

June 21, 2021

6:00 pm City Council Meeting

Audio/Video Teleconference

Remote Participation

Willamette Activity Center Room 8

47674 School Street

Oakridge OR, 97463



SPECIAL SESSION

Personnel complaints will not be heard at City Council Meetings and individuals with concerns regarding personnel shall follow the Complaint Procedure Policy. Copies are available at every council meeting and at City Hall.

1. CALL MEETING TO ORDER
2. Pledge of Allegiance
3. Roll Call
4. Additions, Corrections or Adjustments to the Agenda
5. Public Comment– 30 Minutes

Individual speakers must be recognized by the presiding officer, provide their name and address, and will be allowed up to 3 minutes or less with Council approval. The Council will not engage in any discussion or make any decisions based public comment at this time. The Council may take comments under advisement for discussion and action at a future Council meeting. The Mayor may direct the City Administrator to follow up on comments received.

6. Mayor Comments / Announcements / Proclamations
7. Council Comments / Announcements
8. Ordinances, Resolutions and Public Comments
 - 8.1 Resolution 07-2021 Adoption of the FY 2021-2022 Budget
 - 8.2 Ordinance 937 Establishment of a Public Safety Fee – First Reading
 - 8.3 Resolution 08-2021 FY 2021-2022 Schedule of Fees
9. Appointments
10. Public Comment
11. Adjourn

This will be a remote participation meeting. Citizens have four ways of attending and commenting:

1. Use your computer, tablet or smartphone and go to: <https://zoom.us/j/3664311610>, meeting ID: 3664311610.
2. Use your telephone and dial: +1 346 248 7799. Meeting ID: 366 431 1610.
3. Send comments by email to: cityadministrator@ci.oakridge.or.us by 2pm on day of the meeting.
4. It is discouraged due to COVID precautions, but citizens may attend in person at the Willamette Activity Center. There will be an audio and video feed. Face coverings are required.

Detailed instructions are available at City Hall, on the city website and the city Facebook page.

**Business of the City Council
City of Oakridge, Oregon
June 21, 2021**

**Agenda Title: Resolution Adoption of the
FY 21-22 Budget and Imposing and
Categorizing Taxes**

**Proposed Council Action: Motion from the
floor to approve.**

Agenda Item No: 8.1

Exhibits:

- (1) Resolution 07-2021**
- (2) FY 21-22 Budget**

**Agenda Bill Author: Eric Kytola
City Administrator: Bryan Cutchen**

ISSUE: The City Council is required to adopt a balanced budget annually. This budget will provide us with a basis for evaluating the City's financial position in the new fiscal year.

There is no provision in law for adopting the budget after June 30. Planning ahead and having a budget calendar will help ensure that governing body members do not find themselves operating outside the law.

FISCAL IMPACT: FY 2020-2021 Budget \$ 8,000,954

OPTIONS: **(1) Approve resolution adopting the FY 21-22 Budget**
 (2) Do not approve the resolution

RECOMMENDATION: Option 1

RECOMMENDED MOTION:

I move that we approve Resolution 07-2021 adopting the FY2021-2022 Budget in the amount of \$8,000,954, making appropriations and imposing and categorizing taxes

RESOLUTION NO. 07-2021

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Oakridge, Oregon, hereby adopts the budget for fiscal year 2021-2022 in the total amount of \$8,000,954. This budget is now on file at www.oakridge.or.us.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, for the following purposes:

GENERAL FUND

| | |
|--|-------------------------|
| Administrative | 783,392 |
| Building/Planning | 96,800 |
| Police | 1,112,090 |
| Library | 34,750 |
| Parks | 89,370 |
| Willamette Activity Center (WAC) | 36,025 |
| Municipal Court | 77,865 |
| Not Allocated to Program: | |
| Materials & Services | 45,900 |
| Transfers Out | 970,297 |
| Contingency | 4,000 |
| TOTAL APPROPRIATIONS - GENERAL FUND | <u>3,250,489</u> |

STREET FUND

| | |
|---|-----------------------|
| Street Program | 334,000 |
| Not Allocated to Program: | |
| Transfers Out | 2,000 |
| TOTAL APPROPRIATIONS - STREET FUND | <u>336,000</u> |

EMERGENCY SERVICES FUND

| | |
|---|-------------------------|
| Fire/EMS Services | <u>1,182,030</u> |
| TOTAL APPROPRIATIONS - EMERGENCY SERVICES FUND | <u>1,182,030</u> |

| | |
|--|-----------------|
| WOOD STOVE REPLACEMENT FUND | |
| Wood Stove Replacement | - 0 - |
| Not Allocated to Program: | |
| TOTAL APPROPRIATIONS - | <hr/> |
| WOOD STOVE REPLACEMENT FUND | <hr/> 0 |
| BICYCLE/PEDESTRIAN PATH FUND | |
| Bicycle/Pedestrian Path Program | 0 |
| Not Allocated to Program: | |
| Contingency | <hr/> 10,076 |
| TOTAL APPROPRIATIONS - | |
| BICYCLE/PEDESTRIAN PATH FUND | <hr/> 10,076 |
| OAKRIDGE INDUSTRIAL PARK FUND | |
| Oakridge Industrial Park | 230,640 |
| Not Allocated to Program: | |
| Debt Service | - 0 - |
| Interfund Loans | - 0 - |
| Contingency | <hr/> 40,000 |
| TOTAL APPROPRIATIONS - | |
| OAKRIDGE INDUSTRIAL PARK FUND | <hr/> 270,640 |
| WATER FUND | |
| Water Utility | 796,585 |
| Not Allocated to Program: | |
| Debt Service | 229,043 |
| Transfers Out | 25,000 |
| Interfund Loans | - 0 - |
| Contingency | <hr/> 35,000 |
| TOTAL APPROPRIATIONS - WATER FUND | <hr/> 1,085,628 |
| WASTEWATER FUND | |
| Wastewater Utility | 784,210 |
| Not Allocated to Program: | |
| Debt Service | 17,800 |
| Interfund Loans | - 0 - |
| Contingency | <hr/> 35,000 |
| TOTAL APPROPRIATIONS - WASTEWATER FUND | <hr/> 837,010 |

STORMWATER FUND

| | |
|---|-------------------------|
| Stormwater Utility | 10,800 |
| Not Allocated to Program: | |
| Contingency | <u>20,000</u> |
| TOTAL APPROPRIATIONS - STORMWATER FUND | <u>30,800</u> |
| | |
| TOTAL APPROPRIATIONS, All Funds | 7,002,673 |
| TOTAL UNAPPROPRIATED AMOUNTS, All Funds | <u>998,281</u> |
| TOTAL BUDGET | <u><u>8,000,954</u></u> |

RESOLUTION IMPOSING AND CATEGORIZING THE TAX

BE IT RESOLVED that ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2021- 2022 at the rate of \$7.1996 per \$1,000 of assessed value for permanent rate tax. These taxes are hereby categorized for purposes of Article XI section 11b as subject to and within the General Government limitation.

PASSED by the Council of the City of Oakridge this 21st day of June, 2021.

APPROVED AND SIGNED by the Mayor of the City of Oakridge this 21st day of June, 2021.

Signed: _____
Kathy Holston, Mayor

Attest: _____
Jackie Sims, Assistant City Recorder

Ayes:

Nays:

**City of Oakridge, Oregon
Proposed Budget FY 21-22
Budget Summary**

General Fund Budget Summary

| | <u>Adopted FY 21-22</u> |
|---|----------------------------------|
| Beginning Fund Balance (Deficit) | \$60,000 |
| Current Resources | <u>3,204,796</u> |
| TOTAL RESOURCES | <u><u>\$3,264,796</u></u> |
| | |
| Requirements (Appropriation Level): | |
| Administrative | \$783,392 |
| Building/Planning | 96,800 |
| Police | 1,112,090 |
| Library | 34,750 |
| Parks | 89,370 |
| WAC | 36,025 |
| Muni Court | 77,865 |
| Non-departmental: | |
| Materials & Services | 45,900 |
| Interfund Transfers & Loans - Out | 970,297 |
| Contingency | 4,000 |
| | |
| Total Requirements (Appropriation Level): | <u>\$3,250,489</u> |
| Requirements - Unappropriated: | |
| Reserves for Future Expenditures | |
| Unappropriated Ending Fund Balance | 14,307 |
| | |
| TOTAL REQUIREMENTS | <u><u>\$3,264,796</u></u> |

TOTAL BUDGET - SUMMARY BY FUND

| Total Budget by Fund: | Proposed FY 21-22 |
|---|----------------------------------|
| General Fund | \$3,264,796 |
| Street Fund | 434,000 |
| Emergency Services Fund | 1,182,630 |
| Water Fund Reserve | 54,040 |
| Woodstove Replacement Fund | 17,312 |
| Bicycle and Pedestrian Path Fund | 10,076 |
| Water Bond Fund | 120,683 |
| Oakridge Industrial Park Fund | 547,100 |
| Water Fund | 1,293,700 |
| Waste Water Fund | 1,007,567 |
| Stormwater Fund | 69,050 |
| TOTAL CITY BUDGET | <u><u>\$8,000,954</u></u> |

City of Oakridge, Oregon
Adopted Budget FY 21-22
Budget Transfers, Loans, and Allocations

Budgeted Transfers In / Out

| | <u>Adopted</u> | |
|--------------------------------|------------------|------------------|
| | <u>In</u> | <u>Out</u> |
| 1 General Fund | \$0 | \$565,000 |
| 2 Street Fund | - | 2,000 |
| 3 Emergency Services Fund | 565,000 | - |
| 4 Bicycle/Pedestrian Path Fund | 2,000 | - |
| 5 Water Fund Reserve | 25,000 | - |
| 6 Water Fund | - | 25,000 |
| Total In and Out | \$592,000 | \$592,000 |

Budgeted Loans In / Out

| | <u>Adopted</u> | |
|--------------------------------|----------------|------------|
| | <u>In</u> | <u>Out</u> |
| 1 General Fund | \$0 | \$0 |
| 2 Street Fund | - | - |
| 3 Emergency Services Fund | - | - |
| 4 Bicycle/Pedestrian Path Fund | - | - |
| 5 Water Fund Reserve | - | - |
| 6 Water Fund | - | - |
| Total In and Out | \$0 | \$0 |

Admin Overhead Allocations-Funds In/Out

| | <u>Adopted</u> | |
|----------------------------|------------------|------------------|
| | <u>In</u> | <u>Out</u> |
| 1 General Fund | \$361,300 | \$0 |
| 2 Street Fund | | 25,800 |
| 3 Emergency Services Fund | - | 80,700 |
| 4 Oakridge Industrial Park | - | 26,500 |
| 5 Water Fund | - | 138,900 |
| 6 Wastewater Fund | - | 86,400 |
| 7 Storm Water Fund | - | 3,000 |
| Total In and Out | \$361,300 | \$361,300 |

Admin Overhead Allocations-Departments In/Out

| | <u>Adopted</u> | |
|-------------------------|------------------|------------------|
| | <u>In</u> | <u>Out</u> |
| 1 Administration | \$166,250 | \$0 |
| 2 Building/Planning | - | 35,300 |
| 3 Police | - | 82,850 |
| 4 Library | - | 8,050 |
| 5 Parks | - | 26,000 |
| 6 WAC | - | 6,750 |
| 7 Muncipal Court | - | 7,300 |
| Total In and Out | \$166,250 | \$166,250 |

**RESOURCES
GENERAL FUND**

City of Oakridge

| Historical Data | | | | RESOURCE DESCRIPTION | Budget FY 2021-22 | | | |
|-------------------------------------|------------------------------------|--|-------------------------------|---|------------------------------------|---------------------------------|------------------|----|
| Actual | | | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget this year 2020-21 | | | | | | |
| 1 | | | | | | | | 1 |
| 2 | 149,414 | 129,648 | 25,000 | Net Working Capital (accrual basis) | 60,000 | 60,000 | 60,000 | 2 |
| 3 | 43,084 | 18,264 | 23,000 | Previously levied taxes estimated to be received | 9,000 | 9,000 | 9,000 | 3 |
| 4 | | | | Interest: | | | | 4 |
| 5 | 9,445 | 6,793 | 5,000 | Interest - general | 5,000 | 5,000 | 5,000 | 5 |
| 6 | 2,881 | 2,635 | 2,000 | Interest on previously levied taxes | 1,600 | 1,600 | 1,600 | 6 |
| 7 | | | | Transfers & Loans | | | | 7 |
| 8 | | | 120,000 | Transfer from Water for 14% Public Safety | - | - | - | 8 |
| 9 | | 75,000 | 585,297 | Loans from Water | 45,000 | - | - | 9 |
| 10 | | | | OTHER RESOURCES | | | | 10 |
| 11 | 76,835 | 65,359 | 88,000 | Fines & Forfeitures | 42,000 | 42,000 | 42,000 | 11 |
| 12 | | 4,026 | | DEQ Smoke Management Grant | - | - | - | 12 |
| 13 | 11,945 | 11,370 | 11,000 | WAC Room Rent | 11,000 | 3,667 | 3,667 | 13 |
| 14 | 700 | 1,345 | 2,000 | Planning | 1,000 | 1,000 | 1,000 | 14 |
| 15 | 3,187 | 1,885 | 2,500 | Fall Fun Night / Shop with a cop | 2,500 | 2,500 | 2,500 | 15 |
| 16 | 32,439 | 33,275 | 34,100 | Westfir Police Services Contract | 40,263 | 40,263 | 40,263 | 16 |
| 17 | | 5,376 | 97,153 | CARES Act Grant | - | - | - | 17 |
| 18 | 46,023 | 58,560 | 51,000 | State Liquor Tax | 56,000 | 56,000 | 56,000 | 18 |
| 19 | 18,113 | 17,255 | 16,000 | State Marijuana Tax | 28,000 | 28,000 | 28,000 | 19 |
| 20 | 10,564 | 15,930 | 18,000 | Ord. 924 tax | 35,000 | 35,000 | 35,000 | 20 |
| 21 | 4,374 | 4,108 | 4,300 | Cigarette Tax | 4,100 | 4,100 | 4,100 | 21 |
| 22 | 28,872 | 24,702 | 34,000 | Transient Room Tax | 23,000 | 23,000 | 23,000 | 22 |
| 23 | 17,474 | 28,232 | 19,900 | Telecommunications License Fees | 19,900 | 19,900 | 19,900 | 23 |
| 24 | 195,488 | 190,404 | 198,000 | Franchise Fees | 190,000 | 190,000 | 190,000 | 24 |
| 25 | 157,459 | 47,958 | 80,000 | Licenses & Permits Fees | 60,000 | 60,000 | 60,000 | 25 |
| 26 | 1,404 | 1,316 | 1,800 | Library Revenue | 1,300 | 1,300 | 1,300 | 26 |
| 27 | 3,936 | 1,494 | 2,500 | Library Donations & Sales | 1,500 | 1,500 | 1,500 | 27 |
| 28 | 1,000 | 1,000 | 1,000 | Library SRP - Cards 4 Kids | 1,000 | 1,000 | 1,000 | 28 |
| 29 | 33,135 | 35,659 | 29,500 | State Revenue Sharing | 32,200 | 32,200 | 32,200 | 29 |
| 30 | - | - | 75,000 | LRAPA Code Enforcement | 57,996 | 57,996 | 57,996 | 30 |
| 31 | 27,300 | 28,123 | 28,900 | Lowell Police Services Contract | 29,700 | 29,700 | 29,700 | 31 |
| 32 | - | - | - | Lowell Municipal Court Fees | - | - | - | 32 |
| 33 | 15,000 | 8,383 | - | School District School Resource Officer | - | - | - | 33 |
| 34 | 140 | 21 | - | WAC Vending Machine | 20 | 20 | 20 | 34 |
| 35 | | 3,000 | - | State Library of Oregon Grant | - | - | - | 35 |
| 36 | | - | 160,000 | ODOT/IMBA Grant | - | - | - | 36 |
| 37 | - | - | - | ODOT HWY 58 Crosswalk Grant | - | - | - | 37 |
| 38 | | 5,000 | 10,000 | Ford Foundation Grant | - | - | - | 38 |
| 39 | | 19,473 | - | USDA Patrol | - | - | - | 39 |
| 40 | 18,112 | 18,850 | 18,900 | RTMP Funds | 18,900 | 18,900 | 18,900 | 40 |
| 41 | 586,000 | 671,000 | 595,900 | Administrative Overhead | 595,900 | 527,550 | 527,550 | 41 |
| 42 | 42,000 | 45,000 | - | Water Payment in Lieu of Franchise | - | - | - | 42 |
| 43 | 35,000 | 38,000 | - | Sewer Payment in Lieu of Franchise | - | - | - | 43 |
| 44 | | | | LCOG Fiber Lease | - | - | - | 44 |
| 45 | 7,610 | 9,659 | 7,000 | Dead Mountain Tower Rent | 7,000 | 7,000 | 7,000 | 45 |
| 46 | | 2,955 | 3,000 | Parks Revenues/Donations | 3,000 | 3,000 | 3,000 | 46 |
| 47 | 20,827 | 1,304 | 3,000 | Misc. Income | 3,000 | 3,000 | 3,000 | 47 |
| 48 | 2,648 | 1,323 | 2,000 | Misc Income Police | 2,000 | 2,000 | 2,000 | 48 |
| 49 | | | | American Rescue Plan grant | 343,000 | 343,000 | 343,000 | 49 |
| 50 | 166,340 | 31,148 | - | Insurance Proceeds | - | - | - | 50 |
| 51 | | | | Imposed Public Safety Fee | | 540,000 | 540,000 | 51 |
| 52 | 1,768,749 | 1,664,833 | 2,354,750 | Total resources, except taxes to be levied | 1,729,879 | 2,149,196 | 2,149,196 | 52 |
| 53 | | | 1,073,000 | Taxes estimated to be received | 1,115,600 | 1,115,600 | 1,115,600 | 53 |
| 54 | 1,000,443 | 1,090,763 | | Taxes collected in year levied | | | | 54 |
| 55 | 2,769,192 | 2,755,596 | 3,427,750 | TOTAL RESOURCES | 2,845,479 | 3,264,796 | 3,264,796 | 55 |

