

February 15, 2024 at 6pm
City Council Meeting
Audio/Video Teleconference
Oakridge City Hall & Zoom
48318 E. 1st Street
Oakridge OR, 97463
REGULAR MEETING



1. CALL MEETING TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Additions, Corrections or Adjustments to the Agenda

5. Public Comment

Individual speakers must be recognized by the presiding officer, provide their name and city of residence, and are allowed up to 3 minutes to speak. The Council will not engage in lengthy discussion or make any decisions during public comment. The Council may take comments under advisement for discussion and action at a future Council meeting.

6. Mayor Comments / Announcements / Proclamations

7. Council Comments / Announcements

8. Consent Agenda

8.1 Minutes from previous City Council meeting(s) on: **2/1/24**

9. Appointments

9.1 Annie Brown Library Board Application (renewal)

9.2 Randolph Beers Planning Commission Application

9.3 Jeri Reed Admin Committee Application (renewal)

9.4 Pam Bowles Admin Committee Application

10. Business from the City Council

10.1 Presentation by Lane County Medical Society re medical services for rural communities

10.2 Letter of Support for EPA Community Change Grant for the WAC

10.3 Sweetvine Café Liquor License Application

11. Business from the City Administrator

11.1 Speed Bumps Staff Report

11.2 Proposed FY 24-25 Budget Calendar

11.3 Other city business updates and issues – Auditor in next week?

12. Items removed from the Consent Agenda

13. Ordinances and Resolutions (with Public Comment)

13.1 Resolution 02-2024 Opting In to ORS 105.668

14. Public Hearings

15. Department/Staff or Board/Committee/Commission Reports

15.1 Finance Report (Colleen Shirley)

15.2 Police Report (Chief Kevin Martin)

15.3 Fire/EMS Report (Chief Scott Hollett)

15.4 Public Works Report (Robeart Chrisman or Rick Zylstra)

16. Other Business

17. Public Comment

18. Adjourn

Citizens have four ways of attending and commenting at a City Council meeting:

1. Via Zoom on your computer or smartphone at: <https://us02web.zoom.us/j/3664311610>
2. Via phone by dialing: 669-900-9128, then enter Meeting ID: 366 431 1610.
3. Send comments by email to: cityadministrator@ci.oakridge.or.us by 2pm the day of the meeting.
4. Attend in-person at Oakridge City Hall (48318 E. 1st Street).

Detailed instructions are available at City Hall, on the city website, and the city Facebook page.

Videos of all City Council meetings can be found on YouTube at www.youtube.com/@cityof oakridge council commi8088

Accommodation for Physical Impairments: *In order to accommodate persons with physical impairments, please notify the City of any special physical or language accommodations you may require as far in advance of the meeting as possible. To make arrangements, Contact City Hall at 541-782-2258. For the hearing impaired, the City's TTD Number is 541-782-4232.*

8.1 Minutes from previous City Council meeting on: 2/1/24

Will be emailed separately as soon as it becomes available

Business of the City Council

City of Oakridge, Oregon

February 15, 2024

Agenda Title: Committee Renewals and Applications

Proposed Council Action: Motions from the floor to approve

Agenda Item No: 9.1-9.4

Exhibits: Applications, Committees Spreadsheet, Vacancies Letter

Author: CA

ISSUE:

Jeri Reed, Pam Bowles, Annie Brown, and Randolph Beers have all applied to serve on City Committees, Boards, and Commissions, as further described in the "Recommended Motions" section. All of their applications are included in the Council packet as exhibits. None of these seats are contested.

All applicants were notified at least twice of the requirement to attend tonight's meeting in-person or via Zoom.

After these committee seats are filled, we will still have the following vacant committee seats*:

Budget Committee – 2-3 vacant seats

Administration Advisory Committee – 2 vacant seats

Public Safety Committee – 2 vacant seats

Rural Tourism Marketing Program & TRT Committee - 2 vacant seats

Economic Development Advisory Committee – 1 vacant seat

WAC Subcommittee – unlimited vacant seats

Charter Review Committee – unlimited vacant seats

**After the new Committee Resolutions are drafted and approved by Council, most of the above committee vacancies will be reduced by 1.*

FISCAL IMPACTS: None

OPTIONS: Approve or deny the applicants

STAFF RECOMMENDATION: Approve

RECOMMENDED MOTIONS:

“I move to approve **Jeri Reed’s** application for seat **5** on the **Administration Advisory Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Pam Bowles’** application for seat **6** on the **Administration Advisory Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Randolph Beers’** application for seat **6** on the **Planning Commission**, for a 4-year term, expiring at the end of December 2027.”

“I move to approve **Annie Brown’s** application for seat **5** on the **Library Board**, for a 3-year term, expiring at the end of December 2026.”

STRATEGIC THEMES/GOALS INVOLVED:

All



City of Oakridge
PO Box 1410, Oakridge, OR 97463
Voice: 541-782-2258 TDD: 541-782-4232 Fax: 541-782-1081
Website: ci.oakridge.or.us

Committee Vacancies Announcement

The City of Oakridge currently has vacant positions on the following Committees and Commissions (*as of 2/10/2024*):

- Administration Advisory Committee – 2 vacant seats**
- Public Safety Committee – 2 vacant seats**
- Rural Tourism Marketing Program & TRT Committee - 2 vacant seats**
- WAC Subcommittee – unlimited vacant seats**
- Charter Review Committee – unlimited vacant seats**
- Budget Committee – 2 vacant seats**
- Economic Development Advisory Committee – 1 vacant seat**

Are you an Oakridge area resident interested in helping our community by serving on a City of Oakridge committee? If so, please apply today! These volunteer positions are vital to the city's success and are a great way for citizens to have direct involvement in city government. All positions are **open until filled**. Applications available at City Hall (48318 E. 1st Street) or on the City's website:

www.ci.oakridge.or.us/community/page/volunteer



City of Oakridge form for Individual Volunteer Activity
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in: Library Board (renewal)

Name: E. Annie Brown

Address: 47503 Hansen Street; Oakridge

Is your residence in the City of Oakridge: YES NO

Telephone where you can be reached: (541)912-1310

Employer/Occupation: retired

E-mail Address: hanniebrown@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

library volunteer & currently library board secretary

In order to do a brief background check, please provide the following information:

Date of Birth: renewal Place of Birth: renewal

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): E. Annie Brown

Participant Signature: Annie Brown

Date: 19 January 2024



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission	<input type="checkbox"/>	Budget Committee	<input type="checkbox"/>	Wac Subcommittee	<input type="checkbox"/>
Administration Committee	<input type="checkbox"/>	Library Board	<input checked="" type="checkbox"/>	Parks & Community Services Committee	<input type="checkbox"/>
Public Safety Committee	<input type="checkbox"/>	Economic Development Advisory Committee	<input type="checkbox"/>	Rural Tourism & Marketing	<input type="checkbox"/>



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Committee or type of volunteer work you are interested in: *Planning Commission*

Name: *Randolph Beers*

Address: *41417 East 3rd Street*

Is your residence in the City of Oakridge: YES NO

Telephone where you can be reached: *541 569 4376*

Employer/Occupation: *Visual Artist / Entrepreneur*

E-mail Address: *randolph.beers@gmail.com*

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

*Supply chain manufacturing
Self-employed Artist-run studio
Property Management / low-market Housing Provider
Operations Manager for a for-profit gallery*

In order to do a brief background check, please provide the following information:

Date of Birth:

Place of Birth: *King County / Brooklyn, New York*

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): *Randolph Beers*

Participant Signature: *[Handwritten Signature]*

Date: *January 30th, 2024*



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning
Commission

Budget Committee

Wac Subcommittee

Administration
Committee

Library Board

Parks & Community
Services Committee

Public Safety
Committee

Economic Development
Advisory Committee

Rural Tourism &
Marketing

City of Oakridge
48318 E. 1st Street – PO Box 1410
Oakridge, Oregon 97463
Phone: 541-782-2258 FAX 541-782-1081



Potential Planning Commission Member Questions:

- 1) Why do you want to become a member of the Planning Commission, and what specific contributions do you hope to make?
I'm interested in becoming a member on the Planning Commission for the City of Oakridge to assist the city's community organizations to realize their vision for their city's future through the advancement of land use ^{programs} proposals provided through the City. I would hope to assist the entrepreneurs of the city to better learn their city's zoning, land use regulations.
- 2) Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
I am currently President of the Oakridge Council for Art and Culture, a registered 501(c)(3) non-profit in the Oakridge and Westport communities. I also participate on the City's Community Garden in helping provide more fresh produce and goods into the community.
- 3) What community topics concern you that relate to the Planning Commission
The community topics that concern me that relate to the Planning Commission are Climate Resiliency, Food Access and Resiliency, ^{with access to} Art and Culture Events and Venues, Economic Development & Community Planning and Housing Resiliency, helping build a unified community, region, local transportation access, Business Development and Community access for further creativity and development. ^{Zoning regulations}
- 4) The Planning Commission often reviews small to large projects with accompanying documentation where dedication of time and effort is required. Discuss your availability of time and how you would expect to view and communicate with City Planning Staff.
My availability is flexible, I also have access to email, phone and zoom. I also live 3 blocks from my person committee meetings.
- 5) As a general rule, when do you feel variances and conditional uses should be granted?
On a case by case basis, and/or in accordance with existing code regulations and proceeding as usual.
- 6) How do you feel the City Staff should assist the Planning Commission in their efforts, and how important is their staff reports?
The staff reports are essential for the Planning Commission to review its prospective land use proposals. The City Staff should guide the Planning Commission through its final approval process either granting or denying proposals the Planning Commission has brought to their attention and consideration.
- 7) Have you attended any Planning Meetings? (Not necessarily Oakridge Planning Commission, but Planning Commissions in general)
I have only attended one Planning Commission meeting, and that was here in Oakridge.



City of Oakridge form for Individual Volunteer Activity
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in:

Name: Jeri A. Reed

Address: 47884 Highway 58, Oakridge, OR 97463

Is your residence in the City of Oakridge: YES NO

Telephone where you can be reached: 541 206 3758

Employer/Occupation: U of O Early Childhood Cares / Assistant teacher

E-mail Address: willow.works.reed@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

I have previously served on the ~~administrative~~ administration committee for the charter review.

In order to do a brief background check, please provide the following information:

Date of Birth: _

Place of Birth: Coshocton, Ohio

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): Jeri Allyn Reed

Participant Signature: *Jeri Reed*

Date: 1 17 24



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

I have been a member and would like to continue on the Administration Committee.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

- | | | | | | |
|--------------------------|-------------------------------------|---|-------------------------------------|--------------------------------------|--------------------------|
| Planning Commission | <input type="checkbox"/> | Budget Committee | <input type="checkbox"/> | Wac Subcommittee | <input type="checkbox"/> |
| Administration Committee | <input checked="" type="checkbox"/> | Library Board | <input checked="" type="checkbox"/> | Parks & Community Services Committee | <input type="checkbox"/> |
| Public Safety Committee | <input type="checkbox"/> | Economic Development Advisory Committee | <input type="checkbox"/> | Rural Tourism & Marketing | <input type="checkbox"/> |



City of Oakridge form for Individual Volunteer Activity
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in:

Name: Pam Bowles

Address: P.O. Box 507

Is your residence in the City of Oakridge: YES NO

Telephone where you can be reached: 541 913 8087

Employer/Occupation: Office Manager

E-mail Address: pamelakbowles@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

I have a medical and management background.

In order to do a brief background check, please provide the following information:

Date of Birth: . . . **Place of Birth:** Salem, Oregon

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): Pam Bowles

Participant Signature: [Handwritten Signature]

Date: 2/8/24



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

I want to more involved with Oakridge.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

- Planning Commission Budget Committee Audit Committee
- Administration Committee Library Board Parks & Community Services Committee
- Public Safety Committee Economic Development Advisory Committee Rural Tourism & Marketing
- WAC Subcommittee

Business of the City Council

City of Oakridge, Oregon

February 15, 2024

Agenda Title: Presentation by Lane County Medical Society

Agenda Item No: 10.1

Proposed Council Action: N/A (Info Only)

Exhibits:

Author: CA

ISSUE:

Oakridge resident **Pam Bowles**, who serves on the Foundation Board of the Lane County Medical Society, will be giving a presentation to City Council regarding the organization's efforts to promote and maintain access to quality medical care in rural communities, including Oakridge. For more information on the Lane County Medical Society and their mission, go to their website: <https://lcmedsociety.com/>

FISCAL IMPACTS: N/A (Info Only)

OPTIONS: N/A (Info Only)

STAFF RECOMMENDATION: N/A (Info Only)

RECOMMENDED MOTION: N/A (Info Only)

STRATEGIC THEMES/GOALS INVOLVED:

Theme 2 (Responsive Government), Goal #1: In an open and transparent manner, effectively deliver services that citizens need, want, and support.

Theme 3 (Strong Economy), Goal #3: Improve the city's economy by creating an atmosphere open to business.

Theme 4 (Community Livability), Goal #3: Seek opportunities to revitalize the City's business corridors and neighborhoods to provide safe and beautiful places to live and work.

Business of the City Council

City of Oakridge, Oregon

February 15, 2024

Agenda Title: Letter of Support for EPA Community Change Grant for the WAC

Agenda Item No: 10.2

Proposed Council Action: A motion from the floor to approve

Exhibits: Draft Letter of Support, Information on the EPA Community Change Grant

Author: CA

ISSUE:

Lane County is preparing an application to the US Environmental Protection Agency (EPA) for a multi-million dollar "EPA Community Change Grant" to fund the creation of "Resilience Hubs" throughout Lane County, including \$2-4 million for remodeling the Oakridge Willamette Activities Center (WAC). To apply for the grant, City Council must approve the CA signing a Letter of Support, a draft of which is attached as an Exhibit. It is due to Lane County tomorrow (2/16/24), because although applications are accepted on a rolling basis until November 2024, Lane County intends to submit an application much earlier in case this round of funding runs out.

A "Resilience Hub" is defined by the EPA as follows:

Many disadvantaged communities lack the resources to evacuate in a safe and timely manner when disaster strikes or is imminent. Strategy 5 supports the creation of, or upgrades to, community-level resilience hubs, which are public-serving spaces that provide shelter and essential services during extreme weather, natural hazards, or other events causing or contributing to an emergency or disaster, such as dangerous wildfire woodsmoke, toxic releases, industrial fires, or similar hazardous chemical incidents. These community-level resilience hubs can also serve as community-convening spaces that provide educational activities and related emergency and disaster preparedness resources to community residents year-round.

More information on Resilience Hubs is available at: <https://resilience-hub.org/what-are-hubs/>

More information on this federal grant can be found in the exhibit information and here: www.epa.gov/inflation-reduction-act/inflation-reduction-act-community-change-grants-program#NOFO

FISCAL IMPACTS: \$2-4 million dollars for the WAC

OPTIONS: Approve, deny, or modify the request

STAFF RECOMMENDATION: Approve

RECOMMENDED MOTION: "I move to approve the draft letter of support Lane County's application for an EPA Community Change Grant."

STRATEGIC THEMES/GOALS INVOLVED:

Theme 1 (Safe Community), Goal #1: Ensure a safe community by partnering to protect people, property and the environment.

Theme 1 (Safe Community), Goal #2: Provide efficient, sustainable, and equitable public safety services including police, fire, and emergency medical services.

Theme 2 (Responsive Government), Goal #1: In an open and transparent manner, effectively deliver services that citizens need, want, and support.

Theme 2 (Responsive Government), Goal #2: Provide facilities & infrastructure that support current & future needs.



Inflation Reduction Act

CONTACT US <https://epa.gov/inflation-reduction-act/forms/contact-us-about-inflation-reduction-act>

Inflation Reduction Act Community Change Grants Program

NOW OPEN!

EPA's new Environmental and Climate Justice <https://epa.gov/inflation-reduction-act/inflation-reduction-act-environmental-and-climate-justice-program> Community Change Grants program (Community Change Grants) has announced a Notice of Funding Opportunity (NOFO) for approximately \$2 billion dollars in Inflation Reduction Act <https://epa.gov/inflation-reduction-act> (IRA) funds in environmental and climate justice activities to benefit disadvantaged communities through projects that reduce pollution, increase community climate resilience, and build community capacity to address environmental and climate justice challenges. These place-based investments will be focused on community-driven initiatives to be responsive to community and stakeholder input. They are designed to deliver on the transformative potential of the IRA for communities most adversely and disproportionately impacted by climate change, legacy pollution, and historical disinvestments.

On this page:

- [Is My Organization Eligible](#)
- [Notice of Funding Opportunity \(NOFO\)](#)
- [Technical Assistance and Resources](#)
 - [Frequently Asked Questions - Community Change Grants NOFO](https://epa.gov/system/files/documents/2024-02/community-change-grants-nofo-faq-2.1.2024.pdf)
- [Engagement Opportunities](#)

Is My Organization Eligible?

The entities eligible to apply under this NOFO are:

- A partnership between two community-based non-profit organizations (CBOs).

- A partnership between a CBO and one of the following:
 - a Federally-Recognized Tribe
 - a local government
 - an institution of higher education.

Other organizations and entities may be able to participate and be involved in the Community Change Grants projects as collaborating subrecipients and/or procurement contractors selected in compliance with competition requirements.

See Frequently Asked Questions - Community Change Grant Program

https://epa.gov/system/files/documents/2023-08/frequently%20asked%20questions%20-%20community%20change%20grants%20august%202023_0.pdf

under 'Resources' below for more information on CBOs, local governments, and Federally-Recognized Tribes. Further details about applicant eligibility and partnership requirements are outlined in the NOFO.

NOW OPEN – Notice of Funding Opportunity (NOFO)

The Community Change Grants NOFO is NOW OPEN! Deadline to apply is November 21, 2024.

EPA is accepting applications on a rolling basis for \$2 billion in Inflation Reduction Act funding available to support community-driven projects that build capacity for communities to tackle environmental and climate justice challenges, strengthen their climate resilience, and advance clean energy.

Read the announcement for the NOFO <https://epa.gov/newsreleases/biden-harris-administration-announces-2-billion-fund-environmental-and-climate-justice>

This competition is being launched in order to meet the goals and objectives of two Executive Orders (EO 14008 <https://www.federalregister.gov/documents/2021/02/01/2021-02177/tackling-the-climate-crisis-at-home-and-abroad> and EO 13985 <https://www.whitehouse.gov/briefing-room/presidential-actions/2021/01/20/executive-order-advancing-racial-equity-and-support-for-underserved-communities-through-the-federal-government/>) issued by the Biden Administration that demonstrate the EPA's and Administration's commitment to achieving environmental justice and embedding environmental justice into Agency programs.


The 2022 Inflation Reduction Act <https://epa.gov/inflation-reduction-act> created the Environmental and Climate Justice grant program in section 138 of the Clean Air Act (CAA) and provided EPA with \$2.8 billion in grant funding for the program for projects to benefit communities with environmental

justice concerns, and \$200 million for technical assistance in direct response to feedback from communities and environmental justice leaders who have long called for capacity building support for communities and their partners as they work to access critical federal resources.

 [View the Community Change Grants Notice of Funding Opportunity \(pdf\)](#)

<https://www.epa.gov/system/files/documents/2023-12/epa-ira-oejecr-ccg-nofo-final-2023-12-20.pdf> (1.6 MB)

Please note that the NOFO was modified on December 21, 2023.

To apply for this opportunity, view the NOFO on Grants.gov  <https://grants.gov/search-results-detail/351071>. Applications packages must be submitted on or before **November 21, 2024** at 11:59 PM (Eastern Time).

For more information, please contact CCGP@epa.gov.

Technical Assistance and Resources

Technical Assistance

Technical Assistance (TA) assists eligible applicants to apply for and use EPA grant funding. Through EPA's Office of Environmental Justice and External Civil Rights (OEJECR), eligible entities can receive TA in all stages of the Community Change Grants. This includes application support, capacity building, project planning, and more. There are two TA programs for the Community Change Grants:

- Community Change Technical Assistance (CCTA)
- Community Change Equitable Resilience Technical Assistance (CCER TA)

Learn more about TA for the Community Change Grants <https://epa.gov/inflation-reduction-act/community-change-grants-technical-assistance>


Learn more about upcoming informational webinars on CCTA  <https://communitychangeta.org/webinars>

Through the Inflation Reduction Act, EPA was provided \$200 million for technical assistance to eligible applicants. Endyna was selected as EPA's technical assistance contractor for the Community Change Grants. While Endyna will provide a range of technical assistance services, including individualized technical assistance to eligible entities, EPA will continue to be available to answer questions on the Community Change Grants NOFO. If you have a question regarding technical assistance, please email EJ_TechAssist@epa.gov. If you have question regarding the NOFO, please email CCGP@epa.gov

Resources

-  [Frequently Asked Questions - Community Change Grants NOFO \(pdf\)](#)


<https://www.epa.gov/system/files/documents/2024-02/community-change-grants-nofo-faq-2.1.2024.pdf> (404 KB)

-  **Frequently Asked Questions - Community Change Grants Program (pdf)**
<https://www.epa.gov/system/files/documents/2023-08/frequently%20asked%20questions%20-%20community%20change%20grants%20august%202023_0.pdf> (272.9 KB)
- **Informational Video on the Environmental and Climate Justice Communities Grants Program** 
<<https://youtu.be/u2xy4xz5oks>>
- **EPA Funding Announcements from the Bipartisan Infrastructure Law and Inflation Reduction Act**
<<https://epa.gov/invest/epa-funding-announcements-bipartisan-infrastructure-law-and-inflation-reduction-act>>
- **Learn about EPA and the Inflation Reduction Act** <<https://epa.gov/inflation-reduction-act/inflation-reduction-act-environmental-and-climate-justice-program>>
- **Inflation Reduction Act Guidebook**  <<https://www.whitehouse.gov/cleanenergy/inflation-reduction-act-guidebook/>>
- **EPA and Environmental Justice** <<https://epa.gov/environmentaljustice/environmental-justice-grants-funding-and-technical-assistance>>
- **EPA and Climate Equity** <<https://epa.gov/climateimpacts/climate-equity>>
- **Environmental Justice Grants and Technical Assistance**
<<https://epa.gov/environmentaljustice/environmental-justice-grants-funding-and-technical-assistance>>
- **How to search Grants.gov for available funding opportunities** <<https://epa.gov/grants/how-do-i-search-available-grant-opportunities>>
- **Interim General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance** <<https://epa.gov/grants/rain-2019-g02>>

Engagement Opportunities

OEJECR hosted the first informational webinar for the NOFO on December 7, 2023.

View the recording of the December 7, 2023 webinar  <<https://youtu.be/dfuixond3a4>>

 **View the presentation slides from the December 7, 2023 webinar (pdf)**
<<https://www.epa.gov/system/files/documents/2024-01/community-change-grants-presentation-slides-12.7.23.pdf>> (60.3 MB)

OEJECR will host multiple additional informational webinars in 2024. These webinars will address questions, and some may facilitate the formation of partnerships and information sharing. EPA's Community Change Technical Assistance contractor also plans to host informational webinars.

Registration information for upcoming webinars is sent out through the Office of Environmental Justice and External Civil Rights (OEJECR) Listserv. To subscribe to the OEJECR Listserv, send a blank email to: join-epa-ej@lists.epa.gov. They are also announced on X at [@EPAEnvJustice](https://twitter.com/epaenvjustice).
<<https://twitter.com/epaenvjustice>>.



News Releases: Headquarters

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Biden-Harris Administration Announces \$2 Billion to Fund Environmental and Climate Justice Community Change Grants as Part of Investing in America Agenda

EPA's Office of Environmental Justice and External Civil Rights announces the largest single investment in environmental justice in history, funded by President Biden's Inflation Reduction Act

November 21, 2023

Contact Information

EPA Press Office (press@epa.gov)

WASHINGTON — Today, the Biden-Harris administration announced approximately \$2 billion in funding available to support community-driven projects that deploy clean energy, strengthen climate resilience, and build capacity for communities to tackle environmental and climate justice challenges. The U.S. Environmental Protection Agency's (EPA's) Community Change Grants are the single largest investment in environmental justice going directly to communities in history, and will advance collaborative efforts to achieve a healthier, safer, and more prosperous future for all. These funds, part of President Biden's Investing in America agenda, are made possible by the President's Inflation Reduction Act—the biggest-ever investment in clean energy and climate action.

“Throughout my Journey to Justice tour, I've heard from residents and advocates calling for resources to support local solutions in communities that have long been overlooked and forgotten,” **said EPA Administrator Michael S. Regan**. “Today, thanks to President Biden's commitment to investing in

communities that have long struggled to access federal funding, we are delivering on these calls to action. This historic, unprecedented funding has the promise to turn disadvantaged and overburdened areas into healthy, resilient, and thriving communities for current and future generations.”

“For far too long, communities that have borne the brunt of power plant and industrial pollution have been left out and left behind,” said **John Podesta, Senior Advisor to the President for Clean Energy Innovation and Implementation**. “The Inflation Reduction Act and President Biden’s Justice40 initiative change that by bringing new investment, clean energy, and good-paying jobs to disadvantaged communities.”

“President Biden is leading a whole-of-government effort to confront longstanding environmental injustices and inequities,” said **White House Council on Environmental Quality Chair Brenda Mallory**. “Thanks to this historic funding covered under the President’s Justice40 Initiative, we are investing in locally-driven solutions to make a positive difference for communities that have suffered from pollution, underinvestment, and decades of disproportionate environmental impacts. Investments like these show how we are delivering on the President’s ambitious environmental justice agenda and his commitment to build more equitable and resilient communities for generations to come.”

