the cost to have a study done.

**Motion:** Councilor Brewer moved that we have attorney request protocols and procedures for city review on idling only within an urban environment. Councilor Hollett seconded the motion.

Tarman (aye), Kinyon (nay), Coker (nay), Mayor Cutchen (aye), Brewer (aye), Bjarnson (nay), Hollett (aye). Motion passed 4-3

#### **11.5 TV Butte Discussion**

James-read the issue.

**Motion:** Councilor Brewer moved to appoint councilors Hollett, Brewer and Bjarnson to draft a new letter of opposition to the development of TV Butte as a rock quarry for council's future consideration to include the previous letter. Councilor Coker seconded the motion.

Mayor Cutchen (aye), Hollett (aye), Tarman(aye), Bjarnson(aye), Kinyon (aye), Coker (aye), Brewer (aye). Motion passed 7-0

#### **11.6 Holiday Light Parade fee waiver request**

James-read the issue.

Councilor Hollett-explained the changes they have made to the parade this year.

**Motion:** Councilor Kinyon moved to table this agenda item to the November 2 meeting. Councilor Brewer seconded the motion.

Brewer (aye), Kinyon (aye), Hollett (aye), Tarman (nay), Mayor Cutchen (nay), Bjarnson (aye), Coker (aye). Motion passed 5-2

### **12. Business from the City Administrator**

#### **12.1 Holiday Party discussion**

James-read the issue.

There was discussion on business awards and how the Chamber is going to determine which businesses will qualify for the awards and how many people are being invited to the holiday party. All city staff and all city volunteers and committee members will be invited. The Chamber and RAIN will be paying for all the awards.

Councilor Kinyon- would like to be a part of making sure that everyone who volunteers in the community is invited.

**Motion:** Councilor Brewer moved to allow the CA to have an awards ceremony at the holiday party. Councilor Tarman seconded the motion.

Mayor Cutchen (aye), Brewer (aye), Bjarnson (nay), Tarman (aye), Hollett (nay), Coker (aye), Kinyon (aye). Motion passed 5-2

#### **12.2 Other City Business updates**

We will have a special session on Tuesday, October 24<sup>th</sup> for a change order for the Amphitheater project. *(This meeting was later canceled.)*

**13. Items removed from the Consent Agenda**-none.

**14. Ordinances and Resolutions**

14.1 Ordinance 942-removed from the agenda

14.2 Ordinance 943-ran out of time, so the issue was tabled.

**15. Public Hearings**-none

**16. Staff and Board/Committee/Commission Reports**

Ran out of time, the council has the written reports in the Council Packet.

**15.1 Finance Report**

**15.2 Police Report**

**15.3 Fire Report**

**15.4 Public Works Report**

**17. Other Business**

None

**18. Public Comment**

Kathy Holston-addressed Councilor Brewer's statement that she read aloud during the warming center discussion.

Dan Barclay-spoke about councilor conduct and complimented Councilor Brewer.

Trudy Hammond-asked again why Councilors have not appointed a Councilor the OEDAC and requested that each Councilor answer the question directly.

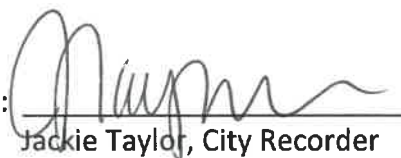
Mayor Cutchen-told Trudy that she could ask the CA about this, but they weren't having back and forth during public comment.

**19. Adjourn 8:17 pm**

Signed: \_\_\_\_\_

  
Bryan Cutchen, Mayor

Signed: \_\_\_\_\_

  
Jackie Taylor, City Recorder