

February 1, 2024 at 6pm  
City Council Meeting  
Audio/Video Teleconference  
Oakridge City Hall & Zoom  
48318 E. 1<sup>st</sup> Street  
Oakridge OR, 97463  
REGULAR MEETING



**1. CALL MEETING TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Additions, Corrections or Adjustments to the Agenda**

**5. Public Comment**

*Individual speakers must be recognized by the presiding officer, provide their name and city of residence, and are allowed up to 3 minutes to speak. The Council will not engage in lengthy discussion or make any decisions during public comment. The Council may take comments under advisement for discussion and action at a future Council meeting.*

**6. Mayor Comments / Announcements / Proclamations**

**7. Council Comments / Announcements**

**8. Consent Agenda**

8.1 Minutes from previous City Council meeting(s) on: **1/18/24** and **1/24/24**

**9. Appointments**

9.1 Committee Appointments

**10. Business from the City Council**

10.1 Presentation by Lane County Medical Society re medical services for rural communities

10.2 University of Oregon Sustainable City Year Program Presentation by Director Megan Banks

10.3 Dogs of Valor Fee Waiver Requests

**11. Business from the City Administrator**

**12. Items removed from the Consent Agenda**

**13. Ordinances and Resolutions (with Public Comment)**

**14. Public Hearings**

**15. Department/Staff or Board/Committee/Commission Reports**

15.1 Finance Report (Colleen Shirley)

15.2 Public Safety Committee (Coker)

15.3 Charter Review Subcommittee (Kinyon)

15.4 Library Board (Tarman)

15.5 OEDAC (*Vacant - CA*)

15.6 Admin Committee (Kinyon)

15.7 RTMP/TRT Committee (Kinyon)

15.8 Planning Commission (Zylstra)

15.9 Parks & Community Services Committee (Zylstra or Councilor Tarman)

15.10 WAC Funding Committee (Mayor Cutchen)

15.11 Oakridge-Westfir Chamber of Commerce Monthly Newsletter

**16. Public Comment**

**17. Adjourn**

Citizens have four ways of attending and commenting at a City Council meeting:

1. Via Zoom on your computer or smartphone at: <https://us02web.zoom.us/j/3664311610>
2. Via phone by dialing: 669-900-9128, then enter Meeting ID: 366 431 1610.
3. Send comments by email to: [cityadministrator@ci.oakridge.or.us](mailto:cityadministrator@ci.oakridge.or.us) by 2pm the day of the meeting.
4. Attend in-person at Oakridge City Hall (48318 E. 1st Street).

Detailed instructions are available at City Hall, on the city website, and the city Facebook page.

Videos of all City Council meetings can be found on YouTube at [www.youtube.com/@cityofOakridgeCouncilComm8088](http://www.youtube.com/@cityofOakridgeCouncilComm8088)

**Accommodation for Physical Impairments:** In order to accommodate persons with physical impairments, please notify the City of any special physical or language accommodations you may require as far in advance of the meeting as possible. To make arrangements, Contact City Hall at 541-782-2258. For the hearing impaired, the City's TTD Number is 541-782-4232.





January 18, 2024 @ 6:00 p.m.  
Regular Session  
City Hall Council Chambers and Zoom  
48318 E 1<sup>st</sup> Street

## MINUTES

### 1. Call Meeting to Order- 6:00 pm

**Council Present:** Mayor Bryan Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Chrissy Hollett, Melissa Bjarnson and Kelly Brewer.

**Staff Present:** City Administrator James Cleavenger, Finance Director Colleen Shirley, City Recorder Jackie Taylor, Chief Kevin Martin, Community Development Director Rick Zylstra.

### 2. Pledge of Allegiance

3. Roll Call-Councilor Coker was excused.

### 4. Additions, Corrections or Adjustments to the Agenda

Remove item 11.1 was moved to the February 1<sup>st</sup> meeting.

### 5. Public Comment

Mayor Cutchen-read a letter from Robert Moore regarding speeding on School St.

Trudy Hammond, Oakridge-gave a shout out to OPD and City of Oakridge for animal assistance. She asked how to get public records requests and police incident forms on line.

### 6. Mayor Comments / Announcements / Proclamations

No comments

### 7. Councilor Comments / Announcements

Councilor Kinyon- stated her support for the citizens on School St. and the speed humps, she has seen a couple places that have them and they are very effective. She also reviewed the minutes from last year and she came up 17 absences from councilors last year.

### 8. Consent Agenda

8.1 Minutes from previous City Council meeting 1/4/2024

**Motion:** Councilor Brewer moved to approve the consent agenda. Councilor Hollett seconded the motion.

Passed unanimously 6-0

### 9. Appointments

None

**10. Executive Session under ORS 192.660(2) (e)-To conduct deliberations with person designated by the governing body to negotiate real property transactions.**

**10.1 Offer on OIP Lot 37**

In to Executive Session-6:09 pm

Back in to Regular Session- 6:35 pm

Mayor Cutchen-asked if there were any motions from the Executive Session.

**Motion:** Councilor Kinyon moved to direct the CA to continue negotiations on lot 37 offer. Councilor Tarman seconded the motion.

Brewer (aye), Kinyon (aye), Hollett (nay), Tarman (aye), Mayor Cutchen (aye), Bjarnson (aye). Motion passed 5-1

**11. Business from the City Council**

11.1 Presentation by Lane County Medical Society re Medical services for rural communities- *postponed until February 1<sup>st</sup> meeting.*

11.2 Oakridge-Westfir Chamber of Commerce RTMP/TRT Funding Request

James-read the issue.

Councilor Kinyon-we are having people from the County come to the next RTMP/TRT Committee meeting to inform them on the definitions of RTMP/TRT and how we are allowed to distribute the money.

There was discussion on whether or not the Chamber would be ok waiting until later in February for this item.

**Motion:** Councilor Kinyon moved to table this item until the 2<sup>nd</sup> meeting in February. Councilor Hollett seconded the motion.

Tarman (aye), Brewer (aye), Hollett (aye), Bjarnson (aye), Kinyon (aye), Mayor Cutchen (nay). Motion passed 5-1

**12. Business from the City Administrator**

12.1 Request for Reconsideration of Council's Directive re: Committee Resolutions

James-read the issue.

**Motion:** Councilor Kinyon moved to rescind Council's previous motion made on 11/2/23 regarding the Administration Advisory Committee's recommendations for changes to committee resolutions. Councilor Brewer seconded the motion.

Brewer (aye), Bjarnson (nay), Hollett (aye), Kinyon (aye), Tarman (aye), Mayor Cutchen (aye). Motion passed 5-1

**Motion:** Councilor Kinyon moved to accept all of the Administration Advisory Committee's recommendation for changes to committee resolutions.

Motion died due to lack of 2<sup>nd</sup>.

**Motion:** Councilor Kinyon moved that the council have discussion on how they want to move forward on this topic. Councilor Hollett seconded the motion.

All in favor of discussion.

There was discussion regarding the council representatives voting on the committees that they sit on.

Mayor Cutchen-he doesn't think Councilors should have the opportunity to vote twice.

**Motion:** Councilor Brewer moved to accept all of the Administration Advisory Committee's recommendations for changes to committee resolutions. Councilor Kinyon seconded the motion.

Tarman (aye), Kinyon (aye), Mayor Cutchen (aye), Brewer (aye), Bjarnson (nay), Hollett (aye). Motion passed 5-1.

#### 12.2 Other City business Updates and Issues

James-reported back to council the cost of having animals sent to Greenhill.

Councilor Kinyon-asked if we already have a program for dogs.

James-we have four kennels out at the treatment plant, the officers on duty check on the dogs throughout the day.

Councilor Hollett-would like to find out the cost for Lane County Animal Control.

#### 13. Items Removed from the Consent Agenda

None

#### 14. Ordinances and Resolutions (with public comment)

##### 14.1 Resolution 01-2024 – A Resolution finalizing the sale of the Verizon lease to Tower Point, LLC

James-read the issue. The title company is asking for a Resolution on this sale.

**Motion:** Councilor Tarman moved to approve the 1<sup>st</sup> reading of Resolution 1-2024, finalizing the sale of the Verizon lease to Tower Point. Councilor Brewer seconded the motion.

Brewer (aye), Bjarnson (aye), Tarman (aye), Kinyon (nay), Hollett (aye), Mayor Cutchen (aye). Motion passed 5-1

James- read Resolution 1-2024

It was agreed that we will have a special session on January 24 at 6:00 for the 2<sup>nd</sup> motion and 2<sup>nd</sup> reading of Resolution 1-2024.

#### 15. Public Hearings

None

#### 16. Department/Staff and Board/Committee/Commission Reports

##### 16.1 Finance Report

Colleen- no report.

James-ASYST is literally falling apart. We should have the report at the next meeting.

##### 16.2 Police Report

Chief Martin-gave the report.

##### 16.3 Fire/EMS Report

Chief Hollett was out sick and sent the report to James.

16.4 Public Works Report

Rick-gave the report.

**17. Other Business**

James-Councilor Coker's absences is excused.

**18. Public Comment**

Trudy Hammond-said that Greenhill does not euthanize for space any more. She is hoping to have a fence up soon and she can possibly house lost dogs.

**19. Adjourn 7:27 pm**

Signed: \_\_\_\_\_  
Bryan Cutchen, Mayor

Signed: \_\_\_\_\_  
Jackie Taylor, City Recorder



January 24, 2024 @ 6:00 p.m.  
Special Session  
City Hall Council Chambers and Zoom  
48318 E 1<sup>st</sup> Street

## MINUTES

### 1. Call Meeting to Order- 6:05 pm

**Council Present:** Councilors Dirk "Poncho" Tarman, Dawn Kinyon (presiding as Council President in Mayor Cutchen's excused absence), Michelle Coker, Chrissy Hollett, Melissa Bjarnson, and Kelly Brewer.

**Staff Present:** City Administrator James Cleavenger, Finance Director Colleen Shirley, City Recorder Jackie Taylor

### 2. Pledge of Allegiance

### 3. Roll Call

See above. Mayor Cutchen was excused.

### 4. Additions, Corrections or Adjustments to the Agenda

None.

### 5. Public Comment

None

### 6. Mayor Comments / Announcements / Proclamations

None

### 7. Councilor Comments / Announcements

None

### 8. Ordinances and Resolutions

8.1 Resolution 01-2024 – A Resolution finalizing the sale of the Verizon lease to Tower Point LLC (2<sup>nd</sup> reading)

**Motion:** Councilor Brewer moved to approve and adopt Resolution 1-2024 after a 2<sup>nd</sup> reading by title only. Councilor Tarman seconded the motion.