The Community Change Grants deliver on President Biden's historic commitment to advance equity and justice, including his Justice40 Initiative [🔗 <https://www.whitehouse.gov/environmentaljustice/justice40/>](https://www.whitehouse.gov/environmentaljustice/justice40/). The Community Change Grants will deliver 100 percent of the benefits of this program to disadvantaged communities that are marginalized by underinvestment and overburdened by pollution. This program also dedicates \$200 million of Inflation Reduction Act funding to provide technical assistance to applicants and grant recipients, which will enhance the ability of disadvantaged communities to access resources for environmental and climate justice activities.

The activities to be performed under the grants are expected to fall under the following categories:

- Climate resiliency and adaptation.
- Mitigating climate and health risks from urban heat islands, extreme heat, wood heater emissions, and wildfire events.
- Community-led air and other (including water and waste) pollution monitoring, prevention, and remediation.
- Investments in low- and zero-emission and resilient technologies and related infrastructure.
- Workforce development that supports the reduction of greenhouse gas emissions and other air pollutants.
- Reducing indoor toxics and indoor air pollution.
- Facilitating the engagement of disadvantaged communities in state and federal advisory groups, workshops, rulemakings, and other public processes.

The Community Change Grants Notice of Funding Opportunity (NOFO) [🔗 <https://epa.gov/inflation-reduction-act/inflation-reduction-act-community-change-grants-program>](https://epa.gov/inflation-reduction-act/inflation-reduction-act-community-change-grants-program), administered through the Office of Environmental Justice and External Civil Rights (OEJECR), [🔗 <https://epa.gov/aboutepa/about-office-environmental-justice-and-external-civil-rights>](https://epa.gov/aboutepa/about-office-environmental-justice-and-external-civil-rights) has several unique characteristics to advance environmental and climate justice, many of which are responsive to feedback and input the agency has heard from communities. These include:

- **Rolling Applications:** The NOFO will be open for a year, closing on November 21, 2024, and EPA will review applications on a rolling basis. This allows applicants to utilize technical assistance and possibly resubmit a new application if not initially selected. EPA encourages applicants to apply as early as possible.
- **Two-track Submission Processes:** Applications can be submitted under two separate tracks depending on the project scope and funding requested.
 - Track I, Community-Driven Investments for Change, is expected to award approximately \$1.96 billion for 150 projects for \$10-20 million each.
 - Track II, Meaningful Engagement for Equitable Governance, is expected to award approximately \$40 million for 20 projects for \$1-3 million each.
- **Oral Presentations:** Track I applicants may also be invited to participate in an oral presentation. These oral presentations will enable EPA reviewers to hear directly from the applicants and their partners to learn more about community priorities, desired outcomes, and plans for long-term sustainability. This new format is responsive to community requests to engage with EPA in more accessible ways.
- **Target Investment Areas:** Out of the \$2 billion in funding, EPA has identified five Target Investment Areas (TIA) to help ensure that communities with unique circumstances, geography, and needs can equitably compete for funding. These are:
 - **Tribes in Alaska:** \$150 million for projects benefitting Indian Tribes in Alaska including funds for cleanup of contaminated lands.
 - **Tribes:** \$300 million for projects benefitting Tribal communities in the other states.
 - **Territories:** \$50 million for projects benefitting disadvantaged communities in the United States' territories of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Northern Mariana Islands.
 - **Disadvantaged Unincorporated Communities:** \$50 million for projects benefitting small and rural areas that lack fixed, legally determined geographic boundaries, such as Colonias.
 - **U.S.-Southern Border Communities:** Consistent with EPA's longstanding commitment to addressing transborder pollution challenges, \$100 million for projects benefitting non-Tribal disadvantaged communities within 100 kilometers north of the U.S.-Mexico border.
- **Technical Assistance:** The \$200 million for technical assistance is available in direct response to feedback from communities and environmental justice leaders who have long called for capacity building support for communities and their partners as they work to access critical federal resources. With this funding, there are two TA programs dedicated for the Community Change Grants. Applicants can learn more about, and express interest in, the technical assistance on EPA's Community Change Grants Technical Assistance webpage <<https://epa.gov/inflation-reduction-act/community-change-grants-technical-assistance>>.

Read the Community Change Grants NOFO <<https://epa.gov/inflation-reduction-act/inflation-reduction-act-community-change-grants-program>>.

OEJECR will also host multiple informational webinars while the NOFO is open, with the first being held on December 7, 2023. These webinars will address questions, and some may facilitate the formation of partnerships and information sharing. More information on upcoming webinars can be found on EPA's Inflation Reduction Act Community Change Grants Program webpage. <<https://epa.gov/inflation-reduction-act/inflation-reduction-act-community-change-grants-program>>

Learn more about environmental justice at EPA <<https://epa.gov/environmentaljustice>>

Learn more about Inflation Reduction funding at EPA <<https://epa.gov/inflation-reduction-act>>

For up-to-date information about the NOFO, including information on the webinars, subscribe to the Office of Environmental Justice and External Civil Rights' listserv by sending a blank email to: join-epa-ej@lists.epa.gov. Follow OEJECR on X (formerly Twitter): @EPAEnvJustice [🔗 <https://twitter.com/epaenvjustice>](https://twitter.com/epaenvjustice).

Background

The Inflation Reduction Act (IRA) created the Environmental and Climate Justice Program, the largest investment in environmental and climate justice in U.S. history when it was signed into law by President Biden on August 16, 2022. Under this program, EPA was provided \$3 billion to award grants and fund related technical assistance to benefit disadvantaged communities.

Earlier in 2023, EPA issued a Request for Information [🔗 <https://www.regulations.gov/docket/epa-hq-oejecr-2023-0023>](https://www.regulations.gov/docket/epa-hq-oejecr-2023-0023), held a dedicated consultation with EPA's National Environmental Justice Advisory Council, and hosted multiple webinars to gain public input on innovative strategies and approaches for competition design, community engagement, equitable distribution of financial resources, grantee eligibility for funding, capacity-building and outreach, and more. This feedback was crucial in designing key elements of the Community Change Grants and this NOFO, including the Target Investment Areas, incorporating oral presentations, the rolling application period, and more. EPA thanks everyone for their incredibly valuable time and input, which ensured the creation of a more inclusive and accessible grant program.

Contact Us <<https://epa.gov/newsreleases/forms/contact-us>> to ask a question, provide feedback, or report a problem.

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Section I. Funding Opportunity Description

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A. Background: Inflation Reduction Act and Executive Orders

The Environmental and Climate Justice Community Change Grant program (Community Change Grants) – the subject of this NOFO – offers an unprecedented opportunity to transform disadvantaged communities across the United States into healthy, climate resilient, and thriving communities for their current and future residents. The Community Change Grants will fund community-driven projects that address climate challenges and reduce pollution while strengthening communities through thoughtful implementation. The historic levels of support provided by these grants will enable communities and their partners to overcome longstanding environmental challenges and implement meaningful solutions to meet community needs now and for generations to come.

The Inflation Reduction Act (IRA) created the Environmental and Climate Justice Program (ECJP)—the largest investment in environmental and climate justice in U.S. history—when it was signed into law by President Biden on August 16, 2022. The ECJP is now contained in Section 138 of the Clean Air Act (CAA), 42 U.S.C. § 7438. Under this program, EPA was provided \$2.8 billion to award grants to help disadvantaged communities address a wide range of environmental and climate justice issues, and \$200 million for technical assistance related to these grants. This historic investment advances [Executive Order 13985](#), *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, which established a whole-of-government approach to advancing equity and opportunity, and [Executive Order 14008](#), *Tackling the Climate Crisis at Home and Abroad*, which created the government-wide [Justice 40 Initiative](#) that established the goal that 40 percent of the overall benefits of certain federal investments flow to disadvantaged communities. Awards under the ECJP also support core goals of [Executive Order 14091](#), *Further Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*, and [Executive Order 14096](#), *Revitalizing Our Nation's Commitment to Environmental Justice for All*.

The Community Change Grants are the final and most comprehensive piece of EPA's implementation of ECJP IRA funding. The Community Change Grants will complement grant programs that EPA launched in 2022 and 2023, including those for the Collaborative Problem-Solving, Government-to-Government, and Thriving Communities Grantmaker programs. Collectively, these programs will empower communities and their partners to design, develop, and implement multi-faceted community-driven projects. These programs will address the diverse and unique needs of disadvantaged communities by:

1. Reducing and preventing pollution;
2. Building resilience to climate change and mitigating current and future climate risks;
3. Enhancing meaningful involvement in government processes related to environmental and climate justice;
4. Expanding access to high-quality jobs and economic opportunity through workforce development; and
5. Bolstering community strength by ensuring that local residents receive the benefits of investments and have the opportunity to build on them for current and future generations.

Through the approximately \$2 billion to be awarded under the Community Change Grants, and the technical assistance that will be available to eligible applicants related to the grants, EPA will advance the goals of these Executive Orders (EO) and the agency's environmental and climate justice priorities. [Environmental justice](#), as defined by EO 14096, means the just treatment and meaningful involvement of all people,

regardless of income, race, color, national origin, Tribal affiliation, or disability, in agency decision-making and other federal activities that affect human health and the environment so that people:

- Are fully protected from disproportionate and adverse human health and environmental effects (including risks) and hazards, including those related to climate change, the cumulative impacts of environmental and other burdens, and the legacy of racism or other structural or systemic barriers; and
- Have equitable access to a healthy, sustainable, and resilient environment in which to live, play, work, learn, grow, worship, and engage in cultural and subsistence practices.

B. Statutory and Regulatory Authority

The authority for the awards under this NOFO is Clean Air Act (CAA) § 138, codified at 42 U.S.C. § 7438. Of the \$2.8 billion appropriated, approximately \$2 billion will be awarded for the Community Change Grants under this NOFO. As provided in 42 U.S.C. § 7438(a)(1) and (b)(1), all the funds must be awarded by September 30, 2026, the grants cannot be longer than three years in duration, and no extensions will be granted.

Eligible entities and eligible activities are defined in 42 U.S.C. §7438(b)(2) and (3) and are further described below and in [Section I](#) and [Section III](#) of this NOFO.

Section 138(b)(2) of the CAA specifies that an eligible entity may use a grant awarded under this NOFO for:

1. community-led air and other pollution monitoring, prevention, and remediation, and investments in low and zero-emission and resilient technologies and related infrastructure and workforce development that help reduce greenhouse gas emissions¹ and other air pollutants;
2. mitigating climate and health risks from urban heat islands, extreme heat, wood heater emissions, and wildfire events;
3. climate resiliency and adaptation;
4. reducing indoor toxics and indoor air pollution; or
5. facilitating engagement of disadvantaged communities in state and federal advisory groups, workshops, rulemakings, and other public processes.

In addition, Section 102(2)(I) of the National Environmental Policy Act, 42 U.S.C. § 4332(2)(I) is applicable to international work, if any, under this NOFO. Further, all funded activities under this NOFO must comply with federal, state, and local laws and regulations, including but not limited to:

1. 2 CFR 200.435(b), which restricts the use of grant funds to defend a recipient that is subject to a criminal, civil or administrative proceeding against it commenced by any government for fraud or similar offenses;
2. 2 CFR 200.435(g), which precludes the use of grant funds to prosecute claims against the Federal Government; and
3. 2 CFR 200.450(c), which restricts the use of federal funds by nonprofit organizations for certain lobbying or electioneering activities but does not preclude the use of federal funds to promote adoption of local ordinances, including those related to zoning.

¹ “Greenhouse gas” means the air pollutants carbon dioxide, hydrofluorocarbons, methane, nitrous oxide, perfluorocarbons, and sulfur hexafluoride.

4. 40 CFR Parts 5 and 7, which prohibit discrimination on the basis of race, color, national origin (including limited-English proficiency), disability, sex, and age by recipients and subrecipients of federal financial assistance.

C. Community Change Grants Objectives

The Community Change Grants will support comprehensive community and place-based approaches to redressing environmental and climate injustices for communities facing legacy pollution, climate change, and persistent disinvestment. These concentrated local investments will fund community-driven, change-making projects that center collaborative efforts for healthier, safer, and more prosperous communities.

Designed with meaningful community, Tribal, and other stakeholder involvement, the investments EPA makes through the Community Change Grants are intended to achieve the following objectives:

1. Provide resources for community-driven projects to address environmental and climate challenges in communities facing disproportionate and adverse health, pollution, and environmental impacts, and suffering from generations of disinvestment.
2. Invest in strong cross-sectoral collaborations with partners who bring a robust commitment to working with and for communities with environmental and climate justice concerns.
3. Unlock access to additional and more significant resources to advance environmental and climate justice goals from across the federal government and other sources.
4. Empower communities and strengthen their capacity to drive meaningful positive change on the ground for years to come.
5. Strengthen community participation in government decision-making processes that impact them.

D. NOFO Competition Features

EPA anticipates awarding approximately \$2 billion in funding through this NOFO, depending on funding availability, quality of applications received, EPA priorities, and other applicable considerations. EPA will consider applications under two separate tracks.

- **Track I applications – Community-Driven Investments for Change** will focus on multi-faceted applications with Climate Action and Pollution Reduction Strategies to meaningfully improve the environmental, climate, and resilience conditions affecting disadvantaged communities. Awards under Track I are expected to be \$10-20 million each and cannot exceed \$20 million. EPA expects to award approximately \$1.96 billion for approximately 150 Track I awards, including those under the Target Investment Areas described in Section II.B.
- **Track II applications – Meaningful Engagement for Equitable Governance** will facilitate the engagement of disadvantaged communities in governmental processes to advance environmental and climate justice. Awards under Track II are expected to be \$1-3 million each and cannot exceed \$3 million. EPA will award approximately \$40 million for approximately 20 Track II awards.

The number of Track I and Track II awards are estimates, and EPA reserves the right to increase or decrease the total number of awards and dollar amounts for each track, contingent on the quality of applications received, the amount of funds awarded to selected applicants, budget availability, agency priorities, programmatic considerations, or a combination of these.

Target Investment Areas for Track I Applications: EPA has identified five Target Investment Areas (TIA) to help ensure that communities with unique circumstances, geography, and needs can equitably compete for funding (see [Section II.B](#)). Applicants applying under a specified TIA will compete against other applicants under the same TIA, as opposed to the broader application pool. Please note that applicants applying for the TIA for Alaska Tribal lands should review Appendix H for additional guidance pertaining to the Climate Action and Pollution Reduction Strategies to include in their application, including those related to the Alaska Native Claims Settlement Act (ANCSA).

Eligible Applicants: Eligible applicants for the Community Change Grants include a partnership between two community-based non-profit organizations (CBOs), or a partnership between a CBO and one of the following: a Federally recognized Tribe, a local government, or an institution of higher education (IHE), including Minority Serving Institutions as further described in [Section III.A](#). Other organizations and entities may participate in the Community Change Grants as Collaborating Entities through subawards, or as contractors selected in accordance with competitive procurement requirements. Further details about applicant eligibility, partnership requirements, Collaborating Entities, subawards, and procurement contracts are in [Section III](#).

Under this NOFO, Lead Applicants, as defined in [Section III.A](#), may submit a maximum of two eligible applications and may receive up to two awards, if they demonstrate the capacity and capabilities to effectively perform, manage, oversee, and complete the awards within the three-year grant period of performance. The two applications may be two Track I applications, two Track II applications, or one of each. Lead Applicants who submit more than two total eligible applications will be asked to withdraw the excess one(s). EPA will not review more than two eligible applications from any one Lead Applicant.

In addition, EPA is introducing several features to enhance community involvement and ease the application process. Unless otherwise noted, the following applies to both Track I and Track II applications:

- **Rolling Applications.** EPA will allow applications to be submitted on a rolling basis over a 12-month period, through November 21, 2024, and will permit applicants to resubmit an unsuccessful application after a debriefing with the agency. Further details about the rolling application and resubmission process are in Sections II and V.
- **Fast-Tracked Approach.** EPA will review and expeditiously select high-quality applications to deliver results and benefits to disadvantaged communities. Further information is in [Section V](#).
- **Indirect Costs Limitation.** As further described in Appendix G, there is a 20% cap on indirect costs for certain recipients and subrecipients.
- **Track I Two-Phase Evaluation Process.** Applicants for Track I whose applications score well following the written application review will be invited to participate in an oral presentation, as further described in [Section V](#), at which they will have an opportunity to share information about the community-oriented nature of their projects and how they will successfully implement the grant. The Track II application process does not involve an oral presentation.

E. Technical Assistance

Under the IRA, EPA received \$200 million for technical assistance to eligible entities in connection with the ECJP. Technical assistance will be available for pre-award technical assistance including but not limited to designing a project, preparing an application, or facilitating partnerships, and for post-award technical assistance to help grant recipients manage, oversee, perform, and report on the grants. Further details about technical assistance can be found [here](#). Receiving technical assistance does not guarantee that applicants will be selected for funding.

F. Community or Tribal Relocation Resources

Projects for community or Tribal relocation activities are not eligible for funding under this NOFO and will not be reviewed. For purposes of this NOFO, relocation activities generally include activities intended to plan or assist the moving of an individual from their residence or a business from its place of business.² EPA is working with other federal agencies on a separate and tailored effort to develop a support mechanism for communities that want to implement community-driven relocation plans. EPA intends to share relocation assistance information in future guidance [posted on the Community Change Grants website](#). In the interim, information related to Federally-assisted relocation can be found on [FEMA's webpage](#) and in the [HUD Climate Resilience Implementation Guide for Community Driven Relocation](#). Any questions about whether an activity is considered a relocation activity should be sent by email to CCGP@epa.gov prior to applying.

G. Funding Track I: Community-Driven Investments for Change

1. Track I Objectives

Track I is the primary emphasis for the Community Change Grants. These projects will be implemented through strong collaborations to achieve sustained impacts related to climate resilience, pollution reduction, community health, economic prosperity, and community strength. This approach catalyzes change by focusing on the following objectives:

- **Increase community resilience through climate action activities:** Implement comprehensive Climate Action Strategies and infrastructure that build the resilience and adaptive capacities of communities, reduce greenhouse gas (GHG) emissions, and better prepare for and reduce the impacts of climate change.
- **Reduce local pollution to improve public health:** Reduce and remediate quantifiable health-harming pollutants to improve public health.
- **Center meaningful community engagement:** Conduct robust community engagement throughout the project – from design to implementation.
- **Build community strength:** Develop strategies to increase the likelihood that benefits of the investments accrue to existing residents of disadvantaged communities, both immediately and sustainably beyond the grant period.
- **Reach priority populations:** Support people within the Project Area as described in Appendix A who are acutely exposed to and impacted by climate, pollution, and weather-related threats, and / or who exhibit acute vulnerabilities to the impacts of environmental pollution.³
- **Maximize integration across projects:** Ensure that the projects and activities within the Project Area are integrated and complement each other to maximize benefits.

² The Uniform Relocation Assistance and Real Property Acquisition Policies Act, 42 U.S.C. § 4601 et seq. (URA) would apply if a construction project funded through a Community Change Grant has an incidental effect of permanently displacing residents or businesses.

³ This may include populations of concern as identified in [The Impacts of Climate Change on Human Health in the United States: A Scientific Assessment \(2016\)](#) that “experience disproportionate, multiple, and complex risks to their health and well-being in response to climate change,” such as children and pregnant women, older adults, and those with low incomes, limited-English-proficiency, disabilities or chronic medical conditions, or other risks that may put them at greater vulnerability.

2. Track I Community Vision Description

Track I applications should be rooted in addressing specific, community-driven environmental justice challenges. Accordingly, Track I applications should begin with a Community Vision Description that, at a minimum, provides an overview of the Project Area (as described in Appendix A) to benefit from the grant, a clear description of the challenges the Project Area faces, and a vision for how the grant will respond to those challenges to advance environmental and climate justice in the Project Area. This description should provide essential context for the rest of the application, informing how the Climate Action and Pollution Reduction Strategies were selected and the positive impact the applicant envisions the grant will have in the Project Area. The Community Vision Description is further described in [Section IV.B: Content of Application Submission](#).

3. Track I Application Requirements

Track I applications must address the following six requirements, as further described below. Additional information about the contents of the Project Narrative for Track I applications can be found in [Section IV.B: Content of Application Submission](#) and information about how applications will be evaluated can be found in [Section V.C: Track I Application Review Process, Evaluation Criteria, and Oral Presentations](#).

Requirement 1. Climate Action Strategy: Applications must include at least one project aligned with at least one of the Climate Action Strategies as described below. The Climate Action Strategies focus on strengthening the community's climate resilience and / or reducing GHG emissions. Climate Action Strategies should be responsive to the community challenges described in the Community Vision Description.

Requirement 2. Pollution Reduction Strategy: Applications must include at least one project aligned with at least one of the Pollution Reduction Strategy as described below. The Pollution Reduction Strategy can include monitoring, prevention, reduction, and remediation activities that support community efforts to address quantifiable and health-harming pollutants. Pollution Reduction Strategies range broadly depending on the type and pathway of pollution (e.g., indoor, or outdoor air pollution, water pollution, soil pollution). Pollution Reduction Strategies should be responsive to the community challenges described in the Community Vision Description.

Requirement 3. Community Engagement and Collaborative Governance Plan: Successful implementation of environmental and climate justice projects requires relationships among an ecosystem of community leaders and members along with partners across varied sectors. To help ensure that the community itself drives project development and implementation, applicants must submit a Community Engagement and Collaborative Governance Plan which should demonstrate how the applicant will inform, respond to, and engage community members throughout project development and implementation. This plan should include a Collaborative Governance Structure, which describes the roles and responsibilities of the Lead Applicant, Collaborating Entities, and community residents in implementing the project.

Requirement 4. Community Strength Plan: Applicants must submit a Community Strength Plan that describes how their proposed projects will enhance the overall strength and economic prosperity of the community, including maximizing the benefits of the projects for existing residents and minimizing potential risks associated with investing significant resources into the Project Area. This should include strategies for how the projects will promote inclusive economic development, drive benefits of the projects to existing residents, and proactively address unintended displacement consequences. This plan should speak to how the projects will enhance the overall wellbeing of the community, ensuring existing

community members receive the benefits of these investments and can build on those benefits for future generations.

Requirement 5. Readiness Approach: Given the statutory requirement that all Community Change Grants must be completed within three years, applicants must describe how they will be able to initiate grant performance upon award, or generally no later than 120 days after award, so they can successfully complete the grant within the three-year period of performance.

Requirement 6. Compliance Plan: Applicants must submit a Compliance Plan that describes how they will: (1) ensure compliance with the grant's terms and conditions, including 2 CFR § 200.302(b) (financial management), 2 CFR § 200.303 (internal controls), and 2 CFR § 200.332 (requirements for pass-through entities); and (2) manage broader legal and compliance risks.

Details of Track I Application Requirements

Requirement 1. Climate Action Strategies: Applicants must include at least one project aligned with at least one of the Climate Action Strategies identified below. When addressing the strategy in their application, applicants should describe relevant challenges faced in the Project Area and how the selected Climate Action Strategy(ies) and associated project(s) will address those challenges. Each Climate Action Strategy outlined below is focused on building short-term and long-term climate resilience, reducing GHGs, and providing additional co-benefits so that impacted communities can adapt to the changing climate. Applicants are also encouraged, as applicable, to integrate processes that minimize burdens to human health and the environment while maximizing benefits to the Project Area through such means as integrating nature-based solutions, utilization of low-carbon building materials, or sourcing sustainable products and materials to perform the projects. When selecting a Climate Action Strategy and designing their climate action projects, applicants may refer to the [National Climate Resilience Framework](#) released in September 2023.

Examples of project activities and guidelines associated with the strategies can be found in Appendix C. While applicants may select from among the examples in the Appendix, applicants may also submit other types of project activities as long as they are consistent with a Climate Action Strategy described in [Section I.G](#) of the NOFO and are eligible for funding under §138(b)(2) of the CAA.

Strategy 1: Green Infrastructure and Nature-Based Solutions

Many disadvantaged communities face complex climate challenges, such as urban heat island effects and flooding risks. Strategy 1 supports using nature-based solutions (NBS), also referred to as green infrastructure, to address such climate risks. Nature-based solutions are generally actions to protect, sustainably manage, or restore natural systems to address the impacts of climate change, while simultaneously providing benefits for people and the environment.⁴ Projects under this strategy can include planting shade trees, restoring native plants and wetlands to capture stormwater, and deploying other green infrastructure solutions that often have the co-benefit of reducing GHG emissions. Communities also may incorporate vegetation or similar natural features into traditional infrastructure.

Strategy 2: Mobility and Transportation Options for Preventing Air Pollution and Improving Public Health and Climate Resilience

Many disadvantaged communities lack access to affordable low- or zero-emission transportation options, leading to disproportionate difficulties in daily life, limiting access to educational and

⁴ Applicants may use the White House's [Nature-Based Solutions Resource Guide](#) as a resource for integrating nature-based solutions.

economic opportunities, and creating vulnerability to climate risks. Strategy 2 focuses on providing community members with access to low- and zero-emission technologies to improve their overall health and well-being, reduce emissions, and increase access to important community destinations such as schools, workplaces, health care centers, and community spaces. Projects funded under this strategy may include installing protected bike lanes or walking paths, supplying traditional or electric bikes to community members, and deploying other low- or zero-emission transportation solutions. The impact of such projects could include improved public health outcomes, reduced GHG emissions from the transportation sector, more equitable access to community resources, increased community connectivity and safety, and greater community resilience to extreme weather events.

