

Business of the City Council
City of Oakridge, Oregon
March 7, 2024

Agenda Title: Resolution 03-2024
Supplemental Budget #2 for FY 23-24

Agenda Item No: 15.1

Proposed Council Action: A motion from the floor to approve.

Exhibits:

- (1) Resolution 03-2024
- (2) FY 23-24 Adopted Budget
- (3) Notice of Supplemental Budget Form
- (4) ORS 294.473
- (5) Publication Receipts

ISSUE: City Council is required to adopt a supplemental budget, after publishing notice of the meeting to allow for a public comment at least 5 days in advance of the meeting. Notice was published in the Eugene Register Guard on 3/1/24. A copy of Supplemental Budget #2 for FY 23-24 has also been posted on the city website and copies were made available at City Hall.

This Supplemental Budget #2 addresses issues and corrections to the current adopted budget for FY 23-24, which was adopted by City Council on 6/29/2023 through Resolution 11/2023. On 12/7/23, Supplemental Budget #1 was passed by City Council through Resolution 18-2023. The primary adjustments in this Supplemental Budget #2 are from *receiving* additional grant funds during the year that the City did not know for sure we would be awarded during the budget process, and from necessary transfers of money from Reserve Funds to the current operating budget to cover unforeseen expenses.

The Budget Committee will have met on 3/5/24 to review this Supplemental Budget #2. Their recommendation (if one is made) will be provided during the city council meeting. See the attached Resolution 03-2024, which includes the Supplemental Budget #2 and Notice of Supplemental Budget (Oregon Dept. of Revenue Form OR-ED-SBH), ORS 294.473 (the primary state law regarding supplemental budgets), and the FY 23-24 Adopted Budget for more details.

Under the Council Rules of Procedure, resolutions require 2 readings on separate dates, *unless* the Council votes *unanimously* during the 1st reading, at which point a 2nd reading and adoption of the resolution can occur during one single meeting. If the vote on the 1st reading is *not* unanimous, a 2nd meeting will be necessary.

FISCAL IMPACT: \$765,222.00 in total adjustments to the FY 23-24 Budget

- OPTIONS:**
- (1) Approve Resolution 03-2024, adopting FY 23-24 Supplemental Budget #2
 - (2) Do not approve the Resolution
 - (3) Send the issue to the Budget Committee for further review

RECOMMENDATION: Option 1

RECOMMENDED MOTIONS:

MOTION 1: *"I move that we approve the 1st reading of Resolution 03-2024, adopting Supplemental Budget #2 for Fiscal Year 2023-2024."*

MOTION 2 (only if the vote on the 1st reading is unanimous): *"I move that we approve and adopt Resolution 03-2024, after a 2nd reading by title only."*

STRATEGIC THEMES/GOALS INVOLVED:

Theme 2 (Responsive Government), Goal #3: Manage finances in a fiscally responsible manner ensuring long term financial stability.

RESOLUTION NO. 03-2024

A RESOLUTION ADOPTING SUPPLEMENTAL BUDGET #2 FOR FISCAL YEAR 2023-2024

AND MAKING APPROPRIATIONS

WHEREAS, the City of Oakridge resolves the following:

ORS 294.471 permits the governing body of a municipal corporation to make a supplemental budget for the fiscal year for which the regular budget has been prepared if one or more of the following circumstances exist:

- a. An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.
- b. A pressing necessity that could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires prompt action.
- c. Funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.
- d. A request for services or facilities the cost of which is to be supplied by a private individual, corporation or company or by another governmental unit and the amount of which could not be accurately estimated when preparing the original budget or a previous supplemental budget for the current year or current budget period.
- e. Proceeds from the involuntary destruction, involuntary conversion, or sale of property that necessitates the immediate purchase, construction or acquisition of different facilities in order to carry on governmental operations.
- f. Ad valorem property taxes that are received during the fiscal year or budget period in an amount sufficiently greater than the amount estimated to be collected such that the difference will significantly affect the level of government operations to be funded by the taxes as provided in the original budget or a previous supplemental budget for the current year or current budget period.
- g. A local option tax described in ORS 294.476 that is certified for extension on the assessment and tax roll under ORS 310.060 for the fiscal year or budget period in which the local option tax measure is approved by voters.
- h. A reduction in available resources that requires the governing body to reduce appropriations in the original budget or a previous supplemental budget for the current year or current budget period.
- i. The original budget of the municipal corporation adopted under ORS 294.456 did not include estimated requirements to pay debt service pursuant to ORS 294.477 or the actual requirements are different from the estimated requirements included in the original budget or a previous supplemental budget.

WHEREAS, the attached **Supplemental Budget #2** for Fiscal Year 2023-2024, meets one or more requirements of ORS 294.471;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakridge hereby adopts a supplemental budget for fiscal year 2023-2024 in the amounts shown below for each Fund and,

BE IT FURTHER RESOLVED that the amounts shown below as appropriations for the fiscal year beginning July 1, 2023 and for purposes shown are hereby appropriated for each Fund:

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE COUNCIL of the City of Oakridge this ___ day of _____, 2024.

APPROVED AND SIGNED BY THE MAYOR of the City of Oakridge this ___ day of _____, 2024.

Signed: _____

Bryan Cutchen, Mayor

Attest: _____

Jackie Taylor, City Recorder

Ayes:

Nays:

**FORM
OR-ED-SBH**

Notice of Supplemental Budget Hearing

Oregon Department of Revenue

• For supplemental budgets proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for _____ the City of Oakridge, for the

current fiscal year, will be held at: City Hall 48318 E 1st St., Oakridge, OR 97463 and
Via ZOOM <https://us02web.zoom.us/j/3664311610>

The hearing will take place on **Thursday March 7, 2024 at 6pm.**

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after **2/28/2024** at:
Oakridge City Hall 48318 E 1st St, Oakridge, OR Monday-Thursday 8am-4pm or at www.ci.oakridge.or.us

SUMMARY OF PROPOSED BUDGET CHANGES
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General	Expenditure—Indicate		Amount
	Resource	Org. unit / Prog. & Activity, and Object class.	
1. Future Expenditures (100-13-499991)	\$ 18,893	1. Dispatch (100-13-400137)	\$ 18,893
2. Ford Foundation Grant	\$ 50,000	2. Library Capital Projects (Room Addition)	\$ 50,000
Revised Total Fund Resources	\$ 68,893	Revised Total Fund Requirements	\$ 68,893

Explanation of change(s):

1. Due to issues out of our control, we were not able to switch dispatch services to Junction City in the timeframe expected. We are budgeting this additional expense through the remainder of the fiscal year for LCSO dispatch.
2. The library received a Ford Foundation Grant for adding an additional room on the back of the library.

FUND: <u>EMS</u>		Expenditure—indicate	
Resource	Amount	Org. unit / Prog. & Activity, and Object class.	Amount
1. Contingency (232-00-401026)	\$ 6,742	1. Dispatch (232-00-400137)	\$ 6,742
2. OSFM Seasonal Worker Grant (232-00-500083)	\$ 35,000	2. Seasonal Workers (232-00-400103)	\$ 35,000
3. FY23 Funding for FEMA Generator Gra	\$ 77,245	3. Seasonal Workers (232-00-400103)	\$ 77,245
4. FY23 Funding for FEMA Generator Gra	\$ 5,000	4. Vehicle Maint. Repairs (232-00-400161)	\$ 5,000
Revised Total Fund Resources	\$ 123,987	Revised Total Fund Requirements	\$ 123,987

Explanation of change(s):
 1. Due to issues out of our control, we were not able to switch dispatch services to Junction City in the timeframe expected. We are budgeting this additional expense through the remainder of the fiscal year for LCSO dispatch.
 2. An Oregon State Fire Marshal Seasonal Worker Grant
 3. Funds from FEMA Generator Grant reimbursement owed to EMS
 4. Funds from FEMA Generator Grant reimbursement owed to EMS

FUND: <u>Wastewater</u>		Expenditure—indicate	
Resource	Amount	Org. unit / Prog. & Activity, and Object class.	Amount
1. Contingency (622-00-401026)	\$ 26,000	1. Inflow & Infiltration (622-00-400905)	\$ 26,000
Revised Total Fund Resources	\$ 26,000	Revised Total Fund Requirements	\$ 26,000

Explanation of change(s):
 1. Manhole refurbishment

FUND: OIP		OIP	
Resource	Amount	Expenditure—Indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. Sale of property (390-00-500900)	\$ 427,562	1. Reserved for Future Expenditure (390-00-499991)	\$ 427,562
2. Reserved for Future Expenditure (390-00-499991)	\$ 31,500	2. OIP Building (390-00-400920)	\$ 31,500
3. CIS Grant	\$ 5,000	3. OIP Building (390-00-400920)	\$ 5,000
4. Reserved for Future Expenditure (390-00-499991)	\$ 76,000	4. OIP Public Works Storage Building (capital improvements)	\$ 76,000
Revised Total Fund Resources	\$ 540,062	Revised Total Fund Requirements	\$ 540,062

Explanation of change(s):

1. Sale of Verizon tower lease to Towerpoint
2. New roof needed on the OIP Office Building on Hwy 58
3. 5k from CIS Grant for new roof on the OIP Office Building on Hwy 58
4. New metal building in the OIP for Public Works

FUND: Water		Water	
Resource	Amount	Expenditure—Indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. Future Expenditures (620-00-499991)	\$ 6,280	1. Dispatch (620-00-400137)	\$ 6,280
Revised Total Fund Resources	\$ 6,280	Revised Total Fund Requirements	\$ 6,280

Explanation of change(s):

1. Due to issues out of our control, we were not able to switch dispatch services to Junction City in the timeframe expected. We are budgeting this additional expense through the remainder of the fiscal year for LCSO dispatch.

ORS 294.473

Procedure when supplemental budget changes estimated expenditures by more than 10 percent

- (1) Intentionally left blank —Ed.
 - (a) If the amended estimated expenditures contained in an individual fund that is being changed by a supplemental budget made under ORS 294.471 (Supplemental budget in certain cases) differ by more than 10 percent from the expenditures in the budget as most recently amended prior to the supplemental budget, the governing body of the municipal corporation shall hold a public hearing on the supplemental budget.
 - (b) Notice of the hearing required under paragraph (a) of this subsection, including a summary of the changes proposed in the funds that differ by more than 10 percent from the expenditures in the budget as most recently amended prior to the supplemental budget, must be published not less than five days before the meeting.
 - (c) After the hearing, additional expenditures contained in the supplemental budget described in this subsection may not be made unless the governing body of the municipal corporation enacts appropriation ordinances or resolutions authorizing the expenditures. The ordinances or resolutions must state the need for and the purpose and amount of the appropriation.
- (2) In counties having a tax supervising and conservation commission:
 - (a) The governing body of a municipal corporation may adopt a supplemental budget without submitting the budget to the commission prior to adoption.
 - (b) The commission is not required to hold a hearing on the budget.
 - (3) The Department of Revenue shall prescribe the form of the notice required under subsection (1) of this section. [2011 c.473 §22; 2013 c.420 §5]

RESOLUTION NO. 11-2023

RESOLUTION ADOPTING THE FISCAL YEAR 2023-2024 BUDGET

BE IT RESOLVED that the City Council of the City of Oakridge, Oregon, hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$11,691,828.00. This budget is on file at www.oakridge.or.us.

