

May 2, 2024 at 6pm
City Council Meeting
Audio/Video Teleconference
Oakridge City Hall & Zoom
48318 E. 1st Street
Oakridge OR, 97463
REGULAR MEETING



1. CALL MEETING TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Additions, Corrections or Adjustments to the Agenda

5. Public Comment

Individual speakers must be recognized by the presiding officer, provide their name and city of residence, and are allowed up to 3 minutes to speak. The Council will not engage in lengthy discussion or make any decisions during public comment. The Council may take comments under advisement for discussion and action at a future Council meeting.

6. Mayor Comments / Announcements / Proclamations

7. Council Comments / Announcements

8. Consent Agenda

8.1 Minutes from previous City Council meeting(s) on: **4/18/24**

9. Appointments

10. Business from the City Council

10.1 Budget status update from Interim Finance Director Eric Kytola

10.2 Discussion of RTMP and TRT Fund Fixes

10.3 OIP Pump Track Geotechnical Study \$4,000 OIP Fund Request

11. Business from the City Administrator

11.1 Other business and updates

12. Items removed from the Consent Agenda

13. Ordinances and Resolutions (with Public Comment)

14. Public Hearings

15. Department/Staff or Board/Committee/Commission Reports

15.1 Admin Committee (Kinyon)

15.2 Admin Committee (Kinyon)

15.3 Public Safety Committee (Coker)

15.4 Charter Review Subcommittee (Kinyon)

15.5 Library Board (Tarman)

15.6 OEDAC (*Vacant - CA*)

15.7 RTMP/TRT Committee (Kinyon)

15.8 Planning Commission (Zylstra)

15.9 Parks & Community Services Committee (Zylstra or Tarman)

15.10 WAC Subcommittee (Hollett)

15.11 WAC Funding Committee (Mayor Cutchen)

16. Other Business

17. Public Comment

18. Adjourn

Citizens have four ways of attending and commenting at a City Council meeting:

1. Via Zoom on your computer or smartphone at: <https://us02web.zoom.us/j/3664311610>
2. Via phone by dialing: 669-900-9128, then enter Meeting ID: 366 431 1610.
3. Send comments by email to: cityadministrator@ci.oakridge.or.us by 2pm the day of the meeting.
4. Attend in-person at Oakridge City Hall (48318 E. 1st Street).

Detailed instructions are available at City Hall, on the city website, and the city Facebook page.

Videos of all City Council meetings can be found on YouTube at www.youtube.com/@cityofOakridgeCouncilComm8088

Accommodation for Physical Impairments: Please notify the City of any special physical or language accommodations you may require as far in advance of the meeting as possible. To make arrangements, Contact City Hall at 541-782-2258. For the hearing impaired, the City's TTD Number is 541-782-4232.



April 18, 2024 @ 6:00 p.m.
Regular Session
City Hall Council Chambers and Zoom
48318 E 1st Street

MINUTES

1. Call Meeting to Order- 6:00 pm

Council Present: Mayor Cutchen, Councilors Dirk "Poncho" Tarman, Dawn Kinyon, Michelle Coker, Melissa Bjarnson, Chrissy Hollett and Kelly Brewer.

Staff Present: City Administrator James Cleavenger, Police Chief Kevin Martin, Fire Chief Scott Hollett, City Recorder Jackie Taylor and Community Development Director Rick Zylstra

2. Pledge of Allegiance

3. Roll Call-all present

4. Additions, Corrections or Adjustments to the Agenda

5. Public Comment

6. Mayor Comments / Announcements / Proclamations

Mayor Cutchen-reminded everyone about the hazardous waste collection on the 27th at the fire department and Treeplanting weekend is coming up May 4th-5th.

7. Councilor Comments / Announcements-none

8. Consent Agenda

8.1 Minutes from previous City Council Meeting (s) on: March 27, 2024 7 April 4, 2024

Motion: Councilor Brewer moved to approve the consent agenda. Councilor Tarman seconded the motion.

Motion passed unanimously

9. Appointments

9.1 Cameren Anderson Administration Advisory Committee Application

Motion: Councilor Tarman moved to approve Cameren Andersen's application for seat 6 on the Admin Committee for a 3 year term, expiring at the end of December 2026. Councilor Brewer seconded the motion.