Strategy 3: Energy-Efficient, Healthy, and Resilient Housing and Buildings

Residential and commercial buildings are a significant source of GHG emissions due to the large amounts of electricity consumed for heating, cooling, lighting, and other similar functions. Many disadvantaged communities also face a disproportionately high energy burden, defined as the percentage of gross household income spent on energy costs. Many factors can influence high energy burden, including higher-cost fuels, such as propane or other bottled fuels, and energy-inefficient homes due to a lack of insulation in older homes or older appliances. Strategy 3 supports investments in low- and zero-emission technologies and energy efficiency upgrades that can help decarbonize residential and commercial buildings, decrease energy burden, and increase resilience for communities. Many of these activities also contribute to positive public health outcomes by improving indoor air quality and the safety and comfort of buildings. Co-benefits associated with this strategy can be maximized by combining additional Climate Action and Pollution Reduction Strategies to improve indoor air quality and / or produce additional resiliency benefits. This strategy can support a range of residential and commercial buildings, including single-family homes, multi-family housing buildings, small businesses, community health facilities, community centers, nonprofit offices, schools, and other similar community-serving buildings.

Strategy 4: Microgrid Installation for Community Energy Resilience

Many disadvantaged communities suffer from unreliable access to electricity, a problem that is becoming more acute due to increased heating and cooling demands during extreme weather events driven by climate change. Strategy 4 supports the installation of microgrids powered by low- and zero-emission renewable energy to improve electric reliability, enhance overall energy efficiency, reduce emissions of GHG and other air pollutants, and build a community's capacity to prepare for and withstand power disruptions. The U.S. Department of Energy [defines](#) microgrids as "a group of interconnected loads and distributed energy resources within clearly defined electrical boundaries that acts as a single controllable entity with respect to the grid." A microgrid can operate autonomously when disconnected from the grid or when there is no grid to connect to, such as in some remote communities. When connected and operated with the grid, a microgrid can provide grid ancillary services.

Strategy 5: Community Resilience Hubs

Many disadvantaged communities lack the resources to evacuate in a safe and timely manner when disaster strikes or is imminent. Strategy 5 supports the creation of, or upgrades to, community-level resilience hubs, which are public-serving spaces that provide shelter and essential services during extreme weather, natural hazards, or other events causing or contributing to an emergency or disaster, such as dangerous wildfire woodsmoke, toxic releases, industrial fires, or similar hazardous chemical incidents. These community-level resilience hubs can also serve as community-convening spaces that provide educational activities and related emergency and disaster preparedness resources to community residents year-round.

Frequently Asked Questions – Community Change Grants Program

August 2023

Note: Details in this document are subject to change and do not supersede the requirements that will be shared in the Notice of Funding Opportunity (NOFO).

How much money will be awarded under the Community Change Grants program?

Approximately \$2 billion in funding will be awarded under the Community Change Grants program (Community Change Grants). EPA expects most awards will be between \$10-20 million for multi-faceted projects addressing a range of pollution, climate change, and other priority issues. A limited number of smaller awards between \$1-3 million will be awarded for projects focused on facilitating the engagement of disadvantaged communities in governmental processes.

Further information on award amounts and ranges will be in the Community Change Grants Notice of Funding Opportunity (NOFO).

What is the timeline for the Community Change Grants?

EPA expects the Community Change Grants NOFO to be issued in early autumn of 2023 and applications will remain open 12 months. Applications will be reviewed and selected on a rolling basis based on available funding. This process will allow EPA to expeditiously award grants – consistent with proper oversight and our fiduciary responsibilities – to support disadvantaged communities in recognition of the urgency for climate action and environmental justice.

Further details about the Community Change Grants application and evaluation process, and dates for webinars to address questions about the program, will be outlined in the NOFO.

Who can apply for the Community Change Grants?

- A partnership between at least two community-based non-profit organizations (CBOs).
- A partnership between a CBO and one or any combination of the following:
 - a Federally-Recognized Tribe;
 - a local government; or
 - an institution of higher education.

In addition, other organizations and entities may be able to participate and be involved in the Community Change Grants projects as collaborating subrecipients and/or procurement contractors selected in compliance with competition requirements.

Further details about applicant eligibility and partnership requirements will be outlined in the NOFO.

How is “Community-Based Organization” defined for purposes of the Community Change Grants?

Congress did not specifically define CBO in Section 138 of the Clean Air Act (CAA). The Community Change Grants NOFO will contain further information on how EPA is defining the term CBO. At a minimum, a qualifying CBO must meet the definition of “nonprofit organization” stated below from grant regulation 2 CFR 200.1 and must also include documentation in their application demonstrating that they are a 501(c)(3) nonprofit organization as designated by the Internal Revenue Service or are recognized as a nonprofit organization by the state, territory, commonwealth, tribe, or other governmental entity within which they are located. This can be done, for example, by submitting a letter from the state where the organization is located that recognizes them as a nonprofit organization. In addition, intertribal consortia may be able to qualify as a CBO depending on whether these and other requirements in the Community Change Grants NOFO are met.

2 CFR 200.1 definition: Nonprofit organization means any corporation, trust, association, cooperative, or other organization, not including Institutions of Higher Education (IHEs), that:

- Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;
- Is not organized primarily for profit; and
- Uses net proceeds to maintain, improve, or expand the operations of the organization.

How is “local government” defined for purposes of the Community Change Grants

Local government, as defined in the 2 CFR 200.1 grant regulations, means any unit of government within a state, including a:

- County;
- Borough;
- Municipality;
- City;
- Town;
- Township;
- Parish;
- Local public authority, including any public housing agency under the United States Housing Act of 1937;
- Special district;
- School district;
- Intrastate district;
- Council of governments, whether or not incorporated as a nonprofit corporation under State law; and
- Any other agency or instrumentality of a multi-, regional, or intra-State or local government.

How is “Federally-Recognized Tribe” defined for purposes of the Community Change Grants?

For the purposes of eligibility for grants authorized by Section 138 of the CAA, EPA uses the definition of “Indian Tribe” in Section 302(r) of the CAA which provides that the term “...means any Indian tribe, band, nation, or other organized group or community, including any Alaska Native village, which is Federally recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians.” Note that this definition does not include Alaskan Native Corporations or State-recognized tribes.

What type of projects can the Community Change Grants be used for?

The activities to be performed under the grants may generally fall under the following categories:

- Climate resiliency and adaptation.
- Mitigating climate and health risks from urban heat islands, extreme heat, wood heater emissions, and wildfire events.
- Community-led air and other (including water and waste) pollution monitoring, prevention, and remediation.
- Investments in low- and zero-emission and resilient technologies and related infrastructure.
- Workforce development that supports the reduction of greenhouse gas emissions and other air pollutants.
- Reducing indoor toxics and indoor air pollution.
- Facilitating the engagement of disadvantaged communities in State and Federal advisory groups, workshops, rulemakings, and other public processes.

EPA will further clarify eligible and ineligible projects, and other project specific requirements, in the NOFO.

How is a “disadvantaged community” defined for the purposes of the Community Change Grants?

The Inflation Reduction Act (IRA) requires funding under this program “benefit disadvantaged communities, as defined by the [EPA] Administrator.” Disadvantaged communities may be geographically and/or non-geographically defined.

Geographically defined disadvantaged communities under the Community Change Grants will be identified as any community that meets at least one of the following characteristics:

- Identified as disadvantaged by the Climate and Economic Justice Screening Tool (CEJST);
- Any census block group that is at or above the 90th percentile for any of EJScreen’s Supplemental Indexes when compared to the nation or state; and/or
- Any geographic area within Tribal lands as included in EJScreen.¹

¹ The Tribal Lands category in EJScreen to use for this purpose includes [Alaska Native Allotments \(EPA Metadata Record\)](#), [Alaska Native Villages \(EPA Metadata Record\)](#), [American Indian Reservations \(EPA Metadata Record\)](#), [American Indian Off-reservation Trust Lands \(EPA Metadata Record\)](#), [Oklahoma Tribal Statistical Areas \(EPA Metadata Record\)](#).

Examples of non-geographically defined communities include migrant farmworker communities. EPA's Community Change Grants NOFO will contain additional clarifying information and guidance on what constitutes geographically and non-geographically disadvantaged communities.

What is the Climate & Economic Justice Screening Tool and EJScreen?

The Climate & Economic Justice Screening Tool (CEJST) is a tool used to identify disadvantaged communities in furtherance of the Justice40 Initiative from EO14008. EPA's EJScreen is an environmental justice mapping and screening tool that provides demographic and environmental information at a fine geographic resolution across the United States. These tools are used to help ensure that projects benefit disadvantaged communities.

How long will recipients have to perform the grants?

Awards under the Community Change Grants are limited by statute to three years in duration. Therefore, Community Change Grants proposals must be designed to be performed and completed within three years from award date. No project extensions will be considered or granted beyond the three years due to statutory requirements.

Will there be technical assistance to help applicants under the Community Change Grants?

Yes, in addition to broad technical assistance that can be provided by the EPA Environmental Justice Thriving Communities Technical Assistance Center (EJ TCTACs) network, there will be dedicated technical assistance available to help applicants apply for, manage, implement, and report on Community Change Grants projects. Further details will be outlined in the NOFO.

What should I do to prepare to apply?

All applicants must have an active SAM.gov and Grants.gov registration to apply for a grant under the Community Change Grants. You should register in these systems **now** if you think you may apply for a Federal grant

The process can take a month or more for new registrants. Information about how to register.

Who can I contact with questions about the Community Change Grants?

Further information about the Community Change Grants will be in the NOFO once it is released. In the interim, please contact CCGP@epa.gov with any additional questions.



City of Oakridge
PO Box 1410, Oakridge, OR 97463
541-782-2258
www.ci.oakridge.or.us

2/15/2024

Re: Letter of Support for EPA Community Change Grant

The City of Oakridge is excited to work closely with other Collaborating Entities in the implementation of creating and maintaining Resilience Hubs in Lane County, including one located in Oakridge. Oakridge is a small, rural community on the western slope of the Cascades Mountains, surrounded by the Willamette National Forest. Our geography and the socio-economic status of our community make us uniquely vulnerable to the impact of wildfire. Our community is deeply connected to the surrounding forest lands and has experienced economic decline due to the closure of local timber mills.

Presently, Oakridge ranks in the 93rd percentile for low-income indicators, with 24% of residents and 18% of students living with disabilities. 69% of the Oakridge population is food insecure and more than 95% of students receive free or reduced lunches. Approximately 29% of Oakridge residents fall below the poverty line. Furthermore, Oakridge is under a maintenance plan for PM2.5 air quality standards, set by the Environmental Protection Agency (EPA). We are committed to building the resilience of our local community to respond to and recover from increasingly frequent wildfire events, through a Resilience Hub

The community has identified the Willamette Activity Center (WAC) as the ideal Resilience Hub serving this area. The WAC is owned by the City of Oakridge, and the Oakridge City Council previously passed a resolution for the WAC to be designated for social services uses that will benefit all residents. There is active collaboration between the City and many community groups and partners to support the development of the WAC as a Resilience Hub.

Historically, the WAC has been a pivotal location housing social services supporting Oakridge and surrounding areas and was used in the 2019 winter storm as an emergency shelter. In 2021, the WAC closed due to roof leaks, impacting many services. The City of Oakridge received \$1.5M from the Oregon Rural Infrastructure Package in 2022 to begin remodeling the WAC. A WAC fundraising committee composed of community leaders, volunteers, local governments, and agencies is working to pursue additional fundraising opportunities and leverage this initial investment. We also had an outside consulting firm conduct a community outreach survey for the WAC that employed a multi-faceted approach including conducting in-person event tabling and intercept-surveys, community survey stations, and social media posts.

We have completed a significant amount of planning and have worked with an architecture firm specializing in green building to develop initial designs. We are prepared to begin work within 120 days of receiving funds. Once work has been completed, we are committed to continuing to operate the WAC as a Resilience Hub after the funding period.

We look forward to working closely with Collaborating Entities across the broader community to develop a strong, equitable, and engaged Resilience Network and adhering to the Collaborative Governance structure.

By becoming a Collaborating Partner on the EPA Community Change Grant, the City commits to the following:

- Enter into a subcontract with Lane County to receive EPA funds (which will pass along federal requirements to the City) and manage any construction needed (project management costs can be included in the construction budget);
- Certify that the project is “shovel-ready”, and all improvements can be completed within three years;
- Certify that the long-term operations and maintenance plan for this facility will include any improvements funded as part of this project;
- Certify that the facility is currently insured against damages caused by natural hazards and that insurance will be updated to include the new improvements;
- Provide information to Lane County staff to perform any required activities related to the National Historic Preservation Act;
- Allow the facility to be used for overnight shelter during a disaster;
- Allow the facility to be used for daytime shelter during smoke or heat/cold weather events;
- Participate in future regular meetings with the other resilience hubs and additional community engagement meetings to create a resilience network;

The City of Oakridge is in full support of becoming a Lane County Resilience Hub Collaborating Partner and also in full support of the application being submitted for the EPA Community Change Grant. This Letter of Support was approved by the Oakridge City Council on February 15, 2024.

Sincerely,

James M. Cleavenger, JD, LLM

Oakridge City Administrator

cityadministrator@ci.oakridge.or.us

541-782-2258, x6

Business of the City Council

City of Oakridge, Oregon

February 15, 2024

Agenda Title: Sweetvine Café Liquor License Application

Agenda Item No: 10.3

Proposed Council Action: A motion from the floor to approve

Exhibits: Liquor License Application Form

Author: CA

ISSUE:

Michelle Slaven and Jessica Atkins, the owners of Sweetvine Café, have applied for a liquor license with the OLCC. In order for OLCC to approve it, the attached liquor license application form from the OLCC must be approved by City Council and then signed by the CA on behalf of the City of Oakridge. They are intending to operate the café out of what used to be Mountain Lion Bakery, located at 47781 Highway 58, Oakridge, OR.

FISCAL IMPACTS: None

OPTIONS: Approve, deny, or modify the request

STAFF RECOMMENDATION: Approve

RECOMMENDED MOTION: *"I move to approve Sweetvine Cafe's liquor license application, recommending that OLCC issue the business a liquor license."*

STRATEGIC THEMES/GOALS INVOLVED:

Theme 3 (Strong Economy), Goal #1: Improve the City's economy by focusing on increasing living-wage jobs, training, and education opportunities for Oakridge residents.

Theme 3 (Strong Economy), Goal #3: Improve the city's economy by creating an atmosphere open to business.

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

New Outlet | Change of Ownership | Greater Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available online.

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT
After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received:

Optional: Date Stamp Received Below

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

Sweetvine Cafe and Bake Shop (Sweetvine LLC)

Trade Name

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: Michelle Slaven	Name of entity or individual applicant #2: Jessica Atkins
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): Sweetvine Cafe and Bake Shop (Sweetvine LLC)		
Premises street address (The physical location of the business and where the liquor license will be posted): 47781 Hwy 58		
City: Oakridge	Zip Code: 97463	County: Lane
Business phone number: 541-410-9370	Business email: sweetvinellc@gmail.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): PO Box 957		
City: Oakridge	State: Oregon	Zip Code: 97463
Does the business address currently have an OLCC liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
Application Contact Name: Michelle Slaven	
Phone number: 541-410-9370	Email: sweetvinellc@gmail.com

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands OAR 845-005-0311 and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

Sweetvine Cafe and Bake Shop (Sweetvine LLC)

LIQUOR LICENSE APPLICATION

Sweetvine Cafe and Bake Shop (Sweetvine LLC)

Page 4 of 4

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.


• Each applicant listed in the "Application Information" section of this form has read and understands OLCC 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Michelle Slaven

Applicant name



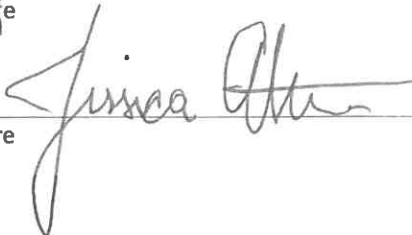
Signature

01/30/24

Date

Jessica Atkins

Applicant name



Signature

01/30/24

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the Authorized Representative Form. You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.

Business of the City Council

City of Oakridge, Oregon

February 15, 2024

Agenda Title: Speed Bumps Staff Report

Agenda Item No: 11.1

Proposed Council Action: Motion from the floor and a vote

Exhibit: 2 quotes to install speed humps

Agenda Bill Author: Rick Zylstra

ISSUE: Following a public comment, Council requested staff provide a report on the possibility of installing speed humps on School Street.

For terminology reasons, “Speed Bumps” are shorter in length, typically 1 to two feet (measured with the direction of travel) by three to four inches in height. Bumps are appropriate between 2 – 10 mph, for example private streets and parking lots. “Speed Humps” are typically 14 feet (measured with the direction of travel) by three inches in height, rated for 15 to 25mph, making them more appropriate of an application on School Street. Speed humps are usually placed mid-block and are not appropriate near intersections.



Advantages

Speed humps have proven to reduce the average travel speed of vehicles by 20 to 25 percent, and this traffic calming measure has shown to be easily traversed by all modes of transportation. Traffic volumes are often reduced depending on alternative nearby routes and the number of collisions has also been shown to decrease¹.

Disadvantages

Due to their complex shape these traffic calming devices can be difficult to construct. The shape and placement of speed humps can create an uncomfortable ride for drivers and passengers, and usually require additional pavement marking or signage to warn drivers of the obstacle. The braking and acceleration necessary to traverse the speed humps can increase noise and air pollution. These devices cause delays in emergency vehicle response and travel timeⁱⁱ. Traffic will likely move to other streets not designed for, or in good enough condition to take on the extra traffic. Drivers will avoid the bumps by driving in the curbs or edge of roadway putting them closer to pedestrians on the sidewalks. Increased and often unnecessary spinal discomfort for drivers

Appropriate Application – Speed Humpⁱⁱⁱ	
Type of Street	<p>Appropriate for a residential local street or any street where the primary function is to provide access to abutting residential property (see Figure 3.10.2)</p> <p>Appropriate for a street that provides access to a school, park, or community center</p> <p>Also appropriate for neighborhood or residential collectors</p>
Intersection or Roadway Segment	<p>Placed at a midblock location, and not near an intersection; as an example, Pennsylvania recommends a distance of 150 feet from an unsignalized intersection and 250 feet from a signalized intersection</p> <p>Should not be placed on a sharp curve; ITE <i>Guidelines for the Design and Application of Speed Humps</i> recommends a minimum horizontal curve radius of 300 feet (see Figure 3.10.3)</p>
Roadway Cross-Section	<p>Can be used on a single-lane one-way street or two-lane two-way street; should stretch across only one travel lane in each direction</p> <p>Typically installed on a roadway with an urban cross-section (i.e., curb and gutter)</p> <p>Typically placed one foot from a curb for drainage or six inches from the edge of a non-curbed roadway</p> <p>A speed hump can be applied on a cross-section both with and without sidewalks or bicycle facilities</p>
Speed Limit	<p>Appropriate if posted speed limit is 30 mph or less (per ITE <i>Guidelines for the Design and Application of Speed Humps</i>); many jurisdictions adhere to ITE maximum (e.g., South Carolina, Pennsylvania); some use a 25-mph ceiling (e.g.,</p>

	Generally not appropriate when the pre-implementation 85th percentile speed is 45 mph or more
Vehicle Traffic Volume	Appropriate if daily traffic volume is relatively low; as examples, Pennsylvania sets a maximum daily volume of 3,500; South Carolina uses a maximum of 4,000; Pasadena, CA (41) uses a daily volume maximum of 4,000, with at least 1,000 vehicles in each direction <i>ITE Guidelines for the Design and Application of Speed Humps</i> recommends consideration only if no more than five percent of the overall traffic flow consists of long-wheelbase vehicles
Emergency Route	Generally, not appropriate for a primary emergency vehicle route or a street that provides access to a hospital or emergency medical services; speed cushion and speed table are similar vertical measures that could be appropriate An emergency vehicle can cross a properly designed speed hump but at a slow speed
Transit Route	Generally, not appropriate for a bus transit route but examples of speed humps on bus routes do exist; a speed table and speed cushion are similar vertical measures that could be appropriate
Access Route	Not appropriate along the primary access to a commercial or industrial site

FISCAL IMPACT: Each Speed Hump ≈ \$8390 - \$11,850 Four Speed Humps ≈ \$19,760 - \$24,450

Cost numbers below are from 2 quotes received by city staff (attached) to only install the speed humps, along with expected time and materials to install necessary signage and stripping by city Public Works Staff.

Item	Each		Item	Four Speed Humps		
Mobilization	\$ 3,500	\$ 5,000	Mobilization	\$ 3,500	\$ 5,000	Contractor
Traffic Control	\$ 1,000	\$ 2,500	Traffic Control	\$ 1,000	\$ 2,500	Contractor
Speed Hump	\$ 3,300	\$ 3,600	Speed Humps x 4	\$ 13,200	\$ 14,400	Contractor
Signage	\$ 100	\$ 150	Signage	\$ 100	\$ 150	Public Works
Paint	\$ 90	\$ 100	Paint x 4	\$ 360	\$ 400	Public Works
Labor (City)	\$ 400	\$ 500	Labor (City)	\$ 1,600	\$ 2,000	Public Works
Total	\$ 8,390	\$ 11,850	Total	\$ 19,760	\$ 24,450	

- OPTIONS: 1) Install four speed humps along School Street.
2) Do Not Install speed humps along school Street.**

RECOMMENDATION: Staff does *not* recommend installing speed humps during this Budget Year. If Street Humps are desired by the Council, it is recommended to be placed within the next budget year if funding is made available.

RECOMMENDED MOTION: *“I move we (do/do not) direct staff to install at least four speed humps on School Street.”*

STRATEGIC THEMES/GOALS INVOLVED:

Theme 1 (Safe Community), Goal #1: Ensure a safe community by partnering to protect people, property and the environment.

Theme 2 (Responsive Government), Goal #3: Manage finances in a fiscally responsible manner ensuring long term financial stability.

Theme 2 (Responsive Government), Goal #1: In an open and transparent manner, effectively deliver services that citizens need, want, and support.

ⁱ Safety Handbook for Oregon’s Local Roads and Streets, April 2010, pg. 275

ⁱⁱ Safety Handbook for Oregon’s Local Roads and Streets, April 2010, pg. 275

ⁱⁱⁱ US Federal Highway Administration, Online Module 3: Toolbox of Individual Traffic Calming Measures Part 2, 3.10 Speed Humps <https://highways.dot.gov/safety/speed-management/traffic-calming-eprimer/module-3-part-2#3.10>



CCB #2101

Project Name: Oakridge Spreed Humps
Location: City of Oakridge - Various Streets

Owner: City of Oakridge
Address:

QUOTATION

From: John Bonham
Quotation Date: 1/26/2024
Bid Date / Time:

Customer: City of Oakridge
Contact/Cell: Rick 541-782-2258
email/fax: rickzylstra@ci.oakridge.or.us

Table with columns: BID ITEM, DESCRIPTION, QUANTITY, UNIT, UNIT PRICE, TOTAL. Rows include Mobilization, Traffic Control, and Asphalt Spreed Humps - Installed.

TERMS: Net due and payable upon completion unless noted otherwise.
STATEMENT OF WORK:

Exclusions: sawcutting, milling, asphalt grinding, cleaning of subgrade/substrate prior to paving, grinding support, permanent signs, striping, and utility adjustments.

CONDITIONS OF QUOTATION:

- * This is a unit price quotation.
* Quote valid for 90 days.
* Bid based on number of mobilizations noted above. 1-shift
* Bid based on normal/straight time working hours.
* Excludes Engineering/Surveying/Permits.
* Excludes over excavation of poor subgrade.
* Addendums reviewed: none.
* Add 1% for performance and payment bond, if required.
* Completion dependent upon weather and ground conditions.
* Quote contingent upon a mutually agreeable contract & schedule.

If Owner or Prime Contractor insists upon completion of work against advice of Knife River because of weather conditions or sub-surface conditions, the Owner or Prime Contractor shall assume all risk of defects due to weather or sub-surface conditions.

Knife River
By: X John Bonham
Date: 1/26/24

Subject to additional terms and conditions attached
I (we) hereby accept this proposal and the additional terms and conditions, and authorize Knife River to proceed as specified.

By X
Owner / Prime Contractor
Date

The acceptance of this project is subject to the approval of Knife River Credit Department.