RESOLUTION MAKING APPROPRIATIONS FOR FISCAL YEAR 2023-2024

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

GENERAL FUND	
Administrative	\$1,057,325
Building/Planning	88,336
Police	1,262,416
Library	36,154
Parks	90,206
Willamette Activity Center (WAC)	1,494,718
Municipal Court	87,803
Not Allocated to Program:	
Transfers Out	596,000
Contingency	51,385
TOTAL APPROPRIATIONS - GENERAL FUND	<u>\$3,269,625</u>
STREET FUND	
Street Program	874,562
Contingency	28,948
TOTAL APPROPRIATIONS - STREET FUND	<u>903,510</u>
EMERGENCY SERVICES FUND	
Fire/EMS Services	1,440,237
Contingency	30,000
TOTAL APPROPRIATIONS - EMERGENCY SERVICES FUND	<u>1,470,237</u>

OAKRIDGE INDUSTRIAL PARK FUND	
Oakridge Industrial Park	717,069
Contingency	<u>10,020</u>
TOTAL APPROPRIATIONS -	
OAKRIDGE INDUSTRIAL PARK FUND	<u>727,089</u>
WATER FUND	
Water Utility	1,737,803
Not Allocated to Program:	
Debt Service	249,379
Transfers Out	25,000
Contingency	<u>42,165</u>
TOTAL APPROPRIATIONS - WATER FUND	<u>2,054,347</u>
WASTEWATER FUND	
Wastewater Utility	1,210,144
Not Allocated to Program:	
Debt Service	36,663
Contingency	<u>30,457</u>
TOTAL APPROPRIATIONS - WASTEWATER FUND	<u>1,277,264</u>
STORMWATER FUND	
Stormwater Utility	141,775
Not Allocated to Program:	
Contingency	<u>3,485</u>
TOTAL APPROPRIATIONS - STORMWATER FUND	<u>145,260</u>
TOTAL APPROPRIATIONS, All Funds	9,268,474
TOTAL UNAPPROPRIATED AMOUNTS, All Funds	<u>2,423,354</u>
TOTAL BUDGET	<u>11,691,828</u>

RESOLUTION IMPOSING AND CATEGORIZING THE TAX FOR FISCAL YEAR 2023-2024

BE IT RESOLVED that ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year **2023-2024** at the rate of **\$7.1996** per \$1,000 of assessed value for permanent rate tax. These taxes are hereby categorized for purposes of Article XI section 11b as subject to and within the General Government limitation.

This resolution becomes effective immediately after it is passed by the City Council, for Fiscal Year 2023-2024.

PASSED BY THE COUNCIL of the City of Oakridge this 29 day of June, 2023.

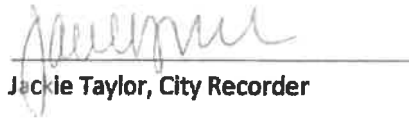
APPROVED AND SIGNED BY THE MAYOR of the City of Oakridge this 29 day of June, 2023.

Signed:



Bryan Cutchen, Mayor

Attest:



Jackie Taylor, City Recorder

Ayes: 5

Nays: 1

**City of Oakridge, Oregon FY 2023-2024 Budget
Adopted by Oakridge City Council on 6/29/2023
Budget Summary**

General Fund Budget Summary

	Adopted Budget FY 2024
Current Resources	3,291,747
TOTAL RESOURCES	<u>\$3,291,747</u>
Requirements	
Administrative	\$1,057,325
Building/Planning	88,336
Police	1,262,416
Library	36,154
Parks	90,206
Muni Court	87,803
WAC	-
Interfund Transfers & Loans - Out	596,000
Unappropriated Ending Fund Balance	51,385
Total Requirements (Appropriation Level):	<u>3,269,625</u>
Requirements - Unappropriated:	
ARPA Funds Restricted Use	22,122
Reserved for Future Expenditures	-
TOTAL REQUIREMENTS	<u>\$3,291,747</u>

TOTAL BUDGET - SUMMARY BY FUND

Total Budget by Fund:	Adopted Budget FY 2024
General Fund	\$3,291,747
TRT Fund	\$69,490
RTMP Fund	\$33,443
WAC Grants and Appropriations	\$1,494,718
Street Fund	903,510
Emergency Services Fund	1,470,237
Water Fund Reserve	104,040
Water Bond Fund	120,683
Oakridge Industrial Park Fund	727,089
Water Fund	2,054,347
Waste Water Fund	1,277,264
Storm Water Fund	145,260
TOTAL CITY BUDGET	\$11,691,828

GENERAL FUND
Resources

Historical Data			GENERAL FUND RESOURCE DESCRIPTION	Budget FY 2023- 2024			
<i>Actual</i>	<i>Actual</i>	<i>Budgeted</i>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023					
							1
35,588	(1,400)	304,000	Net Working Capital (accrual basis)	639,206	381,297	381,297	2
3,639	4,390	2,600	Interest Revenues	10,000	10,000	10,000	3
16,053	7,822	10,000	Property Tax Revenues-Prior Levies	15,000	15,000	15,000	4
			Transfers Revenues				5
120,000	-	-	Transfer from Water	-	-	-	6
150,000	-	-	Loans from Wastewater	-	-	-	7
255,000	-	-	Loans from Water	-	-	-	8
			Other Resources				9
1,123,315	1,172,933	1,260,048	Property Tax Revenues-Current	1,260,000	1,300,950	1,300,950	10
188,864	212,306	210,000	Franchise Fees Revenues	210,000	210,000	210,000	11
220,985	151,868	164,000	Licenses, Permits, Misc. Taxes Revenues	180,855	187,055	187,055	12
17,746	24,953	34,000	TRT **				13
215,583	183,295	180,885	Intergovernmental Revenues	191,185	199,885	199,885	14
18,775	18,743	19,000	RTMP ***				15
30	2,155	2,000	Planning Fees and Reimbursements Revenues	2,000	2,000	2,000	16
42,842	41,529	46,000	Fines & Forfeitures	35,000	35,000	35,000	17
440,461	455,350	1,883,700	Grants & Donation Revenues	23,000	25,500	25,500	18
15,599	14,453	7,000	Rentals and Leases Revenues	14,100	14,100	14,100	19
58,862	110,563	10,800	Miscellaneous Revenues	14,800	16,800	16,800	20
595,900	703,454	814,103	Charges for Services Revenues	897,467	894,160	894,160	21
3,703	-	-	Other Financing Resources Revenues	-	-	-	22
3,522,946	3,102,414	4,948,136	TOTAL RESOURCES	3,492,613	3,291,747	3,291,747	23

* See page 4 for explanation of Resources.

** See page 6 for current TRT Budget

*** See page 7 for current RTMP Budget

Net Working Capital General Fund

Beginning Fund Balance	229,595
Funds Left from ARPA	41,702
Funds Designated from ARPA not yet spent	110,000
	381,297

Interest Revenues	10,000
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Property Tax Revenues Prior Levies	15,000
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Property Tax Revenues-Current	1,300,950
Franchise Fees Revenues	210,000
Licenses, Permits, Misc. Taxes Revenues	
State Liquor Tax	61,000
State Marijuana Tax	13,200
ORD 924 Tax	10,000
Cigarette Tax	2,855
Heavy equip tax	1,000
Telecommunications license fee	15,000
Licenses & Permits	84,000
	187,055
Intergovernmental Revenues	
Westfir Police Services Contract	60,000
State Revenue Sharing	47,000
LRAPA code Enforcement	57,996
Lowell Police Service Contract	34,889
	199,885
Planning Fees and Reimbursements Revenues	2,000
Fines & Forfeitures	35,000
Grants & Donation Revenues	
Misc Library Grants	3,000
Library Donations and Sales	1,600
Library SRP (summer reading program)	1,000
Park Grants and Donations	800
Parks Revenues and Donations	8,600
TRT-RTMP Transfers for Park Waivers	8,000
Shop with a Cop	2,500
	25,500

Rentals and Leases Revenues	
Dead Mountain Tower Rent	8,700
Hwy 58 Old OIP Building	5,400
	14,100
Miscellaneous Revenues	
Dividends	6,800
Library Revenue	1,000
Miscellaneous Income	5,000
Misc Police Revenue	2,000
Sale of Equipment	2,000
	16,800
Charges for Services Revenues	
Imposed Public Safety Fee	260,000
Administrative Overhead	634,160
	894,160

Page 5

Total Resources **3,291,747**

TRT TAX

City of Oakridge

Historical data			Description Resources and Requirements	Budget FY 2023- 2024			
Actual	Actual	Adopted budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second preceding year 2020-2021	First preceding year 2021-2022	Adopted Budget this year 2022-2023					
			Resources				1
			Beginning Balance	10,000	32,770	32,770	2
		34,000	Transient Room Tax to be received	36,720	36,720	36,720	3
							4
							5
							6
							7
							8
							9
							10
							11
							12
			Total resources	46,720	69,490	69,490	13
			Requirements**				14
			Org unit or prog & activity	Object classification	Detail		15
			General	TRT Tax	Tourism Projects		16
							17
							18
							19
							20
							21
							22
							23
							24
							25
							26
							27
							28
			Ending balance (prior years)				28
			Unappropriated ending fund balance				30
			Total requirements	46,720	69,490	69,490	31

* See page 3 for historical data.

Special Fund Resources and
Requirements

RTMP Revenues

City of Oakridge

Historical data			Description Resources and Requirements	Budget FY 2023- 2024		
Actual	Actual	Adopted budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second preceding year 2020-2021	First preceding year 2021-2022	Adopted Budget this year 2022-2023				
			Resources			
			Beginning Balance	20,000	14,443	14,443
		19,000	Transient Room Tax to be received	19,000	19,000	19,000
1						1
2						2
3						3
4						4
5						5
6						6
7						7
8						8
9						9
10						10
11						11
12						12
			Total resources			
				39,000	33,443	33,443
			Requirements**			
			Org unit or prog & activity	Object classification	Detail	
			General	TRT Tax	Tourism Projects	39,000 33,443 33,443
15						15
16						16
17						17
18						18
19						19
20						20
21						21
22						22
23						23
24						24
25						25
26						26
27						27
28						28
			Ending balance (prior years)			
			Unappropriated ending fund balance			
			Total requirements			
				39,000	33,443	33,443
29						29
30						30
31						31

* See page 3 for historical data.