Kinyon (nay), Coker (aye), Hollett (aye), Brewer (aye), Bjarnson (aye), Tarman (aye). Motion passed 5-1

James-read Resolution 01-2024 by title only.

### 9. Other Business

None.

**10. Public Comment**

None.

**11. Adjourn - 6:21 pm**

Signed: \_\_\_\_\_  
Bryan Cutchen, Mayor

Signed: \_\_\_\_\_  
Jackie Taylor, City Recorder



## Business of the City Council

City of Oakridge, Oregon

February 1, 2024

**Agenda Title:** Committee Renewals and Applications

**Proposed Council Action:** Motions from the floor to approve

**Agenda Item No:** 9.1

**Exhibits:** Applications, Committees Spreadsheet, Vacancies Letter

**Author:** CA

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### ISSUE:

Jeri Reed, Chris Winchester, Jason Nehmer, Marty Scott, Brenna Chrisman, Annie Brown, Terry DeLoach, and Mary "Tera" Rivera have all applied to renew their committee seats, as further described in the "Recommended Motions" section. All of their applications are included in the Council packet as exhibits.

For the Parks & Community Services Committee, there are 3 applicants for 2 seats. The applicants are Jason Nehmer (renewal), Dylan Sample, and Tom Lyons.

All applicants were notified at least twice of the requirement to attend tonight's meeting in-person or via Zoom.

After these committee seats are filled, we will still have the following vacant committee seats\*:

**Budget Committee – 2 vacant seats**

**Administration Advisory Committee – 3 vacant seats**

**Public Safety Committee – 2 vacant seats**

**Rural Tourism Marketing Program & TRT Committee - 2 vacant seats**

**Planning Commission – 1 vacant seat**

**Economic Development Advisory Committee – 1 vacant seat**

**WAC Subcommittee – unlimited vacant seats**

**Charter Review Committee – unlimited vacant seats**

*\*After the new Committee Resolutions are drafted and approved by Council, all of the above committee vacancies will be reduced by 1.*

**FISCAL IMPACTS:** None

**OPTIONS:** Approve or deny the applicants

**STAFF RECOMMENDATION:** Approve all renewals. No position taken on the 3 applicants for the 2 open Parks Committee seats.

**RECOMMENDED MOTIONS:**

“I move to approve **Jeri Reed’s** application for seat **5** on the **Administration Advisory Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Chris Winchesters’s** application for seat **6** on the **Administration Advisory Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Marty Scott’s** application for seat **5** on the **Public Safety Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Brenna Chrisman’s** application for seat **6** on the **Budget Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Annie Brown’s** application for seat **5** on the **Library Board**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Terry DeLoach’s** application for seat **6** on the **Library Board**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve **Mary “Tera” Rivera’s** application for seat **5** on the **OEDAC**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve \_\_\_\_\_ (**Jason Nehmer, Dylan Sample, or Tom Lyons**) application for seat **5** on the **Parks & Community Services Committee**, for a 3-year term, expiring at the end of December 2026.”

“I move to approve \_\_\_\_\_ (**Jason Nehmer, Dylan Sample, or Tom Lyons**) application for seat **6** on the **Parks & Community Services Committee**, for a 3-year term, expiring at the end of December 2026.”

**STRATEGIC THEMES/GOALS INVOLVED:**

All





City of Oakridge  
PO Box 1410, Oakridge, OR 97463  
Voice: 541-782-2258 TDD: 541-782-4232 Fax: 541-782-1081  
Website: [ci.oakridge.or.us](http://ci.oakridge.or.us)

## Committee Vacancies Announcement

The City of Oakridge currently has vacant positions on the following Committees and Commissions (*as of 2/1/2024*):

- Administration Advisory Committee – 3 vacant seats**
- Public Safety Committee – 2 vacant seats**
- Rural Tourism Marketing Program & TRT Committee - 2 vacant seats**
- Planning Commission – 1 vacant seat**
- WAC Subcommittee – unlimited vacant seats**
- Charter Review Committee – unlimited vacant seats**
- Budget Committee – 2 vacant seats**
- Economic Development Advisory Committee – 1 vacant seat**

Are you an Oakridge area resident interested in helping our community by serving on a City of Oakridge committee? If so, please apply today! These volunteer positions are vital to the city's success and are a great way for citizens to have direct involvement in city government. All positions are **open until filled**. Applications available at City Hall (48318 E. 1st Street) or on the City's website:

[www.ci.oakridge.or.us/community/page/volunteer](http://www.ci.oakridge.or.us/community/page/volunteer)



City of Oakridge form for Individual Volunteer Activity  
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in: *Parks and Community Services*

Name: *Jason Nehmer*

Address: *47849 W 2nd St.*

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: *541 270 4215*

Employer/Occupation: *Willamette Mountain Mercantile*

E-mail Address: *jason.d.nehmer@gmail.com*

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position: *Yep! - Renewal*

In order to do a brief background check, please provide the following information:

Date of Birth: *.....*

Place of Birth: *Racine, WI*

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): *Jason Nehmer*

Participant Signature: *JN*

Date: *1/17/2024*

RECEIVED  
*1/22/24*



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Renewal

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

- |                          |                          |   |                          |                                      |                                     |
|--------------------------|--------------------------|---|--------------------------|--------------------------------------|-------------------------------------|
| Planning Commission      | <input type="checkbox"/> | Budget Committee                        | <input type="checkbox"/> | Wac Subcommittee                     | <input type="checkbox"/>            |
| Administration Committee | <input type="checkbox"/> | Library Board                           | <input type="checkbox"/> | Parks & Community Services Committee | <input checked="" type="checkbox"/> |
| Public Safety Committee  | <input type="checkbox"/> | Economic Development Advisory Committee | <input type="checkbox"/> | Rural Tourism & Marketing            | <input type="checkbox"/>            |



**City of Oakridge form for Individual Volunteer Activity**

**Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.**

Committee or type of volunteer work you are interested in: **PARKS AND COMMUNITY SERVICES.**

Name: **THOMAS LYONS**

Address: **47704 BEAVER ST**

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: **541.913.8693**

Employer/Occupation: **OAKRIDGE BIKE SHOP / MECHANIC + SALES.**

E-mail Address: **THOMASELLIOTTLYONS@GMAIL.COM**

**Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:**

**EXTENSIVE KNOWLEDGE AND EXPERIENCE OF LOCAL MTB SCENE, TRAILS AND CULTURE. LOTS OF PAST EXPERIENCE WITH TRAIL BUILDING, PUBLIC BIKE PARKS + PUMP TRACKS.**

**In order to do a brief background check, please provide the following information:**

Date of Birth: \_\_\_\_\_ Place of Birth: **SANTA FE, NM**

**I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.**

**I, the undersigned participant, acknowledge that I have read and understand the above release.**

Participant Name (Printed): **TOM LYONS**

Participant Signature: **Tom Lyons**

Date: **1/12/2024**



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

GROWING UP MOUNTAIN BIKING AROUND EUGENE, I HAVE A DEEP LOVE FOR OAKRIDGE AND ITS ACCESS TO OUTDOOR ACTIVITIES.

I AM INTERESTED IN JOINING THE PARKS COMMITTEE TO HELP BETTER THE COMMUNITY THROUGH HEALTHY, OUTDOOR ACTIVITIES AND ACCESS IN THE FORM OF A MTS SKILLS PARK, PUMPTRACK AND OTHER BICYCLE RELATED ENTITIES I AM VERY PASSIONATE ABOUT.

THANK YOU

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

- |                          |                          |   |                          |                                      |                                     |
|--------------------------|--------------------------|---|--------------------------|--------------------------------------|-------------------------------------|
| Planning Commission      | <input type="checkbox"/> | Budget Committee                        | <input type="checkbox"/> | Wac Subcommittee                     | <input type="checkbox"/>            |
| Administration Committee | <input type="checkbox"/> | Library Board                           | <input type="checkbox"/> | Parks & Community Services Committee | <input checked="" type="checkbox"/> |
| Public Safety Committee  | <input type="checkbox"/> | Economic Development Advisory Committee | <input type="checkbox"/> | Rural Tourism & Marketing            | <input type="checkbox"/>            |





**City of Oakridge form for Individual Volunteer Activity**  
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in:

Name: Dylan Sample

Address: 18466 Jasper Dr. Oakridge, Or. 97463

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: 458-239-3486

Employer/Occupation: none

E-mail Address: dylansample58@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

People Skills

In order to do a brief background check, please provide the following information:

Date of Birth: Place of Birth: Santa Cruz, Ca

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): Dylan Sample

Participant Signature: DYLAN SAMPLE

Date: 1/2/24

1/2/24  
RECEIVED



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission

Budget Committee

Wac Subcommittee

Administration Committee

Library Board

Parks & Community Services Committee

Public Safety Committee

Economic Development Advisory Committee

Rural Tourism & Marketing

*06/10/2011*



**City of Oakridge form for Individual Volunteer Activity**

**Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.**

Committee or type of volunteer work you are interested in:

Name: Jeri A. Reed

Address: 47884 Highway 58, Oakridge, OR 97463

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: 541 206 3758

Employer/Occupation: U of O Early Childhood Cares / Assistant teacher

E-mail Address: willow.works.reed@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

I have previously served on the ~~administration~~ <sup>administration</sup> committee of the charter review.

In order to do a brief background check, please provide the following information:

Date of Birth: \_

Place of Birth: Coshocton, Ohio

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): Jeri Allyn Reed

Participant Signature: *Jeri Reed*

Date: 1 17 24



**if participant is under age 18, a parent or guardian must sign this form.**

**As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.**

**Parent/Guardian Name (Printed):**

**Relationship to participant:**

**Parent/Guardian signature:**

**Date:**

**If applying for a Board or Committee, please tell us why you are interested in serving.**

*I have been a member and would like to continue on the Administration Committee.*

**Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:**

Planning Commission

Budget Committee

Wac Subcommittee

Administration Committee

Library Board

Parks & Community Services Committee

Public Safety Committee

Economic Development Advisory Committee

Rural Tourism & Marketing



**City of Oakridge form for Individual Volunteer Activity**  
**Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.**

Committee or type of volunteer work you are interested in: ADM IN ADVISORY RENEW

Name: CHRIS WINCHESTER

Address: 76373 RIVER RD

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: 336-455-6807

Employer/Occupation: Retired

E-mail Address: chriswinchester49@yahoo.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

Experienced from former job as a school administrator

In order to do a brief background check, please provide the following information:

Date of Birth:

Place of Birth:

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed):

Participant Signature:

Date:



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Renewal

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission	<input type="checkbox"/>	Budget Committee	<input type="checkbox"/>	Wac Subcommittee	<input type="checkbox"/>
Administration Committee	<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Parks & Community Services Committee	<input type="checkbox"/>
Public Safety Committee	<input type="checkbox"/>	Economic Development Advisory Committee	<input type="checkbox"/>	Rural Tourism & Marketing	<input type="checkbox"/>



**City of Oakridge form for Individual Volunteer Activity**

**Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.**

Committee or type of volunteer work you are interested in: Public Safety

Name: Marty Scott

Address: 76428 Beech St.