Mayor Cutchen (aye), Brewer (aye), Tarman (aye), Coker (aye), Bjarnson (aye), Kinyon (aye), Hollett (aye). Motion passed 7-0

10. Business from the City Council

10.1 Representative Charlie Conrad-Legislative Session Recap and Q & A

James-introduced Representative Charlie Conrad.

Representative Conrad talked about how the legislature operates and some of the HB's they have been working on.

10.2 ePermitting Contract

Rick-introduced the issue.

Motion: Councilor Tarman moved to direct staff to utilize the ePermitting program offered by the state for building permits and sign the included IGA. Councilor Kinyon seconded the motion.

Bjarnson (aye), Mayor Cutchen (aye), Hollett (aye), Tarman (aye), Kinyon (aye), Coker (aye), Brewer (aye). Motion passed 7-0

10.3 ODOE CREP Construction Grant for the WAC Letter of authorization

James-introduced the issue.

Motion: Councilor Kinyon moved to approve the letter of authorization to apply for a community renewable energy program construction grant for the WAC. Councilor Hollett seconded the motion.

Brewer (aye), Bjarnson (aye), Hollett (aye), Kinyon (aye), Coker (aye), Tarman (aye), Mayor Cutchen (aye). Motion passed 7-0

10.4 Parks & Community Services Committee/OTA request for Work Session on Monday 5/13 at 5:30pm

Rick-introduced the issue.

Motion: Councilor Kinyon moved we direct staff to notice the OTA & Parks and Community Service Committee presentation on May 13th as a city council work session. Councilor Coker seconded the motion.

Tarman (aye), Kinyon (aye), Coker (aye), Mayor Cutchen (aye), Brewer (aye), Bjarnson (aye), Hollett (aye). Motion passed 7-0

10.5 Tree Planting Festival 2024 RTMP/TRT Funding Request

James-introduced the issue.

Motion: Councilor Tarman moved to award \$1000 in TRT funds for the 2024 Tree Planting Festival. Councilor Kinyon seconded the motion

Bjarnson (aye), Tarman (aye), Kinyon (aye), Hollett (aye), Coker (aye), Mayor Cutchen (aye), Brewer (aye). Motion passed 7-0

10.6 Oakridge Council for Arts & Culture (OCAC) RTMP/TRT Funding Request

James- introduced the issue.

Motion: Councilor Kinyon moved to award \$2500 in TRT funds for the 2024 Council for Arts & Culture (OCAC). Councilor Tarman seconded the motion.

Mayor Cutchen (aye), Hollett (aye), Tarman (aye), Bjarnson (aye), Kinyon (aye), Coker (aye), Brewer (aye). Motion passed 7-0

10.7 Naming the Greenwaters Park Community Building after Floyd Stalcup

James- introduced the issue.

Motion: Councilor Kinyon moved to approve renaming the Greenwaters Park Community Building “The Floyd Stalcup Community Building” and approve up to \$500 in Parks and/or Public works fund to be used to make piques/signs for the building. Councilor Brewer seconded the motion.

Tarman (aye), Kinyon (aye), Mayor Cutchen (aye), Coker (aye), Hollett (aye), Bjarnson (aye), Brewer (aye). Motion passed 7-0

10.8 Westfir IGA contracts for police and fire/EMS services for FY 24/25

James-introduced the issue.

Motion: Councilor Tarman moved to approve the Police services IGA contract with The City of Westfir for fiscal year 2024-2025, with the 3% increase as drafted. Councilor Brewer seconded the motion.

Tarman (aye), Brewer (aye), Coker (aye), Hollett (aye), Bjarnson (aye), Kinyon (aye), Mayor Cutchen (aye). Motion passed 7-0

Motion: Councilor Tarman moved to approve the Fire and EMS Services IGA contract with the City of Westfir for fiscal year 2024-2025, with the 3% increase as drafted. Councilor Brewer seconded the motion.

Mayor Cutchen (aye), Kinyon (aye), Coker (aye), Hollett (aye), Brewer (aye), Bjarnson (aye), Tarman (aye). Motion passed 7-0

11. Business from the City Administrator

11.1 Other business and updates

The Greenwaters Park cleanup days are May 19 and June 1.

We have Ethics training in June and Social Media training on April 22.

James-gave an update on TV Butte.

12. Items removed from the Consent Agenda-none

13. Ordinances and Resolutions (with public comment)

Mayor Cutchen opened up for Public Comment

No public comment.

13.1 Resolution 04-2024 Administration Advisory Committee

James-introduced the issue.