Approved

Printed Name

Date

By X
Co-Owner / Mortgagee

Job: Oakridge Spreed Humps

Date

Printed Name

ADDITIONAL TERMS AND CONDITIONS

1. **Completion:** The work to be completed shall be commenced on or about the date set forth. However, if Knife River is delayed in the performance of the work due to acts of God, strikes, or material shortages which are beyond its control, the completion date shall be extended accordingly.
2. **Terms:** NET DUE AND PAYABLE UPON COMPLETION UNLESS NOTED OTHERWISE. A finance charge of 1 1/2% per month, or a minimum of \$1.00, will be made on the unpaid balance at the end of the following month's billing cycle. This is an ANNUAL PERCENTAGE RATE of 18%.
3. **Progress Billings & Payments:** Knife River shall make progress billings for work completed through the 25th of each month on or about the 30th of that month. Payments shall be made in accordance with the conditions set forth in item number 2 above. In the event payments are not made in full within 30 days following billing, Knife River may exercise its rights under the Oregon Construction Lien Laws.
4. **Final Inspection & Acceptance:** When notified by Knife River, that in its opinion all work required by the contract has been completed, the Owner or the Owner's representative shall make a final inspection of the site. Immediately following this notice of completion, the Owner shall issue a punch list, if any, of those items that should be completed prior to final acceptance. If, within 10 days following notice of completion there is no response from the Owner or the Owner's representative, Knife River will assume that all items are complete and accepted. At this time all monies due Knife River including retainages, shall be released.
5. **Changed Conditions:** Changes in conditions beyond the original scope of the project shall be accomplished with a Price Agreement for the additional work or on an Extra Work basis. Before Knife River proceeds with the changed conditions, agreement shall be made in writing between the Owner, or the Owner's representative, and Knife River. Extra work shall be billed on a cost-plus 18% basis if an agreement in price cannot be reached between the above-mentioned parties.
6. **Project Price / Unit Price:** The project price given is approximate. This price is subject to adjustment for measurement of final quantities on unit prices specified unless bid as a Lump Sum. The Owner shall arrange for his representative to provide all measurements in writing to Knife River at the earliest practical time. If a representative is not available to represent the Owner, Knife River shall provide all such measurements.
7. **Lump Sum:** The Lump Sum price given is the exact amount for the work to be performed based on the approved plans and specifications. If, however, there are changes in the original scope of the project, Knife River reserves the right to claim for additional compensation for that portion of the work that was not included in the original bid.
8. **Subcontractors:** Knife River reserves the right to subcontract all or any portion of said project.
9. **Escalation:** The present asphalt price is based on today's liquid asphalt cost. Documentation for increased asphalt prices shall be presented to the Owner or the Owner's representative by means of invoices received from Knife River suppliers. Upon completion of the work, the adjustment in price will be reflected in the final billing, and Owner / Prime Contractor shall pay Knife River the amount of such increase in addition to all other contract amounts.
10. **Permits & Licenses:** All fees for permits & licenses, unless so stated in the Project Specifications, shall be paid for by the Owner / Prime Contractor.
11. **Liens:** Knife River hereby gives notice of its reservation of the right to assert any and all liens against the Owner / Prime Contractor arising under all Federal, State, or Local laws in the event the amounts stated in the contract are not paid when due.
12. **Residential Projects:** Owner retains all rights accorded by the laws and rules of the Oregon Construction Contractors Board (CCB), including the right to file a complaint with CCB.
13. **Attorney Fees:** In the event any suit or action is brought by the parties arising out of this Contract Proposal, it is agreed that the prevailing party shall recover such reasonable attorney fees as shall be set by the trial court and any court on appeal.
14. **Dispute Resolution – Mediation/Arbitration:** Any dispute or claim arising out of or relating to this Agreement will be resolved by arbitration in accordance with the rules of the Arbitration Service of Portland (ASP). Unless a different location is agreed by the parties, the arbitration will be held in the county in which the project is located before a single arbitrator who is a licensed attorney with at least 15 years of experience in construction law. A judgment upon the award rendered by a single Arbitrator shall be entered in a Court with competent jurisdiction. As a condition precedent to the filing of an arbitration claim, the parties agree to first mediate any claims between them. Any party refusing to mediate shall not prevent the other party or parties from pursuing their claims in arbitration. The parties will share the cost of mediation equally. Nothing herein will be construed to prevent any party's use of injunction, and/or any other pre-judgment or provisional action or remedy. Any such action or remedy will not waive the moving party's right to compel arbitration of any dispute. The parties agree to also meet and negotiate in good faith in order to resolve any disputes which may arise between them.
15. **Hazardous Materials:** Owner represents and warrants to Knife River that there are no environmentally hazardous materials or wastes contained on the property or on or in the soil to be excavated and/or removed by Knife River and there are no potentially hazardous environmental conditions on the property and that the property has not been identified by any governmental agency as a site upon which, or potentially upon which, environmentally hazardous materials have been (or may have been) located or deposited. Owner agrees to indemnify and hold Knife River harmless for any and all damages, claims, demands, and judgments arising from or connected in any manner with hazardous materials or wastes, or hazardous environmental conditions, on the property or in the soil to be excavated or removed by Knife River.
16. **Warranty:** Unless otherwise stated in Project Specifications, Knife River warrants all materials or services provided by it to be of good quality and workmanship and free from defects under normal proper use and service for a period of one (1) year from the date of substantial completion of the project. Knife River provides no warranty for defects caused by sub-surface conditions and/or failure of materials previously supplied by others. If defects should occur, Knife River shall be notified immediately in writing.



rev 08092023

CUSTOMER SIGNATURE _____

DATE _____



DATE: 2/6/2024

TO: City of Oakridge

RE: School Street Speed Humps

FROM: Wildish Construction Co., CCB #00695

We are pleased to offer the following quote for the Asphalt Paving

<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>\$/Unit</u>	<u>Total \$</u>
1 Mobilization	1.00	LS	\$ 3,500.00	\$ 3,500.00
2 Traffic Control	1.00	LS	\$ 1,000.00	\$ 1,000.00
3 4 Speed Humps	1.00	LS	\$ 14,375.00	\$ 14,375.00
Total:				\$ 18,875.00

Bid Clarifications:

- 1 Pricing is based on being awarded the complete scope as quoted.
- 2 Work to be scheduled with Wildish a minimum of 3 weeks in advance.
- 3 Pricing is based upon free and clear access without hindrance from other operations.
- 4 All work is to be done during normal daytime work hours, Monday-Friday.
- 5 Dry weather construction practices assumed. If paved in cold or wet weather, Wildish is not responsible for acceptability of final product.
- 6 Quote expires in 15 days.
- 7 Add 3.5% for payment with credit card.
- 9 The terms of this quote shall be incorporated in Subcontract and shall have precedence.
- 10 Paving to be completed by April 2024
- 11 Paving includes x4 33' wide speed humps.

Exclusions:

- 1 Compaction testing for subgrade, subbase, and aggregate base.
- 2 Pavement markings, striping, wheel stops, & curbs.
- 3 Permits & fees.
- 4 Utility adjustments, erosion control.
- 5 Survey, layout, & construction staking.
- 6 Excludes Payment & Performance Bond.

WILDISH CONSTRUCTION CO. (CCB # 00695)

Submitted By:

Alex Penfold

OWNER/REPRESENTATIVE

Agreed To: _____

Wildish Approval: _____

Date: _____

City of Oakridge FY 2024-2025 Budget Calendar-**DRAFT**

Friday March 22nd – Department draft budgets due to the CA and Finance Director

Wednesday April 3rd at 6pm – Budget Committee online training (optional) at City Hall

Tuesday April 9th – Notice of the 1st Budget Committee meeting (on April 22nd) posted in the Register Guard newspaper as required by law.

Monday April 15th - Budget Officer (City Administrator) submits the “Proposed” Budget to the Budget Committee and posts it on the City’s website. Printed copies available at City Hall for public review or purchase upon request Monday-Thursday 8-4, or online at www.ci.oakridge.or.us/

Monday April 22nd at 6pm - Budget Committee Meeting #1 - meet to review the Proposed Budget, Budget Message, and hear public comment. Notice made prior to the meeting as required.

Monday April 29th at 6pm - Budget Committee Meeting #2.

Tuesday May 6th at 6pm - Budget Committee Meeting #3.

Wednesday May 15th at 6pm - Budget Committee Meeting #4.

Monday May 20th at 6pm - Budget Committee Meeting #5.

Wednesday May 29th at 6pm - Budget Committee Meeting #6 (*if needed*).

Monday June 3rd at 6pm - Budget Committee Meeting #7 (*if needed*).

**The Budget Committee will review, discuss, and approve the budget, the ad valorem tax levy rates, and approve participating in the state revenue sharing program, during one of the above meeting(s).*

Thursday June 6th at 6pm – City Council Budget Hearing - Citizens allowed to comment on the Budget, ad valorem tax levy rates, and the state shared revenues approved & recommended by the Budget Committee during this noticed public hearing.

Thursday June 20th at 6pm - Budget “Adopted” by City Council. - Resolutions will be made to formally adopt the approved budget, make appropriations, receive state shared revenues, and levy & categorize taxes for fiscal year 2024-2025.

Monday July 1st – Approved Budget becomes effective for fiscal year 2024-2025.

All Oakridge Budget Committee and City Council meetings are open to the public to attend in-person at City Hall (48318 E. 1st Street, Oakridge, OR) or live online via Zoom at: <https://us02web.zoom.us/j/3664311610>

More information on Oregon Budget Law available at: www.oregon.gov/dor/programs/property/pages/local-budget.aspx#:~:text=For%202024%2C%20training%20sessions%20will,as%20the%20in%2Dperson%20session

**Updated 2/10/2024*



Property Tax (/dor/programs/property)

(/dor/)

[Home](/dor/Pages/index.aspx) (/dor/Pages/index.aspx) > [Programs](/dor/programs/Pages/default.aspx) (/dor/programs/Pages/default.aspx)
> [Property Tax](/dor/programs/property/Pages/default.aspx) (/dor/programs/property/Pages/default.aspx) > [Local budget law](#)

🔔 Form 1099-G to report state income tax refunds is only available online.
[View your 1099-G \(https://revenueonline.dor.oregon.gov/tap/_/?Link=ViewMy1099G\)](https://revenueonline.dor.oregon.gov/tap/_/?Link=ViewMy1099G) in Revenue Online. ✕

🔔 Need help with Revenue Online?
Check out the [Revenue Online help page \(//dor/Pages/revenue-online-help.aspx\)](/dor/Pages/revenue-online-help.aspx). Watch our videos on [how to set up an account and log in \(https://www.youtube.com/watch?v=eKuM8_GBDz4\)](https://www.youtube.com/watch?v=eKuM8_GBDz4), [make a payment \(https://youtu.be/EBUXPKVQbpo?si=O99cBXaiPnGqBe41\)](https://youtu.be/EBUXPKVQbpo?si=O99cBXaiPnGqBe41), or [respond to a letter \(https://youtu.be/lcNXngCoUsY?si=uHbLcne_wGVQR3FP\)](https://youtu.be/lcNXngCoUsY?si=uHbLcne_wGVQR3FP) for step-by-step instructions. ✕

Local budget law

☰ Site Navigation

Overview of Local Budget Law

Why do we have Local Budget Laws?

Local Budget Law is designed to:

- Establish standard procedures for preparing, presenting, and administering the budgets of Oregon's local governments.
- Encourage citizen involvement in the preparation of the budget before its final adoption.
- Provide a method of estimating revenues, expenditures, and proposed taxes.
- Institute a method for control of revenues and expenditures that promotes efficiency and economy when using public funds.



Do all local governments have to comply?

Schools, counties, cities, rural fire protection districts, urban renewal agencies, and most special districts are subject to the same budgeting provisions. Some special districts are not. Contact us, or your county assessor, if you are unsure if the law applies to your local government.

What can citizens expect from the process?

- Notification of all budget meetings. These generally occur between January and June, and notice is often posted in the newspaper. Check with your local district for more information.
- You can ask questions and make comments at the budget committee meeting designated for public input.
- You can submit written or verbal testimony at the budget hearing.
- You can review the budget document. You can request a copy from your local government. There may be a cost associated with your request.
- You can vote on any temporary property tax measures.
- You can challenge the tax levy of the district in tax court if you think it violates the law.

What are local governments required to do?

- There are many steps in the development and final adoption of the annual budget.
- The budget officer prepares a proposed budget.
- Notice of the budget committee meeting is published.
- The budget document is made available at or before the meeting.
- The budget committee conducts at least one public meeting for questions or comments.
- The budget committee approves the budget.
- Notice of the public hearing and a summary of the approved budget are published.
- The governing body conducts a public hearing on the approved budget.
- The governing body, after public comment and deliberations, adopts the budget and enacts resolutions or ordinances by June 30.
- The government body certifies the district's tax, if any, to the county assessor by July 15.

How (/dor/programs/property/Pages/local-budget.aspx)can I participate in the process?

- Volunteer to become a budget committee member.
- Attend the budget committee and governing body budget meetings and the public hearing.
- Review a copy of the budget when it's available.
- Vote on ballot measures for when the government proposes additional funding.
- Provide written or oral testimony to the budget committee or the governing body.
- Respectfully challenge irregularities observed in the budget process.



Local Budget Law training and resources



About Local Budget Law

Most local governments in Oregon must prepare and adopt an annual or biennial budget. Schools, counties, cities, rural fire protections districts, and most special districts are subject to budget law.

Download forms, publications, and budget detail sheets (</dor/forms/Pages/default.aspx>) by searching "local budget" in our forms center. Budgets must be prepared in a format prescribed by statute.

2024 Local Budget Law Training Handouts

- [Basic Local Budget Law](/dor/programs/property/Documents/Basic%20Budget%20Law%202024.pdf) (</dor/programs/property/Documents/Basic%20Budget%20Law%202024.pdf>) (March 6, 2024, Albany)
- [Basic Local Budget Law: Proposing the budget](/dor/programs/property/Documents/Basic%20Budget%20Law%202024%20-%20Proposing%20the%20budget.pdf) (</dor/programs/property/Documents/Basic%20Budget%20Law%202024%20-%20Proposing%20the%20budget.pdf>) (March 12, 2024, Online via Zoom)
- [Basic Local Budget Law: Approving and adopting the budget](/dor/programs/property/Documents/Basic%20Budget%20Law%202024%20-%20Approving%20and%20adopting%20the%20budget.pdf) (</dor/programs/property/Documents/Basic%20Budget%20Law%202024%20-%20Approving%20and%20adopting%20the%20budget.pdf>) (March 14, 2024, Online via Zoom)
- [Basic Local Budget Law: Changes after budget adoption](/dor/programs/property/Documents/Basic%20Budget%20Law%202024%20-%20Changes%20after%20budget%20adoption.pdf) (</dor/programs/property/Documents/Basic%20Budget%20Law%202024%20-%20Changes%20after%20budget%20adoption.pdf>) (March 21, 2024, Online via Zoom)
- [2024 Sample Budget 1](/dor/programs/property/Documents/2024%20Sample%20Budget%201.pdf) (</dor/programs/property/Documents/2024%20Sample%20Budget%201.pdf>)
- [2024 Sample Budget 2](/dor/programs/property/Documents/2024%20Sample%20Budget%202%20v2.pdf) (</dor/programs/property/Documents/2024%20Sample%20Budget%202%20v2.pdf>)

- [Statutory references](/dor/programs/property/Documents/Local%20Budget%20Training%20-%20Statutory%20and%20Administrative%20Rule%20References.pdf) (</dor/programs/property/Documents/Local%20Budget%20Training%20-%20Statutory%20and%20Administrative%20Rule%20References.pdf>)
- [Budget committee and pre-meetings](/dor/programs/property/Documents/Local%20Budget%20Committee%20Pre-Meeting.pdf) (</dor/programs/property/Documents/Local%20Budget%20Committee%20Pre-Meeting.pdf>)
- [Budget changes after adoption: statutes and explanations](/dor/programs/property/Documents/local-budget-changes-after-adoption.pdf) (</dor/programs/property/Documents/local-budget-changes-after-adoption.pdf>)
- [Glossary](/dor/programs/property/Documents/local-budget-training-glossary.pdf) (</dor/programs/property/Documents/local-budget-training-glossary.pdf>)
- [Property tax worksheet](/dor/programs/property/Documents/prop_tax_worksheet.xls) (/dor/programs/property/Documents/prop_tax_worksheet.xls)

Resources

- [The Local Budgeting Manual](/dor/programs/property/Documents/Local%20Budgeting%20Manual%2c%20150-504-420.pdf) (</dor/programs/property/Documents/Local%20Budgeting%20Manual%2c%20150-504-420.pdf>), 150-504-420
- [Local Budgeting in Oregon](/dor/programs/property/Documents/Local%20Budgeting%20in%20Oregon%2c%20150-504-400.pdf) (</dor/programs/property/Documents/Local%20Budgeting%20in%20Oregon%2c%20150-504-400.pdf>), 150-504-400
- [Administrative rules](https://secure.sos.state.or.us/oard/ruleSearch.action) (<https://secure.sos.state.or.us/oard/ruleSearch.action>), see Chapter 150, Divisions 294 and 310



(<http://www.oregon.gov>)

2024 Local Budget Law online class recordings will be posted here after the training sessions have completed for the year. They should be available by April 1, 2024.



Basic Local Budget Law training

The Oregon Department of Revenue is pleased to announce the 2024 Local Budget Law training sessions.

These free training sessions are for governing body members, budget committee members, finance directors, administrators, and budget officers who participate in the budget process.

For 2024, training sessions will be offered both in-person and virtually.

The in-person training session will cover the entire Local Budget Law process.

The virtual sessions will cover the same information as the in-person session. However, they will be broken down into three different classes each focusing on the different phases related to Local Budget Law basics:

- **Proposing the Budget** : Covering how to build a district budget including property taxes, resources versus requirements, types of funds, and budget organization.
- **Approving and Adopting the Budget** : Covering putting together a budget committee, the budget committee meeting, the process for revising and approving the budget, the governing body's hearing on the budget, making changes to the approved budget, and budget resolutions adopting the budget.
- **Changes after Budget Adoption**: Covering changes that can be made after the budget has been adopted including supplemental budgets, emergency provisions, and exceptions to local budget law.

Registration is required for both in-person and virtual training sessions.

Download the above training materials for the local budget law classes. Training materials will be available at least one week prior to your session. **Hard copies of the training materials will NOT be provided at the in-person session. Please download or print them beforehand.**

Please make sure to sign up for the [Local Budget Law announcement e-mail list](https://omls.oregon.gov/mailman/listinfo/localbudget) (<https://omls.oregon.gov/mailman/listinfo/localbudget>) for any changes or cancellation announcements for our training sessions.

Local budget law trainings

Local budget law schedule

Date	Class



(<http://www.oregon.gov>)
March 6, 2024, Wednesday

Basic local budget law training



Time: 9 a.m. to 3:30 p.m.

Linn County Expo Center, 3700 Knox Butte Road E

Albany, OR 97322

[Click here to register \(https://www.surveymonkey.com/r/Z7D77RB\)](https://www.surveymonkey.com/r/Z7D77RB)

March 12, 2024, Tuesday

Basic Local Budget Law: Proposing the Budget

Time 9 a.m. to 11:30 a.m.

Online via Zoom

[Click here to register \(https://www.zoomgov.com/meeting/register/vJlIsfu-rrz4oG_kP5ySChhsiqukyW5KGQnl\)](https://www.zoomgov.com/meeting/register/vJlIsfu-rrz4oG_kP5ySChhsiqukyW5KGQnl)

March 14, 2024, Thursday

Basic Local Budget Law: Approving and Adopting the budget

Time: 9 a.m. to 11:15 a.m

Online via Zoom

[Click here to register \(https://www.zoomgov.com/meeting/register/vJlIsf-6tr4oG_kP5ySChhsiqukyW5KGQnl\)](https://www.zoomgov.com/meeting/register/vJlIsf-6tr4oG_kP5ySChhsiqukyW5KGQnl)

March 21, 2024, Thursday

Basic Local Budget Law: Changes after Budget Adoption

Time: 9 a.m. to 10:30 a.m.

Online via Zoom

[Click here to register \(https://www.zoomgov.com/meeting/register/vJlIf-mrpzgpHAMKoW4TIAqX3r6PHfdNbqo\)](https://www.zoomgov.com/meeting/register/vJlIf-mrpzgpHAMKoW4TIAqX3r6PHfdNbqo)

Contact us

Phone: 503-945-8293

Email: finance.taxation@dor.oregon.gov (<mailto:finance.taxation@dor.oregon.gov>)

Mailing address:

Oregon Department of Revenue
Property Tax Division
Finance and Taxation
PO Box 14380
Salem OR 97309-5075



Page references

- [Local Budget Law training and resources \(/dor/programs/property/Pages/local-budget.aspx#lawtraining\)](/dor/programs/property/Pages/local-budget.aspx#lawtraining)

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Oregon Department of Revenue

955 Center St NE
Salem, OR 97301-2555

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Regional Offices (</dor/pages/map.aspx>)

Business of the City Council

City of Oakridge, Oregon

February 15, 2024

Agenda Title: Resolution 02-2024 Opting-In to ORS 105.668

Proposed Council Action: A motion from the floor to approve

Agenda Item No: 13.1

Exhibits: Draft Resolution 02-2024, ORS 105.668

Author: CA

ISSUE:

The issue before Council is consideration of Resolution 02-2024, which allows the city to “opt-in” to ORS 105.668, which would help try to limit civil actions (lawsuits) against the city based on negligence for personal injury or property damage resulting from the use of trails, public easements, unimproved right-of-ways, and from use of structures in the public easement or unimproved right of way. The need for this Resolution came about after the recent Oregon Court of Appeals decision in *Fields v. City of Newport (2023)*, which has limited Recreational Immunity, as previously discussed at past City Council meetings. For more information, see:

www.orcities.org/resources/communications/bulletin/recreational-immunity-risk-after-court-appeals-opinion

ORS 105.668 (see attached) provides immunity against negligence claims arising from personal injury or property damage from the use of a trail or structures in an unimproved right of way or public easement, but *only* to cities (and their agents, officers, and employee) with populations of 500,000 or more. It also protects owners of *private* land abutting the public unimproved right of way or public easement; and nonprofits and their volunteers that construct or maintain trails or structures in the right of way or public easement. Cities with fewer than 500,000 may opt-in to the protections of ORS 105.668 by resolution.

Opting-in to ORS 105.668 immunity through passage of this Resolution is *highly* recommended by the League of Oregon Cities (“LOC”) because ORS 105.668 immunity is even broader than recreational immunity found in ORS 105.682, and the state legislature has not yet taken action to address the recent court decisions limiting recreational immunity. For example, ORS 105.668’s language also explicitly extends immunity to a city’s “officers, employees, and agents,” whereas ORS 105.682 recreational immunity only applies to the “owner” of the land (the city itself), not its officers, employees, and agents. Additionally, ORS 105.668 offers landowners an incentive to grant public easements and rights of way by providing increased protection from liability in the same manner as it protects cities.

Because this Resolution is intended to try to help limit the city’s liability, it would be considered an “emergency” Resolution, which would take effect immediately upon passage and signing by the Mayor and City Recorder. It can be passed in one meeting via two motions *if* the vote on the first motion is unanimous.

FISCAL IMPACTS: None

OPTIONS: Approve, deny, or modify the request

STAFF RECOMMENDATION: Approve

RECOMMENDED MOTION 1: *“I move to approve Resolution 02-2024 after a first reading.”*

RECOMMENDED MOTION 2 (only if vote on 1st motion is unanimous): *“I move to approve and adopt Resolution 02-2024 , after a 2nd reading by title only.”*

STRATEGIC THEMES/GOALS INVOLVED:

Theme 1 (Safe Community), Goal #1: Ensure a safe community by partnering to protect people, property and the environment.

Theme 2 (Responsive Government), Goal #3: Manage finances in a fiscally responsible manner ensuring long term financial stability.

Theme 3 (Strong Economy), Goal #2: Sustainably develop and market the recreational tourism industry in a way that benefits local business and residents.

Theme 4 (Community Livability), Goal #1: Work with community partners to provide recreation, education, and enrichment opportunities for citizens and youth.

ORS 105.668

Immunity from liability for injury or property damage arising from use of trail or structures in public easement or right of way

(1) As used in this section:

(a) "Structures" means improvements in a trail, including, but not limited to, stairs and bridges, that are accessible by a user on foot, on a horse or on a bicycle or other nonmotorized vehicle or conveyance.

(b) "Unimproved right of way" means a platted or dedicated public right of way over which a street, road or highway has not been constructed to the standards and specifications of the city with jurisdiction over the public right of way and for which the city has not expressly accepted responsibility for maintenance.

(2) A personal injury or property damage resulting from use of a trail that is in a public easement or in an unimproved right of way, or from use of structures in the public easement or unimproved right of way, by a user on foot, on a horse or on a bicycle or other nonmotorized vehicle or conveyance does not give rise to a private claim or right of action based on negligence against:

(a) A city with a population of 500,000 or more;

(b) The officers, employees or agents of a city with a population of 500,000 or more to the extent the officers, employees or agents are entitled to defense and indemnification under ORS 30.285 (Public body shall indemnify public officers);

(c) The owner of land abutting the public easement, or unimproved right of way, in a city with a population of 500,000 or more; or

(d) A nonprofit corporation and its volunteers for the construction and maintenance of the trail or the structures in a public easement or unimproved right of way in a city with a population of 500,000 or more.

(3) Notwithstanding the limit in subsection (2) of this section to a city with a population of 500,000 or more, by adoption of an ordinance or resolution, a city or county to which subsection (2) of this section does not apply may opt to limit liability in the manner established by subsection (2) of this section for:

(a) The city or county that opts in by ordinance or resolution;

(b) The officers, employees or agents of the city or county that opts in to the extent the officers, employees or agents are entitled to defense and indemnification under ORS 30.285 (Public body shall indemnify public officers);

(c) The owner of land abutting the public easement, or unimproved right of way, in the city or county that opts in by ordinance or resolution; and

(d) A nonprofit corporation and its volunteers for the construction and maintenance of the trail or the structures in a public easement or unimproved right of way in the city or county that opts in.

(4) The immunity granted by this section from a private claim or right of action based on negligence does not grant immunity from liability:

(a) Except as provided in subsection (2)(b) or (3)(b) of this section, to a person that receives compensation for providing assistance, services or advice in relation to conduct that leads to a personal injury or property damage.

(b) For personal injury or property damage resulting from gross negligence or from reckless, wanton or intentional misconduct.

(c) For an activity for which a person is strictly liable without regard to fault. [2011 c.528 §1]



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> *LOC Bulletin (<https://www.orcities.org/resources/communications/bulletin>)*

> **Recreational Immunity at Risk After Court of Appeals Opinion**

LOC News

Recreational Immunity at Risk After Court of Appeals Opinion in Slip and Fall Case

On July 6, the Oregon Court of Appeals issued an opinion impacting public entities and recreational immunity. This case involved a slip and fall claim where the plaintiff, while on their way to the beach, was injured while walking their dog on an improved trail which was owned and maintained by the city of Newport.