Form
OR-LB-10

Special Fund Resources and Requirements

Willamette Activity Center (WAC) Grant(s) & Appropriations Received

Historical data			City of Oakridge			
Actual	Actual	Adopted budget	Budget for FY 2023-2024			
Second preceding year 2020-2021	First preceding year 2021-2022	Adopted Budget this year 2022-2023	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
			Resources			
			Beginning Fund Balance	1,494,718	1,494,718	1,494,718
1						1
2						2
3						3
4						4
5						5
6						6
7						7
8						8
9						9
10						10
11						11
12						12
			Total resources	1,494,718	1,494,718	1,494,718
			Requirements**			
			Org unit or prog & activity	Object classification	Detail	
			General	WAC	Rehabilitation of WAC building	1,494,718.00
			General	Personnel	Public Works Personnel	1,000.00
			General	M&S	Materials & Supplies	1,500.00
			General	Utilities	Utilities	13,000.00
			General	Personnel	Administrative Overhead	13,537.00
15						15
16						16
17						17
18						18
19						19
20						20
21						21
22						22
23						23
24						24
25						25
26						26
27						27
28						28
			Ending balance (prior years)			
			Unappropriated ending fund balance			
			Total requirements	1,494,718	1,494,718	1,494,718
30						30
31						31

* See page 9 for historical data.

DETAILED REQUIREMENTS

FORM
LB-30

**GENERAL FUND
WILLAMETTE ACTIVITY CENTER (WAC)**

City of Oakridge

Historical Data			REQUIREMENTS DESCRIPTION	Budget FY 2023-2024				
<i>Actual</i>	<i>Actual</i>	<i>Budgeted</i>		Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023						
			PERSONNEL SERVICES				1	
	12,900	6,450	1,000	1,000			2	
							3	
	12,900	6,450	1,000	-	-	-	4	
	-	-	0.10	Total Full-Time Equivalent (FTE)	-	-	-	5
				MATERIALS & SERVICES			6	
	708	5,722	1,500	Materials and Supplies	1,500		7	
	6,217	5,500	-	Seasonal Workers			8	
	14,293	12,611	-	Utilities	13,000		9	
	16,000	6,750	13,143	Administrative Overhead	13,537		10	
	5,806			Building Maintenance			11	
	4,258	-		Property Taxes			12	
			100,000	Professional Services			13	
	47,282	30,582	114,643	TOTAL MATERIALS & SERVICES	28,037	-	-	14
				Capital Outlay			15	
			1,500,000	State Legislature Appropriation			16	
	60,182	37,032	1,615,643	TOTAL REQUIREMENTS	29,037	-	-	17

* See page 8 for FY 23-24 data

DETAILED REQUIREMENTS

FORM
LB-30

**GENERAL FUND
ADMINISTRATION**

	Historical Data			REQUIREMENTS DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	<i>Actual</i>	<i>Actual</i>	<i>Budgeted</i>					
	Second Preceding Year 2020- 2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023					
1				PERSONNEL SERVICES				1
2	305,363	247,045	292,759	Wages	393,388	393,388	393,388	2
3	69,290	62,579	74,249	Personnel Insurance	101,406	101,406	101,406	3
4	68,501	53,560	93,231	PERS	114,944	114,944	114,944	4
5	-	-	-	ARPA Bonuses		18,000	18,000	5
6	443,154	363,184	460,239	TOTAL PERSONNEL SERVICES	609,738	627,738	627,738	6
7	5.50	4.70	4.00	Total Full-Time Equivalent (FTE)	5.00	5.00	5.00	7
8				MATERIALS & SERVICES		-		8
9	17,057	19,338	18,900	Utilities	17,000	17,000	17,000	9
10	71,940	228,382	207,508	Material and Supplies	362,425	347,787	347,787	10
11	232,878	106,925	82,000	Professional Services	64,800	64,800	64,800	11
12	321,876	354,645	308,408	TOTAL MATERIALS & SERVICES	444,225	429,587	429,587	12
13				CAPITAL OUTLAY		-		13
14	1,666	-	-	Radios Debt Service	-	-		14
15	-	-	14,500	Counc 1 Chambers (ARPA)	-	-		15
16	-	-	100,000	City Hall & Police Building (ARPA)	-	-		16
17	1,666	-	114,500	TOTAL CAPITAL OUTLAY	-	-	-	17
18	766,695	717,829	883,147	TOTAL REQUIREMENTS	1,053,963	1,057,325	1,057,325	18

* See pages 11 and 12 for explanation of M&S

Telephone	6,000
Utilities	10,000
Internet	1,000
UTILITIES	17,000
Materials and supplies	16,000
Advertising	900
ARPA projects	110,000
Bank/Financial Fees	100
Insurance	176,537
Awards and Recognition	1,250
Election Expense	2,500
Misc Expense/New Equipment	7,500
Building Maintenance (City Hall)	5,000
Community Projects (RAIN)	10,000
Diamond Express (LTD)	12,000
Dead Mountain Tower	3,000
Office Equipment	3,000
Materials & Supplies	347,787

Membership/Dues	14,000
Travel and Training (Staff)	2,800
Travel and Training (City Council)	500
Professional Non Legal	10,000
Audit/Accounting	15,000
Professional Services/Legal	15,000
IT	7,500
Professional Services	64,800
Total Materials & Services	429,587

Personnel - Admin

Page 12

Health	101,406
PERS	114,944
SAIF	1,341
Taxes	24,047
Wages	354,769
Bonuses	10,832
ARPA	18,000
Def Comp	2,400

627,738

DETAILED REQUIREMENTS

FORM
LB-30

GENERAL FUND
BUILDING/PLANNING

	Historical Data			REQUIREMENTS DESCRIPTION				
	Actual	Actual	Budgeted		Proposed By	Approved By	Adopted By	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023		Budget Officer	Budget Committee	Governing Body	
1				MATERIALS & SERVICES				1
2	46,567	41,431	50,000	Professional Services -Bdg Inspec-75%-Mort	50,000	50,000	50,000	2
3	9,275	722	1,500	Planning Services	1,650	1,650	1,650	3
4	50,000	26,475	32,878	Admin Overhead	36,686	36,686	36,686	4
5	105,842	68,628	84,378	TOTAL MATERIALS & SERVICES	88,336	88,336	88,336	5
6	105,842	68,628	84,378	TOTAL REQUIREMENTS	88,336	88,336	88,336	6

DETAILED REQUIREMENTS

FORM
LB-30

GENERAL FUND
POLICE

	Historical Data			REQUIREMENTS DESCRIPTION				
	Actual	Actual	Budgeted		Proposed By	Approved By	Adopted By	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023					
1				PERSONNEL SERVICES				1
2	147,942	157,400	185,550	Personnel Insurance	187,724	187,724	187,724	2
3	154,184	162,200	140,400	PERS	156,237	156,237	156,237	3
4	494,977	477,292	520,250	Wages	50,326	545,870	545,870	4
5	797,103	796,892	846,200	TOTAL PERSONNEL SERVICES	394,287	889,831	889,831	5
6	6.00	6.00	6.00	Total Full-Time Equivalent (FTE)	6.00	6.00	6	6
7				MATERIALS & SERVICES				7
8	2,099	1,926	3,000	Reserve Patrol Officers	3,500	3,500	3500	8
9	14,342	14,160	13,711	Materials and supplies	12,400	12,400	12400	9
10	17,177	16,732	15,850	Utilities	19,750	19,750	19750	10
11	19,800	8,097	6,800	Professional Services	6,300	6,300	6300	11
12	2,273	8,247	7,000	Travel and Training	11,500	11,500	11500	12
13	84,087	71,103	75,396	Dispatch Services	56,180	56,180	56180	13
14	78,800	82,850	78,800	Administrative Overhead	80,135	83,528	83528	14
15	13,464	14,796	18,139	Equipment/PPE/Uniform	22,800	22,800	22800	15
16	6,539	5,546	9,450	Uniform Allowance	10,400	10,400	10400	16
17	2,165	2,524	5,000	Equipment Maintenance and Repair	5,000	11,000	11000	17
18	11,043	13,270	12,000	Vehicle Maintenance & Repair	12,000	12,000	12000	18
19	22,253	28,709	36,000	Fuel	30,000	30,000	30000	19
20	190	1,808	2,900	Community Policing	2,900	2,900	2900	20
21	4,175	5,229	5,000	Public Safety Assessment	5,000	5,000	5000	21
22	5,930	4,875	5,000	Computer Support Systems	5,000	5,000	5000	22
23	-	-	2,000	Jail Expense	2,000	2,000	2000	23
24	-	-	1,600	Accreditation	1,600	1,600	1600	24
25	284,338	279,873	297,646	TOTAL MATERIALS & SERVICES	286,465	295,858	295,858	25
26				CAPITAL OUTLAY				26
27	10,184	-	6,200	New Radios- Payment	6,200	6,200	6200	27
28	-	1,773	18,000	New Equipment Capital (ARPA)	25,000	25,000	25000	28
29	-	-	15,000	CMAC Matching Funds	15,000	15,000	15000	29
30	-	-	30,527	Future Expenditures (USDA Grant Reimbursement)	30,527	30,527	30527	30
31	10,184	1,773	69,727	TOTAL CAPITAL OUTLAY	76,727	76,727	76,727	31
32				Transfers				32
33	-	-	-	Total Transfers	-	-	-	33
34	1,091,625	1,078,538	1,213,573	TOTAL REQUIREMENTS	757,479	1,262,416	1,262,416	34

* See page 15 for explanation of M&S

POLICE DEPT. MATERIALS & SERVICES

Reserve Patrol Officers	Reserve Patrol Officers	3,500
Materials and supplies	Materials and supplies	10,000
Telephone	Utilities	13,400
Utilities	Utilities	6,000
Insurance Property & Casualty	Insurance Property & Casualty	
Internet	Utilities	350
Memberships/Dues/Subscriptions	Professional	2,300
Cadet/Explorer expense	Reserve Patrol Officers	500
Travel and Training	Travel and Training	11,500
Professional Services Non Legal	Professional	4,000
Dispatch Services LCSO	Dispatch Services LCSO	56,180
Administrative Overhead	Administrative Overhead	83,528
Uniform	Equipment/PPE/Uniform	5,000
Uniform Allowance	Uniform Allowance	10,400
Equipment Maintenance and Repair	Equipment/Maintenance/Repair	7,000
Radio Maintenance and Repairs	Equipment/Maintenance/Repair	3,500
Vehicle Maintenance	Vehicle Maintenance & Repair	6,000
Vehicle Repair	Vehicle Maintenance & Repair	6,000
Fuel	Fuel	30,000
New Equipment (less than \$5,000)	Equipment/PPE/Uniform	9,000
Animal Control Supplies	Materials and supplies	400
Crime Prevention Program	Community Policing	400
Fall Fun Night /Shop with a Cop	Community Policing	2,500
Public Safety Assessment	Public Safety Assessment	5,000
Photo/Media Supplies	Equipment/PPE/Uniform	900
Ammunition	Equipment/PPE/Uniform	4,900
Investigations	Materials and supplies	2,000
Computer Support Systems	Computer Support Systems	5,000
Jail Expense	Jail Expense	2,000
PPE supplies	Equipment/PPE/Uniform	3,000
Accreditation	Accreditation	1,600
	TOTAL MATERIALS & SERVICES	295,858

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND
LIBRARY

	Historical Data			REQUIREMENTS DESCRIPTION	Budget FY 2023-2024			
	Actual	Actual	Budgeted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023					
1				PERSONNEL SERVICES				1
2	157	-	-	Personnel Insurance	-	-		2
3	11,069	11,853	11,150	Wages	12,577	12,577	12,577	3
4	11,226	11,853	11,150	TOTAL PERSONNEL SERVICES	12,577	12,577	12,577	4
5	0.25	0.25	0.25	Total Full-Time Equivalent (FTE)	0.25	0.45	0.45	5
6				MATERIALS & SERVICES				6
7	16,584	15,880	11,600	Materials and Supplies	19,450	15,700	15,700	7
8	2,134	2,915	2,000	Utilities	1,000	1,000	1,000	8
9	757	5,254	2,500	Professional Services	1,877	1,877	1,877	9
10	7,600	8,050	5,000	Administrative Overhead	5,000	5,000	5,000	10
11	27,075	32,099	21,100	TOTAL MATERIALS & SERVICES	27,327	23,577	23,577	11
12				CAPITAL OUTLAY				12
13								13
14	-	-	-	TOTAL CAPITAL OUTLAY	-	-	-	14
15	38,301	43,952	32,250	TOTAL REQUIREMENTS	39,904	36,154	36,154	15

Please see next page for explanation of combined expenditures.