Motion: Councilor Tarman moved to approve Resolution 04-2024, with the language "or the City Administrator" added to the end of section 4.2, after a first reading. Councilor Brewer seconded the motion.

Hollett (nay), Tarman (aye), Coker (aye), Brewer (Aye), Mayor Cutchen (aye), Bjarnson (nay), Kinyon (aye). Motion passed 5-2

James-read Resolution 04-2024

Motion: Councilor Tarman moved to approve and adopt Resolution 04-2024 after a 2nd reading by title only. Councilor Brewer seconded the motion.

Bjarnson (nay), Tarman (aye), Coker (aye), Brewer (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (nay). Motion passed 5-2

James-read Resolution 04-2024 by title only.

13.2 Resolution 05-2024 Audit Advisory Committee

Motion: Councilor Tarman moved to approve Resolution 05-2024 after a first reading. Councilor Coker seconded the motion.

Mayor Cutchen (aye), Kinyon (aye), Coker (aye), Hollett (aye), Brewer (aye), Bjarnson (nay), Tarman (aye). Motion passed 6-1

James-read Resolution 05-2024.

Motion: Councilor Tarman moved to approve and adopt Resolution 05-2024 after a 2nd reading by title only. Councilor Coker seconded the motion.

Bjarnson (nay), Tarman (aye), Coker (aye), Brewer (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (aye). Motion passed 6-0

James- read Resolution 05-2024 by title only.

13.3 Resolution 06-2024 Library Board

Motion: Councilor Brewer moved to approve Resolution 06-2024 after a first reading. Councilor Tarman seconded the motion.

Mayor Cutchen (aye), Brewer (aye), Bjarnson (nay) Tarman (aye), Hollett (aye), Coker (aye), Kinyon (aye). Motion passed 6-1

James-read Resolution 06-2024.

Motion: Councilor Tarman moved to approve and adopt Resolution 06-2024 after a 2nd reading by title only. Councilor Brewer seconded the motion.

Bjarnson (nay), Hollett (aye), Brewer (aye), Tarman (aye), Coker (aye), Kinyon (aye), Mayor Cutchen (aye). Motion passed 6-1

James-read Resolution 06-2024 by title only.

13.4 Resolution 07-2024 Parks & Community Development Committee

Motion: Councilor Tarman moved to approve Resolution 07-2024 after a first reading. Councilor Brewer seconded the motion.

Tarman (aye), Brewer (aye), Kinyon (aye), Hollett (aye), Mayor Cutchen (aye), Coker (aye), Bjarnson (nay). Motion passed 6-1

James-read Resolution 07-2024

Motion: Councilor Tarman moved to approve and adopt Resolution 07-2024 after a 2nd reading by title only. Councilor Kinyon seconded the motion.

Mayor Cutchen (aye), Kinyon (aye), Coker (aye), Hollett (aye), Brewer (aye), Bjarnson (nay), Tarman (aye). Motion passed 6-1

James-read Resolution 07-2024 by title only

13.5 Resolution 08-2024 Public Safety Advisory Committee

Motion: Councilor Tarman moved to approve Resolution 08-2024 after a first reading. Councilor Coker seconded the motion.

Bjarnson (nay), Tarman (aye), Coker (aye), Brewer (aye), Mayor Cutchen (aye), Kinyon (aye), Hollett (nay). Motion passed 5-2

James-read Resolution 08-2024

Motion: Councilor Tarman moved to approve and adopt Resolution 08-2024 after a 2nd reading by title only. Councilor Kinyon seconded the motion.

Mayor Cutchen (aye), Brewer (aye) Bjarnson (nay), Tarman (aye), Hollett (nay), Coker (aye), Kinyon (aye). Motion passed 5-2

James-read Resolution 08-2024 by title only

13.6 Resolution 09-2024 RTMP & TRT Advisory Committee

Motion: Councilor Brewer moved to approve Resolution 09-2024 after a first reading. Councilor Tarman seconded the motion.

Mayor Cutchen (aye), Bjarnson (nay), Hollett (nay), Brewer (aye), Tarman (aye), Coker (aye), Kinyon (aye). Motion passed 5-2

Councilor Kinyon-read Resolution 09-2024

Motion: Councilor Tarman moved to approve and adopt Resolution 09-2024 after a 2nd reading by title only. Councilor Kinyon seconded the motion.

