



March 27, 2024 @ 6:30 p.m.
Work Session / Special Session
City Hall Council Chambers and Zoom
48318 E 1st Street

MINUTES

1. Call Work Session to Order- 6:30 pm

Council Present: Mayor Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Michelle Coker, Chrissy Hollett and Kelly Brewer.

Staff Present: City Administrator James Cleavenger, Finance Director Collee Shirley, City Recorder Jackie Taylor, Community Development Director Rick Zylstra, Police Chief Kevin Martin and Fire Chief Scott Hollett

2. Pledge of Allegiance

3. Roll Call-Councilor Bjarnson was absent

4. Additions, Corrections or Adjustments to the Agenda

5. Business from the City Council

10.9 RTMP/TRT Committee request to set aside TRT funds for the TRT Block Grant Program

James-explained the program to the council.

Councilor Kinyon-we definitely need to set some money aside for this.

10.10 The Bus Fair RTMP & TRT funding request

James-explained that the city gets 24 hours free bus service each year.

Mayor Cutchen-we can discuss divvying up the bus hours at the end.

Councilor Hollett-wanted to say that she volunteers for the Bus Fair but does not profit from it.

10.11 UBRA TRT funding request

Councilor Hollett-asked Eugene Cathcart from UBRA some questions about the funding they are requesting.

There was some discussion about the billboard for UBRA.

10.12 Keg & Cask Festival RTMP & TRT funding request

No questions.

10.13 Chamber of Commerce RTMP & TRT funding request

No questions

10.14 Concerts in the Park RTMP & TRT funding request

Councilor Hollett asked what amount was voted down for the concerts in the park.

James-\$2,500

10.15 Triple Summit Challenge RTMP & TRT funding request

No questions.

10.16 Sasquatch Festival RTMP & TRT funding request

Councilor Hollett-she is volunteering for this event and is not being compensated.

10.17 Oakridge/Westfir FEAST request to use 6 hours of the city's free LTD bus service hours

There was discussion on the bus service hours.

There was discussion about difference in the financials in the TRT and RTMP funds.

6. Adjourn Work session-7:25pm

1. Call Special Session to order

2. Roll Call-Councilor Bjarnson was absent

3. Additions, Corrections or Adjustments to the agenda

4. Public Comment

Brock Butterfield-talked about the bus services and the Bus Fair.

Eugene Cathcart-he appreciates the council taking the time to ask questions.

Rene Gobelman- talked about the Concerts in the Park funding.

5. Business from the City Council

10.9 RTMP/TRT Committee request to set aside TRT funds for the TRT Block Grant Program

Motion: Councilor Kinyon moved to set aside 2,000 for the TRT Block Grant Program for fiscal year 2023-2024. Councilor Brewer seconded the motion.

Hollett (aye), Tarman (aye), Coker (aye), Brewer (aye), Mayor Cutchen (aye), Kinyon (aye). Motion passed 6-0

10.10 The Bus Fair RTMP & TRT funding request

Motion: Councilor Brewer moved to approve 3,850 in park fee waivers to be reimbursed by TRT funds to the parks budget and 3,850 in park fee waivers to be reimbursed by RTMP funds to the parks department and 13 hours of LTD service for the Bus Fair. Councilor Kinyon seconded the motion.

Mayor Cutchen (aye) Kinyon (aye), Coker (aye), Hollett (aye), Brewer (aye), Tarman (aye). Motion passed 6-0

10.11 UBRA TRT funding request

Motion: Councilor Tarman moved to approve 6,250 in TRT funds to UBRA as recommended. Mayor Cutchen seconded the motion.

Tarman (aye), Coker (nay), Brewer (nay), Mayor Cutchen (aye), Kinyon (nay), Hollett (nay). Motion failed 2-4

Motion: Councilor Brewer moved to grant 3,500 in TRT reimbursement. Councilor Kinyon seconded the motion.