The trial court granted summary judgment in favor of the city on its recreational immunity defense. The trial court determined “there are no genuine issues of material fact in dispute” and that under state law, the plaintiff was “using the

trail for recreational purposes” by “walking her dog on a trail to the beach with a friend,” and thus entitled to recreational immunity from any liability. The plaintiff appealed the judgment, arguing in relevant part that there are issues of material fact concerning whether her principal purpose (as required under state law) in walking on the trail was recreational or to access Agate Beach.

The Oregon Court of Appeals decided that an issue of material fact existed about whether the plaintiff’s use of the trail was recreational in nature or only for the purpose of accessing the beach. If, on remand, the principal purpose of the plaintiff using the trail was for accessing the beach, the court opined that recreational use immunity would not apply and therefore the city is liable for the plaintiff’s injuries.

It is expected that the city of Newport will appeal this matter to the Oregon Supreme Court. Additionally, the LOC lobbying team will push for a statutory amendment to the recreational immunity statutes.

LOC members are encouraged to reach out to their legal counsel with concerns related to this matter. The full Oregon Court of Appeals opinion may be accessed **here** (https://www.orcities.org/download_file/view/2917/1752).

Contact: Jayme Pierce, General Counsel - jpierce@orcities.org
(<mailto:jmccauley@orcities.org>)

Last Updated 7/14/23

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RESOLUTION NO. 02-2024

A RESOLUTION OPTING-IN TO ORS 105.668, TO ESTABLISH IMMUNITY FROM CERTAIN PERSONAL INJURY AND PROPERTY DAMAGE CLAIMS

WHEREAS, The City Council of the Oakridge finds that the Oregon State Legislature enacted House Bill 2865 in its 2011 Regular Session, which then became codified in law in ORS 105.668; and

WHEREAS, ORS 105.668 limits private claims or rights of action based on negligence for personal injury or property damage resulting from use of a trail that is in a public easement or in an unimproved right of way, or from use of structures in the public easement or unimproved right of way, by a user on foot, on a horse, on a bicycle, or on any other nonmotorized vehicle or conveyance; and

WHEREAS, The Oakridge City Council finds that ORS 105.668 applies automatically to cities with a population of 500,000 or more and allows cities with a lesser population to opt in to limit liability in the manner established by the law; and

WHEREAS, The Oakridge City Council finds that the City of Oakridge will limit its liability from certain claims by opting in to the immunity provided for in ORS 105.668.

NOW THEREFORE, BE IT HEREBY RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF OAKRIDGE, OREGON, as follows:

Section 1. The City of Oakridge, on behalf of its officers, employees and agents, hereby opts to limit its liability with respect to personal injury or property damage resulting from use of a trail that is in a public easement or in an unimproved right-of-way, or from use of structures in the public easement or unimproved right of way, with respect to claimants who may be a user on foot, on a horse, on a bicycle, or on any and all other nonmotorized vehicle or conveyance.

Section 2. 2. The City of Oakridge further opts to extend the immunity contained in Section 1 of this resolution and ORS 105.668 to:

- a. The owner of land abutting the public easement in the city, and unimproved right- of-way in the City; and
- b. All nonprofit organizations and their volunteers engaged in the construction or maintenance of any trails or structures in a public easement or in an unimproved right-of-way in the city.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oakridge, that this Resolution be adopted in its entirety.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage.

PASSED BY THE COUNCIL of the City of Oakridge this ____ day of _____, **2024**.

APPROVED AND SIGNED BY THE MAYOR of the City of Oakridge this ____ day of _____, **2024**.

Signed: _____
Bryan Cutchen, Mayor

Attest: _____
Jackie Taylor, City Recorder

Ayes:

Nays:

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (100)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
100-00-500001 Beginning Fund Balance	\$ 19,132.92	\$ 0.00	\$ 381,297.00	\$ 381,297.00	0.00%
100-18-500001 Beginning Fund Balance	124,559.79	0.00	1,494,717.00	1,494,717.00	0.00%
Total Beginning Fund Balances Revenues	143,692.71	0.00	1,876,014.00	1,876,014.00	0.00%
Property Taxes Revenues					
100-00-503400 Property Tax Revenues - Prior Levie	1,250.00	0.00	15,000.00	6,732.71	55.12%
100-00-599100 Property Tax Revenues - Current Le	108,412.50	0.00	1,300,950.00	1,185,743.78	8.86%
Total Property Taxes Revenues	109,662.50	0.00	1,315,950.00	1,192,476.49	9.38%
Franchise Fees Revenues					
100-00-504005 Franchise Fees	17,500.00	9,334.61	210,000.00	124,772.57	40.58%
Total Franchise Fees Revenues	17,500.00	9,334.61	210,000.00	124,772.57	40.58%
Licenses, Permits, Misc. Taxes Revenues					
100-00-503100 State Liquor Tax	5,083.33	0.00	61,000.00	28,782.38	52.82%
100-00-503150 State Marijuana Tax	1,100.00	0.00	13,200.00	9,204.06	30.27%
100-00-503250 Local Marijuana Tax	833.33	8,678.65	10,000.00	16,261.09	(62.61%)
100-00-503300 Cigarette Tax	237.92	5,130.94	2,855.00	6,513.00	(128.13%)
100-00-503450 Heavy Eqp Rental Tax	83.33	0.00	1,000.00	638.77	36.12%
100-00-504000 Telecommunications License Fee	1,250.00	0.00	15,000.00	10,674.96	28.83%
100-00-504100 Licenses & Permits Fees	7,000.00	5,030.05	84,000.00	33,968.63	59.56%
Total Licenses, Permits, Misc. Taxes Revenues	15,587.92	18,839.64	187,055.00	106,042.89	43.31%
Intergovernmental Revenues Revenues					
100-00-502400 Westfir Police Services Contract	5,000.00	19,565.75	60,000.00	68,065.75	(13.44%)
100-00-507000 State Revenue Sharing	3,916.67	0.00	47,000.00	19,206.30	59.14%
100-00-507100 LRAPA Code Enforcement	4,833.00	9,666.70	57,996.00	58,000.20	(0.01%)
100-00-508500 Lowell Police Serv. Contract	2,907.42	3,029.67	34,889.00	21,207.69	39.21%
Total Intergovernmental Revenues Revenues	16,657.08	32,262.12	199,885.00	166,479.94	16.71%
Planning Fees and Reimbursements Revenues					
100-00-501500 Planning	166.67	25.00	2,000.00	1,040.00	48.00%
Total Planning Fees and Reimbursements Revenu	166.67	25.00	2,000.00	1,040.00	48.00%
Fines & Forfeitures Revenues					
100-00-500500 Fines & Foreitures	2,916.67	4,311.00	35,000.00	20,166.02	42.38%
100-00-508600 Lowell Muni Court Fines	0.00	285.81	0.00	4,101.89	0.00%
Total Fines & Forfeitures Revenues	2,916.67	4,596.81	35,000.00	24,267.91	30.66%
Interest Revenues					
100-00-500200 Interest	833.33	22,910.60	10,000.00	104,681.49	(946.81%)
100-00-500205 Interest on Property Taxes	0.00	0.00	0.00	1,606.95	0.00%
Total Interest Revenues	833.33	22,910.60	10,000.00	106,288.44	(962.88%)
Grants & Donations Revenues					
100-00-500082 WAC Grants Misc	0.00	0.00	30,000.00	25,000.00	16.67%

City of Oakridge Statement of Revenue and Expenditures

**Revised Budget
For GENERAL FUND (100)
For the Fiscal Period 2024-7 Ending January 31, 2024**

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-00-500880 DEQ Smoke Management Grant	0.00	0.00	0.00	20,054.00	0.00%
100-00-502863 American Rescue Plan Grant	12,641.83	0.00	151,702.00	7,902.00	94.79%
100-00-505510 Misc Library Grants	250.00	15,050.00	3,000.00	15,050.00	(401.67%)
100-00-506000 Library Revenues	133.33	(14,913.55)	1,600.00	968.54	39.47%
100-00-506500 Library SRP-Cards 4 Kids	83.33	0.00	1,000.00	0.00	100.00%
100-00-513700 Parks Grants/Donations	66.67	0.00	800.00	85.00	89.38%
100-00-599800 Parks Revenues	716.67	0.00	8,600.00	0.00	100.00%
Total Grants & Donations Revenues	13,891.83	136.45	196,702.00	69,059.54	64.89%
Rentals and Leases Revenues					
100-00-501400 WAC Room Rent	0.00	0.00	0.00	50.00	0.00%
100-00-599700 Dead Mountain Tower Rent	725.00	600.00	8,700.00	4,650.00	46.55%
100-00-599701 Building Rent	450.00	0.00	5,400.00	0.00	100.00%
Total Rentals and Leases Revenues	1,175.00	600.00	14,100.00	4,700.00	66.67%
Miscellaneous Revenues					
100-00-500300 Dividends	566.67	0.00	6,800.00	0.00	100.00%
100-00-505500 Library Revenue	83.33	1,000.00	1,000.00	1,239.77	(23.98%)
100-00-599900 Miscellaneous Income	416.67	0.00	5,000.00	14,917.24	(198.34%)
100-00-599920 Misc Police Revenue	375.00	10.00	4,500.00	1,035.00	77.00%
100-17-599900 Miscellaneous Income	0.00	6,500.00	0.00	6,500.00	0.00%
Total Miscellaneous Revenues	1,441.67	7,510.00	17,300.00	23,692.01	(36.95%)
Charges for Services Revenues					
100-00-504010 Imposed Public Safety Fee	21,666.67	28,336.00	260,000.00	199,662.00	23.21%
100-00-520100 Administrative Overhead	52,846.67	158,540.00	634,160.00	317,080.00	50.00%
Total Charges for Services Revenues	74,513.33	186,876.00	894,160.00	516,742.00	42.21%
Other Financing Sources (uses) Revenues					
100-00-500900 Sale of Property	0.00	0.00	417,019.00	417,019.00	0.00%
100-00-500910 Sale of Equipment	166.67	0.00	2,000.00	0.00	100.00%
Total Other Financing Sources (uses) Revenues	166.67	0.00	419,019.00	417,019.00	0.48%
Transfers Revenues					
100-00-599801 Transfer to Parks RTMP	666.67	0.00	8,000.00	0.00	100.00%
Total Transfers Revenues	666.67	0.00	8,000.00	0.00	100.00%
Total GENERAL FUND Revenues	\$ 398,872.04	\$ 283,091.23	\$ 5,385,185.00	\$ 4,628,594.79	14.05%

Expenditures

Personal Services Expenditures

100-11-400001 Health Insurance	\$ 8,450.50	\$ 5,062.50	\$ 101,406.00	\$ 34,263.35	66.21%
100-11-400002 PERS	9,578.67	0.00	114,944.00	56,098.63	51.19%
100-11-400003 Workers Compensation	111.75	0.00	1,341.00	411.80	69.29%
100-11-400004 Payroll Taxes	2,003.92	0.00	24,047.00	26,018.79	(8.20%)
100-11-400032 Deferred Comp OSGP	0.00	0.00	0.00	600.00	0.00%
100-11-400039 Wages	31,966.75	0.00	383,601.00	175,744.81	54.19%
100-11-400081 VEBA Contributions	200.00	6,187.50	2,400.00	6,187.50	(157.81%)

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (100)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-11-400082 Life/LTD Insurance	0.00	0.00	0.00	240.43	0.00%
100-12-400001 Personnel Insurance	0.00	0.00	0.00	13,879.14	0.00%
100-12-400002 PERS	0.00	0.00	0.00	11,098.58	0.00%
100-12-400004 Payroll Taxes	0.00	0.00	0.00	2,792.32	0.00%
100-12-400039 Wages	0.00	0.00	0.00	34,403.47	0.00%
100-12-400082 Life/LTD Insurance	0.00	0.00	0.00	74.76	0.00%
100-13-400001 Health Insurance	15,643.67	5,625.00	187,724.00	72,539.55	61.36%
100-13-400002 PERS	13,019.75	0.00	156,237.00	59,515.59	61.91%
100-13-400003 Workers Compensation	1,016.67	0.00	12,200.00	13,066.36	(7.10%)
100-13-400004 Payroll Taxes	3,125.00	0.00	37,500.00	21,734.53	42.04%
100-13-400032 Deferred Comp OSGP	0.00	0.00	0.00	1,834.00	0.00%
100-13-400039 Wages	0.00	0.00	494,970.00	215,448.41	56.47%
100-13-400081 VEBA Contributions	100.00	5,625.00	1,200.00	5,625.00	(368.75%)
100-13-400082 Life/LTD Insurance	0.00	0.00	0.00	373.32	0.00%
100-16-400004 Payroll Taxes	92.17	0.00	1,106.00	677.82	38.71%
100-16-400039 Wages	0.00	0.00	0.00	8,300.46	0.00%
100-99-400001 Health Care Coverage	950.75	0.00	11,409.00	3,594.74	68.49%
100-99-400002 PERS	669.17	0.00	8,030.00	3,065.24	61.83%
100-99-400004 Payroll Taxes	0.00	0.00	0.00	744.21	0.00%
100-99-400039 Wages	0.00	0.00	26,937.00	9,501.71	64.73%
100-99-400082 Life/LTD Insurance	0.00	0.00	0.00	34.85	0.00%
Total Personal Services Expenditures	86,928.75	22,500.00	1,565,052.00	777,869.37	50.30%
Materials & Services Expenditures					
100-00-400882 Abatement/Cleanup	0.00	362.53	0.00	362.53	0.00%
100-11-400078 ARPA Expenses	9,166.67	1,976.68	110,000.00	27,979.92	74.56%
100-11-400101 Materials/Supplies	1,333.33	617.47	16,000.00	7,442.17	53.49%
100-11-400104 Telephone	500.00	608.33	6,000.00	2,827.57	52.87%
100-11-400105 Banking/Financial Fees	8.33	0.00	100.00	0.05	99.95%
100-11-400106 Office Equipment	0.00	834.27	0.00	3,415.26	0.00%
100-11-400107 Utilities	833.33	1,049.50	10,000.00	6,734.38	32.66%
100-11-400108 Insurance	14,711.42	44,052.21	176,537.00	93,502.82	47.04%
100-11-400114 Advertising	75.00	71.25	900.00	230.25	74.42%
100-11-400115 Internet	83.33	0.00	1,000.00	1,019.70	(1.97%)
100-11-400117 Membership/Dues/Subscriptions	1,166.67	802.33	14,000.00	11,992.19	14.34%
100-11-400120 Travel/Training	233.33	436.18	2,800.00	2,653.03	5.25%
100-11-400122 Travel/Training City Council	41.67	0.00	500.00	0.00	100.00%
100-11-400130 Professional Services Non Legal	833.33	7,543.71	10,000.00	19,262.79	(92.63%)
100-11-400132 Accounting/Audit Services	1,250.00	0.00	15,000.00	0.00	100.00%
100-11-400133 Professional Services Legal	1,250.00	2,333.19	15,000.00	5,235.69	65.10%
100-11-400150 Awards/Recognitions	104.17	144.60	1,250.00	444.60	64.43%
100-11-400152 Election Expense	208.33	0.00	2,500.00	0.00	100.00%
100-11-400156 Computer Support IT	875.00	0.00	10,500.00	1,409.00	86.58%
100-11-400158 Miscellaneous Expense	625.00	359.89	7,500.00	1,413.45	81.15%
100-11-400166 Bldg. Maintenance	416.67	0.00	5,000.00	1,830.33	63.39%
100-11-400222 Community Projects	833.33	0.00	10,000.00	10,000.00	0.00%
100-11-400242 Lane Transit District	1,000.00	0.00	12,000.00	6,000.00	50.00%
100-11-401052 Radios Debt Service	0.00	0.00	0.00	1,824.40	0.00%
100-11-401205 Dead Mtn. Tower Lease	250.00	0.00	3,000.00	2,975.77	0.81%

City of Oakridge Statement of Revenue and Expenditures

*Revised Budget
For GENERAL FUND (100)
For the Fiscal Period 2024-7 Ending January 31, 2024*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-12-400130 Professional Services Non Legal	4,166.67	17.63	50,000.00	12,137.70	75.72%
100-12-400133 Professional Services Legal	0.00	0.00	0.00	360.00	0.00%
100-12-400138 Planning Services	137.50	189.90	1,650.00	388.90	76.43%
100-12-400140 Administrative Overhead	3,057.17	9,171.50	36,686.00	18,343.00	50.00%
100-13-400029 Reserve Officers	0.00	88.00	0.00	167.32	0.00%
100-13-400101 Materials/Supplies	833.33	683.54	10,000.00	5,747.65	42.52%
100-13-400104 Telephone	1,116.67	838.88	13,400.00	3,759.85	71.94%
100-13-400106 Office Equipment	0.00	0.00	0.00	177.17	0.00%
100-13-400107 Utilities	500.00	496.99	6,000.00	1,301.73	78.30%
100-13-400115 Internet	29.17	0.00	350.00	0.00	100.00%
100-13-400117 Membership/Dues/Subscriptions	191.67	0.00	2,300.00	0.00	100.00%
100-13-400120 Travel/Training	958.33	1,539.15	11,500.00	6,283.02	45.37%
100-13-400121 Accreditation	133.33	0.00	1,600.00	0.00	100.00%
100-13-400130 Professional Services Non Legal	333.33	209.39	4,000.00	1,423.77	64.41%
100-13-400133 Professional Services Legal	0.00	0.00	0.00	382.50	0.00%
100-13-400137 Dispatch Services	4,681.67	0.00	56,180.00	18,892.80	66.37%
100-13-400140 Administrative Overhead	6,960.67	20,882.00	83,528.00	41,764.00	50.00%
100-13-400145 Uniforms	416.67	0.00	5,000.00	764.75	84.71%
100-13-400146 Uniform Allowance	866.67	861.08	10,400.00	4,867.15	53.20%
100-13-400156 Computer Support IT	416.67	117.00	5,000.00	1,014.38	79.71%
100-13-400160 Equipment Maintenance/Repairs	583.33	100.00	7,000.00	1,723.74	75.38%
100-13-400162 Radio Maintenance/Repairs	291.67	0.00	3,500.00	130.00	96.29%
100-13-400166 Bldg. Maintenance	0.00	0.00	0.00	126.00	0.00%
100-13-400168 Vehicle Maintenance-Repairs	500.00	0.00	6,000.00	1,585.13	73.58%
100-13-400172 Fuel	2,500.00	1,331.30	30,000.00	10,074.79	66.42%
100-13-400173 New Equipment	0.00	0.00	0.00	2,581.89	0.00%
100-13-400218 Fall Fun Night	241.67	1,992.28	2,900.00	2,102.10	27.51%
100-13-400305 Public Safety Assessment	416.67	385.50	5,000.00	2,413.30	51.73%
100-13-401052 Radios Debt Service	516.67	0.00	6,200.00	6,200.00	0.00%
100-13-401200 Photo Supplies	75.00	0.00	900.00	0.00	100.00%
100-13-401201 Ammunition	408.33	0.00	4,900.00	600.00	87.76%
100-13-401202 Investigations	166.67	128.10	2,000.00	198.10	90.10%
100-13-401204 Jail Expense	166.67	0.00	2,000.00	0.00	100.00%
100-13-401206 PPE Supplies	250.00	0.00	3,000.00	1,811.12	39.63%
100-16-400101 Materials/Supplies	408.33	614.78	4,900.00	1,461.09	70.18%
100-16-400104 Telephone	25.00	21.00	300.00	126.00	58.00%
100-16-400107 Utilities	58.33	0.00	700.00	0.00	100.00%
100-16-400120 Travel/Training	41.67	195.00	500.00	635.77	(27.15%)
100-16-400140 Administrative Overhead	416.67	1,250.00	5,000.00	2,500.00	50.00%
100-16-400156 Computer Support IT	114.75	0.00	1,377.00	68.00	95.06%
100-16-400158 Miscellaneous Expense	250.00	10.99	3,000.00	1,961.00	34.63%
100-16-400224 Summer Reading Program	83.33	0.00	1,000.00	950.00	5.00%
100-16-400226 SRP-Cards 4 Kids	41.67	36.25	500.00	630.37	(26.07%)
100-16-400243 Acquisitions and Books	166.67	128.13	2,000.00	866.21	56.69%
100-16-400244 Donations & Sales Funds	0.00	0.00	0.00	863.94	0.00%
100-16-400246 SIRSI System	358.33	0.00	4,300.00	5,376.20	(25.03%)
100-16-400248 OCLC Cataloging	0.00	0.00	0.00	360.22	0.00%
100-17-400101 Materials/Supplies	708.33	650.34	8,500.00	3,216.12	62.16%
100-17-400104 Telephone	0.00	8.98	0.00	53.88	0.00%

City of Oakridge Statement of Revenue and Expenditures

*Revised Budget
For GENERAL FUND (100)
For the Fiscal Period 2024-7 Ending January 31, 2024*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-17-400107 Utilities	0.00	1,039.04	12,000.00	5,640.32	53.00%
100-17-400140 Administrative Overhead	1,966.42	5,899.25	23,597.00	11,798.50	50.00%
100-17-400166 Bldg. Maintenance	625.00	692.05	50,330.00	22,174.45	55.94%
100-17-400173 New Equipment	0.00	0.00	0.00	912.20	0.00%
100-17-400177 Building Maintenance(non-capital)	0.00	586.07	0.00	1,246.32	0.00%
100-18-400088 WAC Community Foundation Grant	0.00	0.00	0.00	1,838.00	0.00%
100-18-400101 Materials/Supplies	125.00	0.00	1,500.00	283.89	81.07%
100-18-400104 Telephone	0.00	93.68	0.00	574.26	0.00%
100-18-400107 Utilities	1,083.33	244.45	13,000.00	3,883.44	70.13%
100-18-400140 Administrative Overhead	1,128.08	3,384.25	13,537.00	6,768.50	50.00%
100-18-400166 Bldg. Maintenance	83.33	0.00	1,000.00	0.00	100.00%
100-18-400281 WAC State Grant	122,140.08	0.00	1,465,681.00	18,836.64	98.71%
100-99-400101 Materials/Supplies	0.00	0.00	0.00	85.17	0.00%
100-99-400131 Municipal Court Judge-Contract	1,793.92	1,746.28	21,527.00	12,223.96	43.22%
100-99-400140 Administrative Overhead	1,000.00	3,000.00	12,000.00	6,000.00	50.00%
100-99-400213 State Court Fees	450.00	(213.00)	5,400.00	(2,402.00)	144.48%
100-99-400215 Court Expenses	208.33	100.74	2,500.00	6,990.69	(179.63%)
Total Materials & Services Expenditures	199,991.67	119,712.66	2,454,730.00	471,800.90	80.78%
Capital Outlay Expenditures					
100-13-400300 New Equipment - Capital	4,083.33	0.00	49,000.00	0.00	100.00%
Total Capital Outlay Expenditures	4,083.33	0.00	49,000.00	0.00	100.00%
Fund Transfers Expenditures					
100-00-401016 Transfer Emergency Services	38,833.33	116,500.00	466,000.00	233,000.00	50.00%
100-00-401081 Transfer of Public Safety Fee Funds	0.00	31,749.84	0.00	63,004.45	0.00%
Total Fund Transfers Expenditures	38,833.33	148,249.84	466,000.00	296,004.45	36.48%
Contingency/Uapp Ending Fund Balance Expendit					
100-00-499990 Unappropriated Ending Fund Balanc	4,282.08	0.00	51,385.00	0.00	100.00%
100-00-499991 Reserved for Future Expenditure	1,843.50	0.00	439,141.00	17,100.00	96.11%
100-13-499991 Reserved for Future Expenditure	2,543.92	0.00	30,527.00	0.00	100.00%
100-17-499991 Reserved for Future Expenditure	1,475.00	0.00	17,700.00	3,000.00	83.05%
Total Contingency/Uapp Ending Fund Balance Ex	10,144.50	0.00	538,753.00	20,100.00	96.27%
Special Payments Expenditures					
100-17-400127 Park Rental Refunds	0.00	0.00	0.00	280.00	0.00%
Total Special Payments Expenditures	0.00	0.00	0.00	280.00	0.00%
Total GENERAL FUND Expenditures	\$ 339,981.58	\$ 290,462.50	\$ 5,073,535.00	\$ 1,566,054.72	69.13%
GENERAL FUND Excess of Revenues Over Expenditure \$	57,890.46	\$ (7,371.27)	\$ 312,650.00	\$ 3,062,540.07	(879.54%)

City of Oakridge Statement of Revenue and Expenditures

*Revised Budget
For TRT Transient Room Tax (101)
For the Fiscal Period 2024-7 Ending January 31, 2024*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
101-00-500001 Beginning Fund Balance	\$ 2,730.83	\$ 0.00	\$ 32,770.00	\$ 34,940.46	(6.62%)
Total Beginning Fund Balances Revenues	2,730.83	0.00	32,770.00	34,940.46	(6.62%)
Licenses, Permits, Misc. Taxes Revenues					
101-00-503500 Transient Room Tax	3,060.00	10,048.51	36,720.00	15,991.75	56.45%
Total Licenses, Permits, Misc. Taxes Revenues	3,060.00	10,048.51	36,720.00	15,991.75	56.45%
Total TRT Transient Room Tax Revenues	\$ 5,790.83	\$ 10,048.51	\$ 69,490.00	\$ 50,932.21	26.71%
Expenditures					
Materials & Services Expenditures					
101-00-400228 Transient Income Projects-Current Y	\$ 0.00	\$ 4,937.59	\$ 0.00	\$ 16,660.11	0.00%
Total Materials & Services Expenditures	0.00	4,937.59	0.00	16,660.11	0.00%
Total TRT Transient Room Tax Expenditures	\$ 0.00	\$ 4,937.59	\$ 0.00	\$ 16,660.11	0.00%
TRT Transient Room Tax Excess of Revenues Over Exp	\$ 5,790.83	\$ 5,110.92	\$ 69,490.00	\$ 34,272.10	50.68%