Brewer (aye), Kinyon (aye), Hollett (nay), Mayor Cutchen (aye), Coker (aye), Bjarnson (nay), Tarman (aye). Motion passed 5-2

James-read Resolution 09-2024 by title only

13.7 Resolution 10-2024 OEDAC

Motion: Councilor Tarman moved to approve Resolution 10-2024 after a first reading. Councilor Brewer seconded the motion.

Mayor Cutchen (aye), Kinyon (aye), Coker (aye), Hollett (aye), Brewer (aye), Bjarnson (nay), Tarman (aye). Motion passed 6-1

James-read Resolution 10-2024

Motion: Councilor Tarman moved to approve and adopt Resolution 10-2024 after a 2nd reading by title only. Councilor Brewer seconded the motion.

Brewer (aye), Bjarnson (nay), Tarman (aye), Mayor Cutchen (aye), Coker (aye), Kinyon (aye), Hollett (aye). Motion passed 6-1

James-read Resolution 10-2024 by title only

Motion: Councilor Kinyon moved to allow on Resolutions 04-2024-10-2024 that all citizen members who are currently serving on committees that are full will be allowed to remain voting members on the committee until a committee member quits or their term expires, at which point the seat will not be filled. Councilor Brewer seconded the motion.

Brewer (aye), Kinyon (aye), Hollett (aye), Mayor Cutchen (aye), Coker (aye), Bjarnson (aye), Tarman (aye). Motion passed 7-0

14. Public Hearings-None

15. Department/Staff and Board/Committee/Commission Reports

15.1 Finance Report

James-gave an update on the Caselle conversion.

15.2 Police Report

Chief Martin-gave the report.

15.3 Fire//EMS Report

Chief Hollett-was not available, written report only.

15.4 Public Works Report

Rick-gave the report

16. Other Business-none

17. Public Comment-none

18. Adjourn: 8:34 pm

Signed: _____
Bryan Cutchen, Mayor

Signed: _____
Jackie Taylor, City Recorder

Business of the City Council

City of Oakridge, Oregon

May 2, 2024

Agenda Title: Budget status update from Interim Finance Director Eric Kytola

Agenda Item No: 10.1

Proposed Council Action: N/A (info only)

Exhibits:

Author: CA

ISSUE:

Interim Finance Director Eric Kytola will provide City Council with an update on the status of the FY 24-25 Budget and other financial matters.

OPTIONS: N/A (info only)

FISCAL IMPACTS: N/A (info only)

STAFF RECOMMENDATION: N/A (info only)

RECOMMENDED MOTION: N/A (info only)

STRATEGIC THEMES/GOALS INVOLVED:

Theme 2 (Responsive Government), Goal #3: Manage finances in a fiscally responsible manner ensuring long term financial stability.

Business of the City Council

City of Oakridge, Oregon

May 2, 2024

Agenda Title: Discussion of RTMP and TRT Fund Fixes

Agenda Item No: 10.2

Proposed Council Action: A motion from the floor to approve

Exhibits: TRT & RTMP Review data

Author: Councilor Dawn Kinyon

ISSUE:

In recent months, the RTMP/TRT committee wanted to look at the 5 year history of Events and funding that had been requested and awarded. I requested the financial data report through our CA, and asked Councilors Hollett and Brewer to help research.

We looked up the packets for all of the original requests, the minutes for all the amounts awarded by the council and from what fund, and if the motion included any transfers to other funds for the fee waivers, and matched up as much as we could with the financial report.

Multiple potential issues were found through this process, including the following:

- 3 transactions in the current fiscal year where TRT funds were possibly used for things that were never brought to or approved by the council. Dollar value 1216.81 (these can be fixed through the recommended motion below)

- 2 events in prior years were entered into the financials twice for the same amount and same event, but from both RTMP and TRT. ONLY one check cleared for each event, but the dollar amount was depleted from both funds. Dollar Value 9,390 (Awaiting advice from Auditor for recommended fix)

- 6 fee waiver transfers in prior years need to have the dollar amounts transferred back from the Parks Fund to the RTMP fund. No motions were made for these fee waivers to be transferred to the Parks Fund, and 4 of these 6 were for events that would not qualify for using RTMP Funds, such as NA meetings and Wildfire Safety Nights. Dollar Value 11,160 (DOR recommends budgeting for these funds to be transferred back in the next FY budget season, or a supplemental budget this FY if the amounts meet the 15% requirement).