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
ADMINISTRATION**

City of Oakridge

| | Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | |
|----|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|---------------------------------|----|
| | Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | |
| 1 | | | | PERSONNEL SERVICES | | | | 1 |
| 2 | 96,494 | 76,012 | 76,800 | Health Insurance | 63,700 | 63,700 | 63,700 | 2 |
| 3 | 78,621 | 62,613 | 94,500 | PERS | 85,650 | 85,650 | 85,650 | 3 |
| 4 | 929 | 1,612 | 2,000 | Worker's Comp | 1,500 | 1,500 | 1,500 | 4 |
| 5 | 28,506 | 31,926 | 25,000 | Payroll Taxes | 32,700 | 32,700 | 32,700 | 5 |
| 6 | 2,160 | 3,085 | 2,700 | Overtime | 3,400 | 3,400 | 3,400 | 6 |
| 7 | 5,176 | 276 | 7,300 | Unemployment/Personnel | | - | - | 7 |
| 8 | 173,896 | 92,550 | 92,100 | City Administrator | 90,330 | 90,330 | 90,330 | 8 |
| 9 | | - | 18,300 | PW Overhead to Other Funds | 18,300 | 18,300 | 18,300 | 9 |
| 10 | 125,633 | 61,491 | 74,800 | City Recorder/Finance Director | 70,125 | 70,125 | 70,125 | 10 |
| 11 | 36,267 | 40,708 | 42,400 | AP/UB | 43,250 | 43,250 | 43,250 | 11 |
| 12 | 150 | 34 | - | Employee Allowance | - | - | - | 12 |
| 13 | 6,000 | | - | Payroll Specialist/Project Admin | - | - | - | 13 |
| 14 | 40,165 | 45,863 | 46,900 | Assistant Planner | 47,850 | 47,850 | 47,850 | 14 |
| 15 | 52,248 | 63,274 | - | Comm Srv's Coord | - | - | - | 15 |
| 16 | | | | Floating Holiday 1 | 960 | 960 | 960 | 16 |
| 17 | | | | Floating Holiday 2 | 960 | 960 | 960 | 17 |
| 18 | 10,125 | 9,000 | 9,000 | VEBA Contributions | 9,000 | 6,750 | 6,750 | 18 |
| 19 | 805 | 483 | 700 | Life/LTD | 700 | 700 | 700 | 19 |
| 20 | 657,176 | 488,927 | 492,500 | TOTAL PERSONNEL SERVICES | 468,425 | 466,175 | 466,175 | 20 |
| 21 | 5.00 | 5.50 | 4.70 | Total Full-Time Equivalent (FTE) | 4.00 | 4.00 | 4.00 | 21 |
| 22 | | | | MATERIALS & SERVICES | | | | 22 |
| 23 | 23,620 | 23,638 | 21,647 | Materials & Supplies | 17,000 | 17,000 | 17,000 | 23 |
| 24 | | | | Telephone | 5,426 | 5,426 | 5,426 | 24 |
| 25 | 13,909 | 6,707 | 9,000 | Bank/Financial Fees | 4,400 | 4,400 | 4,400 | 25 |
| 26 | 17,571 | 16,676 | 16,000 | Utilities | 12,500 | 12,500 | 12,500 | 26 |
| 27 | 125,139 | 131,698 | 135,000 | Insurance | 139,500 | 139,500 | 139,500 | 27 |
| 28 | 3,286 | 5,076 | 2,000 | Advertising | 1,000 | 1,000 | 1,000 | 28 |
| 29 | | | | Internet | 875 | 875 | 875 | 29 |
| 30 | 10,736 | 10,370 | 11,000 | Membership/Dues | 11,000 | 11,000 | 11,000 | 30 |
| 31 | 620 | 2,854 | 2,000 | Travel and Training (Staff) | 2,000 | 2,000 | 2,000 | 31 |
| 32 | 14,449 | 8,502 | 12,000 | Travel and Training (City Council) | 6,000 | 6,000 | 6,000 | 32 |
| 33 | | 24,044 | 40,000 | Professional Non Legal | 10,000 | 10,000 | 10,000 | 33 |
| 34 | 41,327 | 51,551 | 47,000 | Audit/Accounting | 47,000 | 47,000 | 47,000 | 34 |
| 35 | 38,651 | 23,912 | 22,000 | Professional Services/Legal | 20,000 | 20,000 | 20,000 | 35 |
| 36 | - | | 250 | Safety Committee | - | - | - | 36 |
| 37 | 435 | | 250 | Awards and Recognition | 250 | 250 | 250 | 37 |
| 38 | - | | 3,000 | Election Expense | 3,000 | 3,000 | 3,000 | 38 |
| 39 | 5,512 | 732 | 2,000 | City Administrator Expense | 2,000 | 2,000 | 2,000 | 39 |
| 40 | 7,067 | 4,260 | 6,509 | Computer Equip/Supplies/Support | 5,000 | 5,000 | 5,000 | 40 |
| 41 | 13,491 | (657) | 2,500 | Misc Expense/New Equipment | 2,500 | 2,500 | 2,500 | 41 |
| 42 | 7,537 | 10,106 | 7,100 | Building Maintenance (City Hall) | 7,100 | 7,100 | 7,100 | 42 |
| 43 | | 990 | 10,000 | Ford Foundation Grant | - | - | - | 43 |
| 44 | 2,192 | 225 | 12,600 | Community Projects | 2,000 | 2,000 | 2,000 | 44 |
| 45 | 12,000 | 12,000 | 12,000 | Special Mobility Services | 12,000 | 12,000 | 12,000 | 45 |
| 46 | 337,542 | 332,684 | 373,856 | TOTAL MATERIALS & SERVICES | 310,551 | 310,551 | 310,551 | 46 |
| 47 | | | | CAPITAL OUTLAY | | | | 47 |
| 48 | | 3,331 | | Radio lease | 1,666 | 1,666 | 1,666 | 48 |
| 49 | - | 5,359 | - | New Equipment | 5,000 | 5,000 | 5,000 | 49 |
| 50 | - | 8,690 | | TOTAL CAPITAL OUTLAY | 6,666 | 6,666 | 6,666 | 50 |
| 51 | 994,718 | 830,301 | 866,356 | TOTAL REQUIREMENTS | 785,642 | 783,392 | 783,392 | 51 |

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND
BUILDING/PLANNING

City of Oakridge

| Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | | |
|-------------------------------------|------------------------------------|--|---------------------------------|--|------------------------------------|---------------------------------|---------------|---|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | | |
| 1 | | | MATERIALS & SERVICES | | | | 1 | |
| 2 | 118,561 | 28,684 | 60,000 | Professional Services -Bdg Inspec-75%-Mort | 60,000 | 60,000 | 60,000 | 2 |
| 3 | 584 | 1,914 | 1,500 | Planning Services | 1,500 | 1,500 | 1,500 | 3 |
| 4 | | | 50,000 | Admin Overhead | 50,000 | 35,300 | 35,300 | 4 |
| 5 | 119,145 | 30,598 | 111,500 | TOTAL MATERIALS & SERVICES | 111,500 | 96,800 | 96,800 | 5 |
| 6 | 119,145 | 30,598 | 111,500 | TOTAL REQUIREMENTS | 111,500 | 96,800 | 96,800 | 6 |

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
POLICE**

City of Oakridge

| | Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | |
|----|-------------------------------------|------------------------------------|--|--|-------------------------------|------------------------------------|---------------------------------|----|
| | Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | |
| 1 | | | | PERSONNEL SERVICES | | | | 1 |
| 2 | 143,555 | 136,869 | 136,774 | Health Insurance | 143,400 | 143,400 | 143,400 | 2 |
| 3 | 122,639 | 141,712 | 129,102 | PERS | 162,200 | 162,200 | 162,200 | 3 |
| 4 | 16,167 | 4,459 | 15,587 | Worker's Compensation | 12,680 | 12,680 | 12,680 | 4 |
| 5 | 31,930 | 33,633 | 30,141 | Payroll Taxes | 35,000 | 35,000 | 35,000 | 5 |
| 6 | 46,852 | 57,575 | 63,429 | Overtime | 48,000 | 48,000 | 48,000 | 6 |
| 7 | 2,925 | 4,591 | 9,600 | Standby | 12,000 | 12,000 | 12,000 | 7 |
| 8 | 330 | 390 | 360 | Employee Allowance | 360 | 360 | 360 | 8 |
| 9 | - | - | - | USFS Contract | - | - | - | 9 |
| 10 | 82,100 | 88,766 | 90,400 | Police Chief | 89,200 | 89,200 | 89,200 | 10 |
| 11 | 202,434 | 211,842 | 223,876 | Patrol Officers | 230,000 | 230,000 | 230,000 | 11 |
| 12 | 12,844 | 28,517 | - | Dispatch-Support Services Clerk | - | - | - | 12 |
| 13 | 56,433 | 57,933 | 62,300 | Communications-Support Services Sergeant | 64,000 | 64,000 | 64,000 | 13 |
| 14 | 13,675 | | - | Code Enforcement Officer | - | - | - | 14 |
| 15 | | | | Vacation Buy-Out | 7,300 | 7,300 | 7,300 | 15 |
| 16 | 14,063 | 13,500 | 13,500 | VEBA Contributions | 13,500 | 13,500 | 13,500 | 16 |
| 17 | 956 | 471 | 357 | Life/LTD Insurance | 500 | 500 | 500 | 17 |
| 18 | - | | - | Severance Benefits | - | - | - | 18 |
| 19 | 746,903 | 780,258 | 775,426 | TOTAL PERSONNEL SERVICES | 818,140 | 818,140 | 818,140 | 19 |
| 20 | 7.50 | 8.60 | 6.00 | Total Full-Time Equivalent (FTE) | 6.00 | 6.00 | 6.00 | |

| | | | | | | | | |
|----|----------------|------------------|------------------|---------------------------------------|------------------|------------------|------------------|----|
| 21 | | | | MATERIALS & SERVICES | | | | 21 |
| 22 | 7,553 | (974) | - | School Resource Officer | - | - | - | 22 |
| 23 | 3,029 | 4,351 | 3,000 | Reserve Patrol Officers | 3,000 | 3,000 | 3,000 | 23 |
| 24 | 8,466 | 13,681 | 11,897 | Materials and supplies | 11,000 | 11,000 | 11,000 | 24 |
| 25 | 5,245 | (41) | 3,000 | Seasonal worker | - | - | - | 25 |
| 26 | | | | Telephone | 6,350 | 6,350 | 6,350 | 26 |
| 27 | 10,982 | 15,988 | 11,000 | Utilities | 8,300 | 8,300 | 8,300 | 27 |
| 28 | | 127 | | Insurance Property & Casualty | - | - | - | 28 |
| 29 | | | | Internet | 350 | 350 | 350 | 29 |
| 30 | 4,134 | 1,310 | 8,000 | Memberships/Dues/Subscriptions | 2,300 | 2,300 | 2,300 | 30 |
| 31 | | 1,361 | 500 | Cadet/Explorer expense | 500 | 500 | 500 | 31 |
| 32 | 6,651 | 7,341 | 7,000 | Travel and Training | 7,000 | 7,000 | 7,000 | 32 |
| 33 | 11,148 | 1,427 | 4,000 | Professional Services Non Legal | 4,000 | 4,000 | 4,000 | 33 |
| 34 | 63,840 | 65,756 | 71,000 | Dispatch Services LCSO | 73,200 | 73,200 | 73,200 | 34 |
| 35 | | | 78,800 | Administrative Overhead | 78,800 | 82,850 | 82,850 | 35 |
| 36 | 903 | 327 | 1,000 | Uniform | 1,000 | 1,000 | 1,000 | 36 |
| 37 | 4,163 | 7,175 | 8,000 | Uniform Allowance | 8,300 | 8,300 | 8,300 | 37 |
| 38 | 4,438 | 2,221 | 1,500 | Equipment Maintenance and Repair | 1,500 | 1,500 | 1,500 | 38 |
| 39 | 2,287 | 4,217 | 3,500 | Radio Maintenance and Repairs | 3,500 | 3,500 | 3,500 | 39 |
| 40 | 5,989 | 9,467 | 6,100 | Vehicle Maintenance | 6,100 | 6,100 | 6,100 | 40 |
| 41 | 3,377 | 8,417 | 6,000 | Vehicle Repair | 6,000 | 6,000 | 6,000 | 41 |
| 42 | 21,776 | 23,622 | 26,000 | Fuel | 26,000 | 26,000 | 26,000 | 42 |
| 43 | 10,505 | 8,841 | 14,101 | New Equipment (less than \$5,000) | 9,000 | 9,000 | 9,000 | 43 |
| 44 | 110 | - | 400 | Animal Control Supplies | 400 | 400 | 400 | 44 |
| 45 | 202 | - | 400 | Crime Prevention Program | 400 | 400 | 400 | 45 |
| 46 | 2,752 | 1,854 | 3,000 | Fall Fun Night /Shop with a Cop | 3,000 | 3,000 | 3,000 | 46 |
| 47 | | | | Dispatch Communications | - | - | - | 47 |
| 48 | 5,520 | 5,379 | 5,000 | Public Safety Assessment | 5,000 | 5,000 | 5,000 | 48 |
| 49 | | | 900 | Photo/Media Supplies | 900 | 900 | 900 | 49 |
| 50 | 3,000 | 1,825 | 4,900 | Ammunition | 4,900 | 4,900 | 4,900 | 50 |
| 51 | 512 | 553 | 2,000 | Investigations | 2,000 | 2,000 | 2,000 | 51 |
| 52 | 1,729 | 11,028 | 6,800 | Computer Support Systems | 5,000 | 5,000 | 5,000 | 52 |
| 53 | 367 | 2,892 | 2,000 | Jail Expense | 2,000 | 2,000 | 2,000 | 53 |
| 54 | | | 900 | Dead Mountain Lease | 900 | 900 | 900 | 54 |
| 55 | | | | PPE supplies | 3,000 | 3,000 | 3,000 | 55 |
| 56 | 188,678 | 198,145 | 290,698 | TOTAL MATERIALS & SERVICES | 283,700 | 287,750 | 287,750 | 56 |
| 57 | | | | CAPITAL OUTLAY | | | | 57 |
| 58 | - | 20,368 | 6,200 | New Radios- Payment | 6,200 | 6,200 | 6,200 | 58 |
| 59 | - | 11,000 | | New Equipment Capital | - | - | - | 59 |
| 60 | - | 31,368 | 6,200 | TOTAL CAPITAL OUTLAY | 6,200 | 6,200 | 6,200 | 60 |
| 61 | | | | Transfers | | | | 61 |
| 62 | 4,500 | - | - | Transfer to WW | - | - | - | 62 |
| 63 | 4,500 | - | - | Transfer to Water | - | - | - | 63 |
| 64 | 9,000 | - | - | Total Transfers | - | - | - | 64 |
| 65 | 944,581 | 1,009,771 | 1,072,324 | TOTAL REQUIREMENTS | 1,108,040 | 1,112,090 | 1,112,090 | 65 |