City of Oakridge Statement of Revenue and Expenditures

Revised Budget
For RTMP (102)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
102-00-500001 Beginning Fund Balance	\$ 1,203.58	\$ 0.00	\$ 26,391.10	\$ 2,494.90	90.55%
Total Beginning Fund Balances Revenues	1,203.58	0.00	26,391.10	2,494.90	90.55%
Intergovernmental Revenues Revenues					
102-00-515300 RTMP Funds	1,583.33	31,369.00	19,000.00	31,369.00	(65.10%)
Total Intergovernmental Revenues Revenues	1,583.33	31,369.00	19,000.00	31,369.00	(65.10%)
Total RTMP Revenues	\$ 2,786.92	\$ 31,369.00	\$ 45,391.10	\$ 33,863.90	25.40%
Expenditures					
Materials & Services Expenditures					
102-00-400220 RTMP Fund Projects_Current Year	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,994.90	0.00%
Total Materials & Services Expenditures	0.00	0.00	0.00	5,994.90	0.00%
Fund Transfers Expenditures					
102-00-401083 Transfer of Funds RTMP	0.00	6,500.00	0.00	6,500.00	0.00%
Total Fund Transfers Expenditures	0.00	6,500.00	0.00	6,500.00	0.00%
Total RTMP Expenditures	\$ 0.00	\$ 6,500.00	\$ 0.00	\$ 12,494.90	0.00%
RTMP Excess of Revenues Over Expenditures	\$ 2,786.92	\$ 24,869.00	\$ 45,391.10	\$ 21,369.00	52.92%

City of Oakridge Statement of Revenue and Expenditures

*Revised Budget
For STREET FUND (230)
For the Fiscal Period 2024-7 Ending January 31, 2024*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
230-00-500001 Beginning Fund Balance	\$ 24,928.75	\$ 0.00	\$ 598,290.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	24,928.75	0.00	598,290.00	0.00	100.00%
Licenses, Permits, Misc. Taxes Revenues					
230-00-503200 ODOT Apportionments	0.00	23,597.36	261,331.00	136,668.64	47.70%
230-00-504300 Fuel Dealer's License Fee	5,908.75	3,880.56	70,905.00	41,846.25	40.98%
Total Licenses, Permits, Misc. Taxes Revenues	5,908.75	27,477.92	332,236.00	178,514.89	46.27%
Intergovernmental Revenues Revenues					
230-00-520600 Greenwaters/Rest Area	833.33	40.00	10,000.00	16,278.00	(62.78%)
230-00-520800 ODOT Small city Allotment	20,833.33	250,000.00	250,000.00	264,181.77	(5.67%)
230-00-520801 ODOT Apportionments	21,777.58	0.00	0.00	0.00	100.00%
Total Intergovernmental Revenues Revenues	43,444.25	250,040.00	260,000.00	280,459.77	(7.87%)
Miscellaneous Revenues					
230-00-599900 Miscellaneous Income	747.25	15.00	8,967.00	2,485.86	72.28%
Total Miscellaneous Revenues	747.25	15.00	8,967.00	2,485.86	72.28%
Other Financing Sources (uses) Revenues					
230-00-521000 LID#20 2nd St. Assessment	263.50	0.00	3,162.00	0.00	100.00%
Total Other Financing Sources (uses) Revenues	263.50	0.00	3,162.00	0.00	100.00%
Total STREET FUND Revenues	\$ 75,292.50	\$ 277,532.92	\$ 1,202,655.00	\$ 461,460.52	61.63%

Expenditures

Personal Services Expenditures					
230-00-400001 Health Care Coverage	\$ 1,602.67	\$ 1,125.00	\$ 19,232.00	\$ 8,275.53	56.97%
230-00-400002 PERS	1,512.67	0.00	18,152.00	9,798.56	46.02%
230-00-400003 Workers Compensation	334.75	0.00	4,017.00	993.39	75.27%
230-00-400004 Payroll Taxes	326.83	0.00	3,922.00	3,723.95	5.05%
230-00-400032 Deferred Comp OSGP	0.00	0.00	0.00	138.00	0.00%
230-00-400039 Wages	4,686.67	0.00	56,240.00	28,374.17	49.55%
230-00-400081 VEBA Contributions	193.17	1,125.00	2,318.00	1,125.00	51.47%
230-00-400082 Life/LTD Insurance	4.17	0.00	50.00	39.62	20.76%
Total Personal Services Expenditures	8,660.92	2,250.00	103,931.00	52,468.22	49.52%
Materials & Services Expenditures					
230-00-400101 Materials/Supplies	2,500.00	1,555.06	30,000.00	16,725.28	44.25%
230-00-400103 Seasonal/Temp Workers	1,833.33	1,638.01	22,000.00	17,353.16	21.12%
230-00-400104 Telephone	100.00	123.35	1,200.00	1,041.38	13.22%
230-00-400107 Utilities	0.00	1,235.55	0.00	2,557.10	0.00%
230-00-400110 Utilities	583.33	(868.31)	7,000.00	988.13	85.88%
230-00-400120 Travel/Training	83.33	0.00	1,000.00	288.67	71.13%
230-00-400130 Professional Services Misc.	1,666.67	650.73	21,403.00	14,281.32	33.27%
230-00-400140 Administrative Overhead	4,023.33	12,070.00	48,280.00	24,140.00	50.00%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For STREET FUND (230)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
230-00-400146 Uniform Allowance	83.33	0.00	1,000.00	919.60	8.04%
230-00-400160 Equipment Maintenance/Repairs	2,083.33	3,662.38	25,000.00	12,203.37	51.19%
230-00-400172 Fuel	1,333.33	1,984.64	16,000.00	8,032.64	49.80%
230-00-400173 New Equipment (less than \$5,000)	0.00	0.00	0.00	3,218.87	0.00%
230-00-400180 Rest Area	833.33	345.40	10,000.00	2,447.57	75.52%
230-00-400194 Street Repair	2,916.67	0.00	43,529.00	10,512.78	75.85%
230-00-400198 Street Lights	5,250.00	4,343.57	63,000.00	26,190.78	58.43%
Total Materials & Services Expenditures	23,290.00	26,740.38	289,412.00	140,900.65	51.31%
Capital Outlay Expenditures					
230-00-400300 New Equipment - Capital	833.33	0.00	10,000.00	0.00	100.00%
230-00-400666 Street Improvements	0.00	224,509.00	0.00	234,413.10	0.00%
Total Capital Outlay Expenditures	833.33	224,509.00	10,000.00	234,413.10	(2244.13%)
Contingency/Uapp Ending Fund Balance Expendit					
230-00-401026 Contingency	2,412.33	0.00	28,948.00	0.00	100.00%
230-00-499990 Unappropriated Ending Fund Balanc	2,993.17	0.00	35,918.00	0.00	100.00%
230-00-499991 Reserved for Future Expenditure	16,269.42	0.00	185,301.00	0.00	100.00%
Total Contingency/Uapp Ending Fund Balance Ex	21,674.92	0.00	250,167.00	0.00	100.00%
Total STREET FUND Expenditures	\$ 54,459.17	\$ 253,499.38	\$ 653,510.00	\$ 427,781.97	34.54%
STREET FUND Excess of Revenues Over Expenditures	\$ 20,833.33	\$ 24,033.54	\$ 549,145.00	\$ 33,678.55	93.87%

City of Oakridge Statement of Revenue and Expenditures

Revised Budget
For EMERGENCY SERVICES FUND (232)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
232-00-500001 Beginning Fund Balance	\$ 18,462.50	\$ 0.00	\$ 551,676.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	18,462.50	0.00	551,676.00	0.00	100.00%
Intergovernmental Revenues Revenues					
232-00-502800 Hazeldell Fire Contract	5,598.92	33,593.40	67,187.00	33,593.40	50.00%
232-00-502810 Fire Contracts - Westfir	3,083.33	18,500.00	37,000.00	18,500.00	50.00%
232-00-502815 Hazeldell - Vol Prog	1,291.67	0.00	15,500.00	0.00	100.00%
Total Intergovernmental Revenues Revenues	9,973.92	52,093.40	119,687.00	52,093.40	56.48%
Interest Revenues					
232-00-500200 Interest	166.67	0.00	2,000.00	10,618.82	(430.94%)
Total Interest Revenues	166.67	0.00	2,000.00	10,618.82	(430.94%)
Grants & Donations Revenues					
232-00-500881 Fuel Mitigations Grant	0.00	0.00	59,600.00	0.00	100.00%
Total Grants & Donations Revenues	0.00	0.00	59,600.00	0.00	100.00%
Miscellaneous Revenues					
232-00-599900 Miscellaneous Income	333.33	0.00	4,000.00	309.10	92.27%
Total Miscellaneous Revenues	333.33	0.00	4,000.00	309.10	92.27%
Charges for Services Revenues					
232-00-502700 Fire Med	2,250.00	0.00	27,000.00	8,240.00	69.48%
232-00-540400 Ground Emergency Medical Transp	41,666.67	140.48	500,000.00	382,298.18	23.54%
Total Charges for Services Revenues	43,916.67	140.48	527,000.00	390,538.18	25.89%
Transfers Revenues					
232-00-530500 Transfer From General	38,833.33	116,500.00	466,000.00	233,000.00	50.00%
232-00-532101 Transfer From Public Safety Fees	10,833.33	31,749.84	130,000.00	63,004.45	51.54%
Total Transfers Revenues	49,666.67	148,249.84	596,000.00	296,004.45	50.33%
Total EMERGENCY SERVICES FUND Revenues	\$ 122,519.75	\$ 200,483.72	\$ 1,859,963.00	\$ 749,563.95	59.70%

Expenditures

Personal Services Expenditures

232-00-400001 Health Care Coverage	\$ 10,583.33	\$ 4,522.05	\$ 127,000.00	\$ 55,076.99	56.63%
232-00-400002 PERS	13,375.00	0.00	160,500.00	72,580.19	54.78%
232-00-400003 Workers Compensation	1,016.67	0.00	12,200.00	4,986.53	59.13%
232-00-400004 Payroll Taxes	3,125.00	0.00	37,500.00	20,320.37	45.81%
232-00-400009 Volunteer Life Ins.	0.00	0.00	0.00	58.86	0.00%
232-00-400016 Employee Allowance	41.67	0.00	500.00	0.00	100.00%
232-00-400039 Wages	33,318.42	0.00	399,821.00	200,374.45	49.88%
232-00-400051 Volunteer Stipends	5,475.00	14,601.95	0.00	19,418.55	0.00%
232-00-400081 VEBA Contributions	100.00	0.00	1,200.00	0.00	100.00%
232-00-400082 Life/LTD Insurance	75.00	0.00	900.00	365.52	59.39%

City of Oakridge Statement of Revenue and Expenditures

Revised Budget
For EMERGENCY SERVICES FUND (232)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
232-00-400083 OSFM Seasonal Worker Grant	0.00	0.00	0.00	37,992.64	0.00%
Total Personal Services Expenditures	67,110.08	19,124.00	739,621.00	411,174.10	44.41%
Materials & Services Expenditures					
232-00-400078 ARPA Expenses	0.00	0.00	54,288.00	5,155.79	90.50%
232-00-400101 Materials/Supplies	1,585.17	378.25	19,022.00	7,445.02	60.86%
232-00-400103 Seasonal/Temp Workers	14,583.33	24,379.68	175,000.00	171,563.55	1.96%
232-00-400104 Telephone	0.00	5.10	0.00	1,283.27	0.00%
232-00-400105 Banking/Financial Fees	12.50	0.00	150.00	0.00	100.00%
232-00-400107 Utilities	0.00	2,314.40	0.00	2,314.40	0.00%
232-00-400110 Utilities	1,625.00	(970.61)	19,500.00	3,596.29	81.56%
232-00-400111 EMS Supplies	2,500.00	475.71	30,000.00	18,712.24	37.63%
232-00-400113 Fire Fighting Supplies	625.00	0.00	7,500.00	4,153.45	44.62%
232-00-400117 Membership/Dues/Subscriptions	1,091.67	0.00	13,100.00	2,885.75	77.97%
232-00-400120 Travel/Training	833.33	213.10	10,000.00	2,307.18	76.93%
232-00-400121 Accreditation	666.67	0.00	8,000.00	0.00	100.00%
232-00-400130 Professional Services Misc.	0.00	0.00	0.00	4,845.42	0.00%
232-00-400133 Professional Services/Legal Fees	0.00	0.00	0.00	135.00	0.00%
232-00-400137 Dispatch Services LCSO	3,100.00	0.00	37,200.00	13,053.21	64.91%
232-00-400140 Administrative Overhead	7,083.33	21,250.00	85,000.00	42,500.00	50.00%
232-00-400145 Uniform	333.33	0.00	4,000.00	1,711.71	57.21%
232-00-400146 Uniform Allowance	0.00	0.00	0.00	1,936.36	0.00%
232-00-400147 Small Equipment Maint & Minor Rep	541.67	0.00	6,500.00	13.98	99.78%
232-00-400151 Health & Wellness	358.33	0.00	4,300.00	0.00	100.00%
232-00-400153 Protective Clothing	583.33	0.00	7,000.00	0.00	100.00%
232-00-400155 Pagers Repair/Replace	125.00	0.00	1,500.00	0.00	100.00%
232-00-400156 Computer Equip/Supplies/Support	0.00	0.00	0.00	151.00	0.00%
232-00-400160 Equipment Maintenance/Repairs	0.00	0.00	0.00	953.18	0.00%
232-00-400161 Vehical Maint & Minor Repairs	1,250.00	447.36	15,000.00	11,618.89	22.54%
232-00-400162 Radio Maintenance/Repairs	0.00	0.00	0.00	298.60	0.00%
232-00-400163 Building/Grounds Maintenance	0.00	0.00	0.00	634.46	0.00%
232-00-400166 Bldg. Maintenance	1,041.67	69.74	12,500.00	2,581.26	79.35%
232-00-400172 Fuel	2,500.00	3,634.49	30,000.00	14,687.45	51.04%
232-00-400232 Fire Med Promotion	150.00	0.00	1,800.00	455.00	74.72%
232-00-400234 Fire Prevention	250.00	0.00	3,000.00	1,585.53	47.15%
232-00-400252 Billing Charge	1,416.67	0.00	17,000.00	8,986.06	47.14%
232-00-400255 GEMT Expenditures	0.00	0.00	0.00	16,171.42	0.00%
232-00-400262 Volunteer Expenses	250.00	(10,328.05)	69,000.00	0.00	100.00%
232-00-400881 Fuel Mitigation Grant Expenses	0.00	0.00	59,600.00	306.04	99.49%
232-00-401052 Radios Debt Service	0.00	0.00	0.00	1,824.40	0.00%
Total Materials & Services Expenditures	42,506.00	41,869.17	689,960.00	343,865.91	50.16%
Capital Outlay Expenditures					
232-00-400207 HMA FEMA Generators Grant	0.00	0.00	0.00	1,449.30	0.00%
232-00-400300 New Equipment - Capital	2,708.33	21,654.19	32,500.00	21,654.19	33.37%
Total Capital Outlay Expenditures	2,708.33	21,654.19	32,500.00	23,103.49	28.91%
Fund Transfers Expenditures					
232-00-401082 Transfer to Ambulance Fund (LGIP)	7,695.33	0.00	92,344.00	0.00	100.00%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For EMERGENCY SERVICES FUND (232)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Fund Transfers Expenditures	7,695.33	0.00	92,344.00	0.00	100.00%
Contingency/Uapp Ending Fund Balance Expendit					
232-00-401026 Contingency	2,500.00	0.00	30,000.00	0.00	100.00%
Total Contingency/Uapp Ending Fund Balance Ex	2,500.00	0.00	30,000.00	0.00	100.00%
Total EMERGENCY SERVICES FUND Expenditures	\$ 122,519.75	\$ 82,647.36	\$ 1,584,425.00	\$ 778,143.50	50.89%
 EMERGENCY SERVICES FUND Excess of Revenues Ov	 \$ 0.00	 \$ 117,836.36	 \$ 275,538.00	 \$ (28,579.55)	 110.37%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For Water Fund - Capital Reserve Fund (245)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
245-00-500001 Beginning Fund Balance	\$ 6,586.67	\$ 0.00	\$ 158,080.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	6,586.67	0.00	158,080.00	0.00	100.00%
Transfers Revenues					
245-00-530600 Transfer From Water	2,083.33	0.00	25,000.00	0.00	100.00%
Total Transfers Revenues	2,083.33	0.00	25,000.00	0.00	100.00%
Total Water Fund - Capital Reserve Fund Revenues	\$ 8,670.00	\$ 0.00	\$ 183,080.00	\$ 0.00	100.00%
Water Fund - Capital Reserve Fund Excess of Revenues	\$ 8,670.00	\$ 0.00	\$ 183,080.00	\$ 0.00	100.00%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For WATER BOND RESERVE FUND (321)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
321-00-500001 Beginning Fund Balance	\$ 10,056.92	\$ 0.00	\$ 241,366.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	10,056.92	0.00	241,366.00	0.00	100.00%
Total WATER BOND RESERVE FUND Revenues	\$ 10,056.92	\$ 0.00	\$ 241,366.00	\$ 0.00	100.00%
WATER BOND RESERVE FUND Excess of Revenues Ov	\$ 10,056.92	\$ 0.00	\$ 241,366.00	\$ 0.00	100.00%

City of Oakridge Statement of Revenue and Expenditures

Revised Budget
For INDUSTRIAL PARK FUND (390)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
390-00-500001 Beginning Fund Balance	\$ 54,068.83	\$ 0.00	\$ 1,297,652.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	54,068.83	0.00	1,297,652.00	0.00	100.00%
Interest Revenues					
390-00-500200 Interest	105.25	0.00	1,263.00	630.54	50.08%
Total Interest Revenues	105.25	0.00	1,263.00	630.54	50.08%
Grants & Donations Revenues					
390-00-513001 Salmon Creek Trestle Bridge Grant	0.00	0.00	40,000.00	0.00	100.00%
Total Grants & Donations Revenues	0.00	0.00	40,000.00	0.00	100.00%
Rentals and Leases Revenues					
390-00-501100 Rental Income	6,416.67	26,470.26	77,000.00	66,810.56	13.23%
Total Rentals and Leases Revenues	6,416.67	26,470.26	77,000.00	66,810.56	13.23%
Miscellaneous Revenues					
390-00-599900 Miscellaneous Income	0.00	10.00	0.00	10.00	0.00%
Total Miscellaneous Revenues	0.00	10.00	0.00	10.00	0.00%
Other Financing Sources (uses) Revenues					
390-00-500900 Sale of Property	0.00	427,786.94	28,212.00	428,663.36	(1419.44%)
390-00-500950 Sale of Telecommunication Lease	0.00	1,002.74	0.00	1,260.22	0.00%
Total Other Financing Sources (uses) Revenues	0.00	428,789.68	28,212.00	429,923.58	(1423.90%)
Total INDUSTRIAL PARK FUND Revenues	\$ 60,590.75	\$ 455,269.94	\$ 1,444,127.00	\$ 497,374.68	65.56%

Expenditures

Personal Services Expenditures

390-00-400001 Health Care Coverage	\$ 275.83	\$ 0.00	\$ 3,310.00	\$ 1,046.94	68.37%
390-00-400002 PERS	202.00	0.00	2,424.00	1,533.21	36.75%
390-00-400004 Payroll Taxes	0.00	0.00	0.00	375.09	0.00%
390-00-400032 Deferred Comp OSGP	0.00	0.00	0.00	16.80	0.00%
390-00-400039 Wages	1,125.25	0.00	13,503.00	4,609.32	65.86%
390-00-400082 Life/LTD Insurance	0.00	0.00	0.00	6.34	0.00%
Total Personal Services Expenditures	1,603.08	0.00	19,237.00	7,587.70	60.56%

Materials & Services Expenditures

390-00-400086 Salmon Creek Trestle Grant	0.00	0.00	40,000.00	0.00	100.00%
390-00-400101 Materials/Supplies	500.00	339.90	6,000.00	3,966.72	33.89%
390-00-400103 Seasonal/Temp Workers	833.33	0.00	10,000.00	279.20	97.21%
390-00-400107 Utilities	0.00	1,776.37	0.00	1,942.32	0.00%
390-00-400110 Utilities	1,333.33	(651.02)	16,000.00	3,508.42	78.07%
390-00-400116 Marketing-City	250.00	3,000.00	3,000.00	3,000.00	0.00%
390-00-400117 Membership/Dues/Subscriptions	50.00	0.00	600.00	0.00	100.00%
390-00-400130 Professional Services Misc.	1,250.00	5,702.50	16,403.00	8,692.73	47.01%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For INDUSTRIAL PARK FUND (390)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
390-00-400140 Administrative Overhead	3,091.67	9,275.00	37,100.00	18,550.00	50.00%
390-00-400260 Property Taxes	958.33	0.00	11,500.00	8,449.25	26.53%
390-00-499900 Miscellaneous Expense	83.33	0.00	1,000.00	381.70	61.83%
Total Materials & Services Expenditures	8,350.00	19,442.75	141,603.00	48,770.34	65.56%
Capital Outlay Expenditures					
390-00-400501 Kokanee Way Utility Improvements	10,569.50	0.00	126,834.00	779.88	99.39%
390-00-400920 OIP Building	0.00	0.00	0.00	1,830.00	0.00%
Total Capital Outlay Expenditures	10,569.50	0.00	126,834.00	2,609.88	97.94%
Contingency/Uapp Ending Fund Balance Expendit					
390-00-401026 Contingency	835.00	0.00	10,020.00	0.00	100.00%
390-00-499990 Unappropriated Ending Fund Balanc	908.75	0.00	10,905.00	0.00	100.00%
390-00-499991 Reserved for Future Expenditure	38,324.42	0.00	476,702.00	0.00	100.00%
Total Contingency/Uapp Ending Fund Balance Ex	40,068.17	0.00	497,627.00	0.00	100.00%
Total INDUSTRIAL PARK FUND Expenditures	\$ 60,590.75	\$ 19,442.75	\$ 785,301.00	\$ 58,967.92	92.49%
INDUSTRIAL PARK FUND Excess of Revenues Over Ex	\$ 0.00	\$ 435,827.19	\$ 658,826.00	\$ 438,406.76	33.46%

City of Oakridge Statement of Revenue and Expenditures

*Revised Budget
For WATER FUND (620)
For the Fiscal Period 2024-7 Ending January 31, 2024*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
620-00-500001 Beginning Fund Balance	\$ 72,486.75	\$ 0.00	\$ 1,739,682.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	72,486.75	0.00	1,739,682.00	0.00	100.00%
Interest Revenues					
620-00-500200 Interest	0.00	1,424.10	0.00	2,819.02	0.00%
Total Interest Revenues	0.00	1,424.10	0.00	2,819.02	0.00%
Rentals and Leases Revenues					
620-00-501100 Rental Income	0.00	0.00	0.00	610.00	0.00%
Total Rentals and Leases Revenues	0.00	0.00	0.00	610.00	0.00%
Miscellaneous Revenues					
620-00-599900 Miscellaneous Income	210.92	150.00	2,531.00	1,173.43	53.64%
Total Miscellaneous Revenues	210.92	150.00	2,531.00	1,173.43	53.64%
Charges for Services Revenues					
620-00-540000 Water Service	98,147.92	95,784.26	1,177,775.00	800,245.00	32.05%
620-00-540100 Connection Charge	258.33	0.00	3,100.00	0.00	100.00%
620-00-540200 Service Charge	91.67	0.00	1,100.00	575.00	47.73%
Total Charges for Services Revenues	98,497.92	95,784.26	1,181,975.00	800,820.00	32.25%
Other Financing Sources (uses) Revenues					
620-00-500701 Well 2 Loan Proceeds	0.00	0.00	207,401.00	207,417.00	(0.01%)
Total Other Financing Sources (uses) Revenues	0.00	0.00	207,401.00	207,417.00	(0.01%)
Total WATER FUND Revenues	\$ 171,195.58	\$ 97,358.36	\$ 3,131,589.00	\$ 1,012,839.45	67.66%

Expenditures

Personal Services Expenditures

620-00-400001 Health Care Coverage	\$ 4,043.83	\$ 3,375.00	\$ 48,526.00	\$ 29,592.95	39.02%
620-00-400002 PERS	3,064.00	0.00	36,768.00	20,108.31	45.31%
620-00-400003 Workers Compensation	0.00	0.00	0.00	1,552.83	0.00%
620-00-400004 Payroll Taxes	0.00	0.00	0.00	8,843.71	0.00%
620-00-400032 Deferred Comp OSGP	0.00	0.00	0.00	243.60	0.00%
620-00-400039 Wages	11,655.42	0.00	139,865.00	88,837.24	36.48%
620-00-400081 VEBA Contributions	0.00	3,375.00	0.00	3,375.00	0.00%
620-00-400082 Life/LTD Insurance	0.00	0.00	0.00	102.98	0.00%
Total Personal Services Expenditures	18,763.25	6,750.00	225,159.00	152,656.62	32.20%