OTHER potential issues found:

- checks have cleared the bank that are not shown in the financials for these funds- likely means they were coded to the wrong GL account

- more than one vendor was overpaid based on what was approved by the council. Can't be fixed, but what's the policy on this?

- multiple entries described as miscellaneous vendors- transparency issue- what's our policy?

- multiple entries with no vendor or event name listed, had to look up bank records under dollar amount and date to see who was paid.

- multiple dollar amounts over all 5 years in the financials have never cleared the bank. Are reconciliations not being done??? IF these are all mistakes in the accounting the funds should have much higher balances if they were to be fixed.

See the TRT & RTMP Review data attached as an exhibit for further details.

OPTIONS: Approve, deny, or modify the requested motions

FISCAL IMPACTS: UNK

STAFF RECOMMENDATION: TBD

RECOMMENDED MOTION #1: *"I move to direct the CA to have transactions 135672, 136243, 135699 reviewed for accuracy and corrected with journal entries as needed."*

RECOMMENDED MOTION #2: *"I move to direct the CA to have the remaining prior year transactions reviewed for accuracy and included in the 24/25 budget proposal as needed."*

STRATEGIC THEMES/GOALS INVOLVED:

Theme 2 (Responsive Government), Goal #1: In an open and transparent manner, effectively deliver services that citizens need, want, and support.

TRT	135672	12/12/23	James Cleavenger	Holiday party ??	CA Exp Rep 2023 ??	157.52	No motion found	ach city of oakridge
TRT	136243	12/18/23	James Cleavenger	Holiday party ??	Holiday celebration	859.29	No motion found	CC
TRT	135699	12/04/23	D & T Construction	Softball Field ??	softball field	200.00	No motion found	38095

the three above are in our current fiscal year and would be simple to reverse as they were not approved from this fund.

- 7,390.00 bus fair entry in assyst twice 2019 **removing this entry from financials shouldn't require a transfer of funds - but should still increase the fund balance??**
- 2,000.00 middle fork open entry in assyst twice 22/23 **removing this entry from financials shouldn't require a transfer of funds - but should still increase the fund balance??**
- 5,900.00 bus fair fee waiver reverse 22/23 **can the two above be done by journal entry? emailed the auditor**
- 1,920.00 N/A fee waiver reverse 22/23
- 1,000.00 N/A fee waiver reverse 22/23 **these 6 would need the money transferred back to RTMP from parks.**
- 1,000.00 triple summit fee waiver reverse 22/23 **emailed auditor - no reply yet**
- 340.00 wildfire safety fee waiver reverse 2022 **contact DOR**
- 1,000.00 wildfire safety fee waiver reverse 2023

20,550.00 TOTAL 11,160.00 should be transferred back from parks to the RTMP fund 13,530 is 15% of 90,206
total RTMP fund balance should increase by 20,550.00???

but how does this fair with previous audits?

other issues:

checks found cleared in bank that are not listed in the financials - meaning they are likely not coded to the GL for RTMP or TRT more than one vendor overpaid from what was approved by council, cant be fixed likely - but do we have any financial policies on this?
fee waiver transfers approved but not transferred from the fund in prior years a couple times
multiple entries with misc vendor - no details are not good for transparency - this was covered in DOR budget training last week
multiple entries with no idea who was paid, what event, etc. notes only had 3 or 4 digit codes - had to look up dollar amounts in the bnk account to see who received the check
other dollar amounts listed in financials have never cleared the bank - possible other account in the years that bill opened but before colleen closed the account? if so why both acct?
several amounts listed in financials have not cleared the bank, why?
Appropriations transfer under ORS 294.463 is allowed by resolution or ordinance as long as the appropriations are not more than 15% of the fund

Parks fund is an expenditure appropriations only fund because it is part of the general fund - total fund requirements = 90,206
Parks has a reserved for future expenditures line for 17,700

reserved for future expenditures is not allocated but does require a supplemental in order to "use" per DOR training earlier this month
need official guidance on how to resolve these issues - awaiting responses