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND
LIBRARY

City of Oakridge

| Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | | |
|-------------------------------------|---------------------------------|--|---------------------------------|-------------------------------|------------------------------------|---------------------------------|---------------|----|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | | |
| 1 | | | PERSONNEL SERVICES | | | | 1 | |
| 2 | | 99 | Health Insurance | - | - | - | 2 | |
| 3 | 12 | (3) | Worker's Comp | 100 | 100 | 100 | 3 | |
| 4 | 771 | 764 | Payroll Taxes | 800 | 800 | 800 | 4 | |
| 5 | 9,783 | 9,728 | Library Coordinator | 10,000 | 10,000 | 10,000 | 5 | |
| 6 | | - | Life/LTD | - | - | - | 6 | |
| 7 | 10,566 | 10,588 | 10,900 | 10,900 | 10,900 | 10,900 | 7 | |
| | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | | |
| 8 | | | MATERIALS & SERVICES | | | | 8 | |
| 9 | 3,361 | 3,488 | 2,565 | Materials and Supplies | 2,400 | 2,400 | 2,400 | 9 |
| 10 | 470 | 231 | 300 | Telephone | 300 | 300 | 300 | 10 |
| 11 | 2,222 | 2,437 | 1,700 | Utilities | 1,700 | 1,700 | 1,700 | 11 |
| 12 | 1,035 | 1,005 | 500 | Travel and Training | 500 | 500 | 500 | 12 |
| 13 | | | 7,600 | Administrative Overhead | 7,600 | 8,050 | 8,050 | 13 |
| 14 | 60 | 2,938 | 500 | Computer Support | 500 | 500 | 500 | 14 |
| 15 | 1,234 | 830 | 900 | Misc Expense/New Equipment | 900 | 900 | 900 | 15 |
| 16 | 1,873 | 865 | 1,000 | Summer Reading Program | 1,000 | 1,000 | 1,000 | 16 |
| 17 | 525 | - | 300 | SRP Grant Support | 300 | 300 | 300 | 17 |
| 18 | 4,986 | 1,874 | 1,500 | Acquisitions and Books | 1,500 | 1,500 | 1,500 | 18 |
| 19 | 1,689 | 2,896 | 2,000 | Donation Acquisitions | 2,000 | 2,000 | 2,000 | 19 |
| 20 | 4,197 | 4,222 | 4,300 | Sirsi System | 4,300 | 4,300 | 4,300 | 20 |
| 21 | 395 | 323 | 400 | OCLC Cataloging | 400 | 400 | 400 | 21 |
| 22 | 22,047 | 21,109 | 23,565 | 23,400 | 23,850 | 23,850 | 22 | |
| 23 | | | | CAPITAL OUTLAY | | | | 23 |
| 24 | | | | | | | | 24 |
| 25 | - | - | - | TOTAL CAPITAL OUTLAY | - | - | - | 25 |
| 26 | 32,613 | 31,697 | 34,465 | TOTAL REQUIREMENTS | 34,300 | 34,750 | 34,750 | 26 |

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
PARKS**

City of Oakridge

| | Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | |
|----|-------------------------------------|------------------------------------|--|---|-------------------------------|------------------------------------|---------------------------------|----|
| | Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | |
| 1 | | | | PERSONNEL SERVICES | | | | 1 |
| 2 | - | - | 20,300 | Public Works Personnel Allocation | 20,300 | 20,300 | 20,300 | 2 |
| 3 | - | - | 20,300 | TOTAL PERSONNEL SERVICES | 20,300 | 20,300 | 20,300 | 3 |
| 4 | - | - | 0.20 | Total Full-Time Equivalent (FTE) | 0.20 | 0.20 | 0.20 | 4 |
| 5 | | | | MATERIALS & SERVICES | | | | 5 |
| 6 | - | - | 19,000 | Seasonal Workers | 19,570 | 19,570 | 19,570 | 6 |
| 7 | 12,961 | 6,496 | 8,636 | Materials and Supplies | 8,500 | 8,500 | 8,500 | 7 |
| 8 | | 18 | | Telephone | - | - | - | 8 |
| 9 | 11,849 | 4,937 | 10,000 | Utilities | 10,000 | 10,000 | 10,000 | 9 |
| 10 | - | - | 30,700 | Administrative Overhead | 30,700 | 26,000 | 26,000 | 10 |
| 11 | 5,169 | 1,481 | 1,700 | Building Maintenance | 1,700 | 1,700 | 1,700 | 11 |
| 12 | - | | - | Fuel | - | - | - | 12 |
| 13 | - | 4,501 | 3,200 | Equipment under \$5,000 | 3,200 | 3,200 | 3,200 | 13 |
| 14 | 80 | - | 100 | Project/Events | 100 | 100 | 100 | 14 |
| 15 | 30,059 | 17,433 | 73,336 | TOTAL MATERIALS & SERVICES | 73,770 | 69,070 | 69,070 | 15 |
| 16 | | | | CAPITAL OUTLAY | | | | 16 |
| 17 | - | | 160,000 | ODOT/IMBA Grant | - | - | - | 17 |
| 18 | - | | - | Park Improvements | - | - | - | 18 |
| 19 | - | - | 160,000 | TOTAL CAPITAL OUTLAY | - | - | - | 19 |
| 20 | 30,059 | 17,433 | 253,636 | TOTAL REQUIREMENTS | 94,070 | 89,370 | 89,370 | 20 |

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND
WILLAMETTE ACTIVITY CENTER (WAC)

City of Oakridge

| Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | |
|-------------------------------------|---------------------------------|--|---------------------------------------|-------------------------------|------------------------------------|---------------------------------|----|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted by Governing Body | |
| Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | |
| 1 | | | PERSONNEL SERVICES | | | | 1 |
| 2 | 234 | | Public Works Personnel Allocation | 12,900 | 6,450 | 6,450 | 2 |
| 3 | | | | | | | 3 |
| 4 | 234 | - | TOTAL PERSONNEL SERVICES | 12,900 | 6,450 | 6,450 | 4 |
| 5 | - | - | Total Full-Time Equivalent (FTE) | 0.10 | 0.10 | 0.10 | 5 |
| 6 | | | MATERIALS & SERVICES | | | | 6 |
| 7 | 4,449 | 230 | Materials and Supplies | 3,200 | 1,600 | 1,600 | 7 |
| 8 | - | - | Seasonal Workers | 8,250 | 5,500 | 5,500 | 8 |
| 9 | - | 190 | Telephone | 550 | 275 | 275 | 9 |
| 10 | 16,586 | 5,929 | Utilities | 16,500 | 11,000 | 11,000 | 10 |
| 11 | | | Administrative Overhead | 16,000 | 6,750 | 6,750 | 11 |
| 12 | 3,453 | 2,076 | Building Maintenance | 4,500 | 2,250 | 2,250 | 12 |
| 13 | 5,388 | | Property Taxes | 4,400 | 2,200 | 2,200 | 13 |
| 14 | | | | | | | 14 |
| 15 | 29,876 | 8,425 | TOTAL MATERIALS & SERVICES | 53,400 | 29,575 | 29,575 | 15 |
| 16 | 30,110 | 8,425 | TOTAL REQUIREMENTS | 66,300 | 36,025 | 36,025 | 16 |

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
MUNICIPAL COURT**

City of Oakridge

| Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | | |
|-------------------------------------|------------------------------------|--|---------------------------|---|------------------------------------|---------------------------------|---------------|----|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | | |
| 1 | | | PERSONNEL SERVICES | | | | 1 | |
| 2 | 7,410 | 8,891 | 8,900 | Health Insurance | 9,400 | 9,400 | 9,400 | 2 |
| 3 | 5,111 | 6,335 | 6,500 | PERS | 7,700 | 7,700 | 7,700 | 3 |
| 4 | 6 | 11 | 50 | Worker's Comp | 50 | 50 | 50 | 4 |
| 5 | 1,971 | 1,659 | 1,700 | Payroll Taxes | 1,800 | 1,800 | 1,800 | 5 |
| 6 | 19,904 | 21,962 | 22,664 | Court Clerk | 23,800 | 23,800 | 23,800 | 6 |
| 7 | | | | Floating Holiday 1 | 170 | 170 | 170 | 7 |
| 8 | | | | Floating Holiday 2 | 170 | 170 | 170 | 8 |
| 9 | 1,125 | 1,125 | 1,200 | VEBA Contributions | 1,200 | 1,125 | 1,125 | 9 |
| 10 | 194 | 83 | 50 | Life/LTD | 50 | 50 | 50 | 10 |
| 11 | 35,721 | 40,066 | 41,064 | TOTAL PERSONNEL SERVICES | 44,340 | 44,265 | 44,265 | 11 |
| 12 | 0.50 | 0.50 | 0.50 | Total Full-Time Equivalent (FTE) | 0.50 | 0.50 | 0.50 | 12 |
| 13 | | | | MATERIALS & SERVICES | | | | 13 |
| 14 | 3,273 | 1,997 | - | Materials and Supplies | - | - | - | 14 |
| 15 | - | - | - | Utilities | - | - | - | 15 |
| 16 | 375 | 225 | 500 | Travel and Training | - | - | - | 16 |
| 17 | 20,345 | 20,345 | 20,900 | Muni Court Judge - Contract | 20,900 | 20,900 | 20,900 | 17 |
| 18 | 8,555 | - | 6,900 | Admin OH | 6,900 | 7,300 | 7,300 | 18 |
| 19 | 8,319 | 8,373 | 14,500 | State Court Fees | 5,400 | 5,400 | 5,400 | 19 |
| 20 | - | - | - | Lane County Court Fees | - | - | - | 20 |
| 21 | | 828 | | Court Expense | - | - | - | 21 |
| 22 | | | | | | | | 22 |
| 23 | 40,867 | 31,768 | 42,800 | TOTAL MATERIALS & SERVICES | 33,200 | 33,600 | 33,600 | 23 |
| 24 | 76,588 | 71,834 | 83,864 | TOTAL REQUIREMENTS | 77,540 | 77,865 | 77,865 | 24 |

DETAILED REQUIREMENTS

FORM
LB-30B

**GENERAL FUND
REQUIREMENTS NOT ALLOCATED**

City of Oakridge

| Historical Data | | | REQUIREMENTS DESCRIPTION | Budget FY 2021-22 | | | |
|-------------------------------------|------------------------------------|--|---------------------------------|--|------------------------------------|---------------------------------|------------------|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | |
| 1 | | | MATERIALS & SERVICES | | | | |
| 2 | 37,780 | 6,041 | 19,000 | RTMP Fund Projects | 18,000 | 18,900 | 18,900 |
| 3 | - | - | | ODOT HWY 58 Crosswalk Grant | - | - | - |
| 4 | 11,636 | 14,132 | 30,000 | Transient Income Projects | 15,000 | 23,000 | 23,000 |
| 5 | | 4,026 | | DEQ Smoke Mgmt Grant Exp | - | - | - |
| 6 | - | | 10,000 | Seasonal Workers | 4,000 | 4,000 | 4,000 |
| 7 | | | | | | | |
| 8 | 49,416 | 24,199 | 59,000 | TOTAL MATERIALS & SERVICES | 37,000 | 45,900 | 45,900 |
| 9 | | | | DEBT SERVICE | | | |
| 10 | | | | | | | |
| 11 | - | - | - | TOTAL DEBT SERVICE | - | - | - |
| 12 | | | | SPECIAL PAYMENTS | | | |
| 13 | | | | | | | |
| 14 | - | - | - | TOTAL SPECIAL PAYMENTS | - | - | - |
| 15 | | | | INTERFUND TRANSFERS - OUT | | | |
| 16 | 400,000 | 650,000 | 613,151 | Transfer Emergency Services - Admin | - | 565,000 | 565,000 |
| 17 | | 5,000 | | Transfer to Woodstove Fund | - | - | - |
| 18 | | | 8,032 | Transfer to Wastewater | | | |
| 19 | | | 6,582 | Transfer to Water | | | |
| 20 | | | 2,511 | Transfer to OIP | | | |
| 21 | | | | Repay Water Loan | 255,297 | 255,297 | 255,297 |
| 22 | | | 95,000 | Repay Wastewater Loan | 150,000 | 150,000 | 150,000 |
| 23 | | | - | Repay OIP Loan | - | - | - |
| 24 | | | 55,044 | Transfer to Streets | 114,000 | - | - |
| 25 | 400,000 | 655,000 | 780,320 | TOTAL INTERFUND TRANSFERS - OUT | 519,297 | 970,297 | 970,297 |
| 26 | | | | CONTINGENCY | | | |
| 27 | | - | - | Operating Contingency | - | 4,000 | 4,000 |
| 28 | - | - | - | TOTAL OPERATING Contingency | - | 4,000 | 4,000 |
| 29 | 449,416 | 679,199 | 839,320 | TOTAL REQUIREMENTS NOT ALLOCATED | 556,297 | 1,020,197 | 1,020,197 |
| 30 | 2,227,814 | 2,000,059 | 2,487,681 | TOTAL ORG. UNIT/PROGRAM REQUIREMENTS | 2,277,392 | 2,230,292 | 2,230,292 |
| 31 | | | | | | | |
| 32 | | | | RESERVED FOR FUTURE EXPENDITURES | | | |
| 33 | | | | | | | |
| 34 | - | - | - | TOTAL RESERVE FOR FUTURE EXPENDITURES | - | - | - |
| 35 | 129,647 | | | Total Ending Fund Balance - Unrestricted (prior years) | | | |
| 36 | | | | | | | |
| 37 | | | 100,749 | UNAPPROPRIATED ENDING FUND BALANCE | 11,790 | 14,307 | 14,307 |
| 38 | 2,806,877 | 2,679,258 | 3,427,750 | TOTAL REQUIREMENTS | 2,845,479 | 3,264,796 | 3,264,796 |