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: 541-870-4904

Employer/Occupation: Retired / EMS

E-mail Address: K9yuba@yahoo.com

**Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:**

Medic / Search + Rescue K9 Handler  
Dispatcher

**In order to do a brief background check, please provide the following information:**

Date of Birth: \_\_\_\_\_

Place of Birth: Santa Clara, CA

**I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.**

**I, the undersigned participant, acknowledge that I have read and understand the above release.**

Participant Name (Printed): Marty Scott

Participant Signature: Marty Scott

Date: 1-22-24



**If participant is under age 18, a parent or guardian must sign this form.**

**As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.**

**Parent/Guardian Name (Printed):**

**Relationship to participant:**

**Parent/Guardian signature:**

**Date:**

**If applying for a Board or Committee, please tell us why you are interested in serving.**

*Renewal*

**Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:**

- |                          |                                     |   |                          |                                      |                          |
|--------------------------|-------------------------------------|---|--------------------------|--------------------------------------|--------------------------|
| Planning Commission      | <input type="checkbox"/>            | Budget Committee                        | <input type="checkbox"/> | Wac Subcommittee                     | <input type="checkbox"/> |
| Administration Committee | <input type="checkbox"/>            | Library Board                           | <input type="checkbox"/> | Parks & Community Services Committee | <input type="checkbox"/> |
| Public Safety Committee  | <input checked="" type="checkbox"/> | Economic Development Advisory Committee | <input type="checkbox"/> | Rural Tourism & Marketing            | <input type="checkbox"/> |





**City of Oakridge form for Individual Volunteer Activity**  
**Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.**

**Committee or type of volunteer work you are interested in:**

**Name:** Brenna Chrisman

**Address:** 47789 Commercial St, Oakridge OR 97463

**Is your residence in the City of Oakridge:** YES  NO

**Telephone where you can be reached:** 541-653-3019

**Employer/Occupation:** Lead Medical Assistant/Point Person at Orchid Health

**E-mail Address:** brennachrisman@gmail.com

**Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:**

I have been on the budget committee as well as the Audit committee and would like to re-apply for the budget committee. I was the Budget Vice Chair last year and ran all but one of the meetings. There is a lot to learn in with the city's budget and I feel like I have a good grasp on it.

**In order to do a brief background check, please provide the following information:**

**Date of Birth:**

**Place of Birth:** Umatilla, Oregon

**I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.**

**I, the undersigned participant, acknowledge that I have read and understand the above release.**

**Participant Name (Printed):** Brenna Chrisman

**Participant Signature:** 

**Date:** 1/4/2023



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

I would like to continue on the budget committee and serve another term.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission	<input type="checkbox"/>	Budget Committee	<input checked="" type="checkbox"/>	Audit Committee	<input type="checkbox"/>
Administration Committee	<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Parks & Community Services Committee	<input type="checkbox"/>
Public Safety Committee	<input type="checkbox"/>	Economic Development Advisory Committee	<input type="checkbox"/>	Rural Tourism & Marketing	<input type="checkbox"/>
WAC Subcommittee	<input type="checkbox"/>				



**City of Oakridge form for Individual Volunteer Activity**

**Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.**

Committee or type of volunteer work you are interested in: **Library Board (renewal)**

Name: **E. Annie Brown**

Address: **47503 Hansen Street; Oakridge**

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: **(541)912-1310**

Employer/Occupation: **retired**

E-mail Address: **hanniebrown@gmail.com**

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

**library volunteer #  
currently library board secretary**

In order to do a brief background check, please provide the following information:

Date of Birth: **renewal** Place of Birth: **renewal**

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): **F. Annie Brown**

Participant Signature: **Annie Brown**

Date: **19 January 2024**



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission	<input type="checkbox"/>	Budget Committee	<input type="checkbox"/>	Wac Subcommittee	<input type="checkbox"/>
Administration Committee	<input type="checkbox"/>	Library Board	<input checked="" type="checkbox"/>	Parks & Community Services Committee	<input type="checkbox"/>
Public Safety Committee	<input type="checkbox"/>	Economic Development Advisory Committee	<input type="checkbox"/>	Rural Tourism & Marketing	<input type="checkbox"/>



City of Oakridge form for Individual Volunteer Activity  
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in:

Name: Terry Deloach

Address: 47799 Commercial

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: 458-215-9309

Employer/Occupation: Custodian, OJHS

E-mail Address: td148891@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

current board member, Bachelor's degree U of O 1983  
avid Reader

In order to do a brief background check, please provide the following information:

Date of Birth:

Place of Birth: Oakridge

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): Terrence B. Deloach

Participant Signature: Terrence B. Deloach

Date: 1-25-24



If participant is under age 18, a parent or guardian must sign this form.

As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.

Parent/Guardian Name (Printed):

Relationship to participant:

Parent/Guardian signature:

Date:

If applying for a Board or Committee, please tell us why you are interested in serving.

Renewal

Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:

Planning Commission	<input type="checkbox"/>	Budget Committee	<input type="checkbox"/>	Wac Subcommittee	<input type="checkbox"/>
Administration Committee	<input type="checkbox"/>	Library Board	<input checked="" type="checkbox"/>	Parks & Community Services Committee	<input type="checkbox"/>
Public Safety Committee	<input type="checkbox"/>	Economic Development Advisory Committee	<input type="checkbox"/>	Rural Tourism & Marketing	<input type="checkbox"/>



City of Oakridge form for Individual Volunteer Activity  
Those applying to be appointed to Council Boards or Committees are required to be present at Council Meeting for Appointment. Contact City Hall to confirm date.

Committee or type of volunteer work you are interested in: OEDC

Name: Mary "Tera" Rivera

Address: 48417 3rd street. Oakridge.

Is your residence in the City of Oakridge: YES  NO

Telephone where you can be reached: 541-427-4649

Employer/Occupation: Self Employed

E-mail Address: kaiyrosecreative@gmail.com

Do you have any special training, experience, knowledge or abilities that are related to this position or that would help the work of this position:

Renewal

In order to do a brief background check, please provide the following information:

Date of Birth:

Place of Birth:

I understand that I will be responsible and liable for damage or injury to any persons or property resulting from my actions during this activity. I shall indemnify, hold harmless and release the City of Oakridge, its employees, agents and representatives against any and all damages, claims, demands, actions, causes of action, costs, and expenses of whatsoever nature as a result of my actions during this activity and will notify the City in the event a third party is injured as a result of this activity.

I, the undersigned participant, acknowledge that I have read and understand the above release.

Participant Name (Printed): Mary Rivera

Participant Signature:

Date: 1-19-2024



**If participant is under age 18, a parent or guardian must sign this form.**

**As the parent or legal guardian of the above-listed minor, I hereby grant permission for my child to participate in the volunteer service program described above. My signature below represents that I have read, understand the consent to the terms and conditions of this document.**

**Parent/Guardian Name (Printed):**

**Relationship to participant:**

**Parent/Guardian signature:**

**Date:**

**If applying for a Board or Committee, please tell us why you are interested in serving.**

**Please check mark any other City Committees, Boards, or Commissions Seat you are currently holding and/or any other City Committees, Boards, or Commissions Seat you are applying for below:**

**Planning Commission**

**Budget Committee**

**Wac Subcommittee**

**Administration Committee**

**Library Board**

**Parks & Community Services Committee**

**Public Safety Committee**

**Economic Development Advisory Committee**

**Rural Tourism & Marketing**



## Business of the City Council

City of Oakridge, Oregon

February 1, 2024

**Agenda Title:** Presentation by Lane County Medical Society

**Agenda Item No:** 10.1

**Proposed Council Action:** N/A (Info Only)

**Exhibits:**

**Author:** CA

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### ISSUE:

Oakridge resident **Pam Bowles**, who serves on the Foundation Board of the Lane County Medical Society, will be giving a presentation to City Council regarding the organization's efforts to promote and maintain access to quality medical care in rural communities, including Oakridge. For more information on the Lane County Medical Society and their mission, go to their website: <https://lcmedsociety.com/>

**FISCAL IMPACTS:** N/A (Info Only)

**OPTIONS:** N/A (Info Only)

**STAFF RECOMMENDATION:** N/A (Info Only)

**RECOMMENDED MOTION:** N/A (Info Only)

### STRATEGIC THEMES/GOALS INVOLVED:

**Theme 2 (Responsive Government), Goal #1:** In an open and transparent manner, effectively deliver services that citizens need, want, and support.

**Theme 3 (Strong Economy), Goal #3:** Improve the city's economy by creating an atmosphere open to business.

**Theme 4 (Community Livability), Goal #3:** Seek opportunities to revitalize the City's business corridors and neighborhoods to provide safe and beautiful places to live and work.



## Business of the City Council

City of Oakridge, Oregon

February 1, 2024

**Agenda Title:** University of Oregon  
Sustainable City Year Program Presentation

**Proposed Council Action:** A motion from  
the floor to approve

**Agenda Item No:** 10.2

**Exhibits:** 2 informational packets

**Author:** CA

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### ISSUE:

**Megan Banks**, the director of the University of Oregon Sustainable City Year Program (“SCYP”) will be in attendance (virtually) to talk to City Council about this program, wherein University of Oregon classes are paired with city partners to aid cities in various public planning, policy, economic development, finance, marketing, and other city projects. The core of the program is matching university courses (UofO students & faculty) with city governments for an entire academic year, to work on projects identified by the cities.