2024 RTMP and TRT Funding Requests

EVENT/ORGANIZATION:	\$ REQUESTED	Source (Requested)	\$ Committee Recommended	Source (Recommended)	\$ APPROVED by Council	Source (Approved)
TRT Block Grants for FY 23-24	N/A		2,000.00	TRT	2,000.00	TRT
TRT Block Grants for FY 24-25	N/A				6,000.00	TRT
OW Chamber of Commerce	15,800.00	Either	2,500.00	TRT	2,500.00	RTMP
Bus Fair	15,000.00	Either	10,000.00	2.5 RTMP & 7.5 TRT	7,700.00	3.85RTMP & 3.85TRT
Keg & Cask Festival	6,500.00	Either	3,000.00	1 RTMP & 2 TRT	3,000.00	1 RTMP & 2 TRT
Concerts in the Park	12,314.00	Either	1,000.00	RTMP	3,000.00	1.5 RTMP & 1.5 TRT
Triple Summit Challenge	3,000.00	Either	2,500.00	1 RTMP & 1.5 waiver	2,500.00	1 RTMP & 1.5 TRT
UBRA	6,250.00	TRT	6,250.00	TRT	3,500.00	TRT
ODGC Middle Fork Open	2,500.00	RTMP	2,500.00	RTMP	2,500.00	RTMP
Sasquatch Festival	13,445.00	Either	10,500.00	7.5 TRT & 3 waiver	12,000.00	9 RTMP & 3 TRT
TLC Tourism Conference	400.00	TRT	N/A		400.00	TRT
Tree Planting Festival	1,000.00	RTMP	1,000.00	TRT	1,000.00	TRT
Oak. Council for Art & Culture	2,500.00	RTMP	2,500.00	TRT	2,500.00	TRT
GRAND Totals:	78,709.00		43,750.00		48,600.00	
				Total TRT Awarded to date:	23,750.00	
				Total RTMP Awarded to date:	21,350.00	

***As of 4/21/24**

Business of the City Council

City of Oakridge, Oregon

May 2, 2024

Agenda Title: OIP Pump Track
Geotechnical Study \$4,000 OIP Fund
Request

Agenda Item No: 10.3

Exhibits: None

Proposed Council Action: A motion from
the floor to approve

Author: Parks Committee

ISSUE:

This is a request for funding the geo tech study which is the most critical step towards making the OIP pumptrack a reality. We recently learned that the LGGP Planning Grant that we are working on with Travel Lane County and other partners (Oakridge Trail Alliance and the National Interscholastic Cycling Association) are meant to fund feasibility around "community reception," not engineering feasibility. So, funding a geotechnical report is *not* eligible. This was a shock to us seeing that the same grant last year funded such engineering studies.

On a more positive note, the LGGP Planning Grant can fund a conceptual design package worth \$25,000 that we would add to the site's Master Plan with \$5,000 of matching funds from Travel Lane County, which we are planning on submitting by the deadline of May 15th. We can get the \$9,000 geotechnical study taken care of independently of the grant by using \$4,000 from the OIP fund, plus \$5,000 from Travel Lane County. Notably, this East Oakridge park will be an extraordinary benefit to the community and beyond. There's so much momentum behind this project that it would be a shame to see it shut down due to this hurdle.

OPTIONS: Approve or deny the request

FISCAL IMPACTS: \$4,000 (in OIP funds)

STAFF RECOMMENDATION: Approve

RECOMMENDED MOTION: *"I move to approve \$4,000 in OIP funds for the OIP Pump Track Geotechnical Study."*

STRATEGIC THEMES/GOALS INVOLVED:

Theme 3 (Strong Economy), Goal #2: Sustainably develop and market the recreational tourism industry in a way that benefits local business and residents.

Theme 4 (Community Livability), Goal #1: Work with community partners to provide recreation, education, and enrichment opportunities for citizens and youth.

The Oakridge - Westfir Tree Planting Festival is the longest-running tree planting event in the world! Join us to celebrate our history, the environment, and our local community at this year's big event, located between Oregon's Cascade mountains and the Willamette Valley.



Tag us in your photos!
 #treplantingfestival
 #oakridgeoregon



- Volunteer • Plant • Play •

Contact us:

president@owtreplantingfestival.org

@TreePlantingFestival

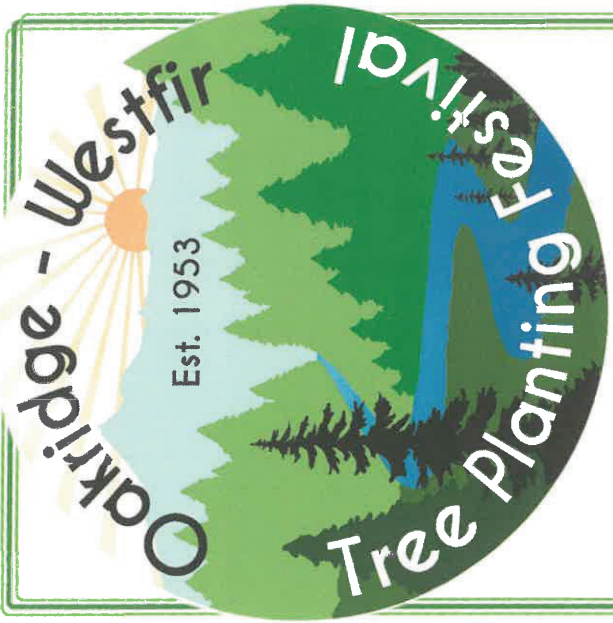


Scan the QR code to reach our website for up-to-date info!



OWTreePlantingFestival.org

Brochure donated by:



71st Annual Tree Planting Festival 2024



Event schedule & locations



Pre-Weekend Events

April 19 - May 5

Kid's scavenger hunt at local parks

8am-12pm April 27

Uptown Oakridge Clean Up, 1st St.

Starting April 26

Local Restaurant Specials!

*Visit TPF Facebook page for details

Thursday, May 2

6-8pm Paint & Sip

3 Legged Crane Pub, 48329 E. 1st St;

\$35; call to reserve your seat

(616) 828-7321

Friday, May 3

10am-4pm Quilt Show

Upper Willamette Piece Makers,

Methodist Church, 48137 E. 1st St.

3-5pm Community Bike Ride

Meet at 1st & Pine

6:30pm Talent Show &

Teen Coronation

OHS Auditorium, 47997 W. 1st St.

*Doors open at 6pm

Live Music - 3 Legged Crane Pub

48329 E. 1st St.



Saturday, May 4

9am-5pm Vendor Fair

Oakridge Elementary School

48119 E 1st St.

10am-3pm WOLFH Plant Sale

10am-4pm Quilt Show

12-2pm Kids Carnival

Methodist Church, 48137 E. 1st St.

11am-4pm Pioneer Museum

- Open house and tours -

48238 E. 1st St.

11am Grand Parade

E. 1st St.

12-2pm Toxic Mopar Car Show

Orchid Health Clinic, 47815 OR-58

1:30pm Mini Olympics

OHS Track, 47997 W 1st St.

*Late registration from 12:30-1:15pm

3-5:30pm Community Trail Work

With Oakridge Trails Alliance

OTA Toolshed, 76248 Industrial Park Way

4pm Baseball Alumni Game

Fundraiser & BBQ, OHS Baseball Field

Commercial & Cretview streets

5pm Save TV Butte Fundraiser

Sweetvine Cafe, 47781 OR-58

7pm Stewarts Roadhouse Band

The Corner Bar, 48292 E 1st St.



Sunday, May 5

9am Golf Tournament

*Registration starts at 8:30am

12-5pm Taco Bar

Circle Bar Golf Course

48447 Westoak Rd.

9am-12pm Moose Brunch

The Moose Lodge, 48086 OR-58

9am-3pm Vendor Fair

Oakridge Elementary School

10am Fun Run & Walk

Greenwaters Park, 48362 OR-58

*Registration at 9:30am

2pm Ceremonial Tree Planting

Salmon Creek Disc Golf Course

76300 Fish Hatchery Rd.

2-3pm Disc Golf Clinic

Osprey Park, parking at Perkins St.

2-5pm Farmers Market

Methodist Church, 48137 E. 1st St.

* all information is subject to change;

please check online for updates *



The City of WESTFIR OREGON

Special thanks to the cities of Oakridge & Westfir, the Tree Planting Festival Committee and all who helped...



City of Oakridge
48318 E. 1st Street – PO Box 1410
Oakridge, Oregon 97463
Phone: 541-782-2258 FAX 541-782-1081

Tree Planting Festival Parade Street Closures

Saturday May 4th from 10:30am-12:30pm

Attention Area Residents,

The annual Tree Planting Festival Parade is **Saturday May 4th** at 11am. As per Order of the Oakridge City Council, **1st Street between High and Beech Streets will be closed from 10:30am-12:30pm (2 hours)**. Commercial and 2nd Streets will remain open.