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STREET FUND

City of Oakridge

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | | | |
|----------------------------------|---------------------------------|----------------------------------|---|---|------------------------------------|---------------------------------|----------------|----|
| Actual | | Adopted Budget FY 2020- 21 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | | | | | | | |
| | | | RESOURCES | | | | | |
| 1 | | | | | | | 1 | |
| 2 | 118,808 | 99,867 | 41,000 | Net Working Capital (accrual basis) | 92,000 | 92,000 | 92,000 | 2 |
| 3 | 1,839 | - | 55,044 | Transfers from Gen Fund | 114,000 | - | - | 3 |
| 4 | | - | 27,000 | Loans from water Fund | - | - | - | 4 |
| | | | OTHER RESOURCES | | | | | |
| 5 | | | | | | | | 5 |
| 6 | 239,237 | 225,385 | 235,000 | State Gas Tax | 233,000 | 233,000 | 233,000 | 6 |
| 7 | 54,000 | 75,733 | 60,000 | Fuel Dealer's License Fee | 90,000 | 90,000 | 90,000 | 7 |
| 8 | | - | - | Lane Electric Franchise | - | - | - | 8 |
| 9 | 3,905 | 3,105 | 2,500 | Greenwaters Rest Area | 3,100 | 3,100 | 3,100 | 9 |
| 10 | | - | - | State Highway Rest Area | - | - | - | 10 |
| 11 | | - | 100,000 | ODOT Small City Allotment | - | - | - | 11 |
| 12 | - | - | 200 | LID #19 Rainbow Rd. Assessment | - | - | - | 12 |
| 13 | (1,397) | 7,198 | 3,200 | LID #20 Second St. Assessment. | 3,200 | 3,200 | 3,200 | 13 |
| 14 | 3,616 | 2,949 | - | LID #17 Union St. Assessment | - | - | - | 14 |
| 15 | 2,014 | 9,589 | 2,000 | LID #21 N. Ash Street Assessment | 1,200 | 1,200 | 1,200 | 15 |
| 16 | 1,511 | 1,642 | 1,500 | Misc Income | 1,000 | 1,000 | 1,000 | 16 |
| 17 | | - | 10,500 | PW Overhead to Other Funds | 10,500 | 10,500 | 10,500 | 17 |
| 18 | 423,533 | 425,468 | 537,944 | TOTAL RESOURCES | 548,000 | 434,000 | 434,000 | 18 |
| | | | REQUIREMENTS | | | | | |
| | | | PERSONNEL SERVICES | | | | | |
| 19 | | | | | | | | 19 |
| 20 | | | | | | | | 20 |
| 21 | 9,085 | 8,992 | 22,200 | Health Insurance | 15,500 | 15,500 | 15,500 | 21 |
| 22 | 12,971 | 14,932 | 23,900 | PERS | 18,500 | 18,500 | 18,500 | 22 |
| 23 | 4,885 | 2,201 | 4,600 | Workers Comp | 3,900 | 3,900 | 3,900 | 23 |
| 24 | 3,816 | 3,987 | 5,600 | Payroll Taxes | 4,600 | 4,600 | 4,600 | 24 |
| 25 | 5,826 | 5,137 | 4,900 | Overtime | 4,900 | 4,900 | 4,900 | 25 |
| 26 | | 1,282 | 4,000 | Standby | 1,500 | 1,500 | 1,500 | 26 |
| 27 | - | - | 6,500 | Utility Worker 2 | 6,800 | 6,800 | 6,800 | 27 |
| 28 | | - | 18,900 | Utility Worker 3 | - | - | - | 28 |
| 29 | - | - | 15,100 | Public Works Crew Leader | 15,400 | 15,400 | 15,400 | 29 |
| 30 | 42,351 | 45,442 | 14,700 | Utility Worker 1 A | 14,750 | 14,750 | 14,750 | 30 |
| 31 | | - | 7,500 | Utility Worker 1 B | 7,500 | 7,500 | 7,500 | 31 |
| 32 | 1,435 | - | - | Community Services/Assistant to Administrator | - | - | - | 32 |
| 33 | | | | Vacation Buy-Out | 500 | 500 | 500 | 33 |
| 34 | | | | Floating Holiday 1 | 240 | 240 | 240 | 34 |
| 35 | | | | Floating Holiday 2 | 240 | 240 | 240 | 35 |
| 36 | 2,250 | 2,250 | 2,500 | VEBA Contributions | 2,250 | 2,250 | 2,250 | 36 |
| 37 | 5 | 8 | 100 | Life/LTD | 50 | 50 | 50 | 37 |
| 38 | | | | | | | | 38 |
| 39 | 82,624 | 84,231 | 130,500 | TOTAL PERSONNEL SERVICES | 96,630 | 96,630 | 96,630 | 39 |
| 40 | 1.00 | 1.00 | 1.00 | Total Full-Time Equivalent (FTE) | 0.80 | 0.80 | 0.80 | 40 |

| | | | | | | | | |
|----|----------------|----------------|----------------|---|----------------|----------------|----------------|----|
| 41 | | | | MATERIALS & SERVICES | | | | 41 |
| 42 | 15,812 | 15,094 | 30,044 | Materials & Supplies | 25,000 | 25,000 | 25,000 | 42 |
| 43 | | | | Telephone | 1,100 | 1,100 | 1,100 | 43 |
| 44 | 18,234 | 17,070 | 21,900 | Seasonal Workers | 22,500 | 22,500 | 22,500 | 44 |
| 45 | 9,934 | 6,607 | 10,000 | Utilities | 7,000 | 7,000 | 7,000 | 45 |
| 46 | 510 | 1,110 | 2,000 | Travel & Training | 1,000 | 1,000 | 1,000 | 46 |
| 47 | 10,461 | 19,636 | 15,000 | Professional Services/Misc | 15,000 | 15,000 | 15,000 | 47 |
| 48 | - | - | 1,700 | Dispatch Services LCSO | - | - | - | 48 |
| 49 | 50,000 | 70,000 | 37,800 | Administrative Overhead | 37,800 | 25,800 | 25,800 | 49 |
| 50 | 2,053 | 345 | 1,000 | Uniform Allowance | 1,000 | 1,000 | 1,000 | 50 |
| 51 | 20,738 | 14,764 | 20,000 | Equip Maint/Repair | 20,000 | 20,000 | 20,000 | 51 |
| 52 | 2,197 | 2,377 | 4,000 | Vehicle Lease | 2,500 | 2,500 | 2,500 | 52 |
| 53 | 12,785 | 7,381 | 12,000 | Fuel | 8,000 | 8,000 | 8,000 | 53 |
| 54 | 570 | 2,233 | 4,000 | New Equipment | 9,000 | 9,000 | 9,000 | 54 |
| 55 | 6,386 | 15,175 | 15,000 | Rest Area | 9,000 | 9,000 | 9,000 | 55 |
| 56 | 12,688 | 1,515 | 21,000 | Street Repair | 21,000 | 21,000 | 21,000 | 56 |
| 57 | 74,162 | 59,452 | 65,000 | Street Lights | 63,000 | 63,000 | 63,000 | 57 |
| 58 | 236,530 | 232,759 | 260,444 | TOTAL MATERIALS & SERVICES | 242,900 | 230,900 | 230,900 | 58 |
| 59 | | | | | | | | 59 |
| 60 | | | | CAPITAL OUTLAY | | | | 60 |
| 61 | - | 3,442 | 20,000 | New Equipment (Street Sweeper) | 200,000 | - | - | 61 |
| 62 | 2,511 | - | 125,000 | Street Improvements | - | - | - | 62 |
| 63 | 2,511 | 3,442 | 145,000 | TOTAL CAPITAL OUTLAY | 200,000 | - | - | 63 |
| 64 | | | | | | | | 64 |
| 65 | | | | INTERFUND TRANSFERS - OUT | | | | 65 |
| 66 | 2,000 | 2,000 | 2,000 | Transfer to Agency Fund - Reserve Bike Path | 2,000 | 2,000 | 2,000 | 66 |
| 67 | 2,000 | 2,000 | 2,000 | TOTAL INTERFUND TRANSFERS - OUT | 2,000 | 2,000 | 2,000 | 67 |
| 68 | | | | | | | | 68 |
| 69 | | - | - | CONTINGENCY | 6,470 | 6,470 | 6,470 | 69 |
| 70 | | | | | | | | 70 |
| 71 | 99,868 | 103,036 | | Total Ending Fund Balance (prior years) | | | | 71 |
| 72 | | | - | UNAPPROPRIATED ENDING FUND BALANCE | | 98,000 | 98,000 | 72 |
| 73 | 423,533 | 425,468 | 537,944 | TOTAL REQUIREMENTS | 548,000 | 434,000 | 434,000 | 73 |

SPECIAL FUND
RESOURCES AND REQUIREMENTS

EMERGENCY SERVICES FUND

City of Oakridge

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | | |
|-------------------------------------|---------------------------------|--|---|-------------------------------|------------------------------------|---------------------------------|----|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2018-19 | First Preceding year 2019-20 | Adopted Budget This Year 2020-21 | | | | | |
| | | | RESOURCES AND REQUIREMENTS | | | | |
| 1 | | | | | | | 1 |
| 2 | (79,153) | (133,015) | - | - | - | - | 2 |
| 3 | 78 | 37 | - | - | - | - | 3 |
| 4 | | | | | | | 4 |
| 5 | 400,000 | 650,000 | 613,151 | - | 565,000 | 565,000 | 5 |
| 6 | | | | | | | 6 |
| | | | OTHER RESOURCES | | | | |
| 7 | 31,605 | 17,151 | 20,000 | 20,000 | 20,000 | 20,000 | 7 |
| 8 | 46,710 | 59,310 | 60,800 | 60,800 | 63,330 | 63,330 | 8 |
| 9 | 11,103 | 15,000 | 15,500 | 16,900 | 16,800 | 16,800 | 9 |
| 10 | 3,040 | - | - | - | - | - | 10 |
| 11 | 430,306 | - | - | - | - | - | 11 |
| 12 | 5,808 | - | 3,000 | - | - | - | 12 |
| 13 | 416,938 | 425,994 | 414,000 | 460,000 | 460,000 | 460,000 | 13 |
| 14 | 17,058 | 1,589 | 2,000 | 2,000 | 2,000 | 2,000 | 14 |
| 15 | 15,000 | 15,000 | 15,500 | 15,500 | 15,500 | 15,500 | 15 |
| 16 | | | 20,000 | - | 40,000 | 40,000 | 16 |
| 17 | | | | 608,000 | - | - | 17 |
| 18 | 1,298,493 | 1,051,066 | 1,163,951 | 1,183,200 | 1,182,630 | 1,182,630 | 18 |
| 19 | | | | | | | 19 |
| | | | REQUIREMENTS | | | | |
| | | | PERSONNEL SERVICES | | | | |
| 20 | | | | | | | 20 |
| 21 | 64,498 | 79,522 | 82,200 | 87,500 | 87,500 | 87,500 | 21 |
| 22 | 114,012 | 128,903 | 127,900 | 136,500 | 136,500 | 136,500 | 22 |
| 23 | 17,184 | 7,362 | 18,400 | 18,000 | 18,000 | 18,000 | 23 |
| 24 | 27,931 | 31,647 | 26,100 | 34,000 | 34,000 | 34,000 | 24 |
| 25 | 80,943 | 103,447 | 75,929 | 91,000 | 91,000 | 91,000 | 25 |
| 26 | 16 | 100 | - | - | - | - | 26 |
| 27 | 61 | - | 200 | 200 | 200 | 200 | 27 |
| 28 | | | | | | | 28 |
| 29 | | 541 | - | - | - | - | 29 |
| 30 | 52,710 | 60,071 | 73,300 | 62,000 | 62,000 | 62,000 | 30 |
| 31 | - | - | - | 78,900 | 78,900 | 78,900 | 31 |
| 32 | - | - | - | - | - | - | 32 |
| 33 | - | - | - | - | - | - | 33 |
| 34 | - | - | 55,400 | 56,500 | 56,500 | 56,500 | 34 |
| 35 | 57,193 | 64,916 | 68,100 | 69,500 | 69,500 | 69,500 | 35 |
| 36 | 65,075 | 66,616 | 77,300 | - | - | - | 36 |
| 37 | 54,134 | 55,283 | 66,100 | 67,500 | 67,500 | 67,500 | 37 |
| 38 | 48,589 | 51,381 | - | - | - | - | 38 |
| 39 | 10,125 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 39 |
| 40 | 499 | 332 | 300 | 300 | 300 | 300 | 40 |
| 41 | 592,970 | 659,121 | 680,229 | 710,900 | 710,900 | 710,900 | 41 |
| 42 | 5.00 | 5.00 | 4.00 | 4.00 | 4.00 | 4.00 | 42 |

| | | | | | | | | |
|----|------------------|------------------|------------------|--|------------------|------------------|------------------|----|
| 43 | | | | MATERIALS & SERVICES | | | | 43 |
| 44 | 6,840 | 6,174 | | Grant Expenditures | - | - | - | 44 |
| 45 | 4,229 | 7,821 | 7,600 | Materials and supplies | 15,700 | 15,700 | 15,700 | 45 |
| 46 | 128,954 | 181,139 | 157,000 | Seasonal Workers | 197,000 | 197,000 | 197,000 | 46 |
| 47 | 18,719 | 10,849 | 17,200 | Utilities | 15,000 | 15,000 | 15,000 | 47 |
| 48 | 24,114 | 37,607 | 25,540 | EMS Supplies | 24,000 | 24,000 | 24,000 | 48 |
| 49 | 167 | 201 | 4,000 | Fire Fighting Supplies | 150 | 150 | 150 | 49 |
| 50 | 1,895 | 4,774 | 2,100 | Membership Dues Licenses | 3,100 | 3,100 | 3,100 | 50 |
| 51 | 4,533 | 4,772 | 7,500 | Travel and Training | 5,000 | 5,000 | 5,000 | 51 |
| 52 | 81,034 | 2,072 | | Professional Services Non Legal | 8,250 | 8,250 | 8,250 | 52 |
| 53 | 49,648 | 43,836 | 43,800 | Dispatch Service | 50,600 | 50,600 | 50,600 | 53 |
| 54 | 2,505 | | 600 | Dispatch Phone Lines | 780 | 780 | 780 | 54 |
| 55 | | | 75,900 | Administrative Overhead | 75,900 | 80,700 | 80,700 | 55 |
| 56 | 772 | 1,045 | 4,000 | Uniforms | 1,500 | 1,500 | 1,500 | 56 |
| 57 | 5,111 | 1,713 | 2,970 | Small Equipment Maintenance/ Minor Repairs | 1,500 | 1,500 | 1,500 | 57 |
| 58 | 7,955 | 990 | 7,000 | Annual Testing | - | - | - | 58 |
| 59 | 72 | 1,348 | 1,000 | Health + Wellness | 1,000 | 1,000 | 1,000 | 59 |
| 60 | 138 | 4,133 | 9,400 | Protective Clothing | 1,000 | 1,000 | 1,000 | 60 |
| 61 | 2,990 | 1,405 | 3,100 | Pagers Repair/Replace | 1,300 | 1,300 | 1,300 | 61 |
| 62 | - | 1,340 | | Equipment Maintenance and Repairs | - | - | - | 62 |
| 63 | 5,168 | 8,525 | 10,200 | Vehicle Maintenance and Minor Repairs | 14,500 | 14,500 | 14,500 | 63 |
| 64 | 2,073 | 2,215 | 2,500 | Radio Maintenance and Repairs | 1,000 | 1,000 | 1,000 | 64 |
| 65 | 7,675 | 4,127 | 6,000 | Building/Grounds Maintenance | 10,300 | 5,900 | 5,900 | 65 |
| 66 | 74 | 1,051 | | Building Maintenance | 1,900 | 1,900 | 1,900 | 66 |
| 67 | 26,510 | 21,167 | 23,000 | Fuel | 21,000 | 21,000 | 21,000 | 67 |
| 68 | 500 | | 500 | Fire Med Promotion | 250 | 250 | 250 | 68 |
| 69 | | 42 | 500 | Fire Prevention | - | - | - | 69 |
| 70 | 17,653 | 11,402 | 15,793 | Billing Charge | 16,200 | 16,200 | 16,200 | 70 |
| 71 | 1,151 | 324 | 3,000 | Volunteers Firefighters | 300 | 300 | 300 | 71 |
| 72 | | 8,524 | 506 | Miscellaneous Expense | - | - | - | 72 |
| 73 | 400,480 | 368,596 | 430,709 | TOTAL MATERIALS & SERVICES | 467,230 | 467,630 | 467,630 | 73 |
| 74 | | | | | | | | 74 |
| 75 | | | | CAPITAL OUTLAY | | | | 75 |
| 76 | 438,057 | | | Assistance to Firfighters Grant + 5% Matched | - | - | - | 76 |
| 77 | | | 53,013 | New Equipment | - | - | - | 77 |
| 78 | | 4,649 | | Radio/Pager Lease | 3,500 | 3,500 | 3,500 | 78 |
| 79 | 438,057 | 4,649 | 53,013 | TOTAL CAPITAL OUTLAY | 3,500 | 3,500 | 3,500 | 79 |
| 80 | | | | INTERFUND TRANSFERS - OUT | | | | 80 |
| 81 | | - | | Loan Repayment OIP | - | - | - | 81 |
| 82 | - | - | - | TOTAL INTERFUND TRANSFERS - OUT | - | - | - | 82 |
| 83 | | | | | | | | 83 |
| 84 | | | | CONTINGENCY | | | | 84 |
| 85 | (133,014) | 18,700 | | Ending balance (prior years) | | | | 85 |
| 86 | | | - | UNAPPROPRIATED ENDING FUND BALANCE | 1,570 | 600 | 600 | 86 |
| 87 | 1,298,493 | 1,051,066 | 1,163,951 | TOTAL REQUIREMENTS | 1,183,200 | 1,182,630 | 1,182,630 | 87 |