The city has considered participating in the SCYP before, but costs were prohibitive. This year, the federal government has offered a 50% match and alternative funding avenues may be available. 2 information packets are included as exhibits, one of which is specific to Oakridge. More information on the program and examples of past projects are available on the SCYP website: <https://sci.uoregon.edu/sustainable-city-year-program-0>

**FISCAL IMPACTS:** Up to \$50,000

**OPTIONS:** Approve or deny allowing the CA to explore the possibility of being a SCYP partner

**STAFF RECOMMENDATION:** Approve

**RECOMMENDED MOTION:** *“I move to allow the City Administrator to continue exploring a possible partnership with the University of Oregon Sustainable City Year Program and report back to Council.”*

### STRATEGIC THEMES/GOALS INVOLVED:

**Theme 2 (Responsive Government), Goal #1:** In an open and transparent manner, effectively deliver services that citizens need, want, and support.

**Theme 4 (Community Livability), Goal #3:** Seek opportunities to revitalize the City's business corridors and neighborhoods to provide safe and beautiful places to live and work.



# SCYP Sustainable City Year Program

**To:** CITY OF OAKRIDGE CITY COUNCIL  
**From:** Megan Banks, University of Oregon Sustainable City Year Program Director  
**Date:** February 1, 2024  
**RE:** UNIVERSITY OF OREGON SUSTAINABLE CITY YEAR PROGRAM

## Background

The Sustainable City Year Program (SCYP) takes University of Oregon faculty and students from the classroom to the community, working in a particular jurisdiction on community identified projects ready for action. Over an entire academic year, hundreds of UO students and faculty provide ideas for real solutions to community challenges and sustainable development. Since 2009, successful SCYP partnerships have occurred in cities as large as Salem and Gresham, and as small as La Pine and Sisters. This “Oregon Model” has been adopted by more than 50 other universities across the United States and is being disseminated globally on three other continents with the help of the United Nations.

This partnership approach has a proven record of impact and success for all involved and student recommendations are often implemented, moving cities farther faster. Cities benefit from a variety of disciplines across campus—planning, architecture, business, law, public policy, landscape architecture, geography, public relations, historic preservation, journalism, product design, nonprofit management, as well as others—all working to advance city priorities.

SCYP recognizes that smaller cities have just as many needs as larger cities, but fewer resources. Regardless of size, cities are balancing the time, capacity, and political space to complete the multitude of tasks required of them. SCYP students and faculty have access to the latest ideas, best practices and bring capacity to move things forward. In addition, the SCYP engagement creates a highly increased level of attention, focus, and impact from the faculty, students, university administrators, elected officials, city staff, stakeholders, potential consultants, and citizens involved.

## Funding Opportunity

A 2024-25 SCYP partnership takes advantage of matching funds secured by U.S. Senators Ron Wyden and Jeff Merkley as well as former Congressman Peter DeFazio. For the next two years, the university will provide a 1:1 match to whatever the city contributes, so city funds totaling \$50,000 would equate to a \$100,000 partnership.

We look forward to exploring the project opportunities and local impact a partnership with SCYP would provide.

**Eugene**  
1209 University of Oregon  
Eugene, OR 97403  
(541) 346-3582  
[sci.uoregon.edu](http://sci.uoregon.edu)

**Portland**  
70 NW Couch Street  
Portland, OR 97212  
(503) 412-3729

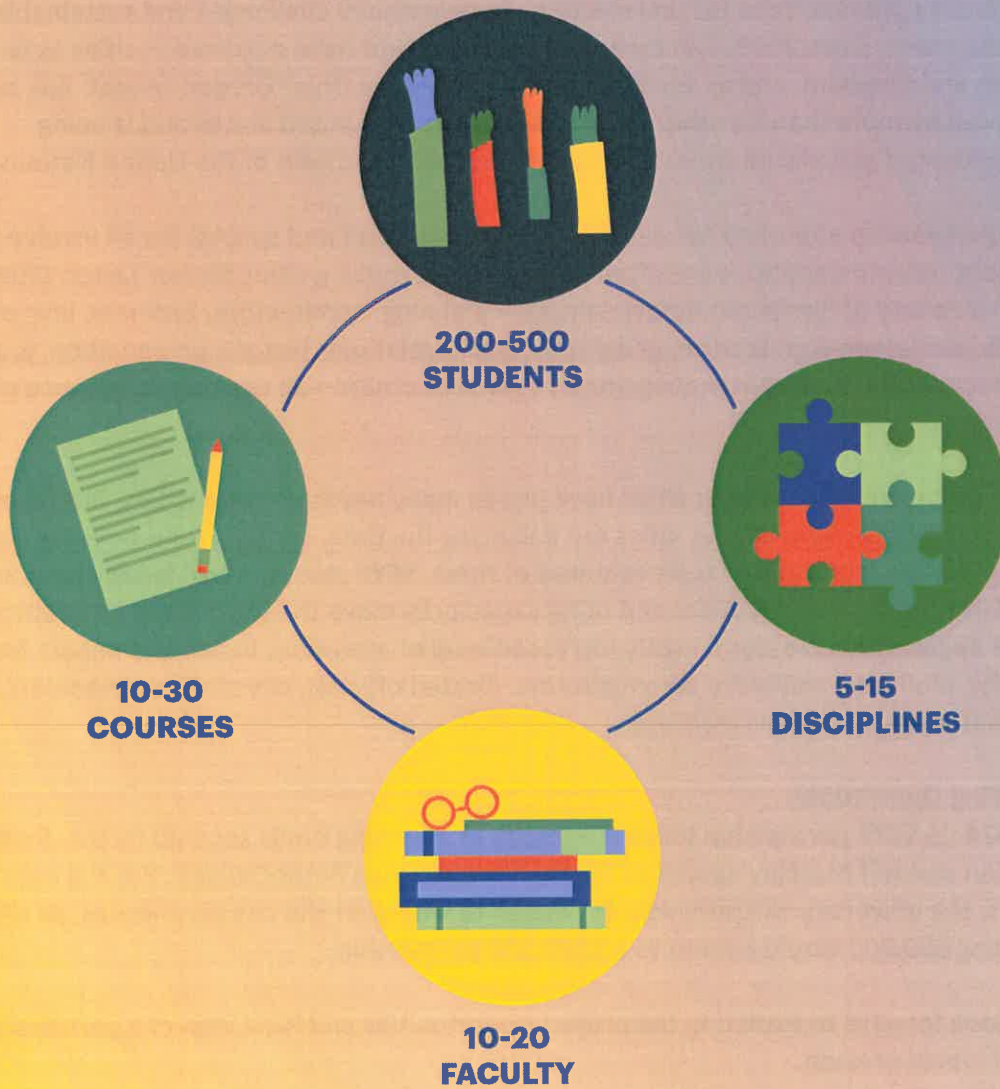


 UNIVERSITY OF OREGON



# A YEAR WITH SCYP

More than a report on the shelf. SCYP matches courses to community-identified projects over an entire academic year.



# What is SCYP?

The Sustainable City Year Program harnesses the innovation and talent of University of Oregon students and faculty to strengthen Oregon communities. SCYP classes explore creative new solutions to challenging problems.

Learning through SCYP inspires action, with engagement that is unprecedented and has significant impact for communities and Oregon's future workforce.



## ECONOMIC REVITALIZATION

### Pettit Property Visioning

Landscape architecture students conceptualized income-generating options for **Silverton's** 80-acre Pettit Lake property. Design ideas included day-use areas, campgrounds, an amphitheater, and a wildlife interpretation center.

## IMPROVING TRANSPORTATION

### Family-Friendly Bicycle Systems

Planning students analyzed key infrastructure to increase **Redmond's** walkability and bikeability. Sixteen of 18 student suggestions are included in Redmond's Transportation System Plan, and various recommendations for improvements are being incorporated into city street projects.

### Multimodal Transportation Options

Students considered how to improve the mobility environment and evaluated the feasibility and appropriateness of travel modes such as golf carts, electric bikes, scooters, autonomous vehicles in **Troutdale's** Town Center zone.

### Downtown Wayfinding

Geography students analyzed **Medford's** downtown core and recommended key wayfinding sign locations that are now being placed to direct pedestrians and cyclists.

## ENGAGING COMMUNITIES

### The Value of Community

Journalism students focused on economic development for **Springfield**. Through photographs of people and their professions, students projected the value of industry through the lens of valuing people to reflect Springfield's Pride of People, Products and Place.

### A City's Information Ecosystem

Students surveyed **Hermiston** residents and conducted community outreach to understand the city's information ecosystem. Students recommended gathering spaces, collaboration between news outlets, professional journalists' online participation, and publishing Spanish content.

### Equity & Cultural Mapping

Students analyzed the geography of **Albany's** underserved populations and identified places where the city could connect communities with increased access to services, transit, and amenities.

### Senior Center Strategic Planning

**La Pine's** Senior Center Board of Directors worked with Nonprofit Management students to interview stakeholders, research the organization and market, and ultimately provide recommendations to increase the center's efficiency and sustainability.



Megan Banks  
SCYP Director  
mbanks@uoregon.edu  
541-346-6395

Nico Larco, AIA  
SCI Co-Director  
nlarco@uoregon.edu

Marc Schlossberg, PhD  
SCI Co-Director  
schlossb@uoregon.edu

1209 University of Oregon  
Eugene OR 97403-1209  
sci@uoregon.edu

## RESILIENT LOCAL FINANCE

### Affordable Housing Funding Options

Students analyzed **Sisters'** affordable housing fund and brainstormed additional revenue sources. Recommendations provided revenue certainty, ease of implementation, and value from high-traffic industries.

### Industrial Ecology

Business and Management students recommended strategies for expanding industrial by-product reuse. Since turning waste into energy, the City of **Salem** is earning a recurring \$800,000 in tipping fees.

### Efficient Public Lighting

A multi-disciplinary student collaboration designed energy-efficient streetlights in **Salem** and created sustainable funding sources to support these lights.

## ENHANCING COMMUNITY SPACES

### Multidisciplinary Collaboration in Albany

Business, Architecture, and Planning students analyzed the market feasibility of restoring **Albany's** historic St. Francis Hotel, created adaptive reuse designs, and explored neighborhood connections to enhance the hotel and surrounding area.

### Airport Marketing and Master Landscape Plan

Business students recommended asset improvements for the **Redmond** Municipal airport while Landscape Architecture students proposed vibrant new master landscape plans.

### Elementary School Site Planning and Design

The City, School District, and Parks and Recreation District in **Sisters** wanted to evaluate the existing Sisters Elementary School site after the school moves. Planning students proposed new land uses and transportation networks while architecture students designed buildings and spaces that could adapt to society's changing needs.

