



August 31, 2023 @ 6:00 p.m.  
Special Session  
City Hall Council Chambers and Zoom  
48318 E 1<sup>st</sup> Street

## MINUTES

### 1. Call Meeting to Order- 6:00 pm

**Council Present:** Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Chrissy Hollett, Melissa Bjarnson, and Michelle Coker

**Staff Present:** City Administrator James Cleavenger, City Recorder Jackie Taylor, and Community Development Director Rick Zylstra

### 2. Pledge of Allegiance

### 3. Roll Call-all councilors present

### 4. Additions, Corrections or Adjustments to the Agenda - None

### 5. Public Comment

Jeana Hancock – Submitted a letter of public comment (*see attached*) regarding the draft ordinances.

### 6. Mayor Comments / Announcements / Proclamations

Mayor Cutchen – Announced that tomorrow (Friday 9/1/23) is the First Friday Art Walk and also an open house at the library. He also reminded everyone that city council applications are due on Monday 9/4/23 by 5pm and that interviews will be during the council meeting next week on Thursday 9/7/23 at 5pm at City Hall or on Zoom.

### 7. Councilor Comments / Announcements

Councilor Tarman - Announced that the city has received a \$40,000 feasibility study grant for the trestle bridge.

### 8. Consent Agenda - None

### 9. Business from the City Council

#### 9.2 Approving the 8/17/2023 City Council meeting Minutes

**Motion:** Councilor Kinyon moved to approve the 8/17/2023 City Council Meeting Minutes. Councilor Hollett seconded the motion.

Bjarnson (aye), Tarman (aye), Mayor Cutchen (aye), Coker (aye), Hollett (aye), Kinyon (aye). Motion passed 6-0

#### 9.1 City Council Listening Session to discuss potential mobile food unit & portable restroom ordinances

Rick Zylstra - read the issue and gave a presentation (*see attached*) on the draft ordinances before opening the floor to informal public comment.

### 10. Items removed from the consent agenda - None

11. **Other Business** - None

12. **Public Comment** – None (the Zoom “chat” was saved and attached to these minutes)

13. **Adjourn** - 7:45pm

Signed:   
Bryan Cutchen, Mayor

Signed:   
Jackie Taylor, City Recorder

Videos of all City Council meetings can be found on YouTube at:  
[www.youtube.com/@cityofoakridgecouncilcommi8088](https://www.youtube.com/@cityofoakridgecouncilcommi8088)