Library M&S	
Materials and Supplies	2,900
Misc Expense/New Equipment	3,000
Summer Reading Program	1,000
SRP Grant Support	500
Acquisitions and Books	2,000
Donation & Sales	1,600
Sirsi System	4,300
OCLC Cataloging	400

15,700**Utilities**

Telephone	300
Utilities	700

1,000**Professional Services**

IT Computer Support	1,377
Travel and Training	500

1,877Administrative Overhead **5,000**Total Library M&S **23,577****LIBRARY- Personnel**

Health	-
PERS	-
Taxes	1,106
Wages	11,471

12,577

DETAILED REQUIREMENTS

FORM
LB-31

**GENERAL FUND
PARKS**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget FY 2023-2024			
	<i>Actual</i>	<i>Actual</i>	<i>Budgeted</i>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020- 2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023					
				PERSONNEL SERVICES				
1	20,300	-	20,300	Public Works Personnel Allocation	20,909	20,909	20,909	1
2	20,300	-	20,300	TOTAL PERSONNEL SERVICES	20,909	20,909	20,909	2
3	-	-	0.20	Total Full-Time Equivalent (FTE)	0.20	0.20	0.20	3
4				MATERIALS & SERVICES				4
5	14,766	21,935	-	Seasonal Workers	-	-		5
6	25,131	21,016	16,000	Materials and Services	28,000	16,000	16,000	6
7	13,555	12,048	11,000	Utilities	-	12,000	12,000	7
8	30,700	26,000	22,910	Administrative Overhead	23,597	23,597	23,597	8
9	84,152	80,999	49,910	TOTAL MATERIALS & SERVICES	51,597	51,597	51,597	9
10				Interfund Transfers - Out				10
11	-	-	-	Salmon Creek Bathroom Upgrade Tfr to PW SB-11	-	-		11
12	-	-	-	Total Interfund Transfers - Out	-	-	-	12
13				CAPITAL OUTLAY				13
14	115,359	35,000	-	ODOT/IMBA Grant	-	-		14
15				Reserved for Future Expenditures	4,350	17,700	17,700	15
16	900	-	50,000	Park Improvements ARPA	32,160	-		16
17	116,259	35,000	50,000	TOTAL CAPITAL OUTLAY	-	-	-	17
18	220,711	115,999	120,210	TOTAL REQUIREMENTS	109,016	90,206	90,206	18

* See page 19 for M&S explanation.

Parks M&S

Materials and Supplies	8,500
Building Maintenance	7,500
	16,000
Utilities	12,000
Administrative Overhead	23,597
Total Parks M&S	51,597

DETAILED REQUIREMENTS

FORM
LB-30

GENERAL FUND
MUNICIPAL COURT

	Historical Data			REQUIREMENTS DESCRIPTION	Budget FY 2023-2024			
	<i>Actual</i>	<i>Actual</i>	<i>Budgeted</i>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023					
1				PERSONNEL SERVICES				1
2	10,137	10,085	10,575	Personnel Insurance	11,409	11,409	11,409	2
3	7,301	7,288	7,677	PERS	8,030	8,030	8,030	3
4	25,243	24,724	25,933	Wages	26,937	26,937	26,937	4
5	42,681	42,098	44,185	TOTAL PERSONNEL SERVICES	46,376	46,376	46,376	5
6	0.50	0.50	0.50	Total Full-Time Equivalent (FTE)	0.50	0.50	0.50	6
7				MATERIALS & SERVICES				7
8	-	-		Materials and Supplies	-	-		8
9	-	350	225	Travel and Training	-	-		9
10	18,650	22,040	20,900	Muni Court Judge - Contract	21,527	21,527	21,527	10
11	6,900	7,300	10,000	Admin Overhead	12,000	12,000	12,000	11
12	5,173	(2,590)	5,400	State Court Fees	5,400	5,400	5,400	12
13	-	10,000	2,000	Court Expense - Prosecutor	2,500	2,500	2,500	13
14	30,723	37,101	38,525	TOTAL MATERIALS & SERVICES	41,427	41,427	41,427	14
15	73,404	79,198	82,710	TOTAL REQUIREMENTS	87,803	87,803	87,803	15

DETAILED REQUIREMENTS

FORM
LB-30B

GENERAL FUND
REQUIREMENTS NOT ALLOCATED

Historical Data				REQUIREMENTS DESCRIPTION	Budget FY 2023-2024		
Actual Second Preceding Year 2020-2021	Actual First Preceding Year 2021-2022	Budgeted Adopted Budget this year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				MATERIALS & SERVICES			
1							1
2	17,243	11,750	-	Seasonal Workers	-	-	2
3	4,541	89,996	-	Misc Exp/New Equipment	-	-	3
4	30,387	13,008	-	DEQ Smoke Mgmt Grant Exp	-	-	4
5	5,529	9,944	18,775	RTMP Fund Projects	-	-	5
6	11,845	21,840	30,000	Transient Income Projects	-	-	6
7	69,544	146,537	48,775	TOTAL MATERIALS & SERVICES	-	-	-
8				DEBT SERVICE			
9							8
10	-	-	-	TOTAL DEBT SERVICE	-	-	-
11				SPECIAL PAYMENTS			
12							9
13	-	-	-	TOTAL SPECIAL PAYMENTS	-	-	-
14				INTERFUND TRANSFERS - OUT			
15	44	1,826		Transfer to Streets			10
16	8,032	100,000		Transfer to Wastewater	-	-	11
17	7,347	-		Transfer to Water	-	-	12
18	613,151	682,046	460,736	Transfer Emergency Services	-	466,000	466,000
19	2,511	-		Transfer to OIP	-	-	13
20			120,000	Transfer of PSF to Emergency Services	-	130,000	130,000
21	95,000	130,000		Repay Wastewater Loan	-	-	14
22		255,000		Repay Water Loan	-	-	15
23		-		Transfer to Woodstove Fund	-	-	16
24	726,085	1,168,872	580,736	TOTAL INTERFUND TRANSFERS - OUT	-	596,000	596,000
25				CONTINGENCY			
26	11,263	-	-	Operating Contingency	-	-	-
27	11,263	-	-	TOTAL OPERATING Contingency	-	-	-
28	806,892	1,315,410	629,511	TOTAL REQUIREMENTS NOT ALLOCATED	-	596,000	596,000
29	2,355,096	2,135,070	2,887,496	TOTAL GENERAL FUND PROGRAM REQUIREMENTS	-	2,673,625	2,673,625
30				RESERVED FOR FUTURE EXPENDITURES			
31	-	-	374,000	ARPA Funds	-	22,122	22,122
32	-	-	374,000	TOTAL RESERVE FOR FUTURE EXPENDITURES	-	22,122	22,122
33							17
34							18
35		(1,400)	25,309	UNAPPROPRIATED ENDING FUND BALANCE	-	51,385	51,385
36	3,161,988	3,450,480	4,545,827	TOTAL GENERAL FUND Requirements	2,165,388	3,291,747	3,291,747

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STREET FUND

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-2024			
Actual	Actual	Budgeted	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023						
				RESOURCES				
1	100,108	173,279	106,470	Net Working Capital (accrual basis)	-	299,145	299,145	1
2	44	-	-	Transfers from Gen Fund	-	-	-	2
				OTHER RESOURCES				
4	243,151	261,331	240,000	ODOT Apportionments	-	261,331	261,331	4
5	109,495	70,905	80,000	Fuel Dealer's License Fee	-	70,905	70,905	5
6	4,000	10,000	4,500	State Highway Rest Area	-	10,000	10,000	6
7	-	176,530	250,000	ODOT Small City Allotment	-	250,000	250,000	7
8	3,163	3,163	3,200	LID #20 Second St. Assessment.	-	3,162	3,162	8
9	1,436	-	1,200	LID #21 N. Ash Street Assessment	-	-	-	9
10	-	(10,000)	-	LID# 19 Rainbow Rd Assesment	-	-	-	10
11	10,171	14,536	1,000	Misc Income	-	8,967	8,967	11
12	10,500	-	10,500	PW Overhead to Other Funds	-	-	-	12
13	482,068	699,743	696,870	TOTAL RESOURCES	-	903,510	903,510	13
				REQUIREMENTS				
				PERSONNEL SERVICES				
16	22,253	17,439	19,600	Health Insurance	-	21,600	21,600	16
17	21,456	18,288	19,000	PERS	-	18,152	18,152	17
18	69,652	57,507	63,002	Wages	-	64,179	64,179	18
19	113,361	93,234	101,602	TOTAL PERSONNEL SERVICES	-	103,931	103,931	19
20	1.00	1.00	1.00	Total Full-Time Equivalent (FTE)	0.80	0.80	0.80	20
				MATERIALS & SERVICES				
22	109,368	259,604	172,500	Materials & Supplies	-	179,000	179,000	22
23	7,892	8,364	8,100	Utilities	-	8,200	8,200	23
24	27,949	22,261	37,000	Professional Services	-	43,000	43,000	24
25	37,800	25,800	35,000	Administrative Overhead	48,280	48,280	48,280	25
26	704	872	1,000	Uniform Allowance	-	1,000	1,000	26
27	8,117	8,670	9,000	Rest Area	-	10,000	10,000	27
28	191,830	325,571	262,600	TOTAL MATERIALS & SERVICES	48,280	289,480	289,480	28
				CAPITAL OUTLAY				
30	315	-	250,000	Street Improvements (Cherry ST)	-	250,000	250,000	30
31	315	-	250,000	TOTAL CAPITAL OUTLAY	-	250,000	250,000	31
				INTERFUND TRANSFERS - OUT to PW LB-11				
33	2,000	-	-	Transfer to Agency Fund - Reserve Bike Path	-	-	-	33
34	-	-	50,000	New Equipment (Street Sweeper)	-	-	-	34
35	-	-	-	New Vehicle	-	-	-	35
36	2,000	-	50,000	TOTAL INTERFUND TRANSFERS - OUT	-	-	-	36
				CONTINGENCY				
37	-	-	32,668	Reserved For Future Expenditures	-	28,948	28,948	37
38	-	-	-	Total Ending Fund Balance (prior years)	-	195,233	195,233	38
39	-	-	-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	39
40	-	-	-		-	35,918	35,918	40
41	307,506	418,805	696,870	TOTAL REQUIREMENTS	48,280	903,510	903,510	41

* See page 23 for M&S explanation.