Mayor Cutchen (aye), Brewer (aye), Tarman (aye), Hollett (aye), Coker (aye), Kinyon (aye). Motion passed 6-0

10.12 Keg & Cask Festival RTMP & TRT funding request

Motion: Councilor Kinyon moved to grant 1,000 in RTMP funds to the Keg and Cask festival. Councilor Brewer seconded the motion.

Mayor Cutchen (aye), Hollett (aye), Brewer (aye), Tarman (aye), Coker (aye), Kinyon (aye). Motion passed 6-0

Motion: Councilor Tarman moved to grant 2,000 in TRT funds to the Keg & Cask Festival. Councilor Brewer seconded the motion.

Brewer (aye), Tarman (aye), Mayor Cutchen (aye), Kinyon (nay), Coker (aye), Hollett (nay). Motion passed 4-2

10.13 Chamber of Commerce RTMP & TRT funding request

Motion: Councilor Brewer moved to grant 2,500 in RTMP funds to the Chamber of Commerce. Councilor Coker seconded the motion.

Brewer (aye), Tarman (aye), Kinyon (aye), Hollett (aye), Coker (aye), Mayor Cutchen (aye). Motion passed 6-0

10.14 Concerts in the Park RTMP & TRT funding request

Motion: Councilor Kinyon moved to grant Concerts in the Park 1,500 in RTMP funds. Councilor Brewer seconded the motion.

Mayor Cutchen (aye), Hollett (aye), Tarman (aye), Kinyon (aye), Coker (aye), Brewer (aye). Motion passed 6-0

Motion: Mayor Cutchen moved to grant 1,500 in TRT funds to Concerts in the Park. Councilor Tarman seconded the motion.

Brewer (aye), Kinyon (aye), Hollett (aye), Tarman (aye), Mayor Cutchen (aye), Coker (aye). Motion passed 6-0

10.15 Triple Summit Challenge RTMP & TRT funding request

Motion: Councilor Tarman moved to grant 1,000 in RTMP Funds and 1,500 in fee waivers to be reimbursed by TRT funds to the Triple Summit Challenge. Councilor Brewer seconded the motion.

Tarman (aye), Brewer (aye), Coker (aye), Hollett (aye), Kinyon (aye), Mayor Cutchen (aye). Motion passed 6-0

10.16 Sasquatch Festival RTMP & TRT funding request

Motion: Councilor Kinyon moved to award 7,500 in TRT funds, 3,000 in fee waivers to be used from TRT funds to the park and 2,500 in RTMP funds. Councilor Coker seconded the motion.

Councilor Kinyon withdrew her motion.

Motion: Councilor Kinyon moved to award 10,000 in TRT funds and 3,000 in fee waivers to be transferred from TRT funds to the park. Councilor Coker seconded the motion.

There was some discussion regarding the TRT and RTMP balances.

Councilor Kinyon withdrew her motion.

Motion: Councilor Kinyon moved to award 9,000 in RTMP funds and 3,000 in TRT funds to be used for park rental fees and transferred to the Parks budget. Councilor Coker seconded the motion.

Tarman (aye), Coker (aye), Brewer (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0

10.17 Oakridge=Westfir FEAST request to use 6 hours of the city's free LTD bus service hours

Motion: Councilor Brewer moved to award FEAST 6 hours of free LTD bus time. Councilor Tarman seconded the motion.

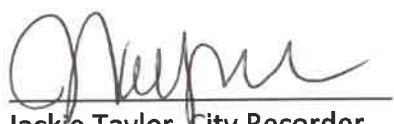
Mayor Cutchen (aye), Brewer (aye), Tarman (aye), Hollett (aye), Coker (aye), Kinyon (aye). Motion passed 6-0

6. Public Comment

None

7. Adjourn: 8:20pm

Signed: 
Bryan Cutchen, Mayor

Signed: 
Jackie Taylor, City Recorder