Materials & Services Expenditures

620-00-400101 Materials/Supplies	3,250.00	2,752.96	39,000.00	39,426.36	(1.09%)
620-00-400103 Seasonal/Temp Workers	2,291.67	1,637.96	27,500.00	22,461.21	18.32%
620-00-400104 Telephone	0.00	178.04	0.00	1,479.84	0.00%
620-00-400106 Office Expenses	83.33	17.90	1,000.00	17.90	98.21%
620-00-400107 Utilities	6,458.33	4,050.98	77,500.00	33,750.86	56.45%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For WATER FUND (620)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
620-00-400120 Travel/Training	208.33	210.00	2,500.00	887.59	64.50%
620-00-400130 Professional Services Misc.	2,166.67	1,320.30	123,863.00	70,391.86	43.17%
620-00-400137 Dispatch Services LCSO	0.00	0.00	0.00	1,202.28	0.00%
620-00-400140 Administrative Overhead	13,374.83	40,124.50	160,498.00	80,249.00	50.00%
620-00-400146 Uniform Allowance	166.67	0.00	2,000.00	919.60	54.02%
620-00-400156 Computer Equip/Supplies/Support	166.67	0.00	2,000.00	944.54	52.77%
620-00-400160 Equipment Maintenance/Repairs	2,166.67	1,669.61	26,000.00	10,600.15	59.23%
620-00-400172 Fuel	2,166.67	1,984.61	26,000.00	7,901.63	69.61%
620-00-400173 New Equipment (less than \$5,000)	833.33	0.00	10,000.00	6,442.05	35.58%
620-00-400177 Building Maintenance(non-capital)	416.67	0.00	5,000.00	141.57	97.17%
620-00-400192 Meter Replacement	1,250.00	0.00	15,000.00	1,730.65	88.46%
620-00-499900 Miscellaneous Expense	137.50	0.00	1,650.00	4,536.63	(174.95%)
Total Materials & Services Expenditures	35,137.33	53,946.86	519,511.00	283,083.72	45.51%
Capital Outlay Expenditures					
620-00-400411 Tank 2	20,833.33	0.00	457,417.00	22,839.50	95.01%
Total Capital Outlay Expenditures	20,833.33	0.00	457,417.00	22,839.50	95.01%
Fund Transfers Expenditures					
620-00-401045 Transfer to Wate Fund Reserve	2,083.33	0.00	25,000.00	0.00	100.00%
Total Fund Transfers Expenditures	2,083.33	0.00	25,000.00	0.00	100.00%
Debt Service Expenditures					
620-00-401030 Debt Service - Interest Loan S05002	1,521.50	0.00	18,258.00	18,257.09	0.00%
620-00-401031 Debt Service - Principal Loan S0500	8,670.08	0.00	104,041.00	104,040.05	0.00%
620-00-401032 Bond Payment - Interest	730.83	0.00	8,770.00	0.00	100.00%
620-00-401034 Bond Payment - Principal	2,397.50	0.00	28,770.00	0.00	100.00%
620-00-401038 New Public Works Bldg. - Interest	1,833.33	0.00	22,000.00	0.00	100.00%
620-00-401039 Water Loan - Tank 7 Principal Loan	5,509.17	0.00	66,110.00	66,669.30	(0.85%)
620-00-401041 Water Loan - Tank 7 Interest Loan S	0.00	0.00	0.00	20,548.07	0.00%
620-00-401043 Debt Service - V19009 - Interest	10.83	0.00	130.00	103.50	20.38%
620-00-401047 Debt Service - V19009 - Principal	108.33	0.00	1,300.00	1,289.20	0.83%
Total Debt Service Expenditures	20,781.58	0.00	249,379.00	210,907.21	15.43%
Contingency/Uapp Ending Fund Balance Expendit					
620-00-401026 Contingency	3,513.75	0.00	42,165.00	0.00	100.00%
620-00-499990 Unappropriated Ending Fund Balanc	6,818.42	0.00	81,821.00	0.00	100.00%
620-00-499991 Reserved for Future Expenditure	63,264.58	0.00	661,312.00	0.00	100.00%
Total Contingency/Uapp Ending Fund Balance Ex	73,596.75	0.00	785,298.00	0.00	100.00%
Total WATER FUND Expenditures	\$ 171,195.58	\$ 60,696.86	\$ 2,261,764.00	\$ 669,487.05	70.40%
WATER FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ 36,661.50	\$ 869,825.00	\$ 343,352.40	60.53%

City of Oakridge Statement of Revenue and Expenditures

Revised Budget
For WASTEWATER FUND (622)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
622-00-500001 Beginning Fund Balance	\$ 38,198.92	\$ 0.00	\$ 916,774.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	38,198.92	0.00	916,774.00	0.00	100.00%
Miscellaneous Revenues					
622-00-599900 Miscellaneous Income	416.67	105.00	5,000.00	757.50	84.85%
Total Miscellaneous Revenues	416.67	105.00	5,000.00	757.50	84.85%
Charges for Services Revenues					
622-00-540100 Connection Charge	225.00	0.00	2,700.00	0.00	100.00%
622-00-540300 Sewer Service	67,598.08	65,775.34	811,177.00	470,675.81	41.98%
Total Charges for Services Revenues	67,823.08	65,775.34	813,877.00	470,675.81	42.17%
Total WASTEWATER FUND Revenues	\$ 106,438.67	\$ 65,880.34	\$ 1,735,651.00	\$ 471,433.31	72.84%

Expenditures

Personal Services Expenditures

622-00-400001 Health Care Coverage	\$ 5,924.92	\$ 2,250.00	\$ 71,099.00	\$ 27,899.58	60.76%
622-00-400002 PERS	4,110.83	0.00	49,330.00	21,754.26	55.90%
622-00-400003 Workers Compensation	0.00	0.00	0.00	652.95	0.00%
622-00-400004 Payroll Taxes	0.00	0.00	0.00	6,769.22	0.00%
622-00-400032 Deferred Comp OSGP	0.00	0.00	0.00	201.60	0.00%
622-00-400039 Wages	0.00	0.00	0.00	66,383.18	0.00%
622-00-400041 Utility Worker 2	13,356.00	0.00	160,272.00	0.00	100.00%
622-00-400081 VEBA Contributions	0.00	2,250.00	0.00	2,250.00	0.00%
622-00-400082 Life/LTD Insurance	0.00	0.00	0.00	113.76	0.00%
Total Personal Services Expenditures	23,391.75	4,500.00	280,701.00	126,024.55	55.10%

Materials & Services Expenditures

622-00-400101 Materials/Supplies	2,500.00	1,129.10	30,000.00	9,086.95	69.71%
622-00-400103 Seasonal/Temp Workers	2,083.33	1,637.95	25,000.00	17,351.83	30.59%
622-00-400104 Telephone	833.33	406.83	10,000.00	2,832.67	71.67%
622-00-400106 Office Expenses	166.67	0.00	2,000.00	0.00	100.00%
622-00-400107 Utilities	3,333.33	4,457.47	40,000.00	23,577.73	41.06%
622-00-400120 Travel/Training	333.33	340.46	4,000.00	1,009.89	74.75%
622-00-400130 Professional Services Misc.	1,666.67	819.43	29,613.00	17,938.72	39.42%
622-00-400137 Dispatch Services LCSD	0.00	0.00	0.00	1,202.25	0.00%
622-00-400140 Administrative Overhead	8,972.25	26,916.75	107,667.00	53,833.50	50.00%
622-00-400146 Uniform Allowance	125.00	152.00	1,500.00	1,071.60	28.56%
622-00-400156 Computer Equip/Supplies/Support	233.33	0.00	2,800.00	1,275.64	54.44%
622-00-400160 Equipment Maintenance/Repairs	1,500.00	1,669.61	18,000.00	17,082.26	5.10%
622-00-400166 Bldg. Maintenance	0.00	0.00	0.00	424.71	0.00%
622-00-400172 Fuel	1,666.67	1,984.63	20,000.00	7,901.64	60.49%
622-00-400173 New Equipment (less than \$5,000)	1,250.00	0.00	15,000.00	3,218.87	78.54%
622-00-400177 Building Maintenance(non-capital)	0.00	1,207.41	0.00	2,838.54	0.00%
622-00-499900 Miscellaneous Expense	300.00	0.00	3,600.00	0.00	100.00%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For WASTEWATER FUND (622)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Materials & Services Expenditures	24,963.92	40,721.64	309,180.00	160,646.80	48.04%
Capital Outlay Expenditures					
622-00-400903 Collection System	0.00	683.83	0.00	0.00	0.00%
622-00-400905 Inflow and Infiltration	0.00	0.00	0.00	1,472.50	0.00%
Total Capital Outlay Expenditures	0.00	683.83	0.00	1,472.50	0.00%
Debt Service Expenditures					
622-00-401032 Bond Payment - Interest	971.92	0.00	11,663.00	8,770.00	24.80%
622-00-401034 Bond Payment - Principal	2,083.33	0.00	25,000.00	20,000.00	20.00%
Total Debt Service Expenditures	3,055.25	0.00	36,663.00	28,770.00	21.53%
Contingency/Uapp Ending Fund Balance Expendit					
622-00-401026 Contingency	2,538.08	0.00	30,457.00	0.00	100.00%
622-00-499990 Unappropriated Ending Fund Balanc	4,731.83	0.00	56,782.00	0.00	100.00%
622-00-499991 Reserved for Future Expenditure	47,341.17	0.00	558,481.00	0.00	100.00%
Total Contingency/Uapp Ending Fund Balance Ex	54,611.08	0.00	645,720.00	0.00	100.00%
Total WASTEWATER FUND Expenditures	\$ 106,022.00	\$ 45,905.47	\$ 1,272,264.00	\$ 316,913.85	75.09%
WASTEWATER FUND Excess of Revenues Over Expend \$	416.67	\$ 19,974.87	\$ 463,387.00	\$ 154,519.46	66.65%

City of Oakridge
Statement of Revenue and Expenditures

Revised Budget
For STORMWATER FUND (696)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Beginning Fund Balances Revenues					
696-00-500001 Beginning Fund Balance	\$ 5,283.00	\$ 0.00	\$ 126,792.00	\$ 0.00	100.00%
Total Beginning Fund Balances Revenues	5,283.00	0.00	126,792.00	0.00	100.00%
Charges for Services Revenues					
696-00-540500 Storm Water Service	4,054.00	4,141.04	48,648.00	28,886.15	40.62%
Total Charges for Services Revenues	4,054.00	4,141.04	48,648.00	28,886.15	40.62%
Total STORMWATER FUND Revenues	\$ 9,337.00	\$ 4,141.04	\$ 175,440.00	\$ 28,886.15	83.54%
Expenditures					
Materials & Services Expenditures					
696-00-400101 Materials/Supplies	\$ 866.67	\$ 141.57	\$ 10,400.00	\$ 1,107.08	89.36%
696-00-400120 Travel/Training	0.00	0.00	0.00	115.51	0.00%
696-00-400130 Professional Services Non Legal	833.33	0.00	10,000.00	0.00	100.00%
696-00-400140 Administrative Overhead	1,772.25	5,316.75	21,267.00	10,633.50	50.00%
696-00-400160 Equipment Maintenance/Repairs	0.00	0.00	0.00	701.51	0.00%
696-00-400173 New Equipment (less than \$5,000)	0.00	0.00	0.00	912.20	0.00%
Total Materials & Services Expenditures	3,472.25	5,458.32	41,667.00	13,469.80	67.67%
Contingency/Uapp Ending Fund Balance Expendit					
696-00-401026 Contingency	290.42	0.00	3,485.00	0.00	100.00%
696-00-499990 Unappropriated Ending Fund Balanc	317.00	0.00	3,804.00	0.00	100.00%
696-00-499991 Reserved for Future Expenditure	8,025.33	0.00	96,304.00	0.00	100.00%
Total Contingency/Uapp Ending Fund Balance Ex	8,632.75	0.00	103,593.00	0.00	100.00%
Total STORMWATER FUND Expenditures	\$ 12,105.00	\$ 5,458.32	\$ 145,260.00	\$ 13,469.80	90.73%
STORMWATER FUND Excess of Revenues Over Expend	\$ (2,768.00)	\$ (1,317.28)	\$ 30,180.00	\$ 15,416.35	48.92%

City of Oakridge
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 971,550.96	\$ 1,425,175.06	\$ 15,473,937.10	\$ 7,934,948.96	48.72%
Total Expenditures	\$ 867,873.83	\$ 769,550.23	\$ 11,775,059.00	\$ 3,859,973.82	67.22%
Total Excess of Revenues Over Expenditures	\$ 103,677.13	\$ 655,624.83	\$ 3,698,878.10	\$ 4,074,975.14	(10.17%)

Accounts Payable Check Register Report - General-44002262

For The Date Range From 1/1/2024 To 1/31/2024

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
38136	C	1/3/2024	2307	On Top Construction and Design	\$21,465.00	O
38137	C	1/10/2024	459	Adam Benner	\$44.08	O
38138	C	1/10/2024	963	ADT Security Services	\$177.68	O
38139	C	1/10/2024	2305	American Seamless Guttering	\$840.00	O
38140	C	1/10/2024	65	Analytical Laboratory & Consultants, Inc.	\$112.00	O
38141	C	1/10/2024	478	Barbara Counsil Burney	\$500.00	O
38142	C	1/10/2024	132	Battery Pros	\$397.87	O
38143	C	1/10/2024	67	Buck's Sanitary Service	\$283.50	O
38144	C	1/10/2024	38	CenturyLink Communications, LLC	\$244.47	O
38145	C	1/10/2024	392	Comfort Flow Heating Company	\$1,065.84	O
38146	C	1/10/2024	478	Conway	\$7,500.00	O
38147	C	1/10/2024	1170	L.N Curtis & Sons	\$252.58	O
38148	C	1/10/2024	2361	Dan Phillips	\$450.00	O
38149	C	1/10/2024	380	DEMCO, Inc.	\$186.27	O
38150	C	1/10/2024	962	Extreme Products	\$110.30	O
38151	C	1/10/2024	513	Ferguson Waterworks	\$33.35	O
38152	C	1/10/2024	2402	First Responder Outfitters, Inc	\$608.50	O
38153	C	1/10/2024	998	Hunter Communications, Inc.	\$169.95	O
38154	C	1/10/2024	33	Industrial Source	\$39.27	O
38155	C	1/10/2024	478	IREAD	\$36.25	O
38156	C	1/10/2024	58	Iron Mountain	\$418.79	O
38157	C	1/10/2024	2400	Jonathan Charles Leaton	\$110.20	O
38158	C	1/10/2024	301	Lane County Public Works Dept	\$362.53	O
38159	C	1/10/2024	900	Leahy, Van Vactor & Cox, LLP	\$1,710.00	O
38160	C	1/10/2024	2396	Meghan Wickel	\$1,080.00	O
38161	C	1/10/2024	1143	Oakridge Hardware	\$418.45	O
38162	C	1/10/2024	79	Oakridge Sani-Haul, Inc.	\$860.05	O
38163	C	1/10/2024	27	Oakridge Tire Center	\$59.95	O
38164	C	1/10/2024	81	One Call Concepts, Inc.	\$15.03	O
38165	C	1/10/2024	977	Orchid Oakridge Clinic PC	\$150.00	O
38166	C	1/10/2024	56	Oregon Association of Water Utilities (OAWU)	\$810.00	O
38167	C	1/10/2024	1163	PeopleReady Inc.	\$2,010.24	O
38168	C	1/10/2024	2373	Blake Phetteplace	\$600.00	O
38169	C	1/10/2024	25	Satin Stitch, Inc.	\$152.00	O
38170	C	1/10/2024	896	Segarra Law LLC	\$1,746.28	O

Accounts Payable Check Register Report - General-44002262
For The Date Range From 1/1/2024 To 1/31/2024

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
38171	C	1/10/2024	1171	Staples Advantage	\$155.97	O
38172	C	1/10/2024	690	The Automation Group, Inc.	\$671.29	O
38173	C	1/10/2024	2395	TWGW, Inc. Wilson's NAPA Auto Parts	\$14.34	O
38174	C	1/10/2024	1169	Weco /Carson	\$7,150.28	O
38175	C	1/10/2024	2284	Wells Fargo Financial Leasing	\$59.71	O
38176	C	1/11/2024	52	Banner Bank	\$1,038.01	V
38177	C	1/18/2024	2	A-1 Fire Protection	\$116.45	O
38178	C	1/18/2024	61	Central Square Technologies	\$4,202.04	O
38179	C	1/18/2024	49	Ferrellgas	\$1,088.00	O
38180	C	1/18/2024	2345	Gmd Electric/tactical Electric, Inc	\$1,000.00	O
38181	C	1/18/2024	2316	Henry Schein	\$371.58	O
38182	C	1/18/2024	457	Lane Professional Firefighters	\$261.60	O
38183	C	1/18/2024	305	Lane Council of Governments	\$3,015.82	O
38184	C	1/18/2024	1143	Oakridge Hardware	\$69.74	O
38185	C	1/18/2024	27	Oakridge Tire Center	\$439.90	O
38186	C	1/18/2024	2403	One Beat Medical & Training	\$21,654.19	O
38187	C	1/18/2024	209	Owen Equipment Company	\$2,470.86	O
38188	C	1/18/2024	1163	PeopleReady Inc.	\$19,278.56	O
38189	C	1/18/2024	1171	Staples Advantage	\$60.68	O
38190	C	1/18/2024	829	Westoak Services	\$202.50	O
38191	C	1/18/2024	95	Wildish	\$224,509.00	O
38192	C	1/18/2024	49	Ferrellgas	\$471.94	O
38193	C	1/25/2024	65	Analytical Laboratory & Consultants, Inc.	\$112.00	O
38194	C	1/25/2024	1179	Aramark (Aus West Lockbox)	\$141.57	V
38195	C	1/25/2024	38	CenturyLink Communications, LLC	\$2,536.63	O
38196	C	1/25/2024	390	Consolidated Supply Co.	\$953.53	O
38197	C	1/25/2024	459	Dave Cockburn	\$6.75	O
38198	C	1/25/2024	2306	Gannett Media Corp	\$623.19	O
38199	C	1/25/2024	459	Lloyd Landers	\$16.58	O
38200	C	1/25/2024	2334	Mary Swetland	\$195.00	O
38201	C	1/25/2024	459	Mitchell Mosen	\$71.81	O
38202	C	1/25/2024	508	National Business Solutions	\$265.22	O
38203	C	1/25/2024	834	National Fire Fighter Corp	\$104.13	O
38204	C	1/25/2024	470	Oakridge School District	\$1,744.32	O
38205	C	1/25/2024	27	Oakridge Tire Center	\$7.46	O

Accounts Payable Check Register Report - General-44002262

For The Date Range From 1/1/2024 To 1/31/2024

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
38206	C	1/25/2024	551	Oregon Corrections Enterprises	\$1,171.31	O
38207	C	1/25/2024	878	Pacific Office Automation	\$216.30	O
38208	C	1/25/2024	1163	PeopleReady Inc.	\$7,111.36	O
38209	C	1/25/2024	1276	Quadient Leasing USA, Inc	\$617.97	O
38210	C	1/25/2024	113	Verizon Wireless	\$334.11	O
38211	C	1/25/2024	1169	Weco /Carson	\$2,676.20	O
38212	C	1/25/2024	2284	Wells Fargo Financial Leasing	\$85.42	O
38214	C	1/29/2024	793	Keith's Sporting Goods, Inc.	\$521.00	O
38215	C	1/31/2024	459	Alberta R Gilbert Trust	\$88.66	O
38216	C	1/31/2024	65	Analytical Laboratory & Consultants, Inc.	\$56.00	O
38217	C	1/31/2024	20	Backflow Management, Inc.	\$500.00	O
38218	C	1/31/2024	459	Century 21 Valley Real Estate	\$36.80	O
38219	C	1/31/2024	459	Century 21 Valley Real Estate	\$33.37	O
38220	C	1/31/2024	585	H.D. Fowler	\$738.24	O
38221	C	1/31/2024	2404	Lexyngton McIntyre	\$392.10	O
38222	C	1/31/2024	1206	MEDIAmerica, INC	\$3,335.00	O
38223	C	1/31/2024	27	Oakridge Tire Center	\$279.90	O
38224	C	1/31/2024	713	Pape' Machinery Exchange	\$563.81	O
38225	C	1/31/2024	1163	PeopleReady Inc.	\$893.44	O
38226	C	1/31/2024	2289	Spectrum	\$152.96	O
38227	C	1/31/2024	1171	Staples Advantage	\$345.40	O
38228	C	1/31/2024	2284	Wells Fargo Financial Leasing	\$181.71	O
1421	E	1/5/2024	2330	SuperTech Consulting	\$1,605.99	O
1422	E	1/10/2024	545	Scott Hollett	\$213.10	O
1423	E	1/10/2024	824	CIS Trust	\$44,052.21	O
1424	E	1/10/2024	1185	Georgeanne Samuelson	\$269.99	O
1425	E	1/10/2024	2297	Curt Smith	\$72.80	O
1426	E	1/10/2024	2360	Jessica Sager	\$18.50	O
1427	E	1/10/2024	2362	Rachel Murray	\$600.00	O
1428	E	1/10/2024	2364	Christina A Hollett	\$931.80	O
1429	E	1/10/2024	2367	Peggy Gordon	\$18.50	O
1430	E	1/18/2024	1198	James Cleavenger	\$144.60	O
1431	E	1/25/2024	298	Lane Electric Cooperative	\$467.32	O
1432	E	1/25/2024	298	Lane Electric Cooperative	\$61.71	O
1433	E	1/25/2024	298	Lane Electric Cooperative	\$1,978.99	O

Accounts Payable Check Register Report - General-44002262

For The Date Range From 1/1/2024 To 1/31/2024

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
1434	E	1/25/2024	298	Lane Electric Cooperative	\$60.69	O
1435	E	1/25/2024	298	Lane Electric Cooperative	\$444.70	O
1436	E	1/25/2024	298	Lane Electric Cooperative	\$72.08	O
1437	E	1/25/2024	298	Lane Electric Cooperative	\$1,799.79	O
1438	E	1/25/2024	298	Lane Electric Cooperative	\$515.10	O
1439	E	1/25/2024	298	Lane Electric Cooperative	\$252.96	O
1440	E	1/25/2024	298	Lane Electric Cooperative	\$591.60	O
1441	E	1/25/2024	298	Lane Electric Cooperative	\$742.56	O
1442	E	1/25/2024	298	Lane Electric Cooperative	\$31.71	O
1443	E	1/25/2024	298	Lane Electric Cooperative	\$31.62	O
1444	E	1/25/2024	298	Lane Electric Cooperative	\$212.83	O
1445	E	1/25/2024	298	Lane Electric Cooperative	\$170.17	O
1446	E	1/25/2024	298	Lane Electric Cooperative	\$144.50	O
1447	E	1/25/2024	298	Lane Electric Cooperative	\$3,066.60	O
1448	E	1/25/2024	298	Lane Electric Cooperative	\$61.71	O
1449	E	1/25/2024	298	Lane Electric Cooperative	\$7.14	O
1450	E	1/25/2024	298	Lane Electric Cooperative	\$329.01	O
1451	E	1/25/2024	298	Lane Electric Cooperative	\$89.33	O
1452	E	1/25/2024	298	Lane Electric Cooperative	\$476.97	O
1453	E	1/25/2024	298	Lane Electric Cooperative	\$137.70	O
1454	E	1/25/2024	298	Lane Electric Cooperative	\$8.50	O
1455	E	1/25/2024	298	Lane Electric Cooperative	\$63.50	O
1456	E	1/25/2024	298	Lane Electric Cooperative	\$72.00	O
1457	E	1/25/2024	298	Lane Electric Cooperative	\$7.14	O
1458	E	1/25/2024	298	Lane Electric Cooperative	\$626.23	O
1459	E	1/25/2024	298	Lane Electric Cooperative	\$84.66	O
1460	E	1/25/2024	298	Lane Electric Cooperative	\$415.97	O
1461	E	1/25/2024	298	Lane Electric Cooperative	\$74.46	O
1462	E	1/25/2024	298	Lane Electric Cooperative	\$275.58	O
1463	E	1/25/2024	298	Lane Electric Cooperative	\$115.83	O
1464	E	1/25/2024	298	Lane Electric Cooperative	\$65.81	O
1465	E	1/25/2024	298	Lane Electric Cooperative	\$34.68	O
1466	E	1/25/2024	298	Lane Electric Cooperative	\$88.35	O
1467	E	1/25/2024	298	Lane Electric Cooperative	\$154.47	O
1468	E	1/25/2024	298	Lane Electric Cooperative	\$175.56	O

Accounts Payable Check Register Report - General-44002262

For The Date Range From 1/1/2024 To 1/31/2024

For All Vendors And For Outstanding, Cleared, Voided Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
1469	E	1/25/2024	298	Lane Electric Cooperative	\$61.79	O
1470	E	1/25/2024	298	Lane Electric Cooperative	\$60.83	O
1471	E	1/25/2024	298	Lane Electric Cooperative	\$495.11	O
1472	E	1/25/2024	298	Lane Electric Cooperative	\$60.69	O
1473	E	1/25/2024	298	Lane Electric Cooperative	\$20.91	O
1474	E	1/25/2024	298	Lane Electric Cooperative	\$63.45	O
1475	E	1/25/2024	1185	Georgeanne Samuelson	\$297.64	O
1476	E	1/31/2024	1167	Sonsray Machinery	\$4,855.82	O
Aramark (Aus West Lockbox)	E	1/10/2024	1179	Aramark (Aus West Lockbox)	\$273.62	O
Aramark (Aus West Lockbox)	E	1/25/2024	1179	Aramark (Aus West Lockbox)	\$132.05	O
Aramark (Aus West Lockbox)	E	1/25/2024	1179	Aramark (Aus West Lockbox)	\$141.57	O
Banner Bank	E	1/10/2024	52	Banner Bank	\$4,642.04	O
Banner Bank	E	1/11/2024	52	Banner Bank	\$3,625.45	O
Banner Bank	E	1/11/2024	52	Banner Bank	\$1,038.01	O
Banner Bank	E	1/18/2024	52	Banner Bank	\$1,301.36	O
Canopy	E	1/31/2024	2355	Canopy	\$22.05	O
Oregon AFSCME Council 75	E	1/18/2024	235	Oregon AFSCME Council 75	\$564.50	O
Wex Bank	E	1/31/2024	2313	Wex Bank	\$1,281.95	O
					Cleared	\$0.00
					Outstanding	\$440,128.42
					Void	\$1,179.58