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
on June 16, 2016 for the following specified purpose:
To Support, Maintain & Repair the Water System.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2026

WATER FUND RESERVE

City of Oakridge

| Historical Data | | | DESCRIPTION Resources and Requirements | Budget FY 2021-22 | | | | |
|-------------------------------|------------------------------|---------------------------|--|-------------------------------------|------------------------------|---------------------------|---------------|----|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020-21 | | | | | | |
| | | | RESOURCES | | | | | |
| 1 | | | | | | | 1 | |
| 2 | 11,616 | 17,424 | 23,232 | Net Working Capital (accrual basis) | 29,040 | 29,040 | 29,040 | 2 |
| 3 | - | | - | Interest | - | | | 3 |
| 4 | 5,808 | 5,808 | 5,808 | Transferred IN, from Water fund | 25,000 | 25,000 | 25,000 | 4 |
| 5 | | | | | | | | 5 |
| 6 | 17,424 | 23,232 | 29,040 | TOTAL RESOURCES | 54,040 | 54,040 | 54,040 | 6 |
| 7 | | | | REQUIREMENTS | | | | 7 |
| 8 | | | | | | | | 8 |
| 9 | | | | | | | | 9 |
| 10 | | | | | | | | 10 |
| 11 | 17,424 | 23,232 | 29,040 | RESERVED FOR FUTURE EXPENDITURE | 54,040 | 54,040 | 54,040 | 11 |
| 12 | 17,424 | 23,232 | 29,040 | TOTAL REQUIREMENTS | 54,040 | 54,040 | 54,040 | 12 |

SPECIAL FUND
RESOURCES AND REQUIREMENTS

WOODSTOVE REPLACEMENT FUND

City of Oakridge

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | | | |
|----------------------------------|---------------------------------|----------------------------------|---|--|------------------------------------|---------------------------------|---------------|----|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020- 21 | | | | | | |
| | | | RESOURCES | | | | | |
| 1 | | | | | | | 1 | |
| 2 | 20,831 | 22,313 | 17,312 | Net Working Capital (accrual basis) | 17,312 | 17,312 | 17,312 | 2 |
| 3 | 4,321 | - | | Misc Income | - | - | - | 3 |
| 4 | 65,500 | | | DEQ Coord Grant | - | - | - | 4 |
| 5 | 9,500 | | | Air Quality Grants | - | - | - | 5 |
| 6 | | 5,000 | | Transfer from General | - | - | - | 6 |
| 7 | 100,152 | 27,313 | 17,312 | TOTAL RESOURCES | 17,312 | 17,312 | 17,312 | 7 |
| 8 | | | | REQUIREMENTS | | | | 8 |
| 9 | | | | MATERIALS & SERVICES | | | | 9 |
| 10 | 2,839 | | | Education/Training/Enforcement | - | - | - | 10 |
| 11 | 75,000 | 5,000 | | Contracted Coordinator | - | - | - | 11 |
| 12 | | | | Prof Services | - | - | - | 12 |
| 13 | 77,839 | 5,000 | - | TOTAL MATERIALS & SERVICES | - | - | - | 13 |
| 14 | | | | | | | | 14 |
| 15 | | | | SPECIAL PAYMENTS | | | | 15 |
| 16 | | | | Heating Replacement | | | | 16 |
| 17 | - | - | - | TOTAL SPECIAL PAYMENTS | - | - | - | 17 |
| 18 | | | | INTERFUND TRANSFERS -OUT | | | | 18 |
| 19 | | | | Transfer To General Fund (Enforcment) | | | | 19 |
| 20 | - | - | - | TOTAL INTERFUND TRANSFERS | - | - | - | 20 |
| 21 | - | - | - | CONTINGENCY | - | - | - | 21 |
| | | | | Contingency | | | | |
| 22 | 22,313 | 22,313 | | Ending balance (prior years - audited F/S) | | | | 22 |
| 23 | - | - | 17,312 | UNAPPROPRIATED ENDING FUND BALANCE | 17,312 | 17,312 | 17,312 | 23 |
| 24 | 100,152 | 27,313 | 17,312 | TOTAL REQUIREMENTS | 17,312 | 17,312 | 17,312 | 24 |

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

BICYCLE AND PEDESTRIAN PATH FUND

City of Oakridge

| | Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | | |
|----|----------------------------------|---------------------------------|----------------------------------|---|-------------------------------|------------------------------------|---------------------------------|----|
| | Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020- 21 | | | | | |
| | | | | RESOURCES | | | | |
| 1 | | | | | | | | 1 |
| 2 | 17,076 | 4,076 | 6,076 | Net Working Capital (accrual basis) | 8,076 | 8,076 | 8,076 | 2 |
| 3 | 2,000 | 2,000 | 2,000 | Transfer from Street Fund | 2,000 | 2,000 | 2,000 | 3 |
| 4 | | | | | | | | 4 |
| 5 | 19,076 | 6,076 | 8,076 | TOTAL RESOURCES | 10,076 | 10,076 | 10,076 | 5 |
| 6 | | | | REQUIREMENTS | | | | 6 |
| 7 | | | | CAPITAL OUTLAY | | | | 7 |
| 8 | - | - | - | Trail Work | - | - | - | 8 |
| 9 | - | - | - | TOTAL CAPITAL OUTLAY | - | - | - | 9 |
| 10 | | | | | | | | 10 |
| 11 | 15,000 | | | INTERFUND TRANSFERS - OUT | | | | 11 |
| 12 | 15,000 | - | - | TOTAL INTERFUND TRANSFERS - OUT | - | - | - | 12 |
| 13 | | | | | | | | 13 |
| 14 | | | | CONTINGENCY | | | | 14 |
| 15 | | | 8,076 | Contingency | 10,076 | 10,076 | 10,076 | 15 |
| 16 | 4,076 | 6,076 | | Ending balance (prior years) | | | | 16 |
| 17 | | | - | UNAPPROPRIATED ENDING FUND BALANCE | - | - | - | 17 |
| 18 | 19,076 | 6,076 | 8,076 | TOTAL REQUIREMENTS | 10,076 | 10,076 | 10,076 | 18 |

BONDED DEBT
RESOURCES AND REQUIREMENTS

WATER BOND DEBT SERVICE RESERVE FUND

City of Oakridge

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | |
|--|---------------------------------|----------------------------------|---|---|------------------------------------|------------------------------|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020- 21 | | | | |
| RESOURCES | | | | | | |
| 1 | | | | | | 1 |
| 2 | 120,683 | 120,683 | 120,683 | 120,683 | 120,683 | 2 |
| 3 | | | | | | 3 |
| 4 | 120,683 | 120,683 | 120,683 | 120,683 | 120,683 | 4 |
| TOTAL RESOURCES | | | | | | |
| REQUIREMENTS | | | | | | |
| BOND PRINCIPAL PAYMENTS | | | | | | |
| 7 | | | Bond Issue | Budgeted Payment Date | | 7 |
| 8 | - | - | Series 2010 Water Revenue Bond (OECDD) Water Bonds | PAID FROM WATER FUND | | 8 |
| 9 | - | - | | | - | 9 |
| TOTAL BOND PRINCIPAL PAYMENTS | | | | | | |
| 10 | | | | | | 10 |
| BOND INTEREST PAYMENTS | | | | | | |
| 12 | | | Bond Issue | Budgeted Payment Date | | 12 |
| 13 | - | - | Series 2010 Water Revenue Bond (OECDD) Water Bonds | PAID FROM WATER FUND | | 13 |
| 14 | - | - | | | | 14 |
| TOTAL BOND INTEREST PAYMENTS | | | | | | |
| 15 | | | | | | 15 |
| 16 | | | | | | 16 |
| UNAPPROPRIATED BALANCE FOR FOLLOWING YEAR BY: | | | | | | |
| 18 | | | Bond Issue | Projected Payment Date | | 18 |
| 19 | | | Series 2010 Water Revenue Bond (OECDD) Water Bonds | RESERVE TO BE APPLIED TO FINAL PAYMENT | | 19 |
| 20 | 120,683 | 120,683 | 120,683 | Ending balance (prior years) | | 20 |
| 21 | 120,683 | 120,683 | 120,683 | TOTAL UNAPPROPRIATED ENDING FUND BALANCE | 120,683 | 120,683 |
| 22 | 120,683 | 120,683 | 120,683 | TOTAL REQUIREMENTS | 120,683 | 120,683 |

SPECIAL FUND
RESOURCES AND REQUIREMENTS

OAKRIDGE INDUSTRIAL PARK FUND

City of Oakridge

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | | | |
|----------------------------------|---------------------------------|----------------------------------|---|--|------------------------------------|---------------------------------|----------------|----|
| Actual | | Adopted Budget FY 2020- 21 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | | | | | | | |
| | | | RESOURCES | | | | | |
| 1 | | | | | | | 1 | |
| 2 | 204,870 | 550,925 | 457,000 | Net Working Capital (accrual basis) | 457,000 | 457,000 | 457,000 | 2 |
| 3 | | 629 | 1,800 | Interest | 1,600 | 1,600 | 1,600 | 3 |
| 4 | | | - | Transferred IN, from other funds: | | | | 4 |
| 5 | | - | - | Loan Repayment from Gen Fund | - | - | - | 5 |
| 6 | - | - | - | Loan Repayment-EMS | - | - | - | 6 |
| 7 | | | | OTHER RESOURCES | | | | 7 |
| 8 | 366,016 | 25,800 | - | Sale of Property | - | - | - | 8 |
| 9 | 74,886 | 77,944 | 71,000 | Rent Income | 77,000 | 77,000 | 77,000 | 9 |
| 10 | 16,323 | 140 | - | Misc Income | - | - | - | 10 |
| 11 | | | 2,511 | Transfer from General Fund | | | | 11 |
| 12 | | 20,739 | - | LRAPA Grant OIP Improvements | - | - | - | 12 |
| 13 | | 571 | 500 | Sale of Telecommunication Lease | 500 | 500 | 500 | 13 |
| 14 | 10,998 | 10,989 | 11,000 | Loan Receivable-Tanner Rite | 11,000 | 11,000 | 11,000 | 14 |
| 15 | 673,093 | 687,737 | 543,811 | TOTAL RESOURCES | 547,100 | 547,100 | 547,100 | 15 |
| 16 | | | | REQUIREMENTS | | | | 16 |
| 17 | | | | PERSONNEL SERVICES | | | | 17 |
| 18 | - | - | 3,200 | Health Insurance | 2,550 | 2,550 | 2,550 | 18 |
| 19 | - | - | 3,600 | PERS | 3,110 | 3,110 | 3,110 | 19 |
| 20 | - | - | 700 | Workers Comp | 725 | 725 | 725 | 20 |
| 21 | - | - | 800 | Payroll Taxes | 725 | 725 | 725 | 21 |
| 22 | - | - | 700 | Overtime | 850 | 850 | 850 | 22 |
| 23 | - | - | 600 | Standby | 250 | 250 | 250 | 23 |
| 24 | - | - | 2,100 | Utility Worker 2 | 2,200 | 2,200 | 2,200 | 24 |
| 25 | - | - | 1,800 | Utility Worker 3 | - | - | - | 25 |
| 26 | - | - | 1,800 | Public Works Crew Leader | 1,900 | 1,900 | 1,900 | 26 |
| 27 | - | - | 2,700 | Utility Worker 1A | 2,750 | 2,750 | 2,750 | 27 |
| 28 | - | - | 700 | Utility Worker 1B | 700 | 700 | 700 | 28 |
| 29 | | | | Vacation Buy-Out | 500 | 500 | 500 | 29 |
| 30 | | | | Floating Holiday 1 | 30 | 30 | 30 | 30 |
| 31 | | | | Floating Holiday 2 | 30 | 30 | 30 | 31 |
| 32 | - | - | 400 | VEBA Contributions | 400 | 400 | 400 | 32 |
| 33 | - | - | - | Life/LTD | 10 | 10 | 10 | 33 |
| 34 | - | - | 19,100 | TOTAL PERSONNEL SERVICES | 16,730 | 16,730 | 16,730 | 34 |
| 35 | - | - | 0.20 | Total Full-Time Equivalent (FTE) | 0.10 | 0.10 | 0.10 | 35 |

| | | | | | | | | |
|----|----------------|----------------|----------------|--|----------------|----------------|----------------|----|
| 36 | | | | MATERIALS & SERVICES | | | | 36 |
| 37 | 8,622 | 3,884 | 5,511 | Materials and Supplies | 5,200 | 5,200 | 5,200 | 37 |
| 38 | | | 7,000 | Seasonal Workers | 7,210 | 7,210 | 7,210 | 38 |
| 39 | 11,534 | 11,915 | 12,500 | Utilities | 12,500 | 12,500 | 12,500 | 39 |
| 40 | 4,959 | | 5,000 | Marketing - City | 5,000 | 5,000 | 5,000 | 40 |
| 41 | 250 | 534 | 300 | Membership/Dues | 300 | 300 | 300 | 41 |
| 42 | 313 | | - | Travel and Training | - | - | - | 42 |
| 43 | 23,725 | 5,513 | 5,000 | Professional Services | 10,000 | 10,000 | 10,000 | 43 |
| 44 | 56,000 | 56,000 | 31,700 | Administrative Overhead | 31,700 | 26,500 | 26,500 | 44 |
| 45 | 3,171 | | 3,000 | NWP #38 Site Mitigation | - | - | - | 45 |
| 46 | 7,225 | 6,858 | 12,000 | Property Taxes | 11,500 | 11,500 | 11,500 | 46 |
| 47 | | | 500 | Misc Expense | 700 | 700 | 700 | 47 |
| 48 | | | | New equipment under \$5,000 | | | | 48 |
| 49 | 115,799 | 84,704 | 82,511 | TOTAL MATERIALS & SERVICES | 84,110 | 78,910 | 78,910 | 49 |
| 50 | | | | CAPITAL OUTLAY | | | | 50 |
| 51 | - | 22,368 | 176,800 | OIP Buildings and Grounds | | | | 51 |
| 52 | - | - | 8,000 | New equipment (Trackhoe) | 135,000 | 135,000 | 135,000 | 52 |
| 53 | - | 22,368 | 184,800 | TOTAL CAPITAL OUTLAY | 135,000 | 135,000 | 135,000 | 53 |
| 54 | | | | INTERFUND TRANSFERS - OUT | | | | 54 |
| 55 | | - | - | Loan to Gen Fund | - | - | - | 55 |
| 56 | 6,369 | - | - | Loan to EMS | - | - | - | 56 |
| 57 | 6,369 | - | - | TOTAL INTERFUND TRANSFERS - OUT | - | - | - | 57 |
| 58 | | | | DEBT SERVICE | | | | 58 |
| 59 | | | | Repay DEQ Loan | | | | 59 |
| 60 | - | - | - | TOTAL DEBT SERVICE | - | - | - | 60 |
| 61 | | | | | | | | 61 |
| 62 | | - | 40,000 | CONTINGENCY | 40,000 | 40,000 | 40,000 | 62 |
| 63 | - | | | Ending balance (prior years) | | | | 63 |
| 64 | | | 36,000 | Unappropriated Ending Fund Balance | | | | 64 |
| 65 | 550,925 | - | 181,400 | Reserved for Future expenditures | 271,260 | 276,460 | 276,460 | 65 |
| 66 | 673,093 | 107,072 | 543,811 | TOTAL REQUIREMENTS | 547,100 | 547,100 | 547,100 | 66 |