### Public Library Design and Programming

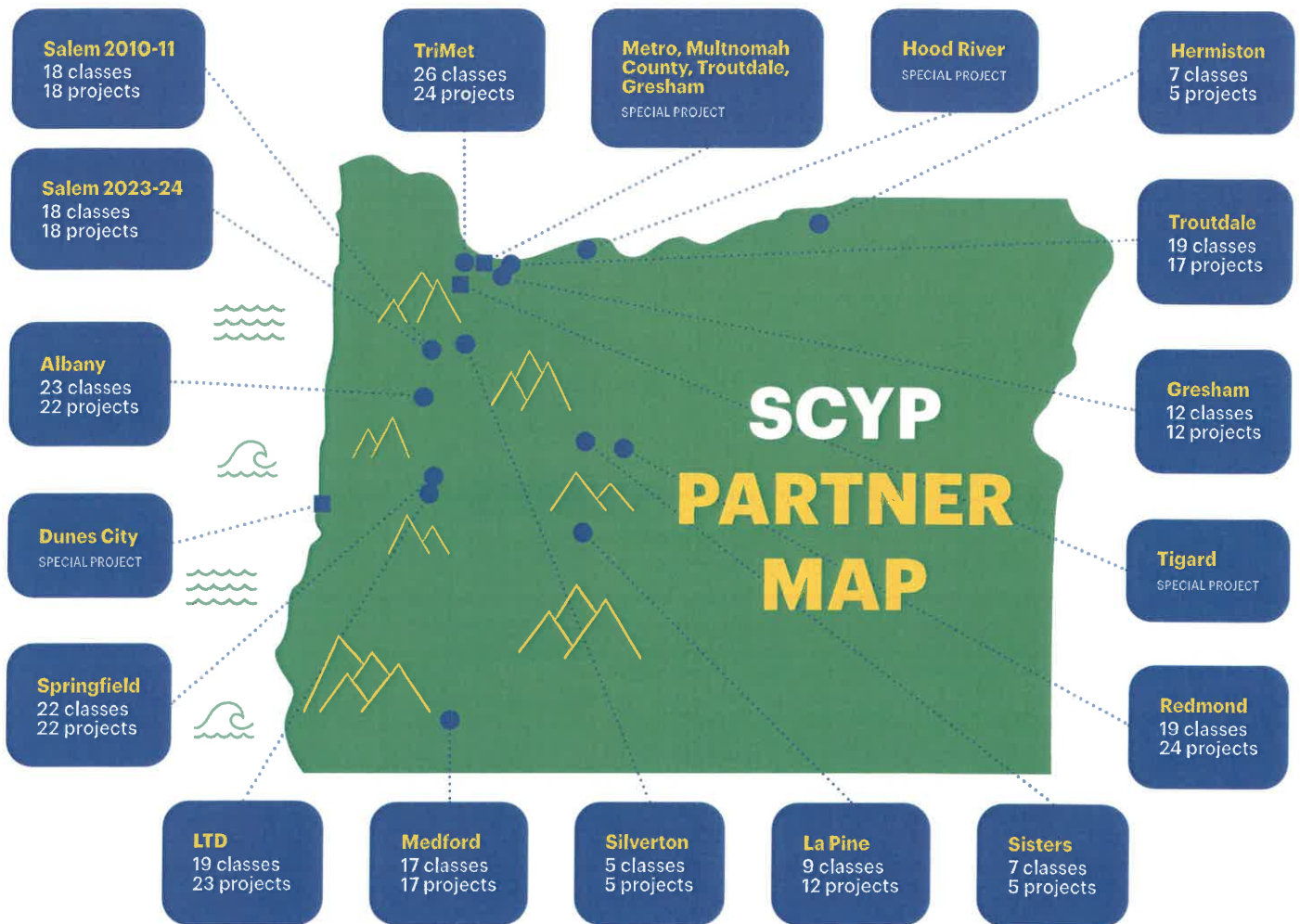
Architecture students rendered a series of design options for **Springfield's** new library building, focusing on sustainable technology and maximizing utility for the entire community.

### Multi-Sports Complex Feasibility Analysis

The City of **Redmond** leveraged students' work toward \$50,000 from a local government and non-government working group to further the project based on students' initial analysis.







## WHAT PEOPLE ARE SAYING ABOUT SCYP:



It has really been successful — beyond my wildest dreams. I know we will be using this work for years and years to come; we are going to make as many of these projects reality as we can.

**Linda Norris,**  
Salem City Manager



“SCYP students brought energy, focus, and imagination to several long-standing transportation needs that impact livability, particularly in downtown Salem. Some of the best ideas generated by the students have since been refined and are now in design with construction anticipated in the next couple of years!”

**Julie Warncke,**  
Transportation Planning Manager,  
City of Salem Public Works Department



The SCYP program has been an excellent collaboration between the City of Redmond and the University of Oregon professors and students. The quality of work contributed and the enthusiasm shown has led to some outstanding results. The money invested by Redmond is what I consider funds well spent, and I would do it again.

**Former Mayor George Endicott,**  
City of Redmond





**REQUEST FOR PROPOSALS**  
**Sustainable City  
Year Program**

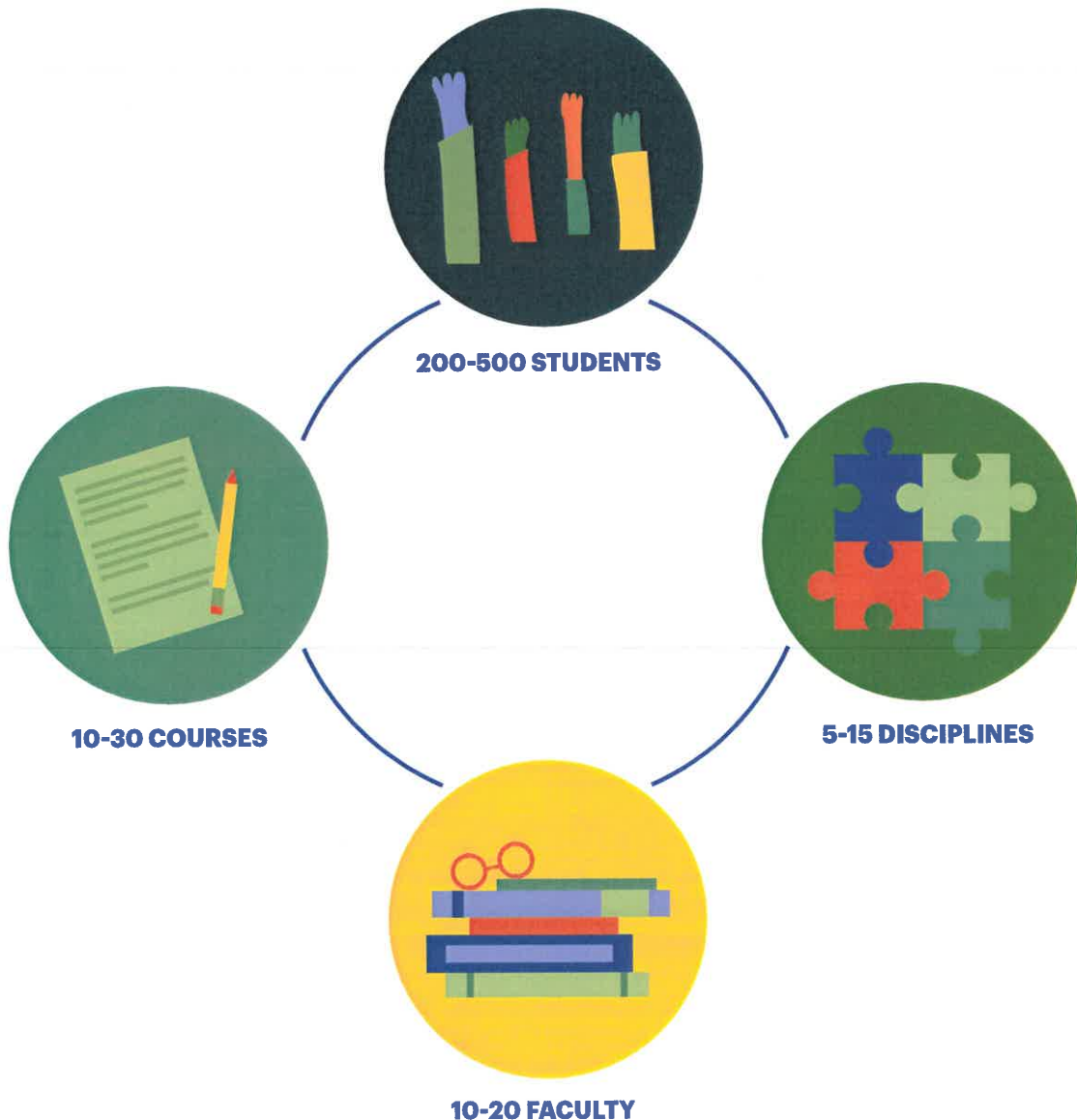
University of Oregon • 2024-25 Academic Year



## SUMMARY

The University of Oregon Sustainable Cities Institute (SCI) is now accepting proposals from cities, counties, special districts, ports, tribes, and regional partnerships to be the partner for the Sustainable City Year Program (SCYP) for the academic year beginning fall 2024. The successful applicant will benefit from between 20,000 and 80,000 hours of work by University of Oregon students and faculty members, from a variety of disciplines, working to advance the partner's priority

projects. Prior partners include Albany, Gresham, Lane Transit District, La Pine, Medford, Redmond, Salem (2010-11 and 2023-24), Silverton, Springfield, TriMet, Troutdale, Hermiston, and Sisters. The partner must support the effort through staff time and the payment of a fee. The selection process is competitive. The rolling deadline for applications begins March 1st, 2024 unless otherwise discussed.



\*What a year with SCYP can include

## OVERVIEW OF PROGRAM

SCYP partnerships connect University of Oregon resources with Oregon communities to implement real change drawing directly from community-identified issues. Faculty and students work through a variety of studio projects and catalytic learning courses to provide students with real-world projects to investigate. Students bring energy, enthusiasm, and innovative approaches to difficult, persistent problems. SCYP's primary value derives from collaborations that result in on-the-ground impact and forward movement for a community ready to transition to a more sustainable and livable future.

The question of sustainability applies not only to municipalities of all sizes, but also to a broad spectrum of disciplines. SCYP has included courses in architecture, arts administration, business administration, business management, digital arts, economics, environmental studies, geography, historic preservation, interior architecture, journalism, landscape architecture, law, nonprofit management, planning, product design, public administration, urban design, political science (Eastern Oregon University), and engineering (Portland State University). Additional disciplines may be added, depending on the partner's needs and faculty interest. Many SCYP projects combine multiple disciplines to address problems from diverse perspectives.