MATERIALS & SERVICES- Streets

Administrative Overhead	48,280
Uniform Allowance	1,000
Rest Area	10,000
Telephone	1,200
Utilities	7,000
Seasonal Workers	22,000
Travel & Training	1,000
Professional Services	20,000
Materials & Supplies	30,000
Equip Maint/Repair	25,000
Fuel	16,000
New Equipment	10,000
Street Repair	35,000
Street Lights	63,000
TOTAL MATERIALS & SERVICES	289,480

SPECIAL FUND
RESOURCES AND REQUIREMENTS

EMERGENCY SERVICES FUND

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-2024			
	Actual Second Preceding Year 2020-2021	Actual First Preceding Year 2021-2022	Budgeted Adopted Budget this year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				RESOURCES AND REQUIREMENTS				
1	(26,148)	61,000	100,000	Net Working Capital (accrual basis)	-	221,550	221,550	1
2	35	71	-	Interest	-	2,000	2,000	2
3				Transferred IN, from other funds:				3
4	613,151	665,000	465,736	Transfers from General Fund	466,000	466,000	466,000	4
5		-		ARPA Bonus	-	1,000	1,000	5
6		-	120,000	Transfer from Public Safety Fees	120,000	130,000	130,000	6
7				OTHER RESOURCES				7
8	14,938	36,170	20,000	Fire Med	27,000	27,000	27,000	8
9	61,089	64,220	65,230	Hazeldell Fire District IGA	67,187	67,187	67,187	9
10	16,500	22,099	35,191	Fire Contracts - Westfir	35,599	37,000	37,000	10
11	499,014	344,223	400,000	Service Charge For Ambulance	503,000	500,000	500,000	11
12	59,405	31,100	2,000	Miscellaneous Income	-	3,000	3,000	12
13	15,450	-	15,500	Hazeldell -Vol. Program	15,500	15,500	15,500	13
14			35,000	OSFM Seasonal Worker Grant	-	-	-	14
15			2,500	EMR Training Grant	-	-	-	15
16	40,462	-	50,000	GEMT	-	-	-	16
17	1,293,895	1,223,882	1,311,157	TOTAL RESOURCES	1,234,286	1,470,237	1,470,237	17
18				REQUIREMENTS				18
19				PERSONNEL SERVICES				19
20	92,160	83,943	109,800	Personnel Insurance	100,400	128,400	128,400	20
21	144,164	144,698	158,900	PERS	160,500	160,500	160,500	21
22	314,021	287,721	360,437	Wages	360,721	362,943	362,943	22
23	89,845	139,266	70,000	Overtime	75,000	90,000	90,000	23
24		-	200	Volunteer Life Insurance M&S	-	-	-	24
25	55,075	19,169	47,000	Volunteers M&S	-	-	-	25
26	695,264	674,797	746,337	TOTAL PERSONNEL SERVICES	696,621	741,843	741,843	26
27	5.00	4.00	4.00	Total Full-Time Equivalent (FTE)	4.00	4.00	4.00	27
28				MATERIALS & SERVICES				28
29	147,066	107,409	110,300	Materials and supplies	211,600	226,850	226,850	29
30	14,427	18,409	15,000	Utilities	19,500	19,500	19,500	30
31	237,259	275,625	247,450	Professional Services	305,565	239,200	239,200	31
32	75,900	80,700	82,000	Administration Overhead	-	85,000	85,000	32
33	2	-	-	Fire Prevention	1,000	3,000	3,000	33
34	474,654	482,143	454,750	TOTAL MATERIALS & SERVICES	537,665	573,550	573,550	34
35				CAPITAL OUTLAY				35
36				CAPITAL OUTLAY				36
37	34,593	-		New Equipment	-	32,500	32,500	37
38	-	-	3,500	Radio/Pager Lease	-	-	-	38
39	-	-	5,000	CMAC Matching Funds	-	-	-	39
40	34,593	-	8,500	TOTAL CAPITAL OUTLAY	-	32,500	32,500	40

41				INTERFUND TRANSFERS - OUT					41
42				Transfer to LB-11 for New Ambulance Fund	0	92,344	92,344		42
43	-	-	-	TOTAL INTERFUND TRANSFERS - OUT	-	92,344	92,344		43
44	-	-	100,000	CONTINGENCY	0	30,000	30,000		44
45	-	-		Ending balance (prior years)	-	-			45
46	-	-	1,570	UNAPPROPRIATED ENDING FUND BALANCE	-	-			46
47	1,204,511	1,156,940	1,311,157	TOTAL REQUIREMENTS	1,234,286	1,470,237	1,470,237		47

* See page 26 for further details.

EMS Budget Details

Personnel Services		Materials & Services		Professional Services Non Legal	
	Current	Proposed		Current	Proposed
Personnel Insurance			Materials & Services		
Health Insurance	\$100,500	\$118,000	Volunteers Stipend/Calls/Training	\$47,000	\$65,700
Life Insurance	\$300	\$400	Banking fees		\$150
LTD Insurance		\$500	EMS Supplies	\$24,000	\$30,000
Employee Allowance	\$500	\$500	Fire Fighting Supplies	\$4,000	\$7,500
VEBA Contributions	\$9,000	\$9,000	Membership Dues Licenses	\$3,100	\$3,100
			Uniforms	\$1,500	\$4,000
Total	\$110,300	\$128,400	Health + Wellness	\$1,000	\$4,300
			Protective Clothing	\$1,000	\$7,000
PERS			Fire Med Promotion	\$750	\$1,800
	\$158,900	\$160,500	Volunteers, Firefighters	\$300	\$3,000
			Miscellaneous Expense	\$9,000	\$16,800
Total	\$158,900	\$160,500	Building/Grounds Maintenance	\$1,000	\$12,500
			Vehicle Maintenance and Minor Repairs	\$14,500	\$15,000
Overtime			Small Equipment Maintenance/ Minor Repairs	\$1,500	\$1,500
	\$70,000	\$90,000	Pagers Repair/Replace	\$1,300	\$1,500
			Radio Maintenance and Repairs	\$1,000	\$5,000
Averages (4FTE)			Annual Testing		\$8,000
Fire Chief	\$88,096	\$93,380	Fuel	\$31,000	\$30,000
EMS Coordinator	\$68,700	\$72,823	Travel & Training	\$5,000	\$10,000
Captain-Training Officer	\$71,500	\$74,590			
Lieutenant-2	\$71,250	\$69,028			
Worker's Compensation	\$15,000	\$14,422			
Payroll Taxes	\$38,000	\$37,500			
Deferred Comp		\$1,200			
Total	\$352,546	\$362,943	Total	\$146,950	\$226,850
			Utilities	\$15,000	\$19,500
Total Personnel Costs	\$691,746	\$741,843	Total	\$15,000	\$19,500

Professional Services Non Legal		Current	Proposed
Seasonal Workers		\$120,000	\$175,000
Dispatch Service		\$52,120	\$37,200
Billing Charge SDW		\$16,000	\$12,000
GEMT expenditures		\$12,000	\$5,000
Subscription Services			\$10,000
Professional Services		\$8,250	
Total		\$208,370	\$239,200
Fire Prevention			
Fire Prevention		\$0	\$3,000
Total		\$0	\$3,000
Administrative Overhead			
Administrative Overhead		\$82,000	\$85,000
Total M & S		\$370,320	\$573,550

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
11-2023 on (date) 6/29/2023 for the following specified purpose:

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2033

Savings Account set up for a new Ambulance for the EMS

Emergency Services

City of Oakridge

Historical Data			DESCRIPTION			Budget for Next Year 2023-2024			
Actual Second Preceding Year 2019-2020	Actual First Preceding Year 2020-2021	Adopted Budget Year 2021-2022 Adopted Budget this year 2022-2023	RESOURCES AND REQUIREMENTS			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
			RESOURCES						
			2	Transfer in from Emergency Services			92,344	92344	92,344
			3						
			4						
			5						
			9						
0	0	0	10				92,344	92344	92344
			12						
0	0	0	13	TOTAL RESOURCES			92,344	92344	92344
			14	REQUIREMENTS **					
			15	Org. Unit or Prog. & Activity	Object Classification	Detail			
			16	EMS		Reserved for New Ambulance	92,344	92344	92,344
			17						
			18						
			19						
			20						
			21						
			29	Ending balance (prior years)					
			30	UNAPPROPRIATED ENDING FUND BALANCE					
0	0	0	31	TOTAL REQUIREMENTS			92,344	92,344	92344

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

This fund is authorized and established by resolution / ordinance number
on June 16, 2016 for the following specified purpose:

To Support, Maintain & Repair the Water System.