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

WATER FUND

City of Oakridge

| Historical Data | | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | | |
|----------------------------------|---------------------------------|---------------------------------|-------------------------------|---|------------------------------------|---------------------------------|------------------|----|
| Actual | | | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020-21 | | | | | | |
| | | | | RESOURCES | | | | |
| 1 | | | | | | | 1 | |
| 2 | (277,243) | 83,857 | 214,000 | Net Working Capital (accrual basis) | 335,000 | 215,000 | 215,000 | 2 |
| 3 | 4,500 | - | | OPD Vehicle Loan Repayment | - | - | - | 3 |
| | | | | OTHER RESOURCES | | | | |
| 4 | | | | | | | | 4 |
| 5 | 929,820 | 986,685 | 1,155,000 | Water Service | 1,185,000 | 1,051,200 | 1,051,200 | 5 |
| 6 | 2,666 | 900 | 1,500 | Connection Charge | 2,500 | 2,500 | 2,500 | 6 |
| 7 | 3,750 | 2,750 | 3,500 | Service Charge | 3,500 | 3,500 | 3,500 | 7 |
| 8 | | 20,000 | - | Fed Grant-Tank 7 | - | - | - | 8 |
| 9 | 1,233,323 | 450,143 | 750,000 | Loan proceeds Tank 7 | - | - | - | 9 |
| 10 | 7,896 | 60,606 | 1,500 | Misc Income | 2,500 | 2,500 | 2,500 | 10 |
| 11 | | | 6,582 | Transfer from General Fund | | | | 11 |
| 12 | - | - | 19,000 | PW Overhead to Other Funds | 19,000 | 19,000 | 19,000 | 12 |
| 13 | 1,904,712 | 1,604,941 | 2,151,082 | TOTAL RESOURCES | 1,547,500 | 1,293,700 | 1,293,700 | 13 |
| | | | | REQUIREMENTS | | | | |
| | | | | PERSONNEL SERVICES | | | | |
| 15 | | | | | | | | 15 |
| 16 | 54,260 | 60,519 | 42,700 | Health Insurance | 37,000 | 37,000 | 37,000 | 16 |
| 17 | 42,183 | 40,421 | 44,700 | PERS | 41,000 | 41,000 | 41,000 | 17 |
| 18 | 6,395 | 3,169 | 8,100 | Workers Comp | 7,000 | 7,000 | 7,000 | 18 |
| 19 | 9,009 | 8,702 | 10,200 | Payroll Taxes | 9,200 | 9,200 | 9,200 | 19 |
| 20 | 9,228 | 9,063 | 8,500 | Overtime | 10,750 | 10,750 | 10,750 | 20 |
| 21 | 4,159 | 3,260 | 7,300 | Standby | 4,000 | 4,000 | 4,000 | 21 |
| 22 | - | - | - | AP/UB | - | - | - | 22 |
| 23 | - | - | - | Employee Allowance | - | - | - | 23 |
| 24 | - | - | - | Public Works Foreman | - | - | - | 24 |
| 25 | 52,317 | 54,965 | 23,300 | Utility Worker 2 | 24,250 | 24,250 | 24,250 | 25 |
| 26 | | | 19,403 | Utility Worker 3 | - | - | - | 26 |
| 27 | - | - | 27,063 | Public Works Crew Leader | 27,200 | 27,200 | 27,200 | 27 |
| 28 | - | 48,713 | 23,276 | Utility Worker 1A | 23,000 | 23,000 | 23,000 | 28 |
| 29 | - | - | - | Assistant Planner/PW Secretary | - | - | - | 29 |
| 30 | 44,087 | | 23,538 | Utility Worker 1B | 22,400 | 22,400 | 22,400 | 30 |
| 31 | 140 | - | - | Comm. Services/Assistant to the Administrator | - | - | - | 31 |
| 32 | | | | Vacation Buy-Out | 500 | 500 | 500 | 32 |
| 33 | | | | Floating Holiday 1 | 365 | 365 | 365 | 33 |
| 34 | | | | Floating Holiday 2 | 365 | 365 | 365 | 34 |
| 35 | 4,500 | 5,625 | 4,600 | VEBA Contributions | 4,500 | 4,500 | 4,500 | 35 |
| 36 | 485 | 243 | 100 | Life/LTD | 105 | 105 | 105 | 36 |
| 37 | 226,763 | 234,680 | 242,780 | TOTAL PERSONNEL SERVICES | 211,635 | 211,635 | 211,635 | 37 |
| 38 | 4.00 | 4.00 | 1.80 | Total Full-Time Equivalent (FTE) | 1.70 | 1.70 | 1.70 | 38 |
| | | | | MATERIAL & SERVICES | | | | |
| 39 | | | | | | | | 39 |
| 40 | 38,204 | 27,118 | 30,044 | Materials & Supplies | 34,000 | 34,000 | 34,000 | 40 |
| 41 | 37,306 | 30,034 | 28,159 | Seasonal Worker | 25,000 | 25,000 | 25,000 | 41 |
| 42 | 1,902 | 2,017 | 2,000 | Office Expense | 2,000 | 2,000 | 2,000 | 42 |
| 43 | 63,607 | 63,032 | 65,000 | Utilities | 79,000 | 79,000 | 79,000 | 43 |
| 44 | 1,045 | 2,003 | 2,500 | Travel & Training | 2,500 | 2,500 | 2,500 | 44 |
| 45 | 38,597 | 32,622 | 25,500 | Professional Services/Misc | 20,000 | 20,000 | 20,000 | 45 |
| 46 | | 25,930 | 5,000 | Professional Services-Legal | 5,000 | 5,000 | 5,000 | 46 |
| 47 | 2,800 | 2,884 | 2,700 | Dispatch Services LCSC | 2,900 | 2,900 | 2,900 | 47 |
| 48 | 225,000 | 270,000 | 147,000 | Administrative Overhead | 147,000 | 138,900 | 138,900 | 48 |
| 49 | 1,953 | 1,309 | 2,000 | Uniform Allowance | 2,000 | 2,000 | 2,000 | 49 |
| 50 | 1,136 | 3,076 | 2,000 | Computer Equip/Supplies/Support | 2,000 | 2,000 | 2,000 | 50 |
| 51 | 15,798 | 6,924 | 25,000 | Equip Maint/Repair | 25,000 | 25,000 | 25,000 | 51 |
| 52 | 2,072 | 2,262 | 2,500 | Vehicle Lease | 2,500 | 2,500 | 2,500 | 52 |
| 53 | 13,220 | 8,249 | 13,000 | Fuel | 13,000 | 13,000 | 13,000 | 53 |
| 54 | 570 | 2,656 | 8,000 | New Equipment | 10,000 | 10,000 | 10,000 | 54 |
| 55 | | | 5,000 | Building Maintenance/Misc. | 5,000 | 5,000 | 5,000 | 55 |
| 56 | | | 5,000 | Meter Replacement | 5,000 | 5,000 | 5,000 | 56 |
| 57 | 42,000 | 45,000 | - | Payment in Lieu of Franchise | - | - | - | 57 |
| 58 | | | 785 | Misc Expense | 1,000 | 1,000 | 1,000 | 58 |
| 59 | 485,210 | 525,901 | 370,403 | TOTAL MATERIALS & SERVICES | 382,900 | 374,800 | 374,800 | 59 |

| | | | | | | | | | |
|-----|------------------|------------------|------------------|--|------------------|------------------|------------------|------------------|-----|
| 60 | | | | | | | | | 60 |
| 61 | | | | CAPITAL OUTLAY | | | | | 61 |
| 62 | 962,487 | 434,229 | - | Tank 7 | - | - | - | - | 62 |
| 63 | | 11,496 | | New Equipment | | | | | 63 |
| 64 | | | | - Meters (100X) | 12,000 | 12,000 | 12,000 | 12,000 | 64 |
| 65 | | | | - Hydrants (2x) | 6,000 | 6,000 | 6,000 | 6,000 | 65 |
| 66 | | | | - Valves (2X) | 6,000 | 6,000 | 6,000 | 6,000 | 66 |
| 67 | | | | - Vac Truck (2) | 81,350 | 81,350 | 81,350 | 81,350 | 67 |
| 68 | | | | - Trackhoe (3) | 65,000 | 65,000 | 65,000 | 65,000 | 68 |
| 69 | | | | - 5YD Dump Truck (4) | 24,500 | 24,500 | 24,500 | 24,500 | 69 |
| 70 | | | | - Backhoe (5) | 15,300 | 15,300 | 15,300 | 15,300 | 70 |
| 71 | | - | | Building Maintenance | - | - | - | - | 71 |
| 72 | | 9,456 | 750,000 | Well Field Improvements | - | - | - | - | 72 |
| 73 | - | - | | Distribution Improvements | - | - | - | - | 73 |
| 74 | 962,487 | 455,181 | 750,000 | TOTAL CAPITAL OUTLAY | 210,150 | 210,150 | 210,150 | 210,150 | 74 |
| 75 | | | | DEBT SERVICE | | | | | 75 |
| 76 | | | 21,300 | Debt Service - Interest OECDD | 21,350 | 21,350 | 21,350 | 21,350 | 76 |
| 77 | | | 101,000 | Debt Service - Principal OECDD | 101,000 | 101,000 | 101,000 | 101,000 | 77 |
| 78 | 10,792 | 10,443 | 10,300 | Bond Payment - Interest LACOP | 10,300 | 10,300 | 10,300 | 10,300 | 78 |
| 79 | 7,500 | 7,500 | 7,500 | Bond Payment - Principal LACOP | 7,500 | 7,500 | 7,500 | 7,500 | 79 |
| 80 | 122,297 | 122,297 | 41,800 | Safe Drinking Water Program | - | - | - | - | 80 |
| 81 | | | 45,400 | Water Loan Tank 7 Principal IFA Loans | 42,000 | 42,000 | 42,000 | 42,000 | 81 |
| 82 | | | | Water Loan Tank 7 Interest IFA Loans | 45,500 | 45,500 | 45,500 | 45,500 | 82 |
| 83 | | | | Debt Service - Interest New Source Well Study | | 80 | | 80 | 83 |
| 84 | | | | Debt Service - Principal New Source Well Study | | 1,313 | | 1,313 | 84 |
| 85 | | | | Transfer to Gen - Vehical Loan to PD | - | - | - | - | 85 |
| 86 | 140,589 | 140,240 | 227,300 | TOTAL DEBT SERVICE | 227,650 | 229,043 | 229,043 | 229,043 | 86 |
| 87 | | | | INTERFUND TRANSFERS - OUT | | | | | 87 |
| 88 | 5,808 | 5,808 | 5,808 | Water Fund Reserve | 25,000 | 25,000 | 25,000 | 25,000 | 88 |
| 89 | | | 120,000 | Transfer to General Fund for 14% Public Safety | - | - | - | - | 89 |
| 90 | | | 255,297 | Loan to General Fund | 45,000 | - | - | - | 90 |
| 91 | | | 27,000 | Capital Loan to street Fund | - | - | - | - | 91 |
| 92 | 5,808 | 5,808 | 408,105 | TOTAL INTERFUND TRANSFERS - OUT | 70,000 | 25,000 | 25,000 | 25,000 | 92 |
| 93 | | | | | | | | | 93 |
| 94 | | | | CONTINGENCY | | | | | 94 |
| 95 | | | 48,791 | Operating Contingency | 35,000 | 35,000 | 35,000 | 35,000 | 95 |
| 96 | | | | Water Pro Test Contingency | - | - | - | - | 96 |
| 97 | - | - | 48,791 | TOTAL CONTINGENCY | 35,000 | 35,000 | 35,000 | 35,000 | 97 |
| 98 | 83,855 | 243,131 | | Ending balance (prior years) | | | | | 98 |
| 99 | | | 103,703 | Reserved For Future Expenditures | 250,000 | 185,000 | 185,000 | 185,000 | 99 |
| 100 | | | - | UNAPPROPRIATED ENDING FUND BALANCE | 160,165 | 23,072 | 23,072 | 23,072 | 100 |
| 101 | 1,904,712 | 1,604,941 | 2,151,082 | TOTAL REQUIREMENTS | 1,547,500 | 1,293,700 | 1,293,700 | 1,293,700 | 101 |