Past projects have aligned with an array of city council, stakeholder, and staff goals. A subset of projects includes:

- Planning and design for schools, public safety facilities, city halls, civic centers, public libraries, fire stations, downtown buildings, and redeveloped brownfield sites;
- Assessments and recommendations for improving civic engagement with neighborhood groups, minority residents, volunteers of all ages, and the community at-large;
- Transportation safety, walkability analysis, bicycle planning, planning and design for new mobility, and recommendations for street-scale transportation improvements;
- Placemaking, improved wayfinding, and signage;
- Branding, marketing, and strategic communication and outreach plans;
- Review of local, state, and federal policies and their implications;
- Conceptual master plans, parks and open space design, and trail planning;
- Climate resiliency analysis and recommendations;
- Economic feasibility and market analysis studies;
- Special district and economic and business Improvement district feasibility studies;
- Development of important partner stories and highlights through photography and videography;
- And much more (for a complete project list, visit <http://sci.uoregon.edu/past-partners>)





## BENEFITS OF THE SUSTAINABLE CITY YEAR PROGRAM

SCYP provides numerous benefits for the partner. The partner can expect:

- Concepts and designs that can energize staff and community members around projects tied to partner goals. Students can explore and innovate in directions that are sometimes unavailable to partner staff or consultants due to constrained project budgets or political conditions.
- A high rate of return on investment, with 20,000 – 80,000 hours of student work on projects.
- Increased energy and enthusiasm among community members and partner staff, and greater support for proposed solutions, through student outreach.
- Robust proposals that can spark community and staff discussions, increase the breadth of conversations around projects, as well as help to get “stuck” projects moving.
- Increased publicity in local, state, regional, and national publications (see examples on SCI’s website), and an improved reputation as a forward-thinking, sustainable organization. Project results can help inform and apply sustainability and livability principles.
- Ready-to-implement videos and communications campaigns.
- Increased momentum on priority projects.
- Framing of sustainability in a way that resonates with the community.
- Assistance with making connections across multiple layers of government, stakeholders, and community members to identify and address gaps and overlaps.
- An interdisciplinary group of faculty experts with first-hand knowledge of innovative research and practices, often nationally and internationally recognized in their fields.
- Interested students, with on-the-ground knowledge of your area, who may serve as candidates for future internships and staff positions. Students often turn out to be informal ambassadors for the partner, describing their successful collaborations with the partner in presentations, community meetings, future academic courses, and job interviews.

## **PARTNER SELECTION**

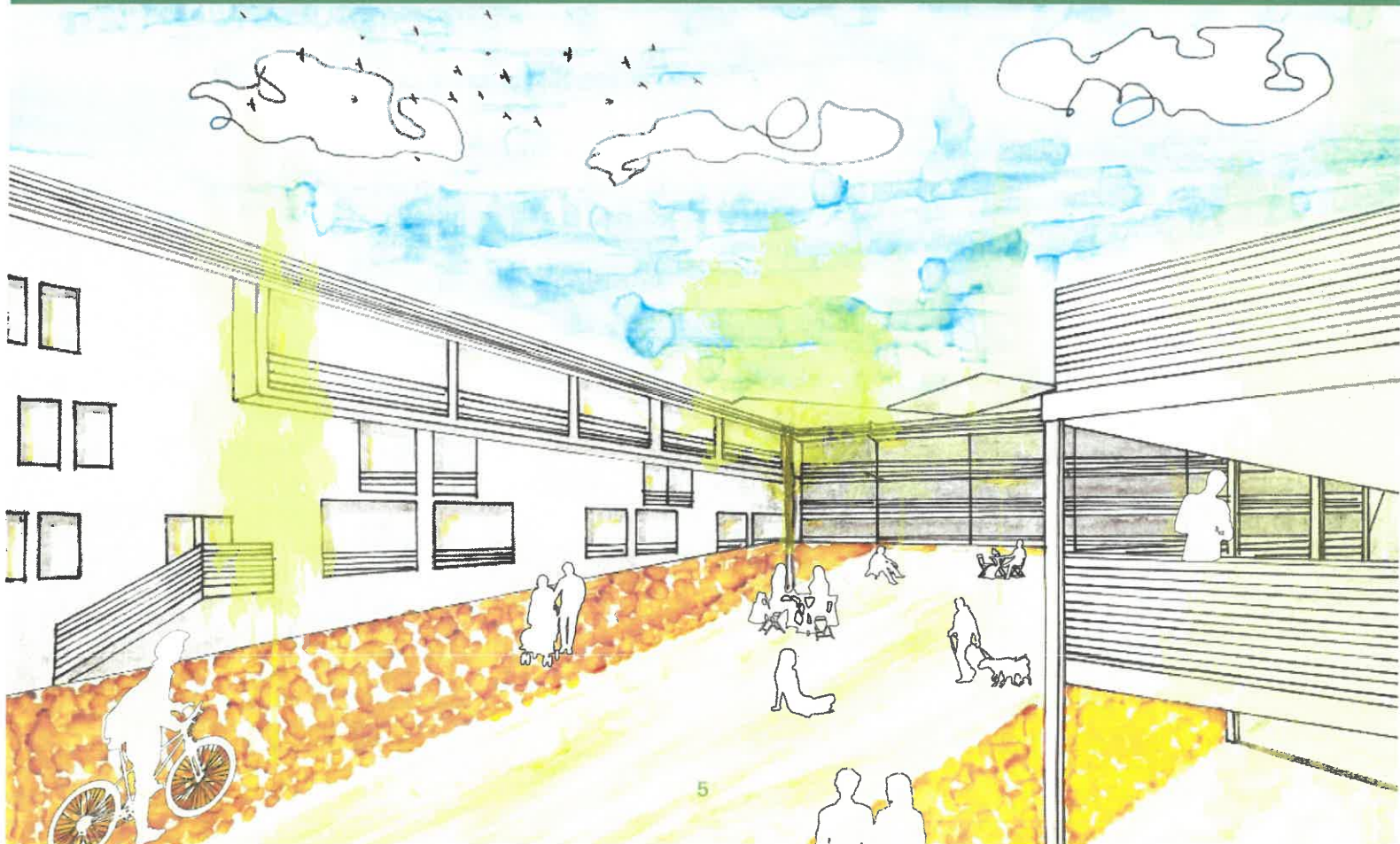
An SCYP partner should have the staff and funding capacity to support 10-30 projects. For their SCYP application, partners may want to develop and propose a list of 10-30 projects, since not all projects will be suitable for matching with university courses. Partners are encouraged to collaborate with other local entities (e.g. cities, counties, watershed councils, transit districts, school districts, nonprofit organizations, business or professional organizations, private funders, or research or educational institutions) to formulate projects and share costs. Smaller cities should develop no fewer than six projects.

## **IDENTIFYING PROJECTS**

Partners are encouraged to contact the SCYP Director during preparation of their application to discuss their proposed projects. As with much of SCYP, successful development of a project list is a dialogue that includes:

1. The partner proposes a list of projects;
2. SCYP and the partner discuss how to match the projects' scope and scale with availability and interest of University of Oregon courses and faculty; and
3. SCYP suggests additional projects, based on the university's capacity, that could meet the partner's goals.

SCI will identify and tentatively match university faculty and courses with proposed projects as part of its review of each partner's application. Project timelines should not exceed nine months, and should ideally be compatible with the University of Oregon's three 11-week academic terms: fall (September-December), winter (January-March), and spring (April-June). The UO Law School operates on a semester schedule; fall runs from August to November, and spring is January to May.



# TIMELINE FOR PARTNER SELECTION

**November:** SCYP opens solicitation for next year's partner and begins accepting applications from potential partners.

**November - April:** SCYP Director will be available for phone conferences and in-person meetings to discuss potential projects with partners. SCYP strongly suggests that partners interested in applying for SCYP schedule a phone call or visit with the SCYP Director.

**March:** Deadline for applications due to SCYP. An extension for additional materials to be submitted may be requested from the SCYP Director.

**Early April:** SCYP will identify and notify its preferred partner.

**May:** SCYP and the partner will coordinate media to announce the selection of the SCYP partner. Partner visits UO to discuss proposed projects with faculty (typically in-person).

**June - August:** SCYP and the partner begin to match proposed projects with academic courses and faculty. SCYP and partner develop and sign contract.

# SUSTAINABLE CITY YEAR PROGRAM TIMELINE

**April:** Partner announced.

**June-August:** SCYP and the partner match proposed projects with academic courses and faculty. SCYP and partner develop and sign contract.

**Summer:** SCYP and partner develop memorandum of collaboration (scope of work) documents for each project and course. SCYP staff and faculty meet with partner staff and local professionals. Partner staff provides background information and documents for projects. Partner hosts open house (optional).

**Fall:** SCYP kick-off event at UO. Fall term classes work on SCYP projects.

**Winter:** Winter term classes work on SCYP projects. Fall term final reports delivered to the partner at end of term.

**Spring:** Spring term classes work on SCYP projects. Winter term final reports delivered to the partner at end of term.

**May:** SCYP wrap-up celebration at partner city. Summer: Spring term final reports delivered to the partner at end of term.





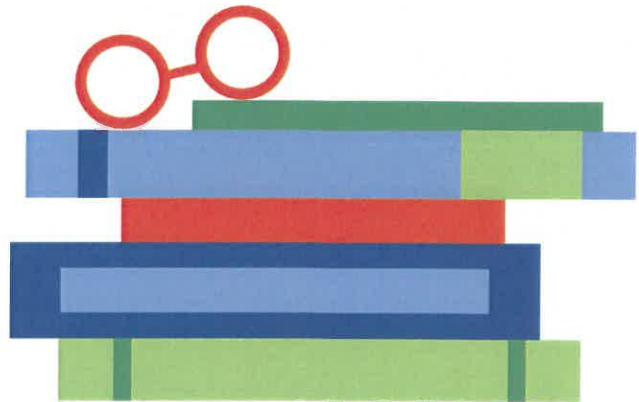
## **EXPECTED FINANCIAL SUPPORT AND STAFF RESOURCES**

This year's SCYP partnership is possible in part due to support from U.S. Senators Ron Wyden and Jeff Merkley, as well as former Congressman Peter DeFazio, who secured federal funding for SCYP through Congressionally Directed Spending. The partner is expected to contribute additional funding to the University of Oregon to support coordination of the program. The cost of SCYP will vary based on the number of projects, academic courses, and level of student activity in each course. In the past, partners have funded SCYP through a collaboration with other groups, including school and park districts, private developers, philanthropic foundations, business partners, and chambers of commerce.

Services covered by the fee include coordination support from SCYP staff; student and faculty site visits to the partner; compilation, printing, and distribution of high-quality final reports; publicity and hosting of events; student-created materials for display; coordination of contact with media; and electronic versions of coursework produced by students. SCYP works closely with UO Communications and UO Libraries to coordinate publicity and the network of resources available to students and the partner.

A key element of a successful SCYP program is staff involvement. The partner must have one or more staff champions for SCYP, preferably a manager or another person within the agency who has the ability to direct and motivate staff to participate in the partnership. SCYP projects will be successful only with staff participation. The partner will identify specific staff to serve as points of contact and to collaborate on each project with SCYP faculty and students. Before the start of the academic

year, the partner will be requested to compile and provide documents, such as prior concept plans, vision documents, architectural renderings, computer-aided drawings, GIS maps and layers, community datasets, and aerial photographs. SCYP will host links to relevant partner documents on its website. Example staff tasks during the term include presentation on the culture and context of the community, accompanying students on site visits, and participating in reviews and presentations of student work.



The partner must also identify a staff person who will be the primary program coordinator, serving as a liaison between the partner and SCYP. This coordinator should be involved enough in each project to know the staff and faculty involved and to understand the project's scope and current status. The project coordinator averages a few hours per week although time commitment may vary based upon the number of projects and the coordinator's level of involvement with each project.

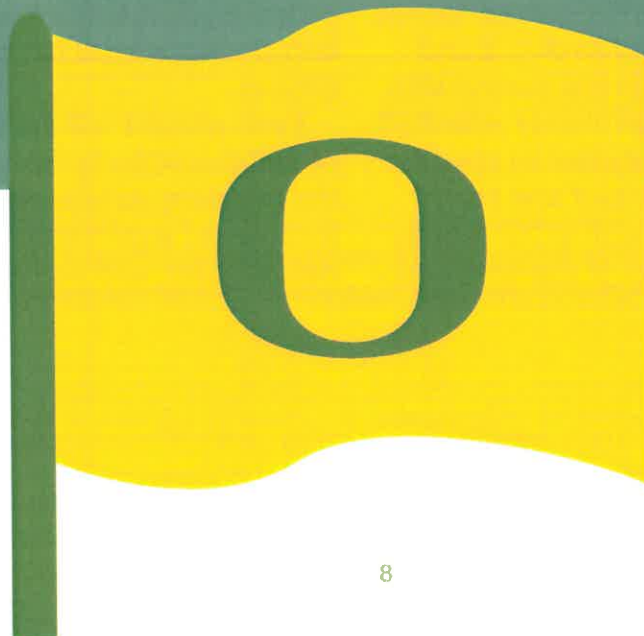
Each project will include a memorandum of collaboration (scope of work), detailing the problem statement, potential directions for student exploration, expected outcomes, deliverables, and activities.

## APPLICATION COMPONENTS

Your SCYP application should include the following components, unless otherwise discussed:

- **Organization Information:** Provide the name and contact information (e-mail, phone, mailing address, department, and staff role) of the primary contact person for your application, and name of the manager/director of your agency. Please include a list of identified or proposed partner organizations and briefly describe their roles in the SCYP partnership.
- **Project List:** Provide a summary listing of your proposed projects. This summary should briefly describe each project in 1-2 paragraphs. We encourage cities to contact Megan Banks, SCYP Director, for help and input in developing a project list. A project description template is available on the SCI website.
- **Project Details:** Following the project summary listing, provide details for each project. We suggest including a map showing the project site (if applicable), information about the staff involved in the project, potential funding sources, and the role of potential partner organizations. In the past, cities have also tied projects into specific city council goals and department budgets. Also include a narrative description of the project's goals, specific problems that students may be able to address, and suggested deliverables from the SCYP courses. It may help to refer to the previous partners' SCYP applications, which are available on the SCYP website (Note that application instructions and criteria for this year may be different from those in previous years).
- **Letters of Support:** Include letters of support from your agency's manager or director, the partner's elected governing body, identified or proposed partner organizations, and identified or proposed funding entities, where applicable. Although not required, if you have a sustainability action plan, strategic plan, or other adopted document showing the partner's commitment to sustainability, you may want to include or reference this in your application.

Example project summary: Plan and design environmentally friendly re-use and redevelopment of a public housing site in a way that integrates an adjacent affordable housing complex, a sustainable stormwater management system, infill development, and the community at large. Sustainability impact: economic development, active transportation, and water quality. Staff contact: Jane Doe, Economic Development Department.



## APPLICATION EVALUATION CRITERIA

SCI will evaluate SCYP applications based on the following criteria:

**Top-Level Support:** Agency lead and elected officials indicate willingness to direct staff to provide resources, devote time, and participate in SCYP courses.

**Sustainability:** It is desirable (but not essential) that projects include information around sustainability, which may include reducing greenhouse gas emissions, fostering active transportation, improving social equity, increasing housing density/mix, improving urban form, reducing energy use, or redeveloping existing structures or sites.

**Financial Support:** The partner's cost for SCYP will range from \$100,000 to \$350,000 to support 10 to 30 projects. While we do not ask for a formal commitment of funds at this time, it is preferable to include a statement in your application indicating expected sources of funding.

**Real Impact:** Projects directly relate to your goals and will have a measurable positive impact on the community. Describe how you will measure the success of SCYP projects and monitor progress after the year is over.

**Academic Calendar and Logistics:** Projects are compatible with UO academic calendar of three 11-week terms. Some projects may be complex enough to involve multiple courses over two or three terms. For partners more than two hours' travel time from Eugene, describe any special arrangements to address issues of collaboration and coordination, including access to technological resources.

**Faculty Match:** Projects must be within the capability of SCYP faculty and students. SCYP will identify faculty who are able and willing to carry out projects based on curricular and research needs and interests. Coordinating with SCYP as you develop your project list will help ensure a strong faculty match.

**External Organization Support:** Projects that involve other organizations, such as transportation districts, school districts, nonprofit organizations, business or professional organizations, or research or educational institutions, should indicate how these partnerships would function.



# Who have we partnered with to date?





### Additional Information

For additional information about SCI, SCYP, and this application process, please refer to SCI's website, at <https://sci.uoregon.edu/partnering-scyp>. Megan Banks is available to answer any questions about the program. Her contact information follows.

### Past Partner Contact Information:

The Sustainable City Year Program coordinators from previous years have generously offered to answer questions about their experience with the Sustainable City Year Program.

#### Courtney Knox Busch

Strategic Initiatives Manager  
City of Salem  
cbusch@cityofsalem.net  
503-540-2426

#### Jeb Doran

Senior Project Manager  
TriMet  
doranj@trimet.org  
503-962-2141

#### Scott Woodford

Community Development Director  
City of Sisters, (formerly of Redmond)  
scott.woodford@ci.sisters.or.us

#### Chris Damgen

Development Manager  
Port of Portland  
chris.damgen@portofportland.com

#### Ed Hodney (retired)

Former Director of Parks and Recreation  
City of Albany  
541-917-7769

#### Cory Misley

City Manager  
City of Silverton (formerly of LaPine  
and Sisters)  
503-873-5321

**Applications  
accepted on  
a rolling basis  
beginning  
March 1, 2024.**

**Please e-mail your  
completed application to:**



Megan Banks  
Sustainable City Year Program  
mbanks@uoregon.edu  
541-346-6395



## Business of the City Council

City of Oakridge, Oregon

February 1, 2024

**Agenda Title:** Dogs of Valor Fee Waiver Requests

**Proposed Council Action:** A motion from the floor to approve

**Agenda Item No:** 10.3

**Exhibits:** Rental Application Form, Brochure

**Author:** CA

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### ISSUE:

Randy Fulkerson, the founder of Dogs of Valor, a 501c3 charity that trains dogs “to help veterans and those in need of service dogs” (see the attached Dogs of Valor informational brochure), has requested 10 days of fee waivers for the Greenwaters Park Community Building to host his “Dogs of Valor” training program. He would like to use the building for 1 hour from 5-6pm every Friday from January 26<sup>th</sup> through March 29<sup>th</sup>. Mr. Fulkerson will be attending the meeting to answer any questions.

The cost to rent the community building is \$80 per day (\$800 total). As per the new fee waiver policy, the CA is allowed to approve up to 3 fee waiver requests for non-profits without Council approval. Any additional requests will require Council approval. I approved the first 3 waiver requests for January 26<sup>th</sup> and the first two Fridays in February. The remaining 7 waiver requests are up to Council to decide.

**FISCAL IMPACTS:** \$800

**OPTIONS:** Approve, deny, or modify the request

**STAFF RECOMMENDATION:** No position taken

**RECOMMENDED MOTION:** *“I move to waive the rental fees of the Greenwaters Park Community Building for the Dogs of Valor program on Friday nights from 5-6pm through the end of March.”*

### STRATEGIC THEMES/GOALS INVOLVED:

Theme 4 (Community Livability), Goal #1: Work with community partners to provide recreation, education, and enrichment opportunities for citizens and youth.