WATER FUND RESERVE

	Historical Data			DESCRIPTION Resources and Requirements	Budget FY 2023-2024			
	Actual Second Preceding Year 2020-2021	Actual First Preceding Year 2021-2022	Budgeted Adopted Budget this year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				RESOURCES				
1					-	-		1
2	23,232	29,040	54,040	Net Working Capital (accrual basis)	79,040	79,040	79,040	2
4	5,808	25,000	25,000	Transferred IN, from Water fund	-	25,000	25,000	4
5								5
6	29,040	54,040	79,040	TOTAL RESOURCES	79,040	104,040	104,040	6
7				REQUIREMENTS				7
8								8
9								9
10								10
11	29,040	54,040	79,040	RESERVED FOR FUTURE EXPENDITURE	-	104,040	104,040	11
12	29,040	54,040	79,040	TOTAL REQUIREMENTS	-	104,040	104,040	12

WATER BOND DEBT SERVICE RESERVE FUND

City of Oakridge

Historical Data				GL Account (city use only)	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-2024			
Actual	Actual	Budgeted	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023							
					RESOURCES				
1	120,683	120,683	120,683	500001	Net Working Capital (accrual basis)		120,683	120,683	1
2									2
3	120,683	120,683	120,683		TOTAL RESOURCES	-	120,683	120,683	3
4				520700	REQUIREMENTS				4
5					BOND PRINCIPAL PAYMENTS				5
6					Bond Issue				6
7	-	-		401034	Budgeted Payment Date Water Bonds PAID FROM WATER FUND				7
8					TOTAL BOND PRINCIPAL PAYMENTS	-	-	-	8
9									9
10					BOND INTEREST PAYMENTS				10
11					Bond Issue				11
12	-	-		401032	Budgeted Payment Date Water Bonds PAID FROM WATER FUND				12
13					TOTAL BOND INTEREST PAYMENTS				13
14									14
15									15
16					UNAPPROPRIATED BALANCE FOR FOLLOWING YEAR BY:				16
17					Bond Issue				17
18		120,683	120,683		Projected Payment Date Series 2010 Water Revenue Bond (OECDD) Water Bonds RESERVE TO BE APPLIED TO FINAL PAYMENT				18
19	120,683				Ending balance (prior years)				19
20	120,683	120,683	120,683	499990	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	120,683	120,683	120,683	20
21	120,683	120,683	120,683		TOTAL REQUIREMENTS	120,683	120,683	120,683	21

SPECIAL FUND
RESOURCES AND REQUIREMENTS

OAKRIDGE INDUSTRIAL PARK FUND

City of Oakridge

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-2024				
Actual	Actual	Budgeted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023						
			RESOURCES					
1	589,086	579,287	316,460	Net Working Capital (accrual basis)	305,236	648,826	648,826	1
2	1,347	1,263	1,100	Interest	1,263	1,263	1,263	2
			OTHER RESOURCES					
3								3
4	-	348,850	-	Sale of Property	-	-	-	4
5	83,459	78,412	77,000	Rent Income	77,000	77,000	77,000	5
6	14,224	67,575	-	Grants	-	-	-	6
7	11,938			Miscellaneous Income	-	-	-	7
8	-			Sale of Telecommunication Lease	-	-	-	8
9	9,157	161		Loan Receivable-Tannerite	-	-	-	9
10	709,211	1,075,548	394,560	TOTAL RESOURCES	383,499	727,089	727,089	10
			REQUIREMENTS					
			PERSONNEL SERVICES					
11								11
12								12
13	3,146	2,495	3,260	Health Insurance	3,310	3,310	3,310	13
14	3,424	3,093	3,200	PERS	2,424	2,424	2,424	14
15	9,911	9,114	13,320	Wages	13,503	13,503	13,503	15
16	16,481	14,702	19,780	TOTAL PERSONNEL SERVICES	19,237	19,237	19,237	16
17			0.20	Total Full-Time Equivalent (FTE)	0.10	0.10	0.10	17
			MATERIALS & SERVICES					
18								18
19	10,525	18,049	21,300	Materials and Supplies	53,100	18,500	18,500	19
20	36,734	22,313	22,210	Professional Services	25,000	28,600	28,600	20
21	10,647	13,551	16,000	Utilities	16,000	16,000	16,000	21
22	31,700	26,500	35,000	Administrative Overhead	40,000	37,100	37,100	22
23	-	60,000	-	Grant Expenditures	-	-	-	23
24	89,606	140,413	94,510	TOTAL MATERIALS & SERVICES	134,100	100,200	100,200	24
			CAPITAL OUTLAY					
25								25
26	23,836	1,983	3,000	OIP Buildings and Grounds	-	-	-	26
27	-	135,000		New equipment (Track hoe)	-	-	-	27
28	-	133,166	126,834	Kokanee Way Utility Improvements	126,834	126,834	126,834	28
29	23,836	270,149	129,834	TOTAL CAPITAL OUTLAY	126,834	126,834	126,834	29
			INTERFUND TRANSFERS - OUT					
30								30
31				New Vehicle Transfer to PW SB-11	1,000	-	-	31
32	-	-	-	TOTAL INTERFUND TRANSFERS - OUT	-	-	-	32
			DEBT SERVICE					
33								33
34	-	-	-	TOTAL DEBT SERVICE	-	-	-	34
35	-	-	150,436	CONTINGENCY	102,328	10,020	10,020	35
36				UNAPPROPRIATED ENDING FUND BALANCE	-	10,905	10,905	36
37	-	246		Reserved for Future expenditures	-	459,893	459,893	37
38	129,922	425,510	394,560	TOTAL REQUIREMENTS	383,499	727,089	727,089	38

* See page 31 for M&S explanation.

OIP MATERIALS & SERVICES	
Materials and Supplies	6,000
Seasonal Workers	10,000
Utilities	10,000
Telephone Comined with utilities	6,000
Marketing - City	3,000
Membership/Dues	600
Professional Services	15,000
Administrative Overhead	37,100
Property Taxes	11,500
Misc Expense	1,000
TOTAL MATERIALS & SERVICES	100,200

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

WATER FUND

City of Oakridge

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-2024				
Actual	Actual	Budgeted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023						
			RESOURCES					
1	234,854	143,793	430,000	Net Working Capital (accrual basis)	793,468	869,841	869,841	1
2				OTHER RESOURCES				2
3	1,098,352	999,773	1,109,016	Water Service	1,177,775	1,177,775	1,177,775	3
4	2,100	3,100	3,000	Connection Charge	3,100	3,100	3,100	4
5	(75)	(337)	200	Service Charge	1,100	1,100	1,100	5
6	16,059	6,956	2,500	Misc Income	2,531	2,531	2,531	6
7	19,000	-	19,000	PW Overhead to Other Funds	19,000	-	-	7
8		255,000		Loan Repayment from General Fund	-	-	-	8
9	-	-	125,000	Grant Reimbursement from Well #2	-	-	-	9
10	1,370,290	1,408,285	1,688,716	TOTAL RESOURCES	1,996,974	2,054,347	2,054,347	10
11				REQUIREMENTS				11
12				PERSONNEL SERVICES				12
13	47,485	40,442	45,605	Health Insurance	48,526	48,526	48,526	13
14	43,743	39,875	42,000	PERS	36,768	36,768	36,768	14
15	133,059	123,342	133,010	Wages	139,865	139,865	139,865	15
16	224,286	203,659	220,615	TOTAL PERSONNEL SERVICES	225,159	225,159	225,159	16
17	4.00	1.80	1.70	Total Full-Time Equivalent (FTE)	1.70	1.70	1.70	17
18				MATERIAL & SERVICES				18
19	60,883	76,125	128,150	Materials & Supplies	229,150	125,650	125,650	19
20	72,371	77,723	77,500	Utilities	-	77,500	77,500	20
21	54,346	49,421	55,700	Professional Services	30,000	56,000	56,000	21
22	147,000	138,900	151,414	Administrative Overhead	165,000	160,498	160,498	22
23	1,026	1,249	2,000	Uniform Allowance	165,000	2,000	2,000	23
24	335,626	343,418	414,764	TOTAL MATERIALS & SERVICES	589,150	421,648	421,648	24
25	374,800	344,418	414,764					25
26				CAPITAL OUTLAY				26
27		15,839	250,000	Well #2	250,000	250,000	250,000	27
28		65,000	195,350	New Equipment	232,700	-	-	28
29	-	80,839	445,350	TOTAL CAPITAL OUTLAY	482,700	250,000	250,000	29
30				DEBT SERVICE				30
31	21,317	20,307	21,350	Debt Service - Interest OECDD	24,109	18,258	18,258	31
32	100,980	101,990	102,000	Debt Service - Principal OECDD	128,762	104,041	104,041	32
33	10,078	9,610	10,300	Bond Payment - Interest LACOP	11,663	8,770	8,770	33
34	7,500	10,000	7,500	Bond Payment - Principal LACOP	25,000	28,770	28,770	34
35	41,828	65,356	65,000	Water Loan Tank 7 Principal IFA Loans	82,512	66,110	66,110	35
36	45,389	21,862	68,500	Water Loan Tank 7 Interest IFA Loans	25,260	22,000	22,000	36
37	80	153	155	Debt Service - Interest New Source Well Study	160	130	130	37
38	1313	1,239	1,313	Debt Service - Principal New Source Well Study	158	1,300	1,300	38
39	228,485	230,517	276,118	TOTAL DEBT SERVICE	297,624	249,379	249,379	39
40				INTERFUND TRANSFERS - OUT				40
41	5,808		25,000	Water Fund Reserve	25,000	25,000	25,000	41
42	177,292			Transfer to General Fund	-	-	-	42
43	255,000			Loan to General Fund	-	-	-	43
44	438,100	-	25,000	TOTAL INTERFUND TRANSFERS - OUT	25,000	25,000	25,000	44

45				CONTINGENCY				45
46	-	5,499	143,719	Operating Contingency	377,341	42,165	42,165	46
47					-	-		47
48	-	5,499	143,719	TOTAL CONTINGENCY	377,341	42,165	42,165	48
49	-			Ending balance (prior years)				49
50	-		186,150	Reserved For Future Expenditures	-	759,175	759,175	50
51	-	544,354		UNAPPROPRIATED ENDING FUND BALANCE	-	81,821	81,821	51
52	1,226,497	1,408,285	1,711,716	TOTAL REQUIREMENTS	1,996,974	2,054,347	2,054,347	52

* See page 34 for M&S explanation.

WATER MATERIAL & SERVICES	
Materials & Supplies	39,000
Seasonal Worker	27,500
Telephone	2,500
Office Expense	1,000
Utilities Combined	75,000
Travel & Training	2,500
Professional Services	26,000
Administrative Overhead	160,498
Uniform Allowance	2,000
Computer Equip/Supplies/Support	2,000
Equipment Rental Combined	1,000
Equip Maint/Repair	25,000
Fuel	26,000
New Equipment	10,000
Building Maintenance	5,000
Meter Replacement	15,000
Dead Mountain Tower Lease	650
Misc Expense	1,000
	421,648

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	City of Oakridge Budget FY 2023-2024		
Actual	Actual	Budgeted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget this year 2021-2022				
RESOURCES						
1						1
2	184,623	341,324	406,000	458,387	458,387	458,387
3		-		-	-	
OTHER RESOURCES						
5	2,100	2,700	1,400	2,700	2,700	2,700
6	701,862	661,113	763,820	811,177	811,177	811,177
7	4,404	5,106	2,500	5,000	5,000	5,000
8	95,000	130,000		-	-	
9	8,032	100,000		-	-	
10	22,000	-	14,667	14,667	-	
11	1,018,022	1,240,243	1,188,387	1,291,931	1,277,264	1,277,264
REQUIREMENTS						
PERSONNEL SERVICES						
14	54,612	72,570	69,000	71,099	71,099	71,099
15	48,302	54,437	57,000	49,330	49,330	49,330
16	145,116	167,957	161,972	160,272	160,272	160,272
17	248,030	294,964	287,972	280,701	280,701	280,701
18	1.50	2.20	2.90	2.90	2.90	2.90
MATERIALS & SERVICES						
20	39,533	100,288	94,750	96,400	96,400	96,400
21	30,354	44,995	45,000	49,000	49,000	49,000
22	62,456	55,809	60,000	50,000	50,000	50,000
23	4,326	4,055	3,100	-	-	
24	97,200	86,400	97,958	107,667	107,667	107,667
25	1,150	1,476	1,150	1,500	1,500	1,500
26	2,457	3,816	2,500	-	-	
27	237,476	296,838	304,458	304,567	304,567	304,567
CAPITAL OUTLAY						
30		29,395	174,000	238,000	-	
31	128	38,904		-	-	
32	23,240	-		-	-	
33	248	1,200	100,000	-	-	
34	23,616	69,499	274,000	238,000	-	-
DEBT SERVICE						
37	10,078	10,000	5,000	11,663	11,663	11,663
38	7,500	9,610	10,000	25,000	25,000	25,000
39	17,578	19,610	15,000	36,663	36,663	36,663
INTERFUND TRANSFERS - OUT to PW SB-11						
41	150,000	-	-	-	-	
42				-	-	
43				-	-	
44	150,000	-	-	-	-	-
CONTINGENCY						
46		5,499	242,257	432,001	30,457	30,457
47	341,323			-	-	
48			64,700	-	568,094	568,094
49			-	-	56,782	56,782
50	1,018,022	686,410	1,188,387	1,291,931	1,277,264	1,277,264

* See page 36 for M&S explanation.