SPECIAL FUND
RESOURCES AND REQUIREMENTS

WASTEWATER FUND

City of Oakridge

| Historical Data | | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | |
|----------------------------------|---------------------------------|----------------------------------|-------------------------------|---|------------------------------------|---------------------------------|------------------|
| Actual | | | Proposed By Budget Officer | | Approved By Budget Committee | Adopted By Governing Body | |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020- 21 | | | | | |
| | | | | RESOURCES | | | |
| 1 | | | | | | | 1 |
| 2 | 475,830 | 299,290 | 200,000 | Net Working Capital (accrual basis) | 265,000 | 265,000 | 265,000 |
| 3 | 4,500 | - | - | OPD Vehicle Loan Repayment | - | - | - |
| 4 | | | | OTHER RESOURCES | | | 4 |
| 5 | 1,050 | 1,050 | 1,500 | Connection Charge | 1,400 | 1,400 | 1,400 |
| 6 | 671,621 | 689,796 | 704,900 | Sewer Service | 724,000 | 724,000 | 724,000 |
| 7 | 13,412 | 2,078 | 2,500 | Misc Income | 2,500 | 2,500 | 2,500 |
| 8 | | | 95,000 | Loan repayment from General Fund | | | |
| 9 | | | 8,032 | Transfer from General Fund | | | |
| 10 | | - | 22,000 | PW Overhead to Other Funds | 14,667 | 14,667 | 14,667 |
| 11 | 1,166,413 | 992,214 | 1,033,932 | TOTAL RESOURCES | 1,007,567 | 1,007,567 | 1,007,567 |
| 12 | | | | REQUIREMENTS | | | 12 |
| 13 | | | | PERSONNEL SERVICES | | | 13 |
| 14 | 54,889 | 45,546 | 58,300 | Health Insurance | 76,000 | 76,000 | 76,000 |
| 15 | 46,054 | 44,060 | 48,900 | PERS | 56,000 | 56,000 | 56,000 |
| 16 | 5,139 | 706 | 7,400 | Workers Comp | 4,000 | 4,000 | 4,000 |
| 17 | 10,435 | 9,343 | 11,400 | Payroll Taxes | 12,000 | 12,000 | 12,000 |
| 18 | 11,978 | 9,029 | 10,100 | Overtime | 10,300 | 10,300 | 10,300 |
| 19 | 4,165 | 3,372 | 9,800 | Standby | 8,000 | 8,000 | 8,000 |
| 20 | 1,264 | - | - | AP/UB | - | - | - |
| 21 | - | - | - | Employee Allowance | - | - | - |
| 22 | - | - | - | Public Works Foreman | - | - | - |
| 23 | - | - | 26,551 | Utility Worker 2 | 26,950 | 26,950 | 26,950 |
| 24 | 34,830 | 19,595 | 19,403 | Utility Worker 3 | 29,650 | 29,650 | 29,650 |
| 25 | 61,941 | 66,351 | 22,463 | Public Works Crew Leader | 22,500 | 22,500 | 22,500 |
| 26 | 27,259 | 26,923 | 28,352 | Utility Worker 1C | 26,900 | 26,900 | 26,900 |
| 27 | - | - | 8,466 | Utility Worker 1A | 8,050 | 8,050 | 8,050 |
| 28 | 1,295 | - | - | Assistant Planner/PW Secretary | - | - | - |
| 29 | - | - | 24,085 | Utility Worker 1B | 23,250 | 23,250 | 23,250 |
| 30 | 1,436 | - | - | Comm Svc's/Assistant to Administrator | - | - | - |
| 31 | - | - | - | Vacation Buy-Out | 500 | 500 | 500 |
| 32 | - | - | - | Floating Holiday 1 | 730 | 730 | 730 |
| 33 | - | - | - | Floating Holiday 2 | 730 | 730 | 730 |
| 34 | 5,625 | 4,500 | 5,000 | VEBA | 5,000 | 5,000 | 5,000 |
| 35 | 590 | 351 | 300 | Life/LTD | 300 | 300 | 300 |
| 36 | 266,900 | 229,776 | 280,520 | TOTAL PERSONNEL SERVICES | 310,860 | 310,860 | 310,860 |
| 37 | 1.50 | 1.50 | 2.20 | Total Full-Time Equivalent (FTE) | 2.90 | 2.90 | 2.90 |
| 38 | | | | MATERIALS & SERVICES | | | 38 |
| 39 | 17,704 | 9,193 | 20,044 | Materials & Supplies | 20,000 | 20,000 | 20,000 |
| 40 | 23,630 | 30,331 | 14,170 | Seasonal Workers | 11,000 | 11,000 | 11,000 |
| 41 | 1,902 | 2,017 | 2,000 | Office Expense | 2,000 | 2,000 | 2,000 |
| 42 | 47,441 | 48,545 | 50,000 | Utilities | 63,250 | 63,250 | 63,250 |
| 43 | 1,896 | 2,620 | 3,000 | Travel & Training | 3,000 | 3,000 | 3,000 |
| 44 | 65,298 | 28,081 | 30,000 | Professional Services/Misc | 17,000 | 17,000 | 17,000 |
| 45 | 2,800 | 2,884 | 3,000 | Dispatch Services LCISO | 3,000 | 3,000 | 3,000 |
| 46 | 225,000 | 270,000 | 97,200 | Administrative Overhead | 97,200 | 86,400 | 86,400 |
| 47 | 968 | 1,441 | 1,500 | Uniform Allowance | 1,500 | 1,500 | 1,500 |
| 48 | 9,920 | 1,772 | 2,800 | Computer Equip/Supplies/Support | 2,800 | 2,800 | 2,800 |
| 49 | 22,413 | 14,621 | 18,000 | Equip Maint/Repair | 18,000 | 18,000 | 18,000 |
| 50 | 2,197 | 2,262 | 2,500 | Vehicle Lease | 2,500 | 2,500 | 2,500 |
| 51 | 13,019 | 7,895 | 13,000 | Fuel | 10,000 | 10,000 | 10,000 |
| 52 | 9,231 | 6,776 | 15,000 | New Equipment | 15,000 | 15,000 | 15,000 |
| 53 | - | - | - | Building Maintenance | 250 | 250 | 250 |
| 54 | 35,000 | 38,000 | - | Payment in Lieu of Franchise | - | - | - |
| 55 | - | 1,027 | 1,000 | Misc Expense | 2,600 | 2,600 | 2,600 |
| 56 | 478,419 | 467,465 | 273,214 | TOTAL MATERIALS & SERVICES | 269,100 | 258,300 | 258,300 |

| | | | | | | | | | |
|----|------------------|----------------|------------------|---|------------------|------------------|------------------|--|----|
| 57 | | | | | | | | | 57 |
| 58 | | | | CAPITAL OUTLAY | | | | | 58 |
| 59 | 95,561 | 15,124 | 120,000 | New Equipment | | | | | 59 |
| 60 | | | | - Influent Pump (1) | 18,000 | 18,000 | 18,000 | | 60 |
| 61 | | | | - Blower (2) | 8,000 | 8,000 | 8,000 | | 61 |
| 62 | | | | - UV Light Fixtures 3X (3) | 60,000 | 60,000 | 60,000 | | 62 |
| 63 | | | | - Sieve Washer (4) | 50,000 | 50,000 | 50,000 | | 63 |
| 64 | | | | - Vac Truck (5) | 49,700 | 49,700 | 49,700 | | 64 |
| 65 | | | | - 5YD Dump Truck (6) | 15,000 | 15,000 | 15,000 | | 65 |
| 66 | | | | - Backhoe (7) | 9,350 | 9,350 | 9,350 | | 66 |
| 67 | | - | 5,000 | Building Maintenance | 5,000 | 5,000 | 5,000 | | 67 |
| 68 | | - | 10,000 | Plant Improvements | - | - | - | | 68 |
| 69 | - | - | 12,000 | Collection System | - | - | - | | 69 |
| 70 | 7,951 | - | | Inflow & Infiltration | - | - | - | | 70 |
| 71 | 103,512 | 15,124 | 147,000 | TOTAL CAPITAL OUTLAY | 215,050 | 215,050 | 215,050 | | 71 |
| 72 | | | | | | | | | 72 |
| 73 | | | | DEBT SERVICE | | | | | 73 |
| 74 | 10,792 | 10,443 | 10,300 | Bond Payment - Interest | 10,300 | 10,300 | 10,300 | | 74 |
| 75 | 7,500 | 7,500 | 7,500 | Bond Payment - Principal | 7,500 | 7,500 | 7,500 | | 75 |
| 76 | | - | | Transfer to Gen- OPD Loan | - | - | - | | 76 |
| 77 | 18,292 | 17,943 | 17,800 | TOTAL DEBT SERVICE | 17,800 | 17,800 | 17,800 | | 77 |
| 78 | | | | | | | | | 78 |
| 79 | | 75,000 | 150,000 | Loan to Gen FUND | - | - | - | | 79 |
| 80 | | | | | | | | | 80 |
| 81 | - | 75,000 | 150,000 | TOTAL LOANS/ INTERFUND TRANSFERS - OUT | - | - | - | | 81 |
| 82 | | | | | | | | | 82 |
| 83 | | | 36,998 | CONTINGENCY | 35,000 | 35,000 | 35,000 | | 83 |
| 84 | | | | | | | | | 84 |
| 85 | 299,290 | 186,906 | | Ending balance (prior years) | | | | | 85 |
| 86 | | | 128,400 | UNAPPROPRIATED ENDING FUND BALANCE | 159,757 | 170,557 | 170,557 | | 86 |
| 87 | 1,166,413 | 992,214 | 1,033,932 | TOTAL REQUIREMENTS | 1,007,567 | 1,007,567 | 1,007,567 | | 87 |

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STORM WATER FUND

City of Oakridge

| Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget FY 2021-22 | | |
|----------------------------------|---------------------------------|----------------------------------|---|-------------------------------|------------------------------------|---------------------------------|
| Actual | | | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body |
| Second Preceding Year 2018-19 | First Preceding Year 2019-20 | Adopted Budget FY 2020- 21 | | | | |
| RESOURCES | | | | | | |
| 1 | | | | | | 1 |
| 2 | 66,079 | 10,325 | 15,000 | 40,000 | 40,000 | 40,000 |
| 3 | | | | - | - | - |
| OTHER RESOURCES | | | | | | |
| 5 | 26,834 | 27,765 | 27,600 | 29,050 | 29,050 | 29,050 |
| 6 | 15,000 | - | | - | - | - |
| 7 | 6,369 | - | | - | - | - |
| 8 | 114,282 | 38,090 | 42,600 | 69,050 | 69,050 | 69,050 |
| REQUIREMENTS | | | | | | |
| MATERIALS & SERVICES | | | | | | |
| 11 | 2,527 | 1,215 | 1,000 | 1,000 | 1,000 | 1,000 |
| 12 | | - | 1,000 | 1,000 | 1,000 | 1,000 |
| 13 | 30,000 | 5,000 | 16,300 | 16,300 | 3,000 | 3,000 |
| 14 | | 689 | - | 1,500 | 1,500 | 1,500 |
| 15 | - | 1,194 | 1,500 | 1,500 | 1,500 | 1,500 |
| 16 | 32,527 | 8,098 | 19,800 | 21,300 | 8,000 | 8,000 |
| CAPITAL OUTLAY | | | | | | |
| 19 | 71,430 | - | - | - | - | - |
| 20 | | | | 1,950 | 1,950 | 1,950 |
| 21 | | | | 500 | 500 | 500 |
| 22 | | | | 350 | 350 | 350 |
| 23 | 71,430 | - | - | 2,800 | 2,800 | 2,800 |
| CONTINGENCY | | | | | | |
| 25 | | | 22,800 | 20,000 | 20,000 | 20,000 |
| 28 | 10,325 | 29,992 | | | | |
| 29 | | | - | 24,950 | 38,250 | 38,250 |
| 30 | 114,282 | 38,090 | 42,600 | 69,050 | 69,050 | 69,050 |

Business of the City Council

City of Oakridge, Oregon

June 21, 2021

**Agenda Title: Ordinance 937 -
Establishment of a Public Safety Fee for
Three Years**

Agenda Item No: 8.2

Exhibit: (1) Ordinance 937

**Proposed Council Action: Take the first
reading of the ordinance.**

**Agenda Bill Author: Bryan Cutchen
City Administrator: Bryan Cutchen**

ISSUE: The Oakridge Budget Committee has determined the need for revenue to allow the City of Oakridge to continue to offer public safety services, functions and materials, including full-time police patrols; advanced life support ambulance transport; fire protection services.

This ordinance will structure the fee which will expire in three years. The amount of the fee will be set by the Schedule of Fees resolution each year.

****This ordinance has been updated from the agenda of 6/17/2021 to include the city attorney revisions received 6/16/2021.****

FISCAL IMPACT: \$540,000 in revenue.

**OPTIONS: (1) Take the first reading of Ordinance 937.
(2) Do not take the first reading of Ordinance 937**

RECOMMENDATION: Staff recommend option (1).

RECOMMENDED MOTION: N/A

**CITY OF OAKRIDGE
ORDINANCE #937**

AN ORDINANCE ADOPTING A PUBLIC SAFETY FEE AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Oakridge City Council has determined the need for revenue to allow the City of Oakridge to continue to offer public safety services, functions and materials, included but not limited to maintaining the level of staff and service as of January 2021, including full-time police patrols; advanced life support ambulance transport; fire protection services; and,

WHEREAS, the purpose of this ordinance is to safeguard, facilitate and encourage the health, safety, and welfare of the citizens, property owners and businesses of the City; and,

WHEREAS, the Council also finds that a continuous and consistent general government program offering full time police patrols, fire protection, ambulance transport provides a multitude of economic and social benefits to the public, including, but not limited to:

- Reduction in the incidence of crime;
- Effective response to police calls and other public safety situations;
- Enhanced protection of persons and property.

WHEREAS, the Council held a public meeting and received public comment related to the Public Safety Fee on June 17, 2021; and

WHEREAS, the Budget Committee held public meetings and received public comment related to the fiscal year 2021-2022 budget which included expected revenue from the proposed public safety fee; and

WHEREAS, the Budget Committee approved of and recommended a budget to the Council that maintained current staffing levels, made various cuts within the General Fund and added a new public safety fee.

NOW, THEREFORE, THE CITY OF OAKRIDGE ORDAINS AS FOLLOWS:

Section 1. Establishment. The City Council of the City of Oakridge establishes a Public Safety Fee as set forth in the attached exhibit and shall be effective with billings commencing on August 1, 2021.

Section 2. Severability. If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law; and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance.

Section 3. Correction. This Ordinance may be corrected by order of the City Council to cure editorial and/or clerical errors.

This ordinance shall be effective on _____, 2021.

PASSED by the Council this ____ day of _____ 2021.

APPROVED by the Mayor this ____ day of _____ 2021.

SIGNED:

Kathy Holston, Mayor

ATTEST:

Jackie Sims, Asst. City Recorder

Exhibit – PUBLIC SAFETY FEE

Sections:

- 1.0 Purpose and Intent.
- 2.0 General Fund Fee Amount.
- 3.0 Imposition of General Fund Fee surcharge.
- 4.0 Means-based Fee Reduction.
- 5.0 Program Administration.
- 6.0 Appeal Process.
- 7.0 Enforcement.

1.0 Purpose and Intent.

A. This chapter establishes a Public Safety Fee surcharge. The revenues generated by this fee are intended to allow the City of Oakridge to continue to offer public safety government services, functions and materials including law enforcement, fire protection and advanced life support ambulance transportation. The purpose of this ordinance is to safeguard, facilitate and encourage the health, safety, and welfare of the citizens, owners of developed property, and businesses of the City by:

- (1) Reduction in the incidence of crime;
- (2) Effective response to police calls and other public safety situations;
- (3) Enhanced protection of persons and property;
- (4) Prompt emergency medical services.

B. This Public Safety Fee is not intended to replace or reduce existing ad valorem property tax revenues nor is the Public Safety Fee revenue intended to be the sole revenue used to provide these public safety government services.

2.0 Imposition of the Public Safety Fee surcharge.

A. To accomplish the above stated purpose and intent, there is hereby established the Public Safety Fee surcharge, at the amount set by the City of Oakridge Schedule of Fees for City Services, Permits, or Applications resolution which is updated each fiscal year.

This surcharge will be charged monthly, per developed residential unit and per developed commercial site or developed industrial site.

B. The Public Safety Fee surcharge shall be assessed to each residential utility account and to each non-residential (commercial or industrial) utility account. Billing shall be shown as a line item on the City Utility Bill unless otherwise specified below.

C. Except as the fees may be reduced or eliminated under section 3.0, the obligation to pay a Public Safety Fee surcharge arises when a responsible party uses or otherwise benefits from Public Safety Government services. It is presumed that Public Safety services are used and that a benefit arises for all persons within the City and owners of developed property.

D. All developed properties within the City limits shall be charged the Public Safety Fee surcharge.

E. The Council shall review the fee amount annually when adopting the Schedule of Fees and make a determination as to whether a change in the Public Safety Fee surcharge would be appropriate.

F. The Public Safety Fee shall automatically be terminated, and Sections 1.0 through Section 7.0 shall have no future effect, and shall not be enforced, after July 1, 2024. **3.0**

Collection.