# City of Oakridge

## Property Rental Application

Event: DOG TRAINING  Small event <99  Large event >100  
 Applicant Name: DOGS OF VALOR Date(s) requested: 26 JAN 24 - 29 MAR 24  
 Hours: 5:00-6:00 PM Open at: 4:55 PM  
 Contact address: 78180 HIGH PRAIRIE RD OAKRIDGE Contact phone: 5415140898

Facility:	Rent (per day):
<input type="checkbox"/> Greenwaters Picnic Shelter	\$40
<input checked="" type="checkbox"/> Greenwaters Community Building	\$80 x 10 days = \$800
<input type="checkbox"/> Greenwaters Amphitheater	\$500
<input type="checkbox"/> Greenwaters Whole Park	\$1000
<input type="checkbox"/> WAC Classroom or Kitchen	\$50
<input type="checkbox"/> WAC Gym	\$100
<input type="checkbox"/> OFD Fire Hall	\$50
<input type="checkbox"/> Osprey Park	\$100
<input type="checkbox"/> Salmon Creek Park	\$100
<input type="checkbox"/> Diamond View Park	\$100
<input type="checkbox"/> OIP Disc Golf Course	\$500
<input type="checkbox"/> OIP Lots	\$200
<input type="checkbox"/> City Hall Conference Room	\$50
<input type="checkbox"/> Event Signs	\$5 per day per sign, or \$20 per sign per entire event (up to 2 weeks)

Total Fees: 800\*  
 \* Requesting Fee Waiver

Street Closure(s) being requested?  Yes  No If yes, location(s): \_\_\_\_\_

Alcohol Permit (see separate application form)?  Yes  No

Amplified Music?  Yes  No If yes, estimated distance noise will be plainly audible: \_\_\_\_\_

**\*Any "Yes" Answers to the questions above requires City Council and/or Police Department Approval.**

Applicant signature: Randy Jullkerson Date: 18 Jan 24

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY	
Date paid:	_____
Amount paid:	_____

*emailed to James 1/18/24*

## RULES FOR ALL EVENTS

1. You will be civilly liable for any damage or injuries that occur during, or are attributed to you or your event.
2. You will be responsible for the cleanup of the facility and for any required repairs attributed to your event.
3. The event (including clean up), must conclude by **10pm**, *unless* a later time has been approved by the City Council prior to the event.
4. Noise levels at your event cannot *consistently* exceed **80 decibels at the distance of 500 feet** from the amplified source of the noise as measured by the Oakridge Police Department.
5. If good order is not maintained, the event may be shut down by the Oakridge Police Department for violation(s) of your facilities permit and/or City ordinance.
6. Events must comply with all city ordinances. Failure to do so may result in immediate termination of the event and permit revocation by the Oakridge Police Department or other City of Oakridge staff.
7. Unless otherwise approved by the City Council or City Administrator, all fees are *non-refundable* and must be paid *prior* to the event.
8. The Council reserves the right not to grant or approve facility permits to your group in the future.

### Events Over 100 People

*In addition* to the above rules, the following rules apply to all events *over 100 people*. You must attach appropriate documentation at the time of application for the application(s) to be approved.

8. Submit an “**Event Permit Application Form**” to the Oakridge Police Chief for events over 100 people. This form must be approved by the Oakridge Police Chief prior to the event.
9. You must provide Department of Public Safety Standards & Training (DPSST) trained & certified security for events over 100 people. At least 1 security officer per 100 event participants is required. The Oakridge Police Department *may* be hired to provide security *if* staff is available. Contact OPD at 541-782-4232 for more details.
10. Submit a Medical/Safety plan for your event. Med/Safety stations must be provided for events *over 200* people. Contact the Police Chief and Fire Chief for approval of Medical/Safety plans. Plans must include contact information in case of emergency. You will be held financially responsible for any and all expenses incurred by the City of Oakridge for medical or safety services above what you provide.
11. If admission is charged, you must reserve the entire facility for the duration of the event.
12. Submit a copy of an **event insurance policy for at least 1 million dollars**, listing the City of Oakridge on the policy as an “additional insured.”
13. Submit an City of Oakridge **Alcohol Permit Application Form** if alcohol will be served at the event. Alcohol Permits require City Council approval.
14. Any other rules or stipulations the City may deem reasonable and necessary.
15. **Parades** have additional rules, found in Oakridge Muni Code Chapter 75 and Ordinance 942.

**I agree to abide by the above conditions:**

Signature: Randy Sullivan

Date: 18 Jan 24

Failure to abide by the above rules & conditions may result in sanctions including, but not limited to, refusal to rent facilities, revocation event permit, loss of non-refundable application fees, revocation of alcohol permit, citations for city code violations, and other financial penalties. Sanctions may be appealed to the City Council.



## Dogs of Valor Classes

- Puppy Boot Camp 12 weeks to 6 months old
- Puppy Basic Obedience Course 6 months to 1 year old.
- Basic Obedience Course for dogs over 1 year old.
- K-9 Good Citizen Certificate

Additional Services available through Oregon Location :

- Service Dog Public Access Course• Service Dog Task Training

- Coming Soon:
  - Therapy Dog Classes
  - Scent Work



## Dog Training Courses DFW - Texas Location

**Bruce Van Horn - Trainer**  
Texas Location

Cell: (541) 530-1056  
Bruce\_607@yahoo.com



Dog Training Courses  
Eugene, OR and Bedford, TX

Randy Fulkerson - CEO  
Oregon Location  
Bus: (458) 675-9177  
Cell: (541) 514-0898  
k9dogsofvalor@gmail.com

## Why Dogs of Valor?

Dogs of Valor is a 501 (C)

(3) Non-Profit organization dedicated to helping our Nations Heroes and the general public find the benefits and rewards of a personal K9 companion. It is our mission to assist you in your dog training needs. Allow us to help you train your K9 for your benefit. By choosing Dogs of Valor as your dog training facility, you are supporting us in our pursuit, to help veterans and those in need of service dogs. Contact us for more information about our mission.



## Basic Courses

### Puppy Course

Our puppy classes are designed for puppies between 12 weeks and one year old. During this consecutive week class, we will focus on basic obedience skills, socialization, enrichment, addressing common behavioral problems, and environmental exposure to help start your puppy off on the right paw. Our goal through this class is to build incredible companions by instilling confidence in you and your puppy. It is critical to start training your puppy as soon as possible, so if you have a puppy in need of training, get in contact with us and ask about our puppy package for your puppy today!

### Basic Obedience Course

Our Basic Obedience classes are designed for dogs 1 year or older with little to no basic obedience training. This class will show you how to get your dog behaving like it has been training its whole life. We'll take you and your dog from the basics of sit, down, come and polite leash walking all the way to advanced skills like off-leash work and completely ignoring distractions all in just 9 weeks! It is our goal for you to be confident with your dog, so, if we can't get your dog's training up to your satisfaction in 9 weeks, you are welcome to continue coming to classes until they can pass the obedience test for up to another 9 weeks no additional charge. If you are interested in joining our Basic Obedience Class, contact Dogs of Valor today!

## Service Courses

Service dog training is where the heart of Dogs of Valor lies. We aspire to help our community enjoy a more fulfilling life by utilizing service dogs to assist people with managing their disabilities. Every dog that goes through our Service Dog Course must start out in our Basic Obedience Course, as well as our aptitude test. Once completed, you and your dog can begin our 6 week long Public Access Course. This course allows us to help you work through teaching your dog to behave in public. This Public Access Course ends in a public test, which will demonstrate your dog's proficiency. Once completed, we move on to Advanced Service Dog Training and Task Training. This is where your dog learns it's unique tasks that will help you with your individual needs. The length of this class varies based on your needs and your dogs learning speed. It takes the right kind of dog, with a dedicated owner willing to invest the time in training. The rewards of this investment are immeasurable. Plus, Dogs of Valor will be there every step of the way guiding you and your dog.



## 15.1 - Finance Report

The December 2023 Finance Report is currently unavailable due to errors found in the Asyst accounting software. Finance Director Colleen Shirley has been attempting to contact Asyst to correct these errors and she will provide the December 2023 Finance Report to Council and the public as soon as it becomes available. The city has been experiencing many issues with the Asyst software and is in the process of switching providers of this software and service to Casselle.



15.11



Oakridge City Administrator <cityadministrator@ci.oakridge.or.us>

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**[Newsletter] January**

1 message

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**OW Chamber** <support@oakridgechamber.com>  
Reply-To: OW Chamber <support@oakridgechamber.com>  
To: cityadministrator@ci.oakridge.or.us

Tue, Jan 23, 2024 at 10:58 AM



# JANUARY 2024 Newsletter

Dear City Administrator,

Happy new year again - time is flying, isn't it?

**TODAY is the RAIN Catalyst's Entrepreneurial Coffee Meet-up** at noon at Mane Street Coffee, and it's coming up on **the next First Friday Art Walk in Uptown** soon (they have a new facebook page for information and getting involved, btw) and we have some great workshops coming up to brighten even the grayest winter day... For details about these and other upcoming events, keep reading friend!

But first we'd like to recognize our newest OW Chamber Members and Renewals:

**RAIN Catalysts**

**Laurie Patty**

**Distinct Dwellings**

**Growth LLC**

#stOakridge #westfir

## Upcoming Events





Have you heard? **The Events Calendar on the new Chamber site** is open to **EVERYONE** to post local events, and it's super exciting to finally have *one calendar to rule them all...* or at least, that's our vision. ;)

Below, find Member events coming up in the next couple of weeks (this is the Chamber of Commerce newsletter, after all) as well as those big enough to affect our biz community.

To see the complete calendar or **SUBMIT** an event, [visit our website.](#)

Monthly 4th TUES @12pm

**RAIN**

Entrepreneur's

Coffee Meet-up

Mane Street Coffee, Oakridge

[READ MORE](#)



FREE 5-7pm

First Friday Art

Walks in Uptown

E. 1st Street, Uptown Oakridge

[READ MORE](#)



Classes 10am-12pm

Mosaic Tile

Workshops with

Holly

Cascade Art Works, Oakridge

[READ MORE](#)



#DiscoverUptownOakridge

**Don't see your event? We can't do this alone!**

Please [Submit your events](#) online!!! It takes just a couple minutes to do (and everyone is eligible to submit *local events*, not just paid chamber members)!

## Local Promotion Opportunity!



**Members - did you know you can promote your biz in our active & growing [Chamber Facebook Community?](#) (it's one of your membership perks, ya know!)**

Our group is growing, and we want you to take advantage of this opportunity to speak directly to over 964 community members about your goods and services. Everyone is welcome to join, and I'm working hard to grow our group into a game-changing networking and marketing tool, think-tank and community we can all enjoy and benefit from.

**Non-Members, this group is for you too!** It is a free resource, please use it!

**Ask questions, do market research, test your ideas and share your successes and challenges...**

Go to <https://www.facebook.com/groups/oakridgewestfirchamber> right now to join, and let us know what you think! See you there.

Stay tuned for more next month!

**Our Best,**

The O/W Chamber Board

- your ALL-Volunteer Oakridge/Westfir Chamber Board of Directors

**PS - This newsletter is a free monthly resource**, but you can go deeper and get involved by joining the O/W Chamber - individuals, non-profits and businesses are all welcome. [Please consider becoming a member today.](#)

**PPS - We'd love to have you in our network!** *If you're reading this online or someone forwarded this to you, make sure you are subscribed to this monthly email newsletter by [CLICKING HERE!](#)*



PO Box 217  
Oakridge, OR 97463, USA

Don't want these emails anymore? You can [Unsubscribe](#) or [Manage Preferences](#).

Made with love in [fiodesk](#)