Month	Bill #	Billed out	Received	FY2024 Public Safety Fees
Jul	4554	28,945.00	21,520.00	
Aug	4586	28,798.00	21,070.50	
Sep	4608	<u>28,820.00</u>	<u>19,918.72</u>	
Q1		86,563.00	62,509.22	31,254.61 Transferred to EMS
Oct	4641	28,747.00	21,640.21	
Nov	4673	28,666.00	21,166.50	
Dec	4705	<u>28,693.97</u>	<u>20,692.96</u>	
Q2		86,106.97	63,499.67	31,749.84 Transferred to EMS
Jan	4734	28,473.97	18,594.97	
Feb				
Mar				



15.2

POLICE DEPARTMENT
Chief of Police, Kevin Martin
76435 Ash Street, Oakridge, OR 97463
PO Box 385, Oakridge, OR 97463
Voice: 541-782-4232 TDD: 541-782-4232
Fax: 541-782-2285
Email: kevinmartin@ci.oakridge.or.us
Website: ci.oakridge.or.us

OAKRIDGE POLICE DEPARTMENT JANUARY 2024 STAFF REPORT

January 2024 Police Calls for Service*:

Total Case Reports – 24

Total Incident Reports – 224

Arrests – 8

Ordinance 873 Violations – 1

Police Officer Hold – 0

Buckley House Transport - 1

Oakridge

Case Reports - 24

Incident Reports - 199

Westfir

Case Reports - 0

Incident Reports - 2

Contract Hours – 2

Lowell

Case Reports - 0

Incident Reports - 23

Contract Hours – 43

Court Fines:

Oakridge Municipal - \$4543

Lowell Municipal - \$ 0

Lane County Circuit Court - \$ 0

See the attached "December 2023 Police Calls For Service" for more details on calls

Date	Time In	Media
1/1/2024		Loc/Pioneer St. Traffic Stop for Speed 38/25
1/1/2024		Loc/Hwy 58 Traffic warning for Speed
1/1/2024		Loc/Hwy 58 Traffic warning for Speed
1/1/2024		Loc/Hwy 58 Traffic warning for Speed
1/1/2024		Loc/Hwy 58 Traffic for Speed 48/35
1/1/2024		Loc/Ash St. Citizen contact
1/2/2024	0700	***
1/2/2024	1045	***
1/2/2024	1230	Loc/2nd St. Warrant Arrest/McFarland, Joshua
1/2/2024	1230	Loc/2nd St. Report of abandoned Vehicle
1/2/2024	1732	Loc/Ash St. Citizen contact
1/2/2024	1754	Loc/Ash St. Citizen contact
1/2/2024	2130	Loc/Hwy 58 Report of code complaint - illegal camping
1/2/2024	2225	Loc/2nd St. Report of code complaint - dogs at large
1/3/2024	0812	Loc/Oakridge Westfir Rd. Report of suspicious conditions
1/3/2024	0826	Loc/Westoak Rd. Citizen Assist
1/3/2024	1016	Loc/Ash St. Citizen Assist
1/3/2024	1252	Loc/Ash St. Agency Assist - Tillamook County Sheriffs Office
1/3/2024	1326	Loc/Commerical St. Report of burglary

Date	Time In	Media
1/3/2024	1220	Loc/Pine St. Report of code complaint - abandoned vehicle
1/1/2024	0000	***
1/1/2024	1130	***
1/3/2024	1235	***
1/3/2024	1300	Loc/Fairy Glen Dr. Agency Assist - OFD
1/3/2024	1330	Loc/E Meadow Way Report of harassment
1/3/2024	1420	Loc/Ash St. Citizen contact
1/3/2024	1454	Loc/Portal Dr. Report of unauthorized entry into motor vehicle
1/3/2024	1735	Loc/Hwy 58 Report of motor vehicle crash
1/3/2024	1908	Loc/Portal Dr. Report of theft
1/3/2024	2145	***
1/3/2024	1445	Loc/Elder St. Report of multiple code violations
1/4/2024	1004	Loc/Ash St. Citizen contact
1/4/2024	1006	Loc/Ash St. Citizen Assist
1/4/2024	1032	Loc/Willamette Way Report of theft of services
1/4/2024	1111	Loc/Ash St. Citizen contact
1/4/2024	1205	Loc/Ash St. Citizen contact
1/4/2024	1124	Loc/Fairy Glen Dr. Report of animal complaint
1/4/2024	1342	Loc/Harris St. Report of dispute

Date	Time In	Media
1/4/2024	1346	Loc/Harris St. Report of protection order violation
1/4/2024	1355	Loc/Ash St. Citizen contact
1/4/2024	1600	Loc/Ash St. Citizen contact
1/4/2024	1215	***
1/4/2024	1245	***
1/4/2024	1800	Loc/Hansen St. Report of code complaint - illegal parking
1/4/2024	1830	***
1/4/2024	1905	Loc/Ash St. Citizen contact
1/2/2024	1000	***
1/4/2024	1800	***
1/4/2024	1940	***
1/4/2024	1945	***
1/4/2024	1958	Loc/Industrial Park Way Warrant Arrest/McFarland, Shayla
1/5/2024	1156	Loc/Ash St. Citizen contact
1/5/2024	1348	Loc/School St. Report of dispute
1/5/2024	2038	Loc/1st St. Report of barking dogs
1/6/2024	1200	Loc/Ash St. Citizen contact
1/6/2024	1252	Loc/Hwy 58 Report of incomplete 9-1-1
1/6/2024	1915	Loc/2nd St. Report of code complaint, illegal parking

Date	Time In	Media
1/6/2024	1940	Loc/Berry St. Report of suspicious conditions
1/7/2024	1250	Loc/Hwy 58 Traffic for Speed 55/35
1/7/2024	1315	Loc/Hwy 58 Traffic for Speed 54/35
1/7/2024	1341	Loc/Hwy 58 Traffic for Speed 60/35
1/7/2024	1026	***
1/8/2024	0855	Loc/Fairy Glen Report of criminal mischief
1/8/2024	1705	***
1/8/2024	1715	***
1/8/2024	1735	***
1/8/2024	2010	Loc/Hwy 58 Traffic for Speed 70/45
1/8/2024	1000	***
1/8/2024	1145	***
1/9/2024	0700	***
1/9/2024	1430	***
1/9/2024	1430	***
1/9/2024	1535	Loc/Industrial Park Way Request for civil standby
1/9/2024	2125	Loc/Rainbow St. Report of suspicious conditions
1/9/2024	2152	Loc/2nd St. Request for welfare check
1/10/2024	0844	Loc/Willow St. Request for welfare check

Date	Time In	Media
1/10/2024	1546	***
1/10/2024	1602	***
1/10/2024	1618	Loc/1st St. Report of dog at large
1/10/2024	1626	Loc/Berry St. Request for welfare check
1/10/2024	1630	Loc/Ash St. Citizen contact
1/10/2024	1755	Loc/Teller Rd.
1/11/2024	1200	Loc/Teller Rd. Citizen contact
1/11/2024	1210	Loc/Hwy 58 Report of assault
1/11/2024	1630	Loc/Willamette Way Citizen contact
1/12/2024	1200	Loc/Berry St. Report of suspicious conditions
1/12/2024	1300	Loc/Hwy 58 Report of trespass
1/12/2024	1345	Loc/School St. Report of code complaint - illegal camping
1/12/2024	1345	Loc/Hwy 58 Report of burglary
1/12/2024	1428	Loc/Hills St. Report of dogs at large
1/12/2024	1702	Loc/Willamette Way Report of code complaint - animal waste
1/12/2024	1832	Loc/Berry St. Report of suspicious conditions
1/12/2024	1853	Loc/River Rd. Request for welfare check
1/12/2024	2117	Loc/Elgin St. Request for welfare check
1/13/2024	0614	Loc/Jasper St. Report of trespass

Date	Time In	Media
1/13/2024	0630	Loc/Hwy 58 Report of disable vehicle
1/13/2024	1205	Loc/Harris St. Citizen contact
1/13/2024	1342	Loc/Hwy 58 Report of active shooter
1/13/2024	1900	***
1/13/2024	1915	Loc/Portal Dr. Citizen contact
1/14/2024	1200	Loc/1st St. Citizen contact
1/14/2024	1525	Loc/1st St. Report of dispute
1/14/2024	1535	Loc/Hwy 58 Report of illegal camping
1/14/2024	2215	***
1/15/2024	1320	Loc/School St. Missing Person locate
1/15/2024	1354	Loc/1st St. Report of dog at large
1/15/2024	1738	Loc/Riverview St. Report of suspicious conditions
1/15/2024	2130	Loc/Hwy 58 Agency Assist - OSP
1/13/2024	0130	Loc/Jasper St. Report of suspicious conditions
1/02/2024		Loc/Ash St. Citizen contact
1/02/2024		Loc/Ash St. Citizen contact
1/16/2024		Loc/Ash St. Citizen contact
1/16/2024		Loc/Rainbow Rd. Report of burglary
1/16/2024		Loc/Hwy 58 Report of code complaint - illegal camping

Date	Time In	Media
1/16/2024	1545	Loc/Hwy 58 Report of trespass
1/16/2024	1550	Loc/Hwy 58 Report of trespass
1/17/2024	0842	Loc/W 2nd St. Request for welfare check
1/17/2024	0928	Loc/Hwy 58 Report of motor vehicle crash
1/17/2024	0935	Loc/Roaring Rapids Report of code complaint - illegal parking
1/17/2024	0947	Loc/Hills St. Report of code complaint - illegal parking
1/17/2024	0949	Loc/Ash St. Citizen Assist
1/17/2024	0957	Loc/Ash St. Citizen Assist
1/17/2024	1400	Loc/Rainbow Rd. Report of burglary
1/17/2024	1600	Loc/Elder St. Report of code complaint - garbage accumulation
1/17/2024	1700	***
1/17/2024	2200	***
1/17/2024		Loc/Hwy 58 Report of disabled vehicle
1/17/2024	1715	***
1/17/2024	1738	Loc/Rainbow Rd. Report of Identity Theft
1/17/2024	1905	Loc/Hwy 58 Report of suspicious conditions
1/17/2024	1955	Loc/Elder St. Report of code complaint - animal neglect
1/18/2024	1800	***
1/19/2024	0200	Loc/Hazel St. Arrest/Menacing: Marshall, Skylar

Date	Time In	Media
1/19/2024	1205	Loc/Ash St. Citizen contact
1/19/2024	1226	Loc/Hwy 58 Agency Assist - LCSO
1/19/2024	1244	Loc/Berry St. Report of suspicious conditions
1/19/2024	1403	Loc/Portal Dr. Citizen contact
1/19/2024	1411	Loc/Simpson Dr. Agency Assist - OFD
1/19/2024	1630	Loc/Hwy 58 Report of dispute
1/19/2024	1735	Loc/Fir St. Report of code complaint - junk accumulation.
1/19/2024	1843	Loc/Harris St. Report of suspicious conditions
1/19/2024	1950	Loc/School St. Report of suspicious conditions
1/19/2024	2115	Loc/Hwy 58 Report of intoxicated driver
1/20/2024	0417	Loc/View Ct. Report of assault
1/20/2024	0459	Loc/Berry St. Report of suspicious conditions
1/20/2024	1206	Loc/1st St. Report of civil complaint
1/20/2024	1305	***
1/20/2024	1320	Loc/Hwy 58 Report of disorderly conduct
1/20/2024	1857	Loc/Portal Dr. Citizen contact
1/21/2024	1157	Loc/Hwy 58 Report of trespass
1/21/2024	1224	Loc/Hills St. Report of suspicious conditions
1/21/2024	1834	Loc/Hwy 58 Citizen Assist

Date	Time In	Media
1/22/2024	0804	Loc/1st St. Report of theft
1/22/2024	0828	Loc/Ash St. Report of suspicious conditions
1/22/2024	0839	Loc/Ash St. Citizen Assist
1/22/2024	0930	Loc/Ash St. Citizen contact
1/22/2024	0940	Loc/Ash St. Citizen Assist
1/22/2024	1137	Loc/Hwy 58 Report of theft
1/22/2024	1516	Loc/Hills St. Report of theft
1/22/2024	1439	Loc/Hwy 58 Report of missing person
1/22/2024		Loc/Ash St. Report of civil complaint
1/22/2024		Loc/Hwy 58 Report of overdose
1/22/2024	1400	Loc/Jasper Dr. Report of motor vehicle crash
1/22/2024	1646	Loc/Brock Rd. Agency Assist - LCSO
1/23/2024	0816	Loc/Ash St. Citizen Assist
1/23/2024	0857	Loc/Spot St. Report of suspicious conditions
1/23/2024	0800	Loc/Roaring Rapids Report of code complaint - illegal parking
1/23/2024	1315	Loc/1st St. Citizen contact
1/23/2024	1608	Loc/Hwy 58 Report of suspicious conditions
1/24/2024	0823	Loc/Ash St. Citizen contact
1/24/2024	0939	Loc/Ash St. Report of suspicious conditions

Date	Time In	Media
1/24/2024	1015	Loc/Hwy 58 Report of traffic complaint
1/24/2024	1128	Loc/Ash St. Citizen assist
1/24/2024	1436	Loc/Rainbow Rd. Arrest/Strangulation: Allen, Patrick
1/25/2024	1508	Loc/Hwy 58 Report of trespass
1/25/2024	1655	Loc/Church St. Report of burglary
1/25/2024	1638	Loc/2nd St. Agency Assist - Baker City Police Dept.
1/25/2024	1725	Loc/Hwy 58 Report of suspicious conditions
1/25/2024	1815	***
1/25/2024	1823	Loc/Cline St. Report of burglary
1/25/2024	2045	Loc/Elgin St. Report of suicidal subject
1/26/2024	1215	Loc/Hills St. Report of suspicious conditions
1/26/2024	1247	Loc/Cline St. Report of suspicious conditions
1/26/2024	1304	Loc/Ash St. Agency Assist - Baker City Police Dept.
1/26/2024	1800	***
1/26/2024	1841	***
1/26/2024	2256	Loc/Hwy 58 Report of incomplete 911
1/27/2024	1107	Loc/Cline St. Report of unattended child
1/27/2024	1436	Loc/Riverview St. Report of burglary
1/27/2024	1829	Loc/Hwy 58 Report of trespass

Date	Time In	Media
1/27/2024	2110	Loc/Rainbow Rd. Report of suspicious conditions
1/27/2024	2147	Loc/Hwy 58 Report of harassment
1/28/2024	1951	Loc/Hwy 58 Report of disorderly conduct
1/28/2024	1500	***
1/25/2024	1330	***
1/29/2024	0805	Loc/Ash St. Citizen contact
1/12/2024	1530	***
1/29/2024	0923	***
1/29/2024	1009	Loc/Hwy 58 Request for welfare check
1/29/2024	1001	Loc/1st St. Report of trespass
1/29/2024	1619	Loc/Hills St. Report of code complaint - illegal parking
1/29/2024	1800	***
1/18/2024		Loc/Hwy 58 Report of motor vehicle crash
1/18/2024		Loc/Harris St. Report of suspicious conditions
1/18/2024		Loc/Ash St. Citizen contact
1/30/2024	0912	Loc/Hwy 58 Report of suspicious conditions
1/12/2024	2130	***
1/13/2024	0900	***
1/13/2024	1000	***

Date	Time In	Media
1/13/2024	1700	***
1/13/2024	2000	***
1/14/2024	0930	***
1/14/2024	1200	***
1/15/2024	1400	***
1/16/2024	1715	***
1/17/2024	1745	***
1/25/2024	2115	***
1/25/2024	2315	***
1/27/2024	1500	***
1/30/2024	1900	***
1/18/2024	1830	Loc/2nd St. Arrest/Warrant: Walter, Michael
1/18/2024	2200	***
1/18/2024		Loc/Ash St. Citizen Assist
1/29/2024	1354	Loc/Hwy 58 Report of Motor Vehicle Crash
1/31/2024	0142	Loc/School St. Report of suspicious conditions
1/31/2024	0236	Loc/Westfir Rd. Agency Assist - Keizer PD
1/31/2024	0930	***
1/31/2024	1430	***

Date	Time In	Media
1/31/2024	2015	***
01/31/2024	1612	Loc/Lauren Dr. Report of neighbor dispute
01/31/2024	1625	Loc/Harris St. Report of dispute
1/31/2024	1400	***
1/31/2024	1430	***
1/31/2024	1445	***
1/31/2024	1925	***
1/31/2024	1925	Loc/Hwy 58 Report of suspicious conditions
1/31/2024	2224	Loc/River Rd. Arrest/Assault 4, APA: Martin, Erica
1/29/2024		Loc/School St. Traffic for Fail to Display License Plates/No insurance
1/29/2024		Loc/Hills St. Report of code complaint - illegal parking
1/29/2024		Loc/Ash St. Citizen contact
1/30/2024	0130	Loc/Hwy 58 Traffic for Expired License Plate
1/30/2024		Loc/Hwy 58 Traffic warning for Speed
1/30/2024		Loc/School St. Traffic for no license plates
1/30/2024	2330	Loc/Riverview St. Report of code complaint - barking dog
1/31/2024		Loc/Hwy 58 Report of found property
1/31/2024		Loc/Union St. Report of trespass
1/31/2024		Loc/Hwy 58 Agency Assist - LCSO

Date

Time In

Media

1/31/2024

Loc/Hills St.

Report of code complaint - illegal parking



OAKRIDGE JANUARY 2024 MONTHLY REPORT

NEW APPARATUS COMING SOON!

I attended a webinar on our new type 3 OSFM grant engine. Very exciting for our area.

- We will be in the first half of recipients, likely within the next few weeks. Deliveries start in January.
- We have already received the equipment to put on the unit.
- \$3,500 for maintenance per year for 3 years.





Oakridge Fire & EMS

47592 Hwy 58
Oakridge, Or 97463
(541) 782-2416

Monthly Report for January 2024

Training

Fire/EMS Volunteers completed a total of **24 hours of classroom or practical training.**

Chief Hollett will be attending the SDAO conference.

Vehicle Repair & Maintenance:

- Medic-2 had a major suspension issue and is now back in service.
- Medic-1 Was also OOS for almost 24 hrs, which left us with no available medic unit for that time period. Eugene/Springfield offered to provide mutual aid, luckily we had no calls.
- Westfir engine received it's pump test, has a couple of needed repairs.
- Radio system was down for several days.

Fire Prevention/Community Involvement:

- No events for January
- Up Coming Events
- Meeting for consolidation study
- Planning for Awards Banquet (Scheduled for March 9th)

Miscellaneous Things Involving Our Department:

- Focus on plans for the new year.
- Starting grant season.
- Purchased new studded tires for Medic -1 with Lane County Disaster funds.

On Going Projects

- Hazeldell Board Policy Manual – Started reviewing sample policies from SDAO
- Air System, Hazeldell Station – Temporarily have a small compressor on the tender
- Streamline Proposal – Postponed
- Generator install complete, waiting on electrical.

Meetings

- Attended Oakridge City Council
- Lane County Fire Defense Board
- OSFM Apparatus Grant
- Westfir City Council

Fire Chief Hollett



Oakridge Fire & EMS



47592 Highway 58, P.O. Box 1410, Oakridge OR 97463

Fire Department Activity report for January 2024 (updated 2-8-24)

	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	M	Y
Emerg. Med.	58	9	5	9	1	82	82
Trans. to RBH	11	3	2	1	1	18	18
Trans. to MWH	10	1	2	0	0	13	13
Trans. to LZ							
Trans. to Other							
Total Transports	21	4	4	1	1	31	31
Trans. % Rate	36%	44%	80%	11%	100%	38%	38%
Fires	2	0	0	0	0	2	2
Good Intent	4	0	0	0	0	4	4
Haz. Condition	0	0	0	0	0	0	0
Other Situation or False Call	1	0	0	0	0	1	1
Service Call	3	0	0	0	0	3	3
Total Calls	68	9	5	9	1		
Overall Total Calls for response Area:						92	92

2nd Out Calls – 9 3rd Out Call – 2 4th Out Call – 1 For the month.

Calls by Day of Week & Time of Day

Time	Su	Mo	Tu	We	Th	Fr	Sa	M	Y
0000-0359	2	3	2	1	0	0	0	8	8
0400-0759	0	0	1	1	0	3	2	7	7
0800-1159	1	4	0	3	4	4	3	19	19
1200-1559	2	4	6	4	4	4	3	27	27
1600-1959	2	5	2	3	4	3	1	20	20
2000-2359	2	2	2	0	2	2	1	11	11
Total:	9	18	13	12	14	16	10	92	92

Volunteer Hours for:	October	November	December
Stipend EMT Coverage:	192 Hours	204 Hours	264 Hours
Stipend Driver Coverage:	108 Hours	300 Hours	130 Hours
Trainee Coverage:	44 Hours	90.5 Hours	86 Hours
Drill Attendance:	20 Hours	10 Hours	14 Hours
Projects:	0 Hours	0 Hours	0 Hours
Weekend Training	0 Hours	0 Hours	0 Hours
All Other:	25 Hours	0 Hours	0 Hours
Total Hours by Volunteers:	389 Hours	604 Hours	494 Hours



Oakridge Fire & EMS



47592 Highway 58, P.O. Box 1410, Oakridge OR 97463

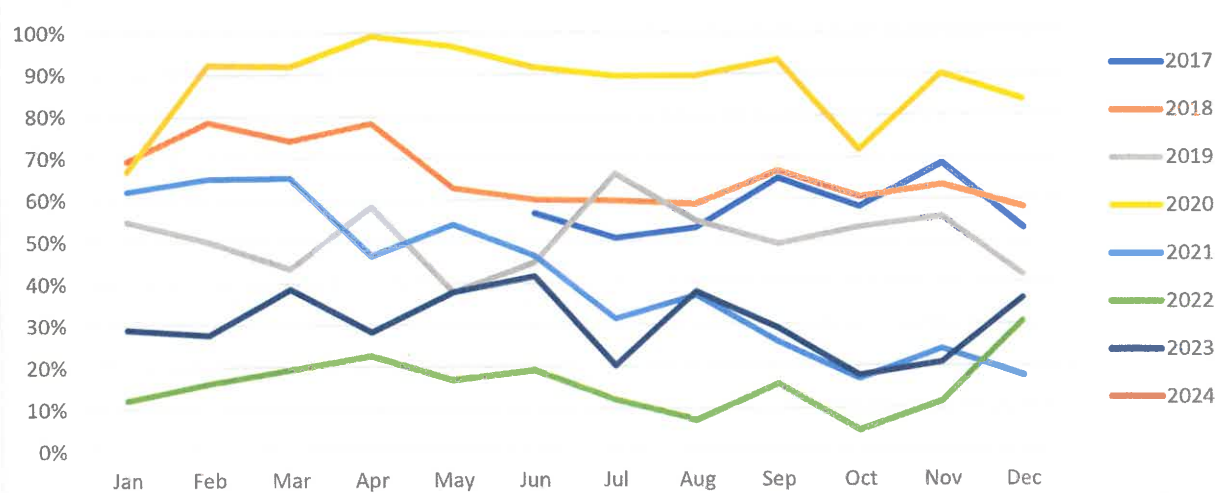
Fire Department Activity report for 2024

2024	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Total
January	68	9	5	9	1	92
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Grand Total:	68	9	5	9	1	92

Fire Department Historical January

	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Total
2018	76	5	7	3	1	92
2019	54	5	2	15	0	76
2020	65	6	0	5	0	76
2021	55	7	5	14	0	81
2022	77	3	5	9	2	96
2023	65	2	7	15	2	91
2024	68	9	5	9	1	92

Historical Data of Stipend Coverage





City of Oakridge
48318 E. 1st Street – PO Box 1410
Oakridge, Oregon 97463
Phone: 541-782-2258 FAX 541-782-1081

Public Works

Reporting Month: January, 2024

Water Distributed: 18 MG

Waste Water Treated: 45.3 MG

Service orders: 22

Locates: 12

Waste water repairs: 0

Water leaks: 2, Six inch main break on 7th street and service line on Willamette Way.

Other tasks performed: Clean up of right away on 2nd and Pine street. 3 loads of waste and debris hauled to short mountain, 1 load of tires to steam tunnel and motor home hauled to Public works. Flushed hydrants and stand pipes. Installed 1 hydrant on corner of Hansen and Klohn and rebuilt 1 on Highway 58 near the Oakridge Inn. Cleaned problematic sewer mains and storm lines. Brush and tree removal on Sunny Nook and city right of ways. Hillside drainage maintenance. Read water meters and dealt with delinquent accounts. Park maintenance, pothole repairs and equipment maintenance .

Robeart Chrisman, Maintenance Supervisor