- A. Public Safety Fee surcharges shall be collected monthly through the City Utility Bill per section 2.0(B).
- B. Unless another person or entity has agreed in writing to pay and a copy of that writing is filed with the City, the person or entity responsible for paying the City water and sewer utility charges is also responsible for paying the Public Safety Fee surcharge, if the property is located within the City limits.
- C. In the event a developed property is not served by a domestic water meter or sewer hook-up, or if water and sewer service is discontinued, the Public Safety Fee surcharge shall be billed to the persons having the right to occupy the property. If unpaid by the occupants of the property, the bill will be the responsibility of the property owner.
- D. A request for water or sewer service, a building permit, or the occupancy of an un-serviced building will automatically initiate appropriate billing for Public Safety Fee services.
- E. The imposition of surcharges shall be calculated on the basis of the number of units supported, without regard to the number of water meters serving that property.
- F. A late charge shall be attached to any Public Safety Fee surcharges not received by the 20th of the month. The charge will be established as an administrative fee by resolution.
- G. Notwithstanding the above, if the Public Safety Fee surcharge is not paid for a period of two months, the City may enforce collection of surcharge, with any attendant late fees, on the responsible party as required by this chapter and water is subject to shut-off by the City.

4.0 Means-based Fee Reduction.

- A. Single-family residential unit occupants who are responsible for paying the Public Safety Fee surcharge and qualify as having “very low income” based on the definition from the U.S. Department of Housing and Urban Development as at or below 50% of the Area Median Income (AMI) for Lane County Oregon (as in effect July 1, 2021 and updated July 1 of each subsequent year), are entitled to a 100% reduction in the Public Safety Fee surcharge.
- B. The City Administrator shall create forms and a procedure for persons to apply for and receive the means-based fee reduction.

5.0 Program administration.

- A. Fees under this chapter will be collected by the appropriate staff at the City Offices.
- B. The City Administrator is authorized and directed to review the operation of this ordinance and, where appropriate, recommend changes in the form of administrative procedures for adoption by the City Council by resolution. Such procedures, if adopted by the Council, shall be given full force and effect, and unless clearly inconsistent with this ordinance shall apply uniformly throughout the City.

6.0 Appeal process.

- A. The Public Safety Fee surcharge or determination of means-based fee reduction may be appealed for change or relief in accordance with the following criteria:

(1) Any responsible party who disputes any interpretation given by the City as to property classification or means eligibility may appeal such interpretation. If the appeal is successful, relief will be granted by reassignment to a more appropriate billing category. In such instances, reimbursement will be given for any overpayment, retroactive to the filing date of the appeal. Factors to be taken into consideration include, but are not limited to, availability of more accurate information; equity relative to other developments of a similar nature; changed circumstances; and situations uniquely affecting the party filing the appeal.

(2) The City's Finance Director shall be responsible for evaluating and administering the appeal process. If the Finance Director decides information provided through the appeal process justifies a change, the Finance Director may authorize this change retroactive to the date the appeal was filed.

(3) The Finance Director shall make all reasonable attempts to resolve appeals utilizing available existing information, including supporting documentation filed with the appeal, within 30 days of the date the appeal was filed. If, however, more detailed site-specific information is necessary, the Director may request the applicant provide additional information.

(4) The Finance Director shall provide a report to the appellant within 90 days of the date the appeal was filed explaining the disposition of the appeal, along with the rationale and supporting documentation for the decision reached.

(5) Decisions of the Finance Director may be further appealed to the City Council, and shall be heard at a public meeting. Upon such further Council appeal, the City Council shall at its first regular meeting thereafter set a hearing date. In no event shall a final decision be made later than 90 days after the matter was formally appealed to the City Council.

(6) Except for appeals of the means-based fee reduction, there will be an initial filing fee for an appeal to the Finance Director. An additional fee will be required for further appeal to the City Council. A schedule of fees, fines and penalties is kept on file in the offices of the City. These fees are fully refundable should the appellant adequately justify and secure the requested change or relief based on financial necessity.

7.0 Enforcement.

A. In the event funds received from payment for a City Utility bill are inadequate to satisfy in full all of the water, sewer, stormwater, and Public Safety Fee charges for the bill, credit shall be given first to the Public Safety Fee surcharge, second to the storm drain fee, third to sewer services charges, fourth to water service charges and finally to the charges for interest and penalties.

B. In addition to other lawful enforcement procedures, the City may enforce the collection of charges required by this chapter by withholding delivery of water to any premises where Public Safety Fee surcharges are delinquent or unpaid.

C. Notwithstanding any provision herein to the contrary, the City may institute any necessary legal proceedings to enforce the provisions of this chapter, including but not limited to injunctive relief and collection of charges owing. The City's enforcement rights shall be cumulative.

Business of the City Council

City of Oakridge, Oregon

June 21, 2021

**Agenda Title: FY 21-22 Schedule of Fees
Resolution**

Agenda Item No: 8.3

**Exhibit: (1) Resolution 08-2021
(2) Schedule of Fees**

**Proposed Council: Motion from the floor
to approve**

**Agenda Bill Author: Bryan Cutchen
City Administrator: Bryan Cutchen**

ISSUE: To provide a single document where citizens can review all of the various fees charged by the city, they have been consolidated into one resolution. The city fee schedule is reviewed and adopted each fiscal year.

FISCAL IMPACT: TBD

OPTIONS: 1) Adopt Resolution 08-2021.
2) Do not adopt Resolution 08-2021.

STAFF RECOMMENDATION: Option 1.

RECOMMENDED MOTION:

I move we adopt Resolution 08-2021, the City of Oakridge Fee Schedule for Fiscal Year 21-22.

RESOLUTION NO. 08-2021

**A RESOLUTION SETTING FEES FOR
CITY SERVICES, PERMITS, OR APPLICATIONS**

WHEREAS, the City of Oakridge presently charges for a variety of services, permits, and applications, and

WHEREAS, such charges are currently each set by separate resolution or authority of the City Council as need arises and consequently are adopted at different times, and

WHEREAS, the City Council agrees that administration of the various charges would be greatly simplified if all such charges would be consolidated into one resolution where both city staff and the citizens of the City of Oakridge could determine any of the fees charged by City,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oakridge, Oregon that the fees set forth in the attached exhibit shall be charged for the appropriate service, permit, and/or application effective with billings on July 01, 2021.

PASSED BY THE COUNCIL OF THE CITY OF OAKRIDGE THIS ____ day of ____, 2021.

APPROVED AND SIGNED BY THE MAYOR OF THE CITY OF OAKRIDGE THIS ____ day of _____, 2021.

Signed: _____
Kathy Holston, Mayor

Attest: _____
Jackie Sims, Assistant City Recorder

Ayes:
Nays



**City of Oakridge
Fee Schedule
Effective: July 1, 2021**

Administrative

| | |
|-------------------|---|
| Public Safety Fee | \$31/month per developed residential, commercial or industrial site |
|-------------------|---|

Ambulance

| | |
|------------------------------------|----------------------|
| Ambulance Transport Resident) | \$2,000 |
| plus per mile charge | \$35 |
| Ambulance Transport (Non-Resident) | \$2,500 |
| plus per mile charge | \$35 |
| Extra Attendant | \$55/hr Resident |
| | \$70/hr Non-Resident |
| Waiting Time | \$65/hr Resident |
| | \$80/hr Non-Resident |
| Sit Up Patients | 60% of the base rate |
| Ambulance Aid Call | 60% of the base rate |

Animal Control

| | |
|--------------|----------------|
| Dog Licenses | 1 year \$20.00 |
| | 3 year \$40.00 |

| | |
|---|----------------|
| Spayed/Neutered & Seniors (55+)/Support Animal | 1 year \$10.00 |
| | 3 year \$20.00 |

| | |
|------------------|---------|
| Cat Registration | \$10.00 |
|------------------|---------|

Animal Impound Fees

| | |
|-------------|-------|
| First Time | \$40 |
| Second Time | \$80 |
| Third Time | \$120 |

| | |
|---------------------|--------------------------------|
| Animal Adoption Fee | \$100.00 including spay/neuter |
|---------------------|--------------------------------|

Miscellaneous Fees

| | |
|-----------------------|----------|
| Kennel Care (per day) | \$20.00 |
| Euthanasia | \$100.00 |

Business Licenses

\$60.00 per year, \$10.00 per month late fee

Exempt if gross income is under \$5000 per year.

City Facilities

Greenwaters Park

| | |
|-----------------------|--------------|
| Community Building | \$80/day |
| Sheltered Picnic Area | \$40.00/day |
| Amphitheater | \$500.00/day |
| Entire Park | \$1000/day |

Willamette Activity Center

| | |
|----------------|---|
| Rooms, Kitchen | \$25 per day |
| Gym | \$100 per day |
| | \$25 cleaning and closing deposit, if required |

| | |
|----------------------------|---|
| Oakridge Fire Hall Charges | \$25 per day |
| | \$25 cleaning and closing deposit, if required |

| | |
|-----------------------|---------------|
| Osprey Park | \$100 per day |
| Salmon Creek Park | \$100 per day |
| Diamond View Park | \$100 per day |
| OIP Overflow Parking | \$200 per day |
| Old Public Works Bldg | \$200 per day |

Fire Department

For responses outside the city boundaries and do not involve residents or property owners of the City of Oakridge, City of Westfir or the Hazeldell Rural Fire Protection District.

| | |
|----------------------------|---------------------------|
| Response charge | \$250 minimum |
| Engine or Water Tender | \$150 per hour |
| Rescue vehicle | \$100 per hour |
| Medic unit | \$55 per hour |
| Heavy extrication services | \$50 |
| Responder charge | \$20 per hour, per person |

FireMed

| | |
|-----------------------------|----------|
| Basic | \$75.00 |
| With Life Flight (air lift) | \$134.00 |

Library

| | |
|---------------------------|---------------------------------------|
| Overdue Fines | \$0.15 per day up to replacement cost |
| Copies | \$0.35 |
| Replacement Library Cards | \$1.00 |
| Out of City Library Cards | \$15 per year |

Liquor License

| | |
|---------------------|----------------------------------|
| Renewal Application | \$35, \$10.00 per month late fee |
|---------------------|----------------------------------|

Photocopies/Faxes

| | |
|-------------------|--|
| Copies | \$0.35 |
| Legal | \$0.40 |
| Color | \$1.25 |
| Mailed copies add | \$0.12 per page with \$1.00 minimum |
| Faxes | \$0.55 per page local call area with \$1.10 minimum \$1.25 per page for long distance with \$2.50 minimum |

If the request for records requires personnel to spend 15 minutes or more searching or reviewing records prior to their release or copying, the minimum fee shall be the fully loaded rate of the staff individual involved, with billing increments set at one quarter hour.

Planning Permits

| | |
|-----------------------------|---------|
| Conditional Use Permit | \$300 |
| Temporary Use Permit | \$250 |
| Annexation | \$1,600 |
| Variance | \$220 |
| Zone Change | \$425 |
| Plan Amendment | \$1100 |
| Appeal | \$300 |
| PUD Preliminary | \$320 |
| PUD Final Plus \$20 Per Lot | \$220 |

| | |
|-------------------|--------------|
| Site Review | \$300-\$700* |
| Minor Partition | \$150 |
| Major Subdivision | \$250 |

*Staff determination based on complexity of review

Police Department

| | |
|---------------------------------------|----------------|
| Vehicle Impound Fee | \$125 |
| Vehicle Impound Storage Fee | \$30 (per day) |
| Fingerprints | \$20 |
| Monthly Enforcement and Abatement Fee | \$1000 |

Public Works

| | |
|--------------------------------|---|
| Water Connection (tap) Charge: | |
| 3/4" Meter | \$500 or cost of installation, whichever is greater |
| 1" Meter | \$550 or cost of installation, whichever is greater |
| 1 1/2" Meter | \$750 or cost of installation, whichever is greater |
| 2" Meter & over | \$1,000 or cost of installation, whichever is greater |
| Sewer Connection (tap) Charge | |
| Single Dwelling | \$400 |
| Multiple Dwelling | \$350 + \$50 for each additional unit using same tap point |
| Other Buildings | \$400 + \$50 for each additional unit using same tap point |
| Mobile Home Park | \$400 + \$50 for each additional space using same tap point |

Monthly Water Service Charges
(Increased every July 1 by the CPI-W)

Residential (base rate includes 1st 1,000 gallons used)

| <i>Meter Size</i> | <i>Base Rate</i> | <i>Fire Flow</i> | <i>Use Rate</i> |
|-------------------|------------------|------------------|-------------------|
| Up to 1" | \$ 38.02 | \$1.00 | \$3.49/1,000 gal. |

Commercial

| <i>Meter Size</i> | <i>Base Rate</i> | <i>Fire Flow</i> | <i>Use Rate</i> |
|-------------------|------------------|------------------|-------------------|
| ¾" | \$38.02 | \$1.00 | \$4.16/1,000 gal. |
| 1" | \$60.38 | \$1.00 | \$4.16/1,000 gal. |
| 1 ½" | \$125.30 | \$1.00 | \$4.16/1,000 gal. |
| 2" | \$213.74 | \$1.00 | \$4.16/1,000 gal. |
| 3" | \$456.66 | \$1.00 | \$4.16/1,000 gal. |
| 4" | \$835.09 | \$1.00 | \$4.16/1,000 gal. |

Water users outside the City shall pay the rates as calculated above plus 100%.

Monthly Sewer Service Charges
(Increased every July 1 by the CPI-W)

| <i>Type of Dwelling, Unit or Use</i> | <i>Base Rate per Month</i> |
|---|---|
| Individual detached residential dwelling | \$35.59 |
| Any combination of dwelling units, hotels, rooming houses, apartments, mobile home parks without RV spaces. | \$35.59 per occupied unit |
| Mobile home parks with RV spaces | \$35.19 for the first 19,000 gal. water plus; \$35.17 for each additional 5,000 gal. of water used. |
| Any combination of businesses, or businesses and dwellings | \$35.59 per dwelling or business unit plus; \$35.59 per 5,000 gal. of water used after allowing for 5,000 gal. per dwelling and 19,000 gal. per business. |
| Industrial user with primarily industrial waste | Established by the Council based on an analysis of expected flows and nature of waste. |
| Water Service Restoration Charge | |
| Regular hours service call | \$30.00 |
| After hours service call | \$50.00 |

| | |
|---|---------|
| Processing fee for delinquency first time | \$30.00 |
| Processing fee for delinquency thereafter | \$75.00 |

Excavation Permit Fees

| | |
|-----------------------------|---|
| 50 cubic yards or less | No fee |
| 51-100 cubic yards | \$20 |
| 101-1,000 cubic yards | \$25 |
| 10,001-100,000 | \$30 for the first 10,000 cubic yards |
| Each additional 10,000 | \$20 |
| 100,001-200,000 cubic yards | \$150 for the first 100,000 cubic yards |
| Each additional 10,000 | \$15 |
| 200,001 and up | \$325 for the first 200,000 cubic yards |
| Each additional 10,000 | \$10 |

Grading Permit Fees

| | |
|----------------------------|--|
| 50 cubic yards or less | \$20 |
| 51-100 cubic yards | \$25 |
| 101-1,000 cubic yards | \$25 for the first 100 cubic yards |
| Each additional 100 | \$15 |
| 1,001-10,000 cubic yards | \$85 for the first 1,000 cubic yards |
| Each additional 1,000 | \$11 |
| 10,000-100,000 cubic yards | \$200 for the first 10,000 cubic yards |
| Each additional 10,000 | \$40 |

| | |
|---|------|
| Public Improvement Permit (sidewalk, curb & gutter, driveway, and drainage permit) | \$20 |
|---|------|

Social Gambling

| | |
|-----------|-------|
| Owner | \$250 |
| Non-owner | \$100 |

| | |
|--|------------------------------|
| <u>Storm Water Assessment Fee</u> | \$1.76 per month per account |
|--|------------------------------|

| | |
|-------------------------------|-------|
| <u>Tobacco License</u> | \$ 40 |
|-------------------------------|-------|

Revised: July 1, 2021