James Cleavenger, JD, LLM
Oakridge City Administrator



The Uptown Business Revitalization Association
invites you to join our

Oakridge - Westfir

COMMUNITY-WIDE SALE

Saturday, May 11 & **Sunday, May 12**
SALE — 10:00am - 4:00pm GIVEAWAY — 10:00am-2:00pm
DONATION — 2:00pm-5:00pm

All are welcome to participate by selling in their yard
or in front of their business!

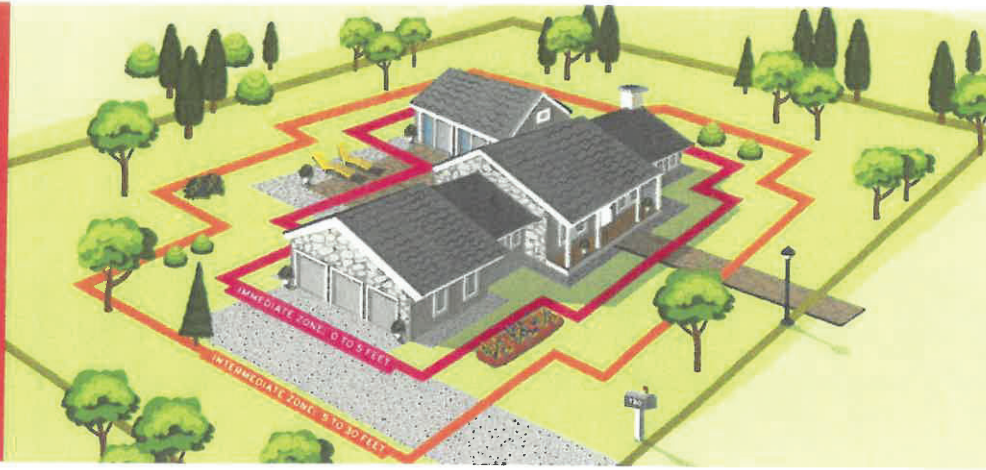
Register as a
Certified Seller
and your address will
be added to our map!



For More Information:
www.oakridgeubra.org/



FREE FIREWISE WORK



FIREWISE USA[®]
RESIDENTS REDUCING WILDFIRE RISKS

Do you live in city limits of Oakridge or Westfir and meet one of the following qualifications?

- physical disability
- elderly
- reduced income

Apply Here:

Contact Dustin

Scan this QR Code:



541-782-3422 Ext. 2

-OR-



staff@swfcollaborative.org





Oakridge City Administrator <cityadministrator@ci.oakridge.or.us>

Tour blast

1 message

Southern Willamette Forest Collaborative <director@swfcollaborative.org>

Fri, Apr 26, 2024 at 2:39 PM

To: cityadministrator@ci.oakridge.or.us



Oakridge Wildfire Preparedness Field Tour

The Southern Willamette Forest Collaborative invites you to join a field tour, May 6th from 1:00 - 5:00pm, to learn about **fire preparedness in the Oakridge area and adjacent Forest Service lands**. Forest Service staff will join us for the tour as well as journalists attending an Institute of Journalism and Natural Resources wildfire learning workshop. The tour will stop at multiple locations around the community to learn about wildfire resilience and mitigation, including the 2014 Deception Creek fire, East Oakridge project overlook and the Industrial Park. Topics will cover smoke and prescribed burning, community safety, economic development and disaster preparedness. If you would like to attend, please RSVP [here](#).

Youngs Rock Rigdon Field Tour

Join us for an all-day field tour of Youngs Rock Rigdon on May 17th. This project, which began planning in 2016, aims to restore mixed conifer forests and Oregon white oak habitats in the upper Willamette watershed. During the tour, we will visit an example treatment for commercial thinning, discuss the goal of restoring the late seral open forest habitat, and view trees proposed for removal to reduce competition from the dense Douglas-fir understory. To attend, please RSVP [here](#).

Re-scoping Fire Affected Roads

The Willamette National Forest needs to remove hazardous trees near important access roads in fire-affected areas like Cedar Creek, Gales, and Bedrock. Many trees burned and pose the risk of falling onto the roads. They plan to cut down these hazard trees, but would like public input of which roads to focus on. General public comments will be taken until April 29th, expertise *not* required. There will be another opportunity to comment around July once they have a draft plan. Local feedback is encouraged to help decide the best approach to improving safety and access in the fire-affected areas. To learn more about this project, click [here](#). For a project summary, please see [this letter](#) from the Forest Service.

Thanks for following along with SWFC!

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48513 OR-58, Oakridge OR, 97463
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