WASTE WATER MATERIALS & SERVICES	
Materials & Supplies	30,000
Seasonal Workers	25,000
Office Expense	2,000
Telephone	10,000
Utilities	40,000
Travel & Training	4,000
Professional Services/Misc	20,000
Administrative Overhead	107,667
Uniform Allowance	1,500
Computer Equip/Supplies/Support	2,800
Equipment Rental	1,000
Equip Maint/Repair	18,000
Fuel	20,000
New Equipment	15,000
Building Maintenance (non-capital)	5,000
Misc Expense	2,600
TOTAL MATERIALS & SERVICES	304,567

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STORM WATER FUND

City of Oakridge

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-2024				
Actual	Actual	Budgeted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020- 2021	First Preceding Year 2021-2022	Adopted Budget this year 2022-2023						
			RESOURCES					
1							1	
2	30,581	41,517	63,396	Net Working Capital (accrual basis)	95,490	93,596	93,596	2
3				OTHER RESOURCES				3
4	28,289	26,566	48,648	Storm Water Service	51,664	51,664	51,664	4
5	58,870	68,083	112,044	TOTAL RESOURCES	147,154	145,260	145,260	5
6				REQUIREMENTS				6
7				MATERIALS & SERVICES				7
8	709	-	1,000	Materials and Supplies	10,400	10,400	10,400	8
9	-	-	10,000	Professional Services	10,000	10,000	10,000	9
10	-	-	1,000	Asset Management	-	-	-	10
11	16,300	3,000	10,000	Administrative Overhead	21,267	21,267	21,267	11
12	344	-	2,000	New Equipment (less than \$5,000)	-	-	-	12
13	-	-	3,000	Equip Maint. and Repair	-	-	-	13
14	17,353	3,000	27,000	TOTAL MATERIALS & SERVICES	41,667	41,667	41,667	14
15								15
16				CAPITAL OUTLAY				16
17	-	-	4,400	New Equipment	-	-	-	17
18	-	-	4,400	TOTAL CAPITAL OUTLAY	-	-	-	18
19				INTERFUND TRANSFERS - OUT				19
20				- Vac Truck (5)	4,000	-	-	20
21				- 5YD Dump Truck (6)	2,000	-	-	21
22				10 YD Dump Truck	5,000	-	-	22
23				New Vehicle	1,000	-	-	23
24				- Backhoe (7)	800	-	-	24
25				Street Sweeper	10,000	-	-	25
26				TOTAL INTERFUND TRANSFERS - OUT	22,800			26
27		44,517	55,694	CONTINGENCY	82,687	3,485	3,485	27
28			2,800	Reserved For Future Expenditures	-	96,304	96,304	28
29				Ending balance (prior years)	-	-	-	29
30			24,950	UNAPPROPRIATED ENDING FUND BALANCE	-	3,804	3,804	30
31	17,353	47,517	112,044	TOTAL REQUIREMENTS	147,154	145,260	145,260	31

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

BICYCLE AND PEDESTRIAN PATH FUND

City of Oakridge

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-24			
	Actual	Actual	Budgeted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-22	Adopted Budget FY 2022-2023					
				RESOURCES				
1								1
2	17,076	8,076	-	Net Working Capital (accrual basis)				2
3	2,000		-	Transfer from Street Fund				3
4								4
5	19,076	8,076	-	TOTAL RESOURCES	-	-	-	5
6				REQUIREMENTS				6
7				CAPITAL OUTLAY				7
8	-	-	-	Trail Work	-	-	-	8
9	-	-	-	TOTAL CAPITAL OUTLAY	-	-	-	9
10								10
11	15,000			INTERFUND TRANSFERS - OUT				11
12		8,076		Transfer to Street Fund				12
13	15,000	-	-	TOTAL INTERFUND TRANSFERS - OUT	-	-	-	13
14								14
15				CONTINGENCY				15
16			-	Contingency				16
17				Ending balance (prior years)				17
18			-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	18
19	15,000	-	-	TOTAL REQUIREMENTS	-	-	-	19

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

WOODSTOVE REPLACEMENT FUND

City of Oakridge

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget FY 2023-24			
	<i>Actual</i>	<i>Actual</i>	<i>Budgeted</i>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	Adopted Budget FY 2022-2023					
				RESOURCES				
1								1
2	22,313	17,312		Net Working Capital (accrual basis)				2
3	5,000			Transfer from General	-	-	-	3
4	27,313	17,312	-	TOTAL RESOURCES	-	-	-	4
5				REQUIREMENTS				5
6				MATERIALS & SERVICES				6
7				Education/Training/Enforcement	-	-	-	7
8	5,000			Contracted Coordinator	-	-	-	8
9				Prof Services	-	-	-	9
10	5,000	-	-	TOTAL MATERIALS & SERVICES	-	-	-	10
11								11
12				SPECIAL PAYMENTS				12
13	-	-		Heating Replacement				13
14	-	-	-	TOTAL SPECIAL PAYMENTS	-	-	-	14
15				INTERFUND TRANSFERS -OUT				15
16		17,312		Transfer To General Fund				16
17	-	17,312	-	TOTAL INTERFUND TRANSFERS	-	-	-	17
18	-	-	-	CONTINGENCY	-	-	-	18
19				Contingency				19
20				Ending balance (prior years - audited F/S)				20
21				UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	21
22	5,000	17,312	-	TOTAL REQUIREMENTS	-	-	-	22

RESOLUTION NO. 18-2023

A RESOLUTION ADOPTING SUPPLEMENTAL BUDGET #1 FOR FISCAL YEAR 2023-2024

AND MAKING APPROPRIATIONS

WHEREAS, the City of Oakridge resolves the following:

ORS 294.471 permits the governing body of a municipal corporation to make a supplemental budget for the fiscal year for which the regular budget has been prepared if one or more of the following circumstances exist:

- a. An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.
- b. A pressing necessity that could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires prompt action.
- c. Funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.
- d. A request for services or facilities the cost of which is to be supplied by a private individual, corporation or company or by another governmental unit and the amount of which could not be accurately estimated when preparing the original budget or a previous supplemental budget for the current year or current budget period.
- e. Proceeds from the involuntary destruction, involuntary conversion, or sale of property that necessitates the immediate purchase, construction or acquisition of different facilities in order to carry on governmental operations.
- f. Ad valorem property taxes that are received during the fiscal year or budget period in an amount sufficiently greater than the amount estimated to be collected such that the difference will significantly affect the level of government operations to be funded by the taxes as provided in the original budget or a previous supplemental budget for the current year or current budget period.
- g. A local option tax described in ORS 294.476 that is certified for extension on the assessment and tax roll under ORS 310.060 for the fiscal year or budget period in which the local option tax measure is approved by voters.
- h. A reduction in available resources that requires the governing body to reduce appropriations in the original budget or a previous supplemental budget for the current year or current budget period.
- i. The original budget of the municipal corporation adopted under ORS 294.456 did not include estimated requirements to pay debt service pursuant to ORS 294.477 or the actual requirements are different from the estimated requirements included in the original budget or a previous supplemental budget.

WHEREAS, the attached Supplemental Budget #1 for Fiscal Year 2023-2024, meets one or more requirements of ORS 294.471;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakridge hereby adopts a supplemental budget for fiscal year 2023-2024 in the amounts shown below for each Fund and,

BE IT FURTHER RESOLVED that the amounts shown below as appropriations for the fiscal year beginning July 1, 2023 and for purposes shown are hereby appropriated for each Fund:

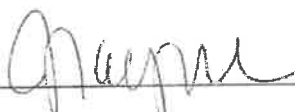
BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE COUNCIL of the City of Oakridge this 7 day of December, 2023.

APPROVED AND SIGNED BY THE MAYOR of the City of Oakridge this 7 day of December, 2023.

Signed:  _____

Bryan Cutchen, Mayor

Attest:  _____
Jackie Taylor, City Recorder

Ayes: 5

Nays: 0

**FORM
OR-ED-SBH**

Notice of Supplemental Budget Hearing

Oregon Department of Revenue

- For supplemental budgets proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for _____ the City of Oakridge, for the

current fiscal year, will be held at: City Hall 48318 E 1st St., Oakridge, OR 97463
and Via ZOOM
<https://us02web.zoom.us/j/3664311610>

The hearing will take place on Thursday December 7th at 6pm.

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after 11/29/2023 at:
Oakridge City Hall 48318 E 1st St, Oakridge, OR Monday-Thursday 8am-4pm or at www.ci.oakridge.or.us

SUMMARY OF PROPOSED BUDGET CHANGES
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Resource	Amount	Expenditure—indicate	
		Org. unit / Prog. & Activity, and Object class.	Amount
1. OCF Grant for WAC building	\$ 25,000	1. 100-18-400088 (WAC Oregon Community Foundation Grant)	\$ 25,000
2. OSFM Fuels Mitigation Grant	\$ 225,350	2. 100-00-400881 (Fuels Mitigation Grant Expense)	\$ 225,350
3. Donation from Banner Bank	\$ 20,000	3. 100-17-400166 (Building Maintenance)	\$ 20,000
4. Reserved for Future Expenditures (Parks)	\$ 3,000	4. 100-17-400166 (Building Maintenance)	\$ 3,000
5. TRT Funds	\$ 1,365	5. 100-17-400166 (Building Maintenance)	\$ 1,365

6. ARPA Funds	\$ 17,100	6. 100-17-400166 (Building Maintenance)	\$ 17,100
7. ARPA Funds	\$ 5,000	7. 100-11-400117 (memberships, dues, subscriptions)	\$ 5,000
8. Sale of Property	\$ 396,509	8. 100-00-499991 (Reserved for Future Expenditure)	\$ 396,509
9. Sale of Property	\$ 20,510	8. 100-00-499991 (Reserved for Future Expenditure)	\$ 20,510
10. ARPA Funds	\$ 9,789	10. 100-17-400078 (ARPA Expense Parks)	\$ 9,789
11. ODOE Solar Feasibility Study Grant	\$ 30,000	11. 100-18-400087 (WAC Dept of Energy Grant)	\$ 30,000
Revised Total Fund Resources	\$ 753,623	Revised Total Fund Requirements	\$ 753,623

Explanation of change(s):

1. An Oregon Community Foundation grant received for renovation of the WAC building.
2. An Oregon State Fire Marshal Fuels Mitigation grant received for wildfire prevention efforts.
- 3-6. Unforeseen additional expenses related to repairs of the Greenwaters Park Amphitheater.
7. Budgeting software to streamline the budget process that works with the city's new accounting software.
8. Revenue from the sale of the old public works building at 47899 Hwy 58, Oakridge, OR.
9. Revenue from the sale of property at 76410 Douglas St., Oakridge, OR.
10. ARPA funds from the FY23 Parks budget to remodel the Greenwaters Park bathrooms, not spent until FY24 due to timing of invoices.
11. An Oregon Department of Energy grant for a solar feasibility study for the WAC.

FUND: **EMS**

Resource	Amount	Expenditure-Indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. ARPA Funds	\$ 54,288	1. 232-00-400078 (ARPA Expenses)	\$ 54,288
2. OSFM Fuels Mitigation Grant	\$ 59,600	2. 232-00-400881 (Fuels Mitigation Grant Expenses)	\$ 59,600
Revised Total Fund Resources	\$ 113,888	Revised Total Fund Requirements	\$ 113,888

Explanation of change(s):

1. ARPA funds from FY23 not included in the approved budget for remodeling of the Fire Station.

2. An Oregon State Fire Marshal Fuels Mitigation grant received for wildfire prevention efforts.

FUND: <u>Wastewater</u>		Expenditure—indicate	
Resource	Amount	Org. unit / Prog. & Activity, and Object class.	Amount
1. Reserved for Future Expenditures	\$ 8,210	1. 622-00-400130 (Professional Services)	\$ 8,210
2. Reserved for Future Expenditures	\$ 1,403	2. 622-00-400130 (Professional Services)	\$ 1,403
Revised Total Fund Resources	\$ 9,613	Revised Total Fund Requirements	\$ 9,613

Explanation of change(s):

1. Unforeseen wastewater pump replacement.
2. Unforeseen generator repairs.

FUND: <u>Water</u>		Expenditure—indicate	
Resource	Amount	Org. unit / Prog. & Activity, and Object class.	Amount
1. Reserved for Future Expenditures	\$ 47,879	1. 620-00-400130 (Professional Services)	\$ 47,879
2. Reserved for Future Expenditures	\$ 2,105	2. 620-00-400130 (Professional Services)	\$ 2,105
3. Well #2 Improvements Loan	\$ 207,417	3. 620-00-400411 (Well #2)	\$ 207,417
Revised Total Fund Resources	\$ 257,401	Revised Total Fund Requirements	\$ 257,401

1. Replacement/rebuild of pressure relief valves.
2. Unforeseen generator repairs.
3. Loan to cover well #2 improvements.

FUND: <u>OIP</u>		Expenditure—indicate	
Resource	Amount	Org. unit / Prog. & Activity, and Object class.	Amount
1. Reserved for Future Expenditures	\$ 10,000	1. 390-00-400401 (Salmon Creek Trestle M&S)	\$ 10,000

2. Salmon Creek Trestle Bridge Grant	\$ 40,000	2. 390-00-400086 (Salmon Creek Trestle Bridge Grant)	\$ 40,000
3. Reserved for Future Expenditures	\$ 1,403	3. 390-00-400130 (Professional Services)	\$ 1,403
4. Sale of OIP Lot 20	\$ 28,212	4. 390-00-499991 (Reserved for Future Expenditure)	\$ 28,212
Revised Total Fund Resources	\$ 79,615	Revised Total Fund Requirements	\$ 79,615

Explanation of change(s):

1. Matching funds for the Oregon State Parks Salmon Creek Trestle Bridge feasibility study and design grant.
2. Oregon State Parks grant for the Salmon Creek Trestle Bridge feasibility study.
3. Unforeseen generator repairs.
4. Revenue from the sale of Oakridge Industrial Park (OIP) Lot 20.

FUND: Streets

Resource	Amount	Expenditure—Indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. Reserved for Future Expenditures	\$ 8,529	1. 230-00-400194 (Street Repairs)	\$ 8,529
2. Reserved for Future Expenditures	\$ 1,403	2. 230-00-400130 (Professional Services)	\$ 1,403
Revised Total Fund Resources	\$ 9,932	Revised Total Fund Requirements	\$ 9,932

Explanation of change(s):

1. Unforeseen additional expenses for the Cherry Street repairs.
2. Unforeseen generator repairs.



Oregon
GANNETT

Order Confirmation

Not an Invoice

Account Number:	824287
Customer Name:	City Of Oakridge
Customer Address:	City Of Oakridge Po Box 1410 Oakridge OR 97463-1410
Contact Name:	City Of Oakridge
Contact Phone:	5417822258
Contact Email:	
PO Number:	

Date:	02/29/2024
Order Number:	9905192
Prepayment Amount:	\$ 0.00

Column Count:	2.0000
Line Count:	119.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
EUG The Register Guard	1	03/01/2024 - 03/01/2024	Govt Public Notices
EUG registerguard.com	1	03/01/2024 - 03/01/2024	Govt Public Notices

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Total Cash Order Confirmation Amount Due	\$326.06
Service Fee 3.99%	\$13.01
Cash/Check/ACH Discount	-\$13.01
Payment Amount by Cash/Check/ACH	\$326.06
Payment Amount by Credit Card	\$339.07

Order Confirmation Amount

\$326.06

Ad Preview

FORM OR-EDS-BH
Notice of Supplemental Budget Hearing
Oregon Department of Revenue

* For supplemental budgets proposing a change in any fund's revenue, the Department of Revenue will require a public hearing on a proposed supplemental budget for the current fiscal year. The hearing will take place on Thursday March 7, 2014 at 10:00 AM in the City Hall 4018 E. 1st St., Clackamas, OR 97443 and via ZOOM (https://web.zoom.us/j/266671410). The purpose of this hearing is to discuss the supplemental budget. A copy of the supplemental budget document may be obtained from the Department of Revenue, 1000 NE Oregon Street, Clackamas City Hall 4018 E. 1st St., Clackamas, OR 97443. The hearing will take place on Thursday March 7, 2014 at 10:00 AM in the City Hall 4018 E. 1st St., Clackamas, OR 97443 or at www.clackamas.gov.

SUMMARY OF PROPOSED BUDGET CHANGES AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General	Expenditure-Indicate
1. Future Expenditures (100-13-499991)	\$ 18,893
2. Ford Foundation Grant	\$ 50,000
Revised Total Fund Resources	\$ 68,893

Org. unit / Prog. & Activity, and Object class.	Amount
1. Dispatch (100-00-400127)	\$ 18,893
2. Library Capital Projects (Room Addition)	\$ 50,000
Revised Total Fund Requirements	\$ 68,893

Explanation of changes: 1. control, we were not able to switch dispatch services to Junction City in the timeframe expected. We are budgeting this additional expense through the Ford Foundation Grant. 2. The library received a Ford Foundation Grant for adding an additional room on the back of the library.

FUND: EMS	Expenditure-Indicate
1. Contingency (220-00-610126)	\$ 4,742
2. OSFA Seasonal Worker Grant (220-00-500831)	\$ 32,000
3. Fire Dispatch (100-00-400127)	\$ 5,000
4. FVZ Funding for FEMA Generator Grant	\$ 5,000
Revised Total Fund Resources	\$ 120,787

Org. unit / Prog. & Activity, and Object class.	Amount
1. Dispatch (100-00-400127)	\$ 4,742
2. Seasonal Workers (220-00-400183)	\$ 32,000
3. Fire Dispatch (100-00-400127)	\$ 7,745
Revised Total Fund Requirements	\$ 120,787

Explanation of changes: 1. Due to issues out of our control, we were not able to switch dispatch services to Junction City in the timeframe expected. 2. OSFA Seasonal Worker Grant (220-00-500831) through the remainder of the fiscal year for LCSD dispatch. 3. An Oregon State Fire Marshal Seasonal Worker Grant to EMS from FEMA Generator Grant reimbursement owed to EMS.

FUND: Wastewater	Expenditure-Indicate
1. Contingency (220-00-610126)	\$ 26,000
Revised Total Fund Resources	\$ 26,000

Org. unit / Prog. & Activity, and Object class.	Amount
1. Dispatch (100-00-400127)	\$ 26,000
Revised Total Fund Requirements	\$ 26,000

Explanation of changes: 1. Remove refurbishment.

FUND: OIP	Expenditure-Indicate
Resources	Amount
1. Reserve for Future Expenditures (220-00-400126)	\$ 31,500
2. Reserve for Future Expenditures (220-00-499991)	\$ 31,500
3. CIS Grant for Future Expenditures (220-00-499991)	\$ 5,000
Revised Total Fund Resources	\$ 244,000

Org. unit / Prog. & Activity, and Object class.	Amount
1. Reserved for Future Expenditures (220-00-499991)	\$ 27,500
2. OIP Building (220-00-400293)	\$ 3,500
3. OIP Public Works Storage Building	\$ 1,000
Revised Total Fund Requirements	\$ 244,000

Explanation of changes: 1. Sale of Verizon tower lease to Towerpoint. 2. New roof needed on the OIP Office Building on Hwy 58 on Hwy 58. 3. CIS grant for new roof on the OIP Office Building. 4. New metal building in the OIP for Public Works.

FUND: Water	Expenditure-Indicate
Resources	Amount
1. Future Expenditures (220-00-499991)	\$ 6,289
Revised Total Fund Resources	\$ 6,289

Org. unit / Prog. & Activity, and Object class.	Amount
1. Dispatch (100-00-400127)	\$ 6,289
Revised Total Fund Requirements	\$ 6,289

Explanation of changes: 1. control, we were not able to switch dispatch services to Junction City in the timeframe expected. 2. Dispatch services to Junction City through the remainder of the fiscal year for LCSD dispatch.



PUBLIC NOTICE – Supplemental Budget Public Hearing

The **City of Oakridge City Council** will hold a public hearing on a Supplemental Budget to receive public comment on the proposed **Supplemental Budget #2** for fiscal year July 1, 2023 to June 30, 2024. This Public Hearing will be held at Oakridge City Hall, 48318 E. 1st Street, Oakridge, Oregon, on **Thursday, March 7th, 2024 at 6pm**. Citizens may attend in-person or remotely via Zoom at <https://us02web.zoom.us/j/3664311610> (Zoom Meeting ID# 3664311610). Copies of the FY 23-24 Supplemental Budget #2 are available for inspection at City Hall Monday-Thursday 8am-4pm, or on the City's website: www.ci.oakridge